



# City of Santa Fe, New Mexico

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## **ADDENDUM NO. 1**

June 11, 2014

**PROJECT:** FY 14/15 RFB for Emergency Repair for Operations and Maintenance, RFB '14/42/B

**OWNER:** City of Santa Fe – Sangre de Cristo Water Division

### **NOTICE TO BIDDERS:**

The purpose of this addendum is to provide a comprehensive list of official answers to all questions received before the end of the questioning period. All Bids are due on or before the time listed below.

### **Bids are Due:**

**Tuesday, June 17, 2014  
At 2:00 pm  
At the Purchasing Office  
Building "H"  
2651 Siringo Road  
Santa Fe, New Mexico 87504**

Late bids will not be opened or accepted.

### **Questions and Answers:**

Opening note: Questions are not listed in order received, nor in order of importance.

1. **Question:** The attached list on pages 115 and 116 is not clear. In the “Equipment” and “Manufacturer” columns for the Buckman Well Field and City Well Field it appears that there are both Line Shaft Turbine Pumps installed and Submersible Electric Well Pumps installed in each well. Can you please clarify this?

**Answer:** This Table was a carry-over from the original/previous RFB and was not sufficiently QA/QCed. Except for the following three wells, Buckman Well #3, Buckman Well #9 and Ferguson Well, all wells are equipped with Line Shaft Turbine Pumps. These three wells are equipped with electric submersible pumps.

2. **Question:** Does the Contractor have to have an office in the City of Santa Fe?

**Answer:** No. There is no requirement for the Contractor to have an office in the City or County of Santa Fe. The only requirement is that the Contractor show-up to the job site at the specified (agreed upon) time frame, regardless of whether this is a planned (in the future) work order or an emergency response work order.

3. **Question:** Is the prime contractor that bids this RFB required to hold a New Mexico Well Drillers / Pump Installers License to perform all water well maintenance and rehabilitation work?

**Answer:** No, but performance of duties under a licensed person must be carried out in accordance with New Mexico State laws for all required work, i.e., electrical work, well servicing, etc.. License does not need to be held by prime contractor for all disciplines.

4. **Question:** Is there a problem on page 39, item 10? Should the question mention photovoltaic projects?

**Answer:** This page was a carry-over from the “boilerplate”/previous RFB and was not sufficiently QA/QCed. Except for the word “**photovoltaic**” the sentence would read as intended.

“List the more important projects recently completed by your company, stating the approximate cost for each, and the month and year completed.”

5. **Question:** Will a project sign such as shown on page 118 be required for this project? These signs are typically required for construction type projects and not for Maintenance and Repair Contracts.

**Answer:** This is correct that for a normal short term maintenance and repair Work Order (WO) the Water Division may not require the Contractor to install this type of sign on the job site, but it is included in the Contract Documents for use when the Contractor will be working on a job site for an extended time period, or when it is felt that the job site will be one of high public interest.

6. **Question:** The RFB says that two complete copies of the bid must be turned in. Does this mean two copies with original signatures or can one original and one copy be submitted?

**Answer:** The requirement for this Request for Bids is one signed original and one copy.

7. **Question:** After reviewing the RFB specification documents I had one item that jumped out at me and I believe it is in error. On page 25, on the Bid Sheet for TS-11 Repair Parts, Materials and Replacement Equipment, under EST. QTY. you only have “80” with no “\$” in front of it to denote monetary value. I

believe that this is an error, as you apparently are looking for a percentage charge here and the number also looks to be lower than others above it.

**Answer:** You are correct in noticing the absence of the “\$” symbol. As the value that you bid on is arbitrary, and is bid on by all bidders, the value of \$80.00 is sufficient to determine a difference between Bidder A and Bidder B as would the value of \$1,000.00. All the numbers that are Bid in Column “**UNIT PRICE**” will become the contract line item Unit Price(s) for the winning bidder, other than that, the winning “Bid” will not matter.

Good luck with your bids. They are due no later than 2:00 pm, next Tuesday, June 17, 2014 at:

Purchasing Office  
Building H  
2641 Siringo Rd  
Santa Fe, NM 87504