

REQUEST FOR QUALIFICATIONS

'14/27/QB

The City of Santa Fe is requesting interested Security Contractors to submit Qualifications for security services for the City of Santa Fe Municipal Parking Facilities, Santa Fe Community Convention Center, City Hall, Public Libraries, Municipal Court and Transit Facilities.

Qualifications submittals from security contractors will be received by the City of Santa Fe and (6) six copies will be delivered in a sealed envelope to the City of Santa Fe Purchasing Office at 2651 Siringo Rd., Building "H", Santa Fe, NM 87505, until 2:00 p.m. local prevailing time, Friday, April 18, 2014. Any Qualifications received after the deadline will not be considered.

The City will select contractors qualified to bid on the services described below. Criteria for qualification will be based on the items 1 through 6 requested below. Failure to submit any one of the items below may result in disqualification. The items listed below are assigned a weighted value. Contractors who meet 90% of the total possible 100 points will be qualified to bid. No state or local preference will be applied to the bid.

Security Services shall include, but not be limited to:

- MUNICIPAL PARKING FACILITIES
- CITY HALL AND SANTA FE COMMUNITY CONVENTION CENTER
- MAIN PUBLIC LIBRARY/LA FARGE PUBLIC LIBRARY/SOUTHSIDE PUBLIC LIBRARY
- SANTA FE CITY MUNICIPAL COURT
- TRANSIT DOWNTOWN CENTER/SOUTHSIDE TRANSIT CENTER/BUS ROUTES

Contractor will assign personnel who have the same comparable training levels and the following qualifications:

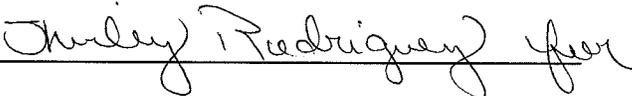
1. Statement of qualifications including, but not limited to, details about company history, experience with similar contracts, achievements and an organizational chart. **10%**
2. Letters of recommendation (at least two) attesting to the quality of the company's service -preferably regarding work performed in similar contracts. **20%**
3. Resumes of officers. Officers must be trained knowledgeable employees that are licensed, with excellent backgrounds. Employee(s) assigned to this contract must be registered, and in good standing with the New Mexico Bureau of Private Investigators, and must be in compliance with Sections 61-27-1 et seq. NMSA 1978. Officers must possess a high school diploma or GED, and must have a minimum of ten (10) hours of classroom training, and a minimum of six (6) months experience in police science, or security service. **20%**

4. Letter from contractor attesting to the ability of the officers to pass an annual physical fitness examination, including drug and alcohol testing, by a licensed physician. Also, the officers' ability to read and write English, particularly in emergency situations requiring clear and definitive articulation to assure confidence, control and safety to those involved. **20%**
5. Copy of current certificate of liability insurance. **10%**
6. Has the company been denied pre-qualification in the past ten years by any State or Local agency? If yes, indicate the agency and provide a detailed explanation. **10%**
7. Copy of all licenses required to perform the service. **10%**

The City of Santa Fe is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation or national origin. The successful bidder will be required to conform to the Equal Opportunity Employment regulations.

Any questions regarding this RFQ should be directed to PJ Griego, City of Santa Fe, Parking Division, phone (505)-955-6857 or email: pjgriego@ci.santa-fe.nm.us.

ATTEST:



Robert Rodarte, Purchasing Officer

City of Santa Fe, New Mexico

Received by the Santa Fe New Mexican on: 03/28/14

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