



149 Wildlife Way * Santa Fe, NM 87506 * (505) 424-1850
www.sfswma.org

ADDENDUM No. 1
to
RFP No. '14/17/P

Date: December 9, 2013
To: All Interested Offerors
From: Randall Kippenbrock, P.E., Executive Director
Re: RFP No. '14/17/P – Professional Services for Engineering, Operation, and Maintenance Services for the Caja del Rio Landfill Gas Collection System for the Santa Fe Solid Waste Management Agency

The following questions/answers, clarifications and/or revisions to Request for Proposal No. '14/17/P are hereby made a part of the RFP documents for the above referenced proposal as fully and as completely as though the same were included therein.

Q&A /Clarification/Revisions

- Question: We are currently exploring the option of teaming with or subcontracting another firm to be able to provide all the services in the RFP and provide a greater depth in available staffing. There is a provision in the RFP regarding scoring and the reduction of points for existing contracts with greater than 75% remaining on the contract. Would that point allocation pertain only to the prime contractor submitting a proposal, or does it include all listed teaming partners and professional subcontractors??*

Response: As per New Mexico Professional Technical Advisory Board (PTAB), the “current volume of work with the contracting agency not 75% complete” is for the prime consultant - the one who will sign the contract with you. It does not apply to the other members of the team unless it is a joint venture.

- Question: Page 19, Proposal Submittal Requirements does not have does not have “Volume of Work Previously Done” included in the list of submittals.*

Response (Revision to the RFP): Offerors are directed to RFP Section: Proposal Submittal Requirements on page 19. The underlined item below shall be added to the list of submittal requirements:

The proposal must be organized and indexed in the following format and must contain, as a minimum, all listed items in the sequence indicated:

- 1) Letter of Transmittal
- 2) General Information
- 3) Project Team Members
- 4) Specialized Design and Technical Experience
- 5) Capacity and Capability to Perform the Work
- 6) Past Record of Performance
- 7) Proximity or Familiarity with the Agency
- 8) Work to be Done in New Mexico
- 9) Current Volume of Work with the Agency not 75% Complete
- 10) Technical Approach
- 11) Innovativeness
- 12) Other Supporting or Resource Material.

This Addendum must be signed and returned with your proposal. Failure to do so may cause your proposal to be considered non-responsive.

Receipt of Addendum No. 1 to RFP No. '14/17/P is hereby acknowledged

Authorized Signature

Date

Firm Name