

**ACTION SHEET
CITY COUNCIL MEETING OF 09/10/08
ITEM FROM FINANCE COMMITTEE MEETING OF 09/02/08**

ISSUE:

18. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 4 TO AGREEMENT – MAGER'S FIELD PARK PHASE 2 IMPROVEMENTS; ACCENT LANDSCAPING AND SPRINKLERS, INC. (BEN GURULE)

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

Requested approval of change order no. 4 to agreement for Mager's Field Park Phase 2 Improvements with Accent Landscaping and Sprinklers, Inc. in the amount of \$210,064.06. Budget is available in Fort Marcy renovation fund.

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR WURZBURGER	Chair		
COUNCILOR CALVERT	X		
COUNCILOR CHAVEZ	X		
COUNCILOR DOMINGUEZ	X		
CHAIRPERSON ORTIZ	absent		

City of Santa Fe, New Mexico

memo

DATE: September 2, 2008

TO: Finance Committee

VIA: Robert Romero, Public Works Department Director *RR*
Chris Ortega, Engineering Division Director *Co*
Fabian Chavez, Parks, Trails and Watershed Division Director *FC*
Martin A. Valdez, Community Facilities Section Manager *MV*

FROM: Ben Gurule, Project Administrator *BG*

ISSUE:

CIP Project #423A – Mager's Field Park Phase 2 Improvements

- Change Order #4 to the Agreement between Owner and Contractor (Accent Landscaping).

SUMMARY:

The Public Works, CIP and Land Use Committee had several questions regarding the reasoning for this Change Order. The Parks, Trails & Water Shed Division and the Community Facilities Section recommend approval of Change Order #4 based on the justification listed below:

1. In order maintain single warranties on park systems especially new irrigation, and electrical systems recently installed or construction.
2. The majority of Phase 1 work was civil engineering (concrete and asphalt) and landscaping / irrigation. Change Order #4 pricing for similar work is comparable with Phase 1 unit pricing.
3. Over 55% of Phase 2 work required in Change Order #4 is concrete and asphalt. Approximately 38% of Phase 2 work is landscape / irrigation.

September 2, 2008
Memo – Page 2
Finance Committee
Mager's Field Park –
Change Order #4

4. Staff met the consultants and contractor and reviewed the project scope in depth and are satisfied that the contractor understands the scope and pricing provided will complete the work described in CO #4 and do not anticipate any change orders with the exception of any concealed or unknown conditions.

5. In general we view the cost for concrete to be a little higher due to the structural support needed for the park furniture and equipment. CO #4 reflects the deletion of the putting green. Staff feels the pricing for this work is high and is confident a lower price can be secured by bidding this portion of the work independently.

6. The design for perimeter path extension around the Fort Marcy Complex is funded via a separate Parks Bond item and is not included in CO #4. Staff will also consider bidding this independently.

7. Public Works staff and the Landscape Architect review bid prices for all items in change orders; compare pricing from recent bids and take into consideration any other factors that affect pricing to determine that change order proposals are fair. Both staff and the project consultants have numerous years of experience in this area.

ACTION:

As submitted.

xc/Project File

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, AUGUST 25, 2008**

ITEM 13

CIP PROJECT #423A – MAGER’S FIELD PARK PHASE 2 IMPROVEMENTS

- REQUEST FOR APPROVAL OF CHANGE ORDER NO. 4 TO THE AGREEMENT BETWEEN OWNER AND CONTRACTOR, ACCENT LANDSCAPING, IN THE AMOUNT OF \$210,064.06 **(BEN GURULE)**

PUBLIC WORKS COMMITTEE ACTION: Approved

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

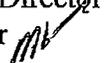
VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON BUSHEE			
COUNCILOR CALVERT	X		
COUNCILOR CHAVEZ	X		
COUNCILOR ROMERO	X		
COUNCILOR TRUJILLO	X		

City of Santa Fe, New Mexico

memo

DATE: August 25, 2008

TO: Public Works, CIP & Land Use Committee

VIA: Robert Romero, Public Works Department Director 
Chris Ortega, Engineering Division Director
Fabain Chavez III, Parks, Trails and Watershed Division Director 
Martin A. Valdez, Community Facilities Section Manager 

FROM: Ben Gurule, Project Administrator 

ISSUE:

CIP Project #423A – Mager’s Field Park Phase 2 Improvements

- Request approval of Change Order #4 to the Agreement between Owner and Contractor (Accent Landscaping - \$210,064.06).

SUMMARY:

On September 28, 2007, the City Council approved the Agreement between Owner and Contractor with Accent Landscaping and Sprinklers, Inc. in the amount of \$454,861.68 to construct Phase 1 improvements at Mager’s Field Park. On January 18, 2008, the City Manager approved Change Order #1 in the amount of \$18,979.43 for additional irrigation and concrete work. On April 8, 2008, the City Manager approved Change Order #2 in the amount of 2,469.07 to replace damaged sidewalk. On July 15, 2008, the City Council approved Change Order #3 directing the contractor to order the park and play furnishings/equipment to ensure delivery for installation this fall.

The Public Works Department recommends the approval of Change Order #4 (Exhibit A) directing the contractor to construct Phase 2 improvements including installation of the park site amenities, construction of irrigation systems and landscaping improvements. A credit of \$61,316.28 is also included in Change Order #4 which represents Phase 1 savings. Phase 1 was a lump sum bid based on unit prices. The savings was realized through a reduced requirement for fill.

August 25, 2008

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PW, CIP & LU Committee

Re: CO #4 – Accent Landscaping

CIP #413A - Mager's Field Park Phase 2

The Contract Sum is also reduced by \$48,842.50 and deletes the putting (artificial turf) green from the contract. The Public Works Department staff is confident that competitive bids for the putting green will result in reduced costs.

Phase 2 Scope of Work is in accordance with the Parks Master Plan approved by the City Council on November 14, 2007 (Exhibit B).

Schedule

The contractor will begin Phase 2 improvements on September 8. A time extension of forty five (45) calendar days through October 15 2008 is included in Change Order #4.

Budget

Funds in the amount of \$582,625 are available from the Parks Bond Initiative approved in March 2008 (Business Unit No. 32715.572500).

ACTION:

Please recommend to the Finance Committee approval of Change Order #4 in the amount of \$210,064.06 with Accent Landscaping as requested.

Attachments: Exhibit A - Change Order #4
Exhibit B - Parks Master - Scope of Work Summary
Summary of Contracts

xc/Project File

July 29, 2008

Consensus Planning
Attn: Ms. Laurie Firor
302 Eighth Street NW
Albuquerque, NM 87102

Re: Magers Field Park Phase II

Dear Ms. Firor:

Below is a preliminary cost for the balance of work to be performed as per the plans dated 7/14/08. I'm still waiting on some other pricing but wanted you to see where we were so far.

Magers Field Park Phase II

1)	Mobilization	=	\$2,500.00
2.)	Temp Fence 750 Lin. Ft. x \$3.50	=	\$2,625.00
3.)	Site Removal & Site Preps for Concrete Installation	=	\$9,675.00
4.)	Crusher – compacted 230 sq. ft. x \$5.30	=	\$1,219.00
5.)	Steel Edging 160 Limit x \$6.50	=	\$1,040.00
6)	Installation 11 Benches w/pad x \$535.00	=	\$5,885.00
7)	Installation of 11 Picnic Tables x \$345.00	=	\$3,795.00
8)	Concrete Pads for 4 Picnic Tables 11' x 14' x \$925.00	=	\$3,700.00
9)	Installation of 2 ea. Water Fountains x \$1,875.00	=	\$3,750.00
10)	735 Lin. Ft. of 1 1/2" Sch 48 Pipe, including sleeving x \$6.95	=	\$5,108.25
11)	Installation of Litter Receptacle 7 ea. X \$115.00	=	\$805.00
12)	Installation of Dog Pots 4 ea. X \$105.00	=	\$420.00
13)	Installation of Playground Equipment by Landscape Structures	=	\$39,768.00

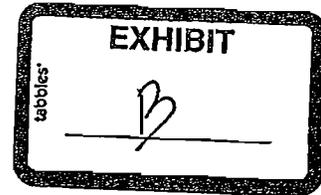
Magers Field Park Phase II - Continued

14)	Installation of Growell Playground, Safety Surface, 12" Depth Bark mulch-price includes the 12" depth of haul off necessary for the new installation	=	\$11,950.00
15)	Ramps 2 ea. into play area x \$450.00	=	\$900.00
16)	Entry sign -as per plan & default 1 sheet S10	=	\$13,250.00
17)	City Seal & Bronze Plaque & Lettering	=	(pending)
18)	Installation of 28' Hexagonal Metal Shade Structure (does not include permit application or applicable fee's)	=	\$15,250.00
19)	Installation of 40' Hexagonal Metal Shade Structure (does not include permit application or applicable fee's)	=	\$30,500.00
20)	Concrete Sidewalk, Header Curb, Turn Down as per the plans sheet 7 & details on sheet 59	=	\$79,368.00
21)	Handrails fir Handicap Ramp	=	\$2,937.00
22)	18" x 16" Catch Basin	=	\$495.00
23)	Irrigation as per plan-including Bore	=	\$39,768.00
24)	Landscaping:		
	245-1gal. Shrub x \$19.35	=	\$4,740.75
	11-5gal. Shrub x \$47.50	=	\$522.50
	4-2" Cal. Trees x \$397.00	=	\$1,588.00
	18 Boulders x \$225.00	=	\$4,050.00
	6,125 sq. ft. Bark Mulch x \$1.35	=	\$8,268.75
	Total Cost	=	\$293,878.25
	Tax	=	\$23,326.59
	Bond	=	\$4,018.00
	Grand Total	=	<u>\$320,222.84</u>

I am hopeful to have the balance of pricing by the end of today. If you have any questions or concerns, please call me at (505) 881-4880.

Sincerely,

G. Cameron Stevens



October-07

Mager's Field		Capital Improvement Costs
District 1	Acreage 28.0	
2001 Master Plan Northeast Page 5		
The General Plan Future Land Use map shows trails in two of the major arroyos running through this park. Develop these trails as means for pedestrians & bicyclists to reach the park and the downtown.		0
Provide a safe pedestrian crossing on Bishops Lodge Road from the northern part of the park and Arroyo de Piedras and provide sidewalks to the light at Artist Road.		0
Need to re-level the baseball infield for drainage purposes; need to complete makeover the Recreation Facility.		0
<div style="border: 1px dashed black; border-radius: 15px; padding: 10px; display: inline-block;"> 5 Year Renovation Plan </div>		
	Sub-total	0
	Design & Inflation Contingencies @ 25%	0
	Total:	0
2007 Recreation Assessment Needs		
Phase II		582,625.00
Plaza		
Perimeter Pathway		
Play Structure & Shade Structures		
Putting Green		
Park Furniture		
Exercise Stations		
	Sub-total	582,625.00
	TOTAL:	582,625.00
Minimum		
Design & Inflation Contingencies @ 25%		500,000.00
Grading & Drainage		
Irrigation System		
Turf/Passive Picnic Area		
Soccer Field//Turf Area		
Connecting Walkway from Ft. Marcy Complex to Mager's Field		
	Sub-total	500,000.00
	Design & Inflation Contingencies @ 25%	125,000.00
	TOTAL:	625,000.00



**City of Santa Fe
Summary of Contracts, Agreements, & Amendments**

Section to be completed by department for each contract or contract amendment

1 **FOR: ORIGINAL CONTRACT** or **CONTRACT AMENDMENT**

2 Name of Contractor Accent Landscaping & Sprinklers, Inc.

3 Complete information requested Plus GRT
 Inclusive of GRT

Original Contract Amount: \$454,861.68

Termination Date: February 17, 2007

Approved by Council Date: September 26, 2007

or by City Manager Date: _____

Contract is for: Landscape and irrigation system improvements for Mager's Field Park - Phase 1

Amendment # 4 to the Original Contract# 07-0864

Increase/(Decrease) Amount \$ 210,064.06

Extend Termination Date to: July 31, 2008

Approved by Council Date: _____

or by City Manager Date: _____

Amendment is for: Phase 2 irrigation, landscaping, play, shade and other park amenities

4 **History of Contract & Amendments:** (option: attach spreadsheet if multiple amendments) Plus GRT
 Inclusive of GRT

Amount \$ 454,861.68 of original Contract# 07-0864 Termination Date: 02/17/2008

Reason: Landscape & irrigation improvements

Amount \$ 18,979.43 amendment # 1 Termination Date: 02/17/2008

Reason: Additional irrigation and concrete work not in original scope

Amount \$ 2,469.07 amendment # 2 Termination Date: 05/30/2008

Reason: Replace damaged sidewalks not in original scope of work

Amount \$ 289,877.40 amendment # 3 Termination Date: 07/31/2008

Reason: Phase 2 park amenities (shade structures, playground and park equipment

Total of Original Contract plus all amendments: \$ 976,251.64



City of Santa Fe
Summary of Contracts, Agreements, & Amendments

5 Procurement Method of Original Contract: (complete one of the lines)

RFP# Request for Bids (RFB) Date: August 14, 2007

RFQ [] Date:

Sole Source [] Date:

Other

6 Procurement History: Past Bids have awarded to contractor
example: (First year of 4 year contract)

7 Funding Source: Parks Bond Funding BU/Line Item: 32715.5725

8 Any out-of-the ordinary or unusual issues or concerns:
No
(Memo may be attached to explain detail.)

9 Staff Contact who completed this form: Frank M. Archuleta. PW Poject Administrator

Phone # 955-6766

10 Certificate of Insurance attached. (if original Contract) []

Submit to City Attorney for review/signature
Forward to Finance Director for review/signature
Return to originating Department for Committee(s) review or forward to City Manager for review
and approval (depending on dollar level).

To be recorded by City Clerk:

Contract #

Date of contract Executed (i.e., signed by all parties):

Note: If further information needs to be included, attach a separate memo.

Comments:

Large empty rectangular box for comments.