



**ACTION SHEET  
CITY COUNCIL MEETING OF 07/28/10  
ITEM FROM FINANCE COMMITTEE MEETING OF 07/19/10**

**ISSUE:**

14. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF FOURTH QUARTER YEAR-END BUDGET ADJUSTMENTS FOR FISCAL YEAR 2009/2010 (CAL PROBASCO)

**FINANCE COMMITTEE ACTION:** APPROVED AS DISCUSSION ITEM

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

<b>VOTE:</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR WURZBURGER	X		
COUNCILOR ROMERO	excused		
COUNCILOR BUSHEE	X		
COUNCILOR DOMINGUEZ	X		
CHAIRPERSON ORTIZ			

DISK fc1/fcmissue

# City of Santa Fe, New Mexico

# memo

**DATE:** July 9, 2010

**TO:** Finance Committee

**VIA:** Kathryn Raveling *KJR*  
Finance Director

**FROM:** Cal Probasco *CP*  
Budget Officer

**ITEM AND ISSUE:**

Request for Approval of Quarterly Budget Adjustments for Quarter Ending June 30, 2010

**BACKGROUND AND SUMMARY:**

Budget adjustments to the operating budget that are over \$30,000 require Finance Committee recommendation and Governing Body approval. The Budget Office submits such budget adjustments on a quarterly basis for committee consideration. These adjustments move approved budget amounts from one line item to another within the same fund.

Also attached is a resolution listing increases to the operating budget. Many of these increases have been previously approved by the Governing Body as submitted by the requesting department or adjustments within a fund. Budget increases not previously approved are also included in the resolution.

**ACTION RECOMMENDED:**

Recommend these adjustments to the Governing Body for approval.

1 CITY OF SANTA FE

2 RESOLUTION NO. 2010 - \_\_\_\_\_

3 INTRODUCED BY:

4 *Finance Committee*

5  
6  
7  
8  
9  
10 A RESOLUTION

11 *RELATING TO A REQUEST FOR APPROVAL OF FOURTH QUARTER (YEAR-END)*  
12 *BUDGET ADJUSTMENTS FOR FISCAL YEAR 2009/2010*

13 *WHEREAS, the Governing Body of the City of Santa Fe, meeting in regular session on*  
14 *July 28, 2010, did propose to ask for budget adjustment; and:*

15 *WHEREAS, a Fourth Quarter Review by the Governing Body of the City of Santa Fe of*  
16 *the Fiscal Year 2009/2010 Budget has shown a need to address significant budget priorities.*

17 *NOW, THEREFORE, the Governing Body of the city of Santa Fe does request*  
18 *authorization for budget adjustments as detailed on the attached Resolution Detail by Fund (see*  
19 *Attachment) hereby incorporated as part of this resolution.*

20 *NOW, THEREFORE, it is respectfully requested that authorization to implement the*  
21 *Fourth Quarter Budget Adjustments be granted by the Local Government Division of the New*  
22 *Mexico Department of Finance and Administration.*

23 *PASSED, APPROVED and ADOPTED the 28<sup>th</sup> day of July, 2010.*

24 \_\_\_\_\_  
25 DAVID COSS, MAYOR

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25

*ATTEST:*

---

*YOLANDA Y. VIGIL, CITY CLERK*

*APPROVED AS TO FORM:*

---

*GENO ZAMORA, CITY ATTORNEY*

---

*LOCAL GOVERNMENT DIVISION  
DEPARTMENT OF FINANCE AND  
ADMINISTRATION*

**CITY OF SANTA FE - FOURTH QUARTER FY 2009/2010  
RESOLUTION DETAIL - TOTAL BY FUND**

<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
General Fund	\$ 139,230	\$ (3,138,471)	\$ (3,277,701)
1% Lodgers Tax Advertising	-	(86,258)	(86,258)
45% Special Uses Lodgers Tax	(211,160)	(175,921)	35,239
Lodgers Tax Proceeds Fund	(794,484)	(794,483)	1
50% Marketing Lodgers Tax	26,741	(233,288)	(260,029)
Municipal Gross Receipts Tax	-	(482,960)	(482,960)
Economic Development	97,433	26,983	(70,450)
Capital Equipment Reserve	-	(5,336)	(5,336)
Municipal GRT - Railyard/Gen.	-	(131,300)	(131,300)
Municipal GRT - GCCC/Parks	-	(119,000)	(119,000)
Convention Center Lodgers' Tax	-	(340,493)	(340,493)
Corrections Fee Fund	8,000	-	(8,000)
Municipal Court Liability Fee	103,250	-	(103,250)
Federal Forfeiture Sharing	9,000	10,350	1,350
DWI School Fund	-	16,000	16,000
Emergency Medical Services Grant	-	9,000	9,000
Emergency Preparedness Grant	2,200	7,000	4,800
Municipal GRT - Police	-	(119,000)	(119,000)
Law Enforcement Protection	7,310	7,310	-
Police Grants	48,153	48,153	-
Animal Spay/Neuter Program	-	1,500	1,500
Animal Control Training/Education	-	1,000	1,000
MGRT - Environmental/Infrastruct.	-	(26,681)	(26,681)
Storm Water Management	100,000	22,000	(78,000)
Affordable Housing Loan	-	330,231	330,231
NW Quadrant Development	280,000	280,000	-
Quality of Life	15,000	1,600	(13,400)
Shelter Plus Care Grant	7,384	7,384	-
Tierra Contenta Land Sale	-	(16,395)	(16,395)
Juvenile Justice Program	10,000	10,000	-
Senior Center Programs	-	47,000	47,000
Senior Assisted Transportation	-	116,000	116,000
NM State Agency CIP Grant	-	2,500	2,500
State Library Grants	703	703	-
Plaza Use Fund	-	7,000	7,000
Historic Preservation Grant	50	9,000	8,950
Santa Fe Beautiful Grant	1,791	-	(1,791)
Arts Education Grants	15,000	15,000	-
Southside Library	-	800	800
Neighborhood Stabilization	-	184,000	184,000
Impact Fees - Roads	-	490,000	490,000
Impact Fees - Parks	16,000	113,867	97,867
Impact Fees - Police	-	10,000	10,000
Impact Fees - Fire	-	30,000	30,000
Red Light Project Fund	91,000	216,000	125,000
ARRA Energy Efficient Buildings	500,000	500,000	-
½% GRT Income Fund	280,000	(2,952,898)	(3,232,898)
CIP Reallocation Fund	7,971	(85,475)	(93,446)
Airport Improvements Master Plan	870,500	870,500	-

<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
Cerrillos Road CIP Project	6,500,000	6,500,000	-
Arroyo Chamiso Trail CIP	(30,000)	(30,000)	-
Paved Street Resurfacing	(9,248)	(9,248)	-
Energy Savings Revolving Fund	(781,600)	(781,600)	-
Art for CIP Projects	2,250	2,250	-
Senior Center Renovations CIP	73,000	73,000	-
Trails Projects	30,000	30,000	-
Colonia Prisma/TC Park CIP Proj.	16,000	16,000	-
1997A GRT Debt Service	9,155	-	(9,155)
1999 GRT Bond Issue	3,867	-	(3,867)
2004B GRT Refunding R/Y	1,000	-	(1,000)
2006 GRT CIP Bond Issue	1,500	(15,530)	(17,030)
2008B GRT Refunding Bonds	200	18,160	17,960
2008 General Obligation Bonds	-	52,950	52,950
Civic Convention Center	28,367	2,859	(25,508)
Railyard Parking Facility	150,962	-	(150,962)
Solid Waste Management	-	(120,526)	(120,526)
Water Operating Fund	(51,668,993)	(341,074)	51,327,919
Water Div. Acquisition Fund	-	(19,600)	(19,600)
Watershed Clearing CIP	92,260	92,260	-
Water Construction Projects	-	90,368	90,368
¼% Water GRT Fund	-	(545,282)	(545,282)
Water Conservation Fund	826,725	623,725	(203,000)
Water Treatment Plant Projects	-	(22,200)	(22,200)
Water Supply Projects	-	40,946,057	40,946,057
Water Bond 2009 A/B	41,124,580	217,870	(40,906,710)
Transit Bus Operations	275,000	(32,326)	(307,326)
SFT Paratransit Program	16,200	16,200	-
Wastewater Management	-	(119,000)	(119,000)
SWMA Gas Collection System	27,077	27,077	-
SWMA Closure/Post-Closure	-	(30,540)	(30,540)
Genoveva Chavez Community Ctr.	-	(15,375)	(15,375)
Airport Terminal Upgrades CIP	-	(16,300)	(16,300)
Airport Fire Station CIP	225,000	225,000	-
Airport E Apron Reconstruct. CIP	776,000	776,000	-
Railyard Development	-	(6,063)	(6,063)
Railyard Development Infrastructure	20,000	-	(20,000)
College of Santa Fe Operations	(124,280)	(37,600)	86,680
College of Santa Fe CIP	-	105,810	105,810
Insurance Claims Fund	-	(46,400)	(46,400)
Santa Fe Health Fund	-	(49,850)	(49,850)
Workers' Compensation Fund	-	(28,970)	(28,970)
Special Recreation Leagues	2,700	2,700	-
Buckman Direct Diversion	62,020	41,020	(21,000)
Buckman DD - City of Santa Fe	-	(50,427,599)	(50,427,599)
Buckman DD - Santa Fe County	-	(373,200)	(373,200)
Buckman Operations	254,433	-	(254,433)
<b>GRAND TOTAL - ALL FUNDS</b>	<b>\$ (464,753)</b>	<b>\$ (8,526,055)</b>	<b>\$ (8,061,302)</b>

**CITY OF SANTA FE**  
**FOURTH QUARTER FY 2009/2010 - RESOLUTION DETAIL BY CATEGORY & FUND**

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
<b><i>Adjustments Not Previously Approved by City Council:</i></b>				
General Fund	Adjustment to GRT revenue based on actual income	\$ -	\$ (3,463,101)	\$ (3,463,101)
General Fund	Adjustment to ambulance billing revenue/fees based on activity	33,000	330,000	297,000
General Fund	Adjustment to interest distribution based on final earnings	-	(93,600)	(93,600)
General Fund	Appropriation to cover shortfall for traffic signal electricity costs	65,000	-	(65,000)
General Fund	Adjustment to Court fines revenue based on actual income	-	47,000	47,000
General Fund	Appropriation of insurance recovery for Fire vehicle repair	10,000	10,000	-
General Fund	Adjustment/appropriation for Plat Room electronic scanner/plotter and server - partially funded from 1/2% GRT	9,800	9,800	-
General Fund	NM DOT grant for the 100 Days & Nights of Summer Program	8,415	8,415	-
General Fund	Transfer from Special Rec. Leagues to cover budget shortfalls	8,000	8,000	-
General Fund	NM DOT grant to support the Click It or Ticket Project	5,015	5,015	-
1% Lodgers Tax Advertising	Adjustment to Lodgers Tax revenue/distrib. based on actuals	-	(109,458)	(109,458)
1% Lodgers Tax Advertising	Adjustment to NM Arts grant budget based on final award	-	12,600	12,600
1% Lodgers Tax Advertising	Adjustment to miscellaneous grants based on final awards	-	10,600	10,600
45% Special Uses Lodgers Tax	Adjustment to Lodgers Tax revenue/distrib. based on actuals	(211,160)	(175,921)	35,239
Lodgers Tax Proceeds Fund	Adjustment to Lodgers Tax revenue/distrib. based on actuals	(794,484)	(794,483)	1
50% Marketing Lodgers Tax	Adjustment to Lodgers Tax revenue/distrib. based on actuals	-	(246,779)	(246,779)
50% Marketing Lodgers Tax	Transfer from Civic Convention Ctr. to cover budget shortfalls	26,741	26,741	-
50% Marketing Lodgers Tax	Adjustment to interest distribution based on final earnings	-	(13,250)	(13,250)
Municipal Gross Receipts Tax	Adjustment to GRT revenue based on actual income	-	(482,960)	(482,960)
Economic Development	Loan repayment forgiveness for the Lensic Performing Arts Ctr.	50,000	-	(50,000)
Economic Development	Annual pass-through of payment in lieu of tax from Thornburg to schools per IRB and lease agreement	47,433	47,433	-
Economic Development	Adjustment to interest distribution based on final earnings	-	(20,450)	(20,450)
Capital Equipment Reserve	Adjustment to interest distribution based on final earnings	-	(5,336)	(5,336)
Municipal GRT - Railyard/Gen.	Adjustment to GRT revenue based on actual income	-	(119,000)	(119,000)
Municipal GRT - Railyard/Gen.	Adjustment to interest distribution based on final earnings	-	(12,300)	(12,300)
Municipal GRT - GCCC/Parks	Adjustment to GRT revenue based on actual income	-	(119,000)	(119,000)
Convention Center Lodgers' Tax	Adjustment to Lodgers Tax revenue/distrib. based on actuals	-	(340,493)	(340,493)
Corrections Fee Fund	Increase from available revenue to cover shortfall in contracts	8,000	-	(8,000)
Municipal Court Liability Fee	Remittance of Court Liability Fees to the State per statute	103,250	-	(103,250)
Federal Forfeiture Sharing	Increase from forfeiture sales for Narcotics photo equipment	9,000	10,350	1,350
DWI School Fund	Adjustment to miscellaneous revenue based on actuals	-	16,000	16,000
Emergency Medical Services Grant	Adjustment to NM Health Dept. grant based on final award	-	9,000	9,000
Emergency Preparedness Grant	Adjustment to NM DFA grant budget based on final award	2,200	7,000	4,800

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
Municipal GRT - Police	Adjustment to GRT revenue based on actual income	-	(119,000)	(119,000)
Law Enforcement Protection	Increase from LEPF reimbursements for staff registrations	7,310	7,310	-
Animal Spay/Neuter Program	Adjustment to Animal License revenue based on actuals	-	1,500	1,500
Animal Control Training/Education	Adjustment to Animal Permit Fee revenue based on actuals	-	1,000	1,000
MGRT - Environmental/Infrastruct.	Adjustment to interest distribution based on final earnings	-	(26,681)	(26,681)
Storm Water Management	Adjustment to service charges revenue based on actuals	-	22,000	22,000
Affordable Housing Loan	Adjustment to US HUD grant budget based on final award	-	302,231	302,231
Affordable Housing Loan	Adjustment to affordable housing revenue based on activity	-	28,000	28,000
Quality of Life	Adjustment to reflect sales of capital assets at auction	-	1,600	1,600
Shelter Plus Care Grant	Appropriation from US HUD Shelter Plus Care grant balance	7,384	7,384	-
Tierra Contenta Land Sale	Adjustment to interest distribution based on final earnings	-	(16,395)	(16,395)
Juvenile Justice Program	Adjustment to NM CYFD grant budget based on final award	10,000	10,000	-
Senior Center Programs	Adjustment reflecting final MOU with SF County for Centers	-	47,000	47,000
Senior Assisted Transportation	Adjustment reflecting final SF County MOU for transportation	-	116,000	116,000
NM State Agency CIP Grant	Adjustment to reflect sales of capital assets at auction	-	2,500	2,500
State Library Grants	NM State Library Grants-in-Aid Program Appropriations	703	703	-
Plaza Use Fund	Adjustment to Plaza vendor fee revenue based on activity	-	7,000	7,000
Historic Preservation Grant	Adjustment to travel/permit fee revenue based on activity	50	9,000	8,950
Santa Fe Beautiful Grant	Adjustment to SF Beautiful grant based on final grant award	1,791	-	(1,791)
Southside Library	Adjustment to library fines revenue based on actual income	-	800	800
Neighborhood Stabilization	Adjustment to reflect sales of capital assets at auction	-	184,000	184,000
Impact Fees - Roads	Adjustment to Road Impact Fee revenue based on actuals	-	490,000	490,000
Impact Fees - Parks	Adjustment to Parks Impact Fee revenue based on actuals	-	127,000	127,000
Impact Fees - Parks	Allocation of impact fees to the Colonia Prisma Park project	16,000	-	(16,000)
Impact Fees - Parks	Adjustment to interest distribution based on final earnings	-	(13,133)	(13,133)
Impact Fees - Police	Adjustment to Police Impact Fee revenue based on actuals	-	10,000	10,000
Impact Fees - Fire	Adjustment to Fire Impact Fee revenue based on actuals	-	30,000	30,000
½% GRT Income Fund	Remove budgeted transfer for Water debt repayment - actual repayment done as direct movement of cash	-	(2,000,000)	(2,000,000)
½% GRT Income Fund	Adjustment to GRT revenue based on actual income	-	(965,920)	(965,920)
½% GRT Income Fund	Close-out of 1997A GRT fund - transfer balance to ½% GRT	-	9,155	9,155
½% GRT Income Fund	Close-out of 1999 GRT Fund - transfer balance to ½% GRT	-	3,867	3,867
CIP Reallocation Fund	Appropriation of IRS arbitrage fees for 2004B GRT bond issue	7,971	-	(7,971)
CIP Reallocation Fund	Adjustment to interest distribution based on final earnings	-	(85,475)	(85,475)
Arroyo Chamiso Trail CIP	Correction to NM DOT grant budget for trails projects	(30,000)	(30,000)	-
Paved Street Resurfacing	Adjustment reflecting reduction of NM DOT grant award	(9,248)	(9,248)	-
Energy Savings Revolving Fund	Budget input correction to ARRA Energy Efficiency grant	(781,600)	(781,600)	-
Art for CIP Projects	Appropriation of Princeton Internships in Civic Service grant	2,250	2,250	-
Trails Projects	Correction to NM DOT grant budget for trails projects	30,000	30,000	-
Colonia Prisma/TC Park CIP Proj.	Allocation of impact fees to the Colonia Prisma Park project	16,000	16,000	-

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
1997A GRT Debt Service	Close-out of 1997A GRT fund - transfer balance to ½% GRT	9,155	-	(9,155)
1999 GRT Bond Issue	Close-out of 1999 GRT Fund - transfer balance to ½% GRT	3,867	-	(3,867)
2004B GRT Refunding R/Y	Appropriation of IRS arbitrage fees for 2004B GRT bond issue	1,000	-	(1,000)
2006 GRT CIP Bond Issue	Adjustment to interest distribution based on final earnings	-	(15,530)	(15,530)
2006 GRT CIP Bond Issue	Correction to arbitrage budget for 2006 GRT CIP Bonds	1,500	-	(1,500)
2008B GRT Refunding Bonds	Adjustment to interest distribution based on final earnings	-	18,160	18,160
2008B GRT Refunding Bonds	Appropriation of IRS arbitrage fees for 2008B GRT bond issue	200	-	(200)
2008 General Obligation Bonds	Adjustment to interest distribution based on final earnings	-	52,950	52,950
Civic Convention Center	Adjustment to facilities rental revenue based on activity	-	102,000	102,000
Civic Convention Center	Adjustment to Lodgers Tax revenue/distrib. based on actuals	-	(99,141)	(99,141)
Civic Convention Center	Purchase of carpet for rental to Convention Center users	28,367	-	(28,367)
Railyard Parking Facility	Appropriation from cash for the Railyard Parking Facility project	150,962	-	(150,962)
Solid Waste Management	Adjustment to GRT revenue based on actual income	-	(119,000)	(119,000)
Solid Waste Management	Adjustment to Lodgers Tax revenue/distrib. based on actuals	-	(1,526)	(1,526)
Water Operating Fund	Remove budgeted transfer to Buckman Direct Diversion project - actual payment done as direct movement of cash	(50,427,599)	-	50,427,599
Water Operating Fund	Remove budgeted transfer for Water debt repayment - actual repayment done as direct movement of cash	(2,000,000)	-	2,000,000
Water Operating Fund	Adjustment to interest distribution based on final earnings	-	(599,680)	(599,680)
Water Operating Fund	Transfer to Water Conservation Fund to support Rebates Prog.	500,000	-	(500,000)
Water Div. Acquisition Fund	Adjustment to interest distribution based on final earnings	-	(19,600)	(19,600)
Water Construction Projects	Adjustment to interest distribution based on final earnings	-	90,368	90,368
¼% Water GRT Fund	Adjustment to GRT revenue based on actual income	-	(331,782)	(331,782)
¼% Water GRT Fund	Adjustment to interest distribution based on final earnings	-	(213,500)	(213,500)
Water Conservation Fund	Appropriation from Water Fund/available cash to support the Conservation Rebates Program	703,000	500,000	(203,000)
Water Treatment Plant Projects	Adjustment to interest distribution based on final earnings	-	(22,200)	(22,200)
Water Supply Projects	Allocation of 2009 A/B Water Revenue Bond proceeds to proj.	-	41,123,930	41,123,930
Water Supply Projects	Adjustment to interest distribution based on final earnings	-	(177,873)	(177,873)
Water Bond 2009 A/B	Allocation of revenue bond proceeds to water supply projects	41,123,930	-	(41,123,930)
Water Bond 2009 A/B	Adjustment to interest distribution based on final earnings	-	217,870	217,870
Water Bond 2009 A/B	Wells Fargo Bank service fees for 2009 A/B Water Bonds	650	-	(650)
Transit Bus Operations	Adjustment to Lodgers Tax revenue/distrib. based on actuals	-	(32,326)	(32,326)
SFT Paratransit Program	Transfer from OT savings for route matching system upgrade	16,200	16,200	-
Wastewater Management	Adjustment to GRT revenue based on actual income	-	(119,000)	(119,000)
SWMA Gas Collection System	Reallocation of SWMA funding for environmental svcs. contract	27,077	27,077	-
SWMA Closure/Post-Closure	Adjustment to interest distribution based on final earnings	-	(30,540)	(30,540)
Genoveva Chavez Community Ctr.	Adjustment to interest distribution based on final earnings	-	(15,375)	(15,375)
Airport Terminal Upgrades CIP	Adjustment to interest distribution based on final earnings	-	(16,300)	(16,300)
Airport Fire Station CIP	Adjustment to NM DOT grant based on final grant award	225,000	225,000	-

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
Railyard Development	Adjustment to Railyard Corp. debt payment for parcel credits	-	(6,063)	(6,063)
Railyard Development Infrastructure	Appropriation from cash for the Railyard Development project	20,000	-	(20,000)
College of Santa Fe Operations	Correction to debt service on NMFA College of SF loan	(124,280)	-	124,280
College of Santa Fe Operations	Adjustment to interest distribution based on final earnings	-	(67,600)	(67,600)
College of Santa Fe Operations	College of SF space rental revenue received from NCNMEDD	-	30,000	30,000
College of Santa Fe CIP	Adjustment to interest distribution based on final earnings	-	105,810	105,810
Insurance Claims Fund	Adjustment to interest distribution based on final earnings	-	(46,400)	(46,400)
Santa Fe Health Fund	Adjustment to interest distribution based on final earnings	-	(49,850)	(49,850)
Workers' Compensation Fund	Adjustment to interest distribution based on final earnings	-	(28,970)	(28,970)
Special Recreation Leagues	Appropriation for Spring Flag Football league operations	2,700	2,700	-
Buckman Direct Diversion	Appropriation to cover shortfalls in Buckman Direct Diversion	21,000	-	(21,000)
Buckman DD - City of Santa Fe	Remove budgeted transfer from Water to Buckman Direct Diversion project - payment done as direct movement of cash	-	(50,427,599)	(50,427,599)
Buckman DD - Santa Fe County	Adjustment to interest distribution based on final earnings	-	(373,200)	(373,200)
Buckman Operations	Appropriation to cover shortfalls in Buckman Direct Diversion	254,433	-	(254,433)
<b><i>SUBTOTAL - Adjustments Not Previously Approved by City Council</i></b>		<b>\$ (10,804,017)</b>	<b>\$ (18,320,319)</b>	<b>\$ (7,516,302)</b>
<b><i>Council-Approved Capital Improvements Program (CIP) Adjustments:</i></b>				
Airport Improvements Master Plan	NM DOT grant to support Airport Road Improvements project	\$ 870,500	\$ 870,500	\$ -
Cerrillos Road CIP Project	NM DOT grant for the Cerrillos Rd. reconstruction project	6,500,000	6,500,000	-
Senior Center Renovations CIP	NM Agency on Aging grant for the Mary Esther Gonzales Center backup electrical generator project	73,000	73,000	-
Airport E Apron Reconstruct. CIP	Adjustment to US DOT grant based on final grant award	776,000	776,000	-
<b><i>SUBTOTAL - Council-Approved Capital Improvements Program (CIP) Adjustments</i></b>		<b>\$ 8,219,500</b>	<b>\$ 8,219,500</b>	<b>\$ -</b>
<b><i>Other Council-Approved Adjustments:</i></b>				
Police Grants	US DOJ/BJA Police grant for SWAT Rapid Deployment vehicle	\$ 48,153	\$ 48,153	\$ -
Storm Water Management	Increase from available cash for YouthWorks SF River imprvmts.	100,000	-	(100,000)
NW Quadrant Development	1st of 3 payments to SFPS for NW Quadrant land purchase - transfer from 1/2% GRT Income Fund	280,000	280,000	-
Quality of Life	ArtWorks program administration - SFPS agreement	15,000	-	(15,000)
Arts Education Grants	ArtWorks program administration - SFPS agreement	15,000	15,000	-
Red Light Project Fund	Appropriation for the Red Light Cameras/Speed Van projects	91,000	216,000	125,000
ARRA Energy Efficient Buildings	NM EMNRD/ARRA Energy Efficient Buildings grant award	500,000	500,000	-
½% GRT Income Fund	1 <sup>st</sup> of 3 payments to SFPS for NW Quadrant land purchase	280,000	-	(280,000)
Water Operating Fund	Adjustment to NMFA/ARRA stimulus grant for the Micro-Hydroelectric Power Generation Project based on final award	258,606	258,606	-
Watershed Clearing CIP	Reimbursement for wildland firefighting equipment/training	92,260	92,260	-

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
Water Conservation Fund	Adjustment to NMFA/ARRA stimulus grant for the Micro-Hydroelectric Power Generation Project based on final award	212,100	212,100	-
Water Conservation Fund	Removal of NMFA Drinking Water Revolving Loan/ARRA stimulus grant for the Water Harvesting Demonstration Project - funding no longer available	(88,375)	(88,375)	-
Transit Bus Operations	Grant cash balance appropriation to cover Transit shortfalls	275,000	-	(275,000)
Buckman Direct Diversion	NMFA Loan to support the Buckman electrical system project	41,020	41,020	-
<b><i>SUBTOTAL - Other Council-Approved Adjustments</i></b>		<b>\$ 2,119,764</b>	<b>\$ 1,574,764</b>	<b>\$ (545,000)</b>
<b><i>GRAND TOTAL - ALL ADJUSTMENTS</i></b>		<b>\$ (464,753)</b>	<b>\$ (8,526,055)</b>	<b>\$ (8,061,302)</b>

CITY OF SANTA FE  
 BARs > \$30,000  
 BY DEPARTMENT

DEPARTMENT/DIVISION

FINANCE DEPARTMENT

General Fund (ITT Division)	\$ 36,859	Increase – Repair & Maintenance: Furniture, Fixtures & Equipment
	\$ 2,781	Increase – Software
	\$ 12,225	Increase – Employee Training & Tuition
	\$ 31,865	Decrease – Communication
	\$ 20,000	Decrease – Equipment & Machinery Rental
ITT Network Upgrades (CIP Project Fund)	\$ 112,772	Increase – Software
	\$ 5,099	Decrease – Professional Contracts
	\$ 70,856	Decrease – Data Processing Equipment
	\$ 36,817	Decrease – Inventory Exempt Purchases

PUBLIC UTILITIES DEPARTMENT

Solid Waste Management (Enterprise Fund)	\$ 5,000	Increase – Professional Contracts
	\$ 48,000	Increase – Repair & Maintenance: Machinery & Equipment
	\$ 26,000	Increase – Operating Supplies
	\$ 26,000	Increase – Tires
	\$ 70,000	Increase – Inventory Exempt Purchases
	\$ 13,000	Decrease – Repair & Maintenance: Furniture, Fixtures & Equipment
	\$ 22,000	Decrease – Equipment & Machinery
	\$ 140,000	Decrease – Vehicles Over 1.5 Tons

PUBLIC WORKS DEPARTMENT

Transit Operations (Enterprise Fund)	\$ 125,000	Increase – Repair & Maintenance: Vehicles Over 1.5 Tons
		Decrease – Equipment & Machinery Rental

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe.

**Section A. General Information**

(Check one) Bill: \_\_\_\_\_ Resolution:  X

Short Title:  Fourth Quarter (Year-End) Budget Adjustments, Fiscal Year 2009/2010

Sponsor(s): \_\_\_\_\_

Reviewing Department(s):  Finance

Person Completing FIR:  Andy Hopkins  Date:  July 9, 2010  Phone:  955-6177

Reviewed by City Attorney: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by Finance Director:  *Kathryn Karveling*  (Signature) Date:  7/21/10

---

**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution.

Fourth Quarter FY 2009/10 adjustments, increases and decreases to various funds, including adjustments for   
 department priorities, grant adjustments, budget shortfalls and Council policies/directives.

---

**Section C. Fiscal Impact**

**Note:** Financial information on this FIR does not directly translate into a budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 02/03 and FY 03/04)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

\_\_\_\_\_ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 2009/10	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY 2010/11	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
	Personnel*	\$ **	**	**	\$ N/A	N/A	N/A	**
	Fringe at 30%	\$ **	**	**	\$ N/A	N/A	N/A	**
	Capital Outlay	\$ **	**	**	\$ N/A	N/A	N/A	**
	Land/ Building	\$ **	**	**	\$ N/A	N/A	N/A	**
	Professional Services	\$ **	**	**	\$ N/A	N/A	N/A	**
	All Other Operating Costs	\$ **	**	**	\$ N/A	N/A	N/A	**
	Total:	\$ **			\$ N/A			

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees.

\*\* See Attachment – Resolution Detail by Fund

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY 2009/10	"R" Costs Recurring or "NR" Non-recurring	FY 2010/11	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
	**	\$ **	**	\$ N/A	N/A	**
	**	\$ **	**	\$ N/A	N/A	**
	**	\$ **	**	\$ N/A	N/A	**
	Total:	\$ **		\$ N/A		

\*\* See Attachment – Resolution Detail by Fund

**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Adjusted operating budgets to reflect necessary fund transfers, grant fund increases, department  
priorities, and other necessary adjustments. Revenue sources include intergovernmental grants; bond  
proceeds; miscellaneous revenues; cash reserves; and inter-fund transfers.

---

---

---

---

---

---

---

---

**Section D.      General Narrative**

**1. Legal Issues/Conflicts:**

Are there any legal problems? If so, explain. Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

NO

---

---

---

---

---

---

---

---

**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

Budget will not sufficiently reflect actual revenues and expenditures.

---

---

---

---

**3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

NO

---

---

---

---