

**ACTION SHEET
CITY COUNCIL MEETING OF 07/14/10
ITEM FROM FINANCE COMMITTEE MEETING OF 07/06/10**

ISSUE:

9. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 5 – POWER PLANT PARK; AIC GENERAL CONTRACTORS (CHIP LILIENTHAL)
- A. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

Requested approval of change order no. 5 for Power Plant Park with AIC General Contractors in the amount of \$15,951.41. Budget is available in project fund.

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR WURZBURGER	X		
COUNCILOR BUSHEE	excused		
COUNCILOR ROMERO	X		
COUNCILOR DOMINGUEZ	excused		
CHAIRPERSON ORTIZ	X		

DISK fc1/fcmissue

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, JUNE 28, 2010**

ITEM 7

CIP PROJECT #421 – POWER PLANT PARK

- REQUEST FOR APPROVAL OF CHANGE ORDER NO. 5 WITH AIC GENERAL CONTRACTORS IN THE AMOUNT OF \$15,951.41 (CHIP LILIENTHAL)

Committee Review:

Finance Committee (Scheduled)

7/06/10

Council (Scheduled)

7/14/10

PUBLIC WORKS COMMITTEE ACTION: No meeting/lack of quorum – Forward to Finance

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON DOMINGUEZ			
COUNCILOR CALVERT			
COUNCILOR CHAVEZ			
COUNCILOR ROMERO			
COUNCILOR TRUJILLO			

City of Santa Fe, New Mexico

memo

DATE: June 28, 2010

TO: Public Works, CIP and Land Use Committee

VIA: Chris A. Ortega, Acting Public Works Department Director *Co*
Martin A. Valdez, Facilities Division Director *y*

FROM: Chip Lilienthal, Facilities Division Project Administrator *JLR*

ISSUE:

CIP #421 – Power Plant Park

- Request for approval of Change Order No. 5, AIC General Contractors, in the amount of \$15,951.41.

SUMMARY:

On June 10, 2009 the City Council approved the Award of Bid No. '09/28/B and Agreement Between Owner and Contractor for the above noted project, in the amount of \$631,126.00.

Change Order No. 1 was approved by the City Manager on September 18, 2009 authorizing the contractor to; 1) replace existing rotten sill plate with new sill plate and bolts; 2) install additional PVC sleeving for new irrigation lines under the parking lot; 3) replace permanent overhead electrical service with new underground service.

Change Order No. 2 was approved by the City Manager on October 28, 2009 to; 1) upgrade irrigation wire to 14 gauge as requested by Parks Division; 2) add conduit for electrical wiring of future bathrooms; 3) add steel gate, provide credit to the City for deletion of chain link fence, and provide additional chain link fence in area #3; 4) add 20 amp GFI at hot box for heat trace tape; 5) revise roof framing; 6) encase outer walls and top of existing sluice with concrete; 7) remove and dispose of existing floor in old power plant; and 8) rebuild east door, jamb, etc; 9) Credit – delete parking lot concrete and dirt work on east entrance, add gravel and compaction.

Memo – City Manager
Power Plant Park
Change Order #5
6/28/10
Page 2

Change Order No. 3 was approved by the City Manager on December 14, 2009 to; 1) remove concrete and replace in new defined area; 2) provide additional geotechnical testing; 3) install new floor; 4) reimburse contractor for electrical generator due to PNM delays; 5) provide additional concrete at sluice; remove CMU wall and debris at sluice; 6) remove and replace east door.

Change Order #4 was approved by the City manager on March 17, 2010 to; 1) demo and install curb and gutter; 2) increase depth of concrete at entrance and sidewalk; 3) add 2” PVC conduit sleeves for future water lines; 4) remove debris from site; 5); remove and replace stone sill; 6) repair interior brick on east wall; 7) repair existing wainscot and chair rail; 8) remove frozen soil and install PVC piping at gate; 9) provide additional geotechnical testing in area of new Parks service building.

Change Order #5 directs the contractor to; 1) Excavate, compact and refill 20’ x 30’ parking area; 2) remove dirt and grade along rock wall; 3) set and remove steel forms; 4) remove 6 loads of rubble and debris; 5) add GRT; 6) remove debris from irrigation trenches.

SCOPE OF WORK:

The work includes restoration of the exterior of an historic building, including reconstruction of the hipped cedar shingle roof and site improvements including; grading, tree trimming/removal, special latilla fencing and new water conservation irrigation system.

BUDGET:

Funding is available in Power Plant Park — Business Unit #423041.572970.0108400.

SCHEDULE:

Substantial Completion was achieved on January 22, 2010. Final Completion is schedule for July 2010.

ACTION:

- Please approve Change Order #5, in the amount of \$15,951.41.

Attachment: Contract Summary
Certificate of Liability Insurance
Change Order No. 5

Xc: Kathryn Raveling, Finance Department Director
Project/Book File

City of Santa Fe, New Mexico

BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME Public Works Dept./Facilities Division				DATE 06/16/2010
ITEM DESCRIPTION	B.U. / LINE ITEM	SUBLEDGER <small>(Finance Dpt. Use Only)</small>	INCREASE	DECREASE
Power Plant Park	423041.572500.0108400			1,875
Power Plant Park	423041.572960.0108400			1,024
Power Plant Park	423041.500750.0108400			7,650
Power Plant Park	423041.572970.0108400		10,549	
JUSTIFICATION: <i>(use additional page if needed)</i>			TOTAL	\$10,549
			\$10,549	\$10,549

Provide additional funding for Power Plant Park - WIP Construction

	CITY COUNCIL APPROVAL	
Prepared By _____	City Council Approval Required <input type="checkbox"/>	Budget Officer _____
Date <u>6/21/10</u>	City Council Approval Date _____	Date _____
Division Director <u>[Signature]</u>	Agenda Item #: _____	Finance Director _____
Date <u>6/22/10</u>		Date _____
Department Director <u>[Signature]</u>		City Manager _____
Date _____		Date _____



**City of Santa Fe
Summary of Contracts, Agreements, & Amendments**

Section to be completed by department for each contract or contract amendment

- | | | | | |
|---|-------------------------------|--------------------------|-----------------------------|-------------------------------------|
| 1 | FOR: ORIGINAL CONTRACT | <input type="checkbox"/> | CONTRACT AGREEMENT | <input type="checkbox"/> |
| | MAINTENANCE AGREEMENT | <input type="checkbox"/> | LICENSE AGREEMENT | <input type="checkbox"/> |
| | LEGAL SERVICES AGREEMENT | <input type="checkbox"/> | MEMORANDUM OF UNDERSTANDING | <input type="checkbox"/> |
| | MEMORANDUM OF AGREEMENT | <input type="checkbox"/> | JOINT POWERS AGREEMENTS | <input type="checkbox"/> |
| | GRANT AGREEMENTS | <input type="checkbox"/> | CHANGE ORDERS | <input checked="" type="checkbox"/> |

2 Name of Contractor AIC General Contractors Inc.

3 Complete information requested Plus GRT
 Inclusive of GRT

Original Contract Amount: \$631,126.00

Termination Date: January 14, 2009

Approved by Council Date: June 10, 2009

or by City Manager Date: _____

Contract is for: Canyon Road Power Plant Park (Water History Museum)

Amendment # five to the Original Contract# 09-0450

Increase Amount \$ 15,951.41

Extend Termination Date to: In warranty period

Approved by Council Date: _____

or by City Manager Date: _____

Amendment is for: refill parking area, remove debris from rock wall, set and remove steel forms, remove 6 loads of rubble and debris, add GRT.

4 History of Contract & Amendments: (option: attach spreadsheet if multiple amendments) Plus GRT
 Inclusive of GRT

Amount \$ 631,126.00 of original Contract# 09-0450 Termination Date: 01/14/2009

Reason: Specified time to Substantial Completion

Amount \$ 12,837.97 amendment # one Termination Date: 01/14/2010

Reason: see above

Amount \$ 14,460.80 amendment # two Termination Date: 01/14/2010

Reason: see memo to City Manager, dated 10/19/09

Amount \$ 21,261.83 amendment # three Termination Date: 01/17/2010

Reason: see above

Amount \$ 27,232.87 amendment # four Termination Date: 01/22/2010



**City of Santa Fe
Summary of Contracts, Agreements, & Amendments**

Reason: see above

Amount \$ 15,951.41 amendment # _____ Termination Date: _____

Reason: _____

5

Total of Original Contract plus all amendments: \$ 722,870.88

6 **Procurement Method of Original Contract:** (complete one of the lines) _____

RFP RFQ Sole Source Other

7

Procurement History: First year of a one year contract

8

example: (First year of 4 year contract)

Funding Source: 2008 CIP Bond & Parks Bond initiative **BU/Line Item:** # 4 2 3 0 4 1 . 5 7 2 9 7 0

9 **Any out-of-the ordinary or unusual issues or concerns:** _____

none

(Memo may be attached to explain detail.)

Staff Contact who completed this form: Chip Lillenthal Phone # 955-6938

Division Contract Administrator: Martin A. Valdez

10 **Division Director:** Martin A. Valdez *[Signature]*

11 **Department Director:** Chris A. Ortega, Acting Public Works Department Director *[Signature]*

Certificate of Insurance attached. (if original Contract)

12 **Description of your efforts to reduce the cost of the contract including information on efforts to obtain** _____
other quotes for the contracted activity: Negotiated with contractor to work with subs in providing reduced
 13 **costs.** _____

Prior year's contract amount?: N/A

14

Describe service impact from an ongoing commitment to the contractor: Warranty Period of 12 months

15

Why staff cannot perform the work?: required licenses

16

If extending contract, why?: Additional services were determined in warranty period

17 **Was a Santa Fe company awarded contract? If not, why?:** Santa Fe company withdrew bid.

18

Has the contract been approved as to form by City Attorney's Office?: Yes

To be recorded by City Clerk:

Is this for City Manager or Council approval?: City Council

Contract # 09-0450

ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID DO
AMITY-2 DATE (MM/DD/YYYY)
03/09/10

PRODUCER
Minick & Company, Inc.
541 Paisano NE, Suite B
P. O. Box 13179
Albuquerque NM 87192-3179
Phone: 505-262-2236 Fax: 505-262-2288

INSURED

AIC General Contractors, Inc.
2703 G Broadbent Parkway NE
Albuquerque NM 87107

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Mountain States Ins. Group	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	CPP0114000	02/22/10	02/22/11	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BAP0114000	02/22/10	02/22/11	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A		WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	WCV0114000	02/22/10	02/22/11	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
CIP #421 Power Plant Park Water History Museum-Step II Canyon Road;
Certificate Holder is additional insured if by contract

CERTIFICATE HOLDER

CITYSAN

City of Santa Fe
P.O. Box 909
200 Lincoln Avenue
Santa Fe NM 875040909

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
