



**ACTION SHEET  
CITY COUNCIL MEETING OF 07/08/09  
ITEM FROM FINANCE COMMITTEE MEETING OF 06/29/09**

**ISSUE:**

17. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF THIRD QUARTER BUDGET ADJUSTMENTS FOR FISCAL YEAR 2008/2009 (CAL PROBASCO)

**FINANCE COMMITTEE ACTION: NO QUORUM, MOVE FORWARD WITH NO RECOMMENDATION**

Requested approval of a resolution relating to a request for approval of third quarter budget adjustments for fiscal year 2008/2009.

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

<b>VOTE:</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR WURZBURGER			
COUNCILOR CALVERT			
COUNCILOR CHAVEZ			
COUNCILOR DOMINGUEZ			
CHAIRPERSON ORTIZ			

# City of Santa Fe, New Mexico

# memo

**DATE:** June 18, 2009

**TO:** Finance Committee

**VIA:** David Millican   
Finance Director

**FROM:** Cal Probasco   
Budget Officer

**ITEM AND ISSUE:**

Request for Approval of Budget Adjustment Resolution for Quarter Ending March 31, 2009

**BACKGROUND AND SUMMARY:**

Attached is a resolution listing increases to the FY 08/09 operating budget. These increases have been previously approved by the Governing Body or approved by the City Manager if under \$30,000.

Budget adjustments to the operating budget that are over \$30,000 require Finance Committee recommendation and Governing Body approval. The Budget Office submits such budget adjustments on a quarterly basis for committee consideration. These adjustments move approved budget amounts from one line item to another within the same fund.

**ACTION RECOMMENDED:**

Recommend these adjustments to the Governing Body for approval. After approval, the resolution will be forwarded to the Department of Finance and Administration.

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**CITY OF SANTA FE**

**RESOLUTION NO. 2009 - \_\_\_\_\_**

**INTRODUCED BY:**

*Finance Committee*

*A RESOLUTION*

*RELATING TO A REQUEST FOR APPROVAL OF THIRD QUARTER BUDGET  
ADJUSTMENTS FOR FISCAL YEAR 2008/2009*

*WHEREAS, the Governing Body of the City of Santa Fe, meeting in regular session on  
July 8, 2009, did propose to ask for budget adjustment; and:*

*WHEREAS, a Third Quarter Review by the Governing Body of the City of Santa Fe of the  
Fiscal Year 2008/2009 Budget has shown a need to address significant budget priorities.*

*NOW, THEREFORE, the Governing Body of the city of Santa Fe does request  
authorization for budget adjustments as detailed on the attached Resolution Detail by Fund (see  
Attachment A) hereby incorporated as part of this resolution.*

*NOW, THEREFORE, it is respectfully requested that authorization to implement the  
Third Quarter Budget Adjustments be granted by the Local Government Division of the New  
Mexico Department of Finance and Administration.*

*PASSED, APPROVED and ADOPTED the 8<sup>th</sup> day of July, 2009.*

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*DAVID COSS, MAYOR*

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*ATTEST:*

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*YOLANDA Y. VIGIL, CITY CLERK*

*APPROVED AS TO FORM:*

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*FRANK D. KATZ, CITY ATTORNEY*

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*LOCAL GOVERNMENT DIVISION  
DEPARTMENT OF FINANCE AND  
ADMINISTRATION*

**CITY OF SANTA FE**  
**THIRD QUARTER FY 2008/2009 - RESOLUTION DETAIL BY CATEGORY & FUND**

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
<b><i>Adjustments Not Previously Approved by City Council:</i></b>				
General Fund	Appropriation for the 03/10/09 Special Municipal Election	\$ 86,800	\$ -	\$ (86,800)
General Fund	Transfer of 3% Administrative Fee from Impact Fee revenues	-	75,750	75,750
General Fund	Reallocation of FY 2007/08 State-shared GRT for Economic Development, Children & Youth and Human Services based on actuals rather than budget	73,448	-	(73,448)
General Fund	US DOJ grant for Domestic Violence Council Comm. Response	16,197	16,197	-
General Fund	Intra departmental transfer of Accounting Supervisor in Finance - salary is greater than budgeted in the receiving section	15,318	-	(15,318)
General Fund	NM DOH grant for Teen Dating Violence Peer Education Prog.	5,000	5,000	-
General Fund	Reimbursement from Italy for Mayor's overseas trip	1,400	1,400	-
General Fund	Close-out of Fair Housing Initiative Grant/transfer balance owed to General Fund	-	533	533
Municipal Gross Receipts Tax	Adjustment to US DOT grant match based on final grant award	23,000	-	(23,000)
Economic Development	Reallocation of FY 2007/08 State-shared GRT from the General Fund based on actuals rather than budget	-	12,241	12,241
Municipal GRT - Railyard/Gen.	Adjustment to debt service bud. to cover NMFA loan principal	406,045	-	(406,045)
Convention Center Lodgers' Tax	Transfer available cash in NMFA Convention Center Loan Fund for Civic Convention Center advertising	-	840,140	840,140
Convention Center Lodgers' Tax	Budget correction - transfer from NMFA Convention Center Loan	-	(20,000)	(20,000)
Federal Forfeiture Sharing	Increase from available cash for software/supplies purchases	5,000	-	(5,000)
Section 5303 Grant Fund	NM DOT Section 5303 grant amendment - increased award	22,280	-	(22,280)
Quality of Life	Increase to Teen Nights Program to replenish funds transferred for the Railyard Grand Opening	10,000	-	(10,000)
Children & Youth Programs	Reallocation of FY 2007/08 State-shared GRT from the General Fund based on actuals rather than budget	-	36,724	36,724
Human Service Providers	Reallocation of FY 2007/08 State-shared GRT from the General Fund based on actuals rather than budget	-	24,483	24,483
Fair Housing Initiative Grant	Close-out of Fair Housing Initiative Grant/transfer balance owed to General Fund	3,863	-	(3,863)
Emergency Mgmt. Performance Grt.	Transfer grant-funded Emer. Prep. Coord. from General Fund	70,109	105,498	35,389
Impact Fees - Roads	Transfer of 3% Administrative Fee for General Fund services	42,000	-	(42,000)
Impact Fees - Parks	Transfer of 3% Administrative Fee for General Fund services	14,100	-	(14,100)
Impact Fees - Police	Allocation of Impact Fees to Police Complex Renovations proj.	73,210	-	(73,210)
Impact Fees - Police	Transfer of 3% Administrative Fee for General Fund services	1,350	-	(1,350)
Impact Fees - Fire	Transfer of 3% Administrative Fee for General Fund services	18,300	-	(18,300)

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
½% GRT Income Fund	Budget correction to CIP share of debt on 2008 GRT Bonds	1,197,164	-	(1,197,164)
Municipal Court Facility CIP	Adjustment to prior year carry forward of CIP project budgets	(100,369)	-	100,369
Municipal Facility Repair CIP	Reallocation from Small Drainage CIP per project sch./revenue	21,200	21,200	-
Library Remodeling CIP	Adjustment to prior year carry forward of CIP project budgets	(80,000)	(80,000)	-
Parks & Rec. N. Maint. Bldg. CIP	Adjustment to prior year carry forward of CIP project budgets	(15,962)	-	15,962
Police Complex CIP	Adjustment to prior year carry forward of CIP project budgets	-	(1,177,922)	(1,177,922)
Police Complex CIP	Allocation of Police Impact Fees to ongoing CIP project	73,210	73,210	-
Cerrillos Road CIP Project	Adjustment to prior year carry forward of CIP project budgets	(10,795)	(511,473)	(500,678)
Southside Signal CIP	Adjustment to prior year carry forward of CIP project budgets	(6,760)	-	6,760
Street Light Compliance CIP	Adjustment to prior year carry forward of CIP project budgets	(10,622)	-	10,622
Miscellaneous Safety Projects	Adjustment to prior year carry forward of CIP project budgets	-	(75,000)	(75,000)
Small Drainage Projects	Adjustment to prior year carry forward of CIP project budgets	-	(75,000)	(75,000)
Botolph Rd. Cold Milling CIP	Adjustment to prior year carry forward of CIP project budgets	(1,006)	-	1,006
Casa Solana Traffic Calming CIP	Adjustment to prior year carry forward of CIP project budgets	-	(13,562)	(13,562)
Paved Street Resurfacing	Adjustment to prior year carry forward of CIP project budgets	79,327	-	(79,327)
La Familia Medical Center CIP	Adjustment to prior year carry forward of CIP project budgets	-	(885,366)	(885,366)
Senior Center Improvements CIP	Adjustment to prior year carry forward of CIP project budgets	(4,500)	(4,500)	-
SF Rail/River Trail CIP	Adjustment to prior year carry forward of CIP project budgets	(24,006)	-	24,006
Ragle Park Expansion CIP	Adjustment to prior year carry forward of CIP project budgets	(6,575)	-	6,575
SF Boys & Girls Club CIP	Adjustment to prior year carry forward of CIP project budgets	(34,154)	(68,807)	(34,653)
Salvador Perez CIP	Adjustment to prior year carry forward of CIP project budgets	(3,586)	-	3,586
Senior Center Renovations CIP	Adjustment to prior year carry forward of CIP project budgets	(5,066)	(22,709)	(17,643)
Bicentennial Pool CIP	Adjustment to prior year carry forward of CIP project budgets	(128,307)	-	128,307
Torreon Park Improvements CIP	Adjustment to prior year carry forward of CIP project budgets	(4,829)	-	4,829
Parks/Water Management CIP	Adjustment to prior year carry forward of CIP project budgets	4,246	-	(4,246)
Frenchy's Park Purchase CIP	Adjustment to prior year carry forward of CIP project budgets	(12,418)	-	12,418
SF River State Plan CIP	Adjustment to prior year carry forward of CIP project budgets	(348)	-	348
Parks Dedication Fund	Adjustment to prior year carry forward of CIP project budgets	(537)	-	537
Parks Maintenance CIP	Adjustment to prior year carry forward of CIP project budgets	(4,687)	-	4,687
Trails/Bike Paths CIP	Adjustment to prior year carry forward of CIP project budgets	(1,236)	(587)	649
Galisteo Drainage CIP	Adjustment to prior year carry forward of CIP project budgets	(24)	-	24
Richards Ave./Rodeo Rd. Intersect.	Adjustment to prior year carry forward of CIP project budgets	(41,264)	-	41,264
City-Wide Traffic Calming CIP	Allocation of traffic violations revenue to Traffic Calming CIP	56,645	56,645	-
City-Wide Traffic Calming CIP	Adjustment to prior year carry forward of CIP project budgets	(54,452)	-	54,452
Cathedral Park CIP	Adjustment to prior year carry forward of CIP project budgets	(25,665)	(37,204)	(11,539)
Old Pecos Trail Design CIP	Adjustment to prior year carry forward of CIP project budgets	(5,373)	-	5,373
Turf Rehabilitation CIP	Adjustment to prior year carry forward of CIP project budgets	5,656	-	(5,656)
Trails Projects	Adjustment to prior year carry forward of CIP project budgets	(12,830)	(3,500)	9,330
Tierra Contenta Park CIP	Adjustment to prior year carry forward of CIP project budgets	(25,000)	(25,000)	-
Plaza Construction CIP	Adjustment to prior year carry forward of CIP project budgets	(112,215)	-	112,215

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
1997A GRT Debt Service	Adjustment to debt service budget due to refunding - related actions approved by City Council	3,769,321	-	(3,769,321)
1999 GRT Bond Issue	Adjustment to debt service budget due to refunding - related actions approved by City Council	14,169,650	-	(14,169,650)
2004 GRT Bond Issue	Budget input correction to debt service on 2004 GRT Bonds	(5,000)	-	5,000
2006 GRT CIP Bond Issue	Budget input correction--arbitrage cost on 2006 GRT CIP Bonds	(1,500)	-	1,500
2008 GRT CIP Bond Issue	Budget correction to CIP share of debt on 2008 GRT Bonds	1,197,164	1,288,588	91,424
2008B GRT Refunding Bonds	Adjustment to debt service budget due to refunding - related actions approved by City Council	5,004,822	23,432,959	18,428,137
2008 General Obligation Bonds	Budget input correction to debt service on 2008 GO Bonds	541,860	1,529,947	988,087
HUD Section 108 Loan	Budget input correction to interest on HUD Sec. 108 Loan	-	25	25
NMFA Convention Center Loan	Remove debt service budget/paid from Convention Center Fund	(2,877,950)	(46,668)	2,831,282
NMFA Convention Center Loan	Transfer available cash for Civic Convention Center advertising	1,840,140	-	(1,840,140)
Civic Convention Center	Transfer available cash in NMFA Convention Center Loan Fund for Civic Convention Center advertising	1,000,000	1,000,000	-
Parking Enterprise Fund	NM EMNRD reimbursement for 07/08 electric vehicle purchase	-	1,000	1,000
Utilities Administration	NM EMNRD reimbursement for 07/08 electric vehicle purchase	-	14,000	14,000
Water Operating Fund	Appropriations for NMFA Buckman Loan debt service and fees	88,697	-	(88,697)
Transit Bus Federal Grant	Adjustment to US DOT grant based on final grant award	1,183,814	970,052	(213,762)
SWMA Caja del Rio Landfill	Insurance reimbursement for damaged recycling equipment	28,455	28,455	-
Genoveva Chavez Community Ctr.	Transfer to cover cash deficit in GCCC Concession Fund	67,000	-	(67,000)
GCCC - Concession	Transfer from GCCC Fund to cover cash deficit in Concession	617	67,617	67,000
Railyard Development	Adjustment to debt service bud. to cover NMFA loan principal	406,045	406,045	-
Railyard Development Infrastructure	Adjustment to debt service bud. to cover NMFA loan principal	-	406,045	406,045
Special Recreation Leagues	Revenue/exp. for 50+ Senior Olympics, moved to Recreation	3,895	3,895	-
<b><i>SUBTOTAL - Adjustments Not Previously Approved by City Council</i></b>		<b>\$ 28,009,312</b>	<b>\$ 27,370,351</b>	<b>\$ (638,961)</b>
<b><i>Council-Approved Capital Improvements Program (CIP) Adjustments:</i></b>				
General Fund	Transfer unspent bal. in Police Hsg. in Parks CIP to Gen. Fund	\$ -	\$ 576,778	\$ 576,778
Impact Fees - Parks	Allocation of Parks Impact Fees for Railyard Park/Plaza project	600,000	-	(600,000)
½% GRT Income Fund	Transfer unspent bal. in Police Hsg. in Parks CIP to Gen. Fund	576,778	576,778	-
½% GRT Income Fund	Allocation of ½% GRT funding for Municipal Court Facility proj.	300,000	-	(300,000)
Municipal Court Facility CIP	Allocation of ½% GRT funding for Municipal Court Facility proj.	300,000	300,000	-
Library Remodeling CIP	Allocation of 2008 GRT CIP Bond proceeds to the LaFarge Library Remodeling CIP project	500,000	500,000	-
Parks & Rec. N. Maint. Bldg. CIP	Transfer to MRC Rugby Fields CIP for ongoing project	15,000	-	(15,000)
Fire Station #4 CIP	Allocation of 2008 GRT CIP Bond proceeds to NW Quadrant Fire Station CIP project	-	200,000	200,000
Airport Display Removal CIP	Reallocation of CIP funding for the Prairie Dog Relocation proj.	66,356	66,356	-

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
Cerrillos Road CIP Project	Reallocation of CIP funding from Misc. Safety Projects, Street Light Compliance, Intersection Safety & Galisteo Drainage prj.	400,000	400,000	-
Southside Signal CIP	Reallocation of CIP funding for the Prairie Dog Relocation proj.	36,043	-	(36,043)
Paved Street Resurfacing	Reallocate CIP funding from Trails Projects	1,000,000	1,000,000	-
Paved Street Resurfacing	Reallocate CIP funding from Turf Rehabilitation projects	276,187	276,187	-
Paved Street Resurfacing	Reallocate CIP funding from Parks/Water Management project	242,509	242,509	-
Paved Street Resurfacing	NM DOT grant for the Lincoln Avenue Improvements project	64,670	64,670	-
Osage Bridge Rehabilitation CIP	Transfer to MRC Rugby Fields CIP for ongoing project	30,000	-	(30,000)
Parks/Water Management CIP	Reallocate CIP funding to Paved Street Resurfacing projects	240,000	-	(240,000)
Parks Maintenance CIP	Reallocation of CIP funding for the Prairie Dog Relocation proj.	30,313	-	(30,313)
Turf Rehabilitation CIP	Reallocate CIP funding to Paved Street Resurfacing projects	300,000	-	(300,000)
Trails Projects	Reallocate CIP funding to Paved Street Resurfacing projects	1,000,000	-	(1,000,000)
Patrick Smith Park CIP Project	Reallocate CIP funding from the SF River Parkway project	100,000	100,000	-
2008 GRT CIP Bond Issue	Allocation of 2008 GRT CIP Bond proceeds to the LaFarge Library Remodeling CIP project	500,000	-	(500,000)
2008 GRT CIP Bond Issue	Allocation of 2008 GRT CIP Bond proceeds to the Northwest Quadrant Fire Station CIP project	200,000	-	(200,000)
Civic Convention Center CIP	NM DFA Severance Tax grant amendment - project funding	100,000	100,000	-
Water Treatment Plant Projects	Army Corps of Engineers grant - Canyon Treatment Plant Imprv.	984,000	984,000	-
Municipal Recreation Complex CIP	NM DFA Severance Tax grant amendment - project funding	46,567	46,567	-
Municipal Recreation Complex CIP	Reallocate CIP funding from Parks & Rec. N. Maint. Bldg. proj.	15,000	15,000	-
Municipal Recreation Complex CIP	Reallocate CIP funding from Osage Bridge Rehabilitation proj.	30,000	30,000	-
MRC Bond Fund	Transfer Park GO Bond proceeds to MRC improvements project	-	-	-
Railyard Park & Plaza CIP	Allocation from Parks Impact Fees for ongoing CIP project	600,000	600,000	-
<b>SUBTOTAL - Council-Approved Capital Improvements Program (CIP) Adjustments</b>		<b>\$ 8,553,423</b>	<b>\$ 6,078,845</b>	<b>\$ (2,474,578)</b>
<b><u>Other Council-Approved Adjustments:</u></b>				
General Fund	Net Land Use reductions including revised revenue estimates	\$ (896,023)	\$ (2,162,214)	\$ (1,266,191)
General Fund	Savings from refunding CIP GRT debt and cancellation of the forward purchase contract (transferred from ½% GRT)	-	804,810	804,810
General Fund	Police budget reductions - deferral of 7 positions, equipment	(442,361)	-	442,361
General Fund	ITT budget reductions incl. savings transferred from ½% GRT	(55,000)	337,000	392,000
General Fund	Transit budget reductions - equipment rental, CNG bus fuel (savings transferred to General Fund)	-	305,000	305,000
General Fund	Parks/Trails/Watershed budget reductions - water service	(200,000)	-	200,000
General Fund	Risk/Safety 10% budget reductions transferred to General Fund	-	236,000	236,000
General Fund	Rebate to various funds from surplus in General Liability Claims	-	174,000	174,000

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
General Fund	Reimbursement for wildland firefighting assistance to other areas in New Mexico and California	39,411	80,486	41,075
General Fund	Human Resources budget reductions - various items	(77,551)	-	77,551
General Fund	Economic Development budget reductions - professional services (savings transferred to General Fund)	-	75,000	75,000
General Fund	Affordable Housing budget reductions - grants and services	(50,000)	-	50,000
General Fund	Savings from moving Parks position to CIP vacancy	(43,278)	-	43,278
General Fund	Recreation budget reductions - full-time temporary staff (savings transferred to General Fund)	-	27,000	27,000
General Fund	City Manager's budget reductions - professional services	(25,148)	-	25,148
General Fund	Regional Planning Authority budget reductions - grants and services (savings transferred to General Fund)	-	25,000	25,000
General Fund	Southside Library budget reductions - book acquisition (savings transferred to General Fund)	-	25,000	25,000
General Fund	City Clerk budget reductions - equipment, maint., postage	(18,500)	-	18,500
General Fund	City Attorney budget reductions - reduced position hours	(15,668)	-	15,668
General Fund	GCCC budget reductions - contracts, repairs & maintenance (savings transferred to General Fund)	-	15,000	15,000
General Fund	Children & Youth budget reductions - contracts, supplies, print/publish (savings transferred to General Fund)	-	8,000	8,000
General Fund	Senior Center Programs budget reductions - supplies (savings transferred to General Fund)	-	7,000	7,000
1% Lodgers Tax Advertising	Arts & Culture budget reductions - professional services	(3,000)	-	3,000
1% Lodgers Tax Advertising	Rebate to various funds from surplus in General Liability Claims	-	1,394	1,394
45% Special Uses Lodgers Tax	Appropriation from 2008 NM Tourism grant - Creative Cities	85,000	-	(85,000)
45% Special Uses Lodgers Tax	Adjustment to prior year carry forward budget--Sister Cities	18,781	-	(18,781)
50% Marketing Lodgers Tax	Rebate to various funds from surplus in General Liability Claims	-	5,020	5,020
Economic Development	Economic Development budget reductions - contracts	(459)	-	459
Wayfinding Signage	Adjustment to prior year carry forward budget--Wayfinding Sgn.	197,757	-	(197,757)
Municipal GRT - Police	Rebate to various funds from surplus in General Liability Claims	-	5,695	5,695
Fire Property Tax/Safety	Rebate to various funds from surplus in General Liability Claims	-	4,590	4,590
Storm Water Management	Rebate to various funds from surplus in General Liability Claims	-	918	918
Children & Youth Programs	Rebate to various funds from surplus in General Liability Claims	-	612	612
Senior Center Programs	Rebate to various funds from surplus in General Liability Claims	-	38,655	38,655
NM State Agency CIP Grant	NM Agency on Aging pass-through grant for senior vehicles	45,000	45,000	-
Arts Education Grants	Brindle Foundation grant to support the ArtWorks Program	1,500	1,500	-
Arts Education Grants	Adjust ArtWorks grant budget to final contract with SFPS	(500)	(500)	-
Neighborhood Stabilization	US HUD grant for the Neighborhood Stabilization Program	1,870,000	2,000,000	130,000
½% GRT Income Fund	Savings from refunding CIP GRT debt and cancellation of the forward purchase contract (transferred to General Fund)	804,810	-	(804,810)

<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
½% GRT Income Fund	ITT budget reductions incl. savings transferred to General Fund	194,000	194,000	-
½% GRT Income Fund	Required local match for FTA grant-funded van purchases	19,069	-	(19,069)
½% GRT Income Fund	Rebate to various funds from surplus in General Liability Claims	-	13,778	13,778
Paved Street Rehabilitation	Rebate to various funds from surplus in General Liability Claims	-	2,450	2,450
Parking Enterprise Fund	Rebate to various funds from surplus in General Liability Claims	-	24,585	24,585
Utilities Administration	Rebate to various funds from surplus in General Liability Claims	-	1,225	1,225
Utility Customer Service	Rebate to various funds from surplus in General Liability Claims	-	15,456	15,456
Solid Waste Management	Rebate to various funds from surplus in General Liability Claims	-	33,440	33,440
Water Operating Fund	Rebate to various funds from surplus in General Liability Claims	-	67,433	67,433
Watershed Clearing CIP	Reimbursement for wildland firefighting assistance to other areas in New Mexico and California	16,411	16,411	-
Transit Bus Operations	Transit budget reductions - equipment rental, CNG bus fuel (savings transferred to General Fund)	(305,000)	(305,000)	-
Transit Bus Operations	Rebate to various funds from surplus in General Liability Claims	-	45,365	45,365
SFT Welfare-to-Work Program	Required local match for FTA grant-funded van purchases	115,000	94,069	(20,931)
SFT Paratransit Program	Required local match for FTA grant-funded van purchases	75,000	-	(75,000)
Wastewater Management	Rebate to various funds from surplus in General Liability Claims	-	65,431	65,431
Municipal Recreation Complex	Rebate to various funds from surplus in General Liability Claims	-	8,960	8,960
Genoveva Chavez Community Ctr.	Rebate to various funds from surplus in General Liability Claims	-	50,075	50,075
Airport Fund	Rebate to various funds from surplus in General Liability Claims	-	4,000	4,000
Insurance Claims Fund	Rebate to various funds from surplus in General Liability Claims	390,000	-	(390,000)
Benefits Administration Fund	Rebate to various funds from surplus in General Liability Claims	-	918	918
<b><i>SUBTOTAL - Other Council-Approved Adjustments</i></b>		<b>\$ 1,739,251</b>	<b>\$ 2,392,562</b>	<b>\$ 653,311</b>
<b><i>GRAND TOTAL - ALL ADJUSTMENTS</i></b>		<b>\$ 38,301,986</b>	<b>\$ 35,841,758</b>	<b>\$ (2,460,228)</b>

**CITY OF SANTA FE - THIRD QUARTER FY 2008/2009  
RESOLUTION DETAIL - TOTAL BY FUND**

<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
General Fund	\$ (1,585,955)	\$ 632,740	\$ 2,218,695
1% Lodgers Tax Advertising	(3,000)	1,394	4,394
45% Special Uses Lodgers Tax	103,781	-	(103,781)
50% Marketing Lodgers Tax	-	5,020	5,020
Municipal Gross Receipts Tax	23,000	-	(23,000)
Economic Development	(459)	12,241	12,700
Municipal GRT - Railyard/Gen.	406,045	-	(406,045)
Convention Center Lodgers' Tax	-	820,140	820,140
Wayfinding Signage	197,757	-	(197,757)
Federal Forfeiture Sharing	5,000	-	(5,000)
Municipal GRT - Police	-	5,695	5,695
Fire Property Tax/Safety	-	4,590	4,590
Section 5303 Grant Fund	22,280	-	(22,280)
Storm Water Management	-	918	918
Quality of Life	10,000	-	(10,000)
Children & Youth Programs	-	37,336	37,336
Human Service Providers	-	24,483	24,483
Senior Center Programs	-	38,655	38,655
NM State Agency CIP Grant	45,000	45,000	-
Fair Housing Initiative Grant	3,863	-	(3,863)
Arts Education Grants	1,000	1,000	-
Emergency Mgmt. Performance Grt.	70,109	105,498	35,389
Neighborhood Stabilization	1,870,000	2,000,000	130,000
Impact Fees - Roads	42,000	-	(42,000)
Impact Fees - Parks	614,100	-	(614,100)
Impact Fees - Police	74,560	-	(74,560)
Impact Fees - Fire	18,300	-	(18,300)
½% GRT Income Fund	3,091,821	784,556	(2,307,265)
Municipal Court Facility CIP	199,631	300,000	100,369
Municipal Facility Repair CIP	21,200	21,200	-
Library Remodeling CIP	420,000	420,000	-
Parks & Rec. N. Maint. Bldg. CIP	(962)	-	962
Fire Station #4 CIP	-	200,000	200,000
Police Complex CIP	73,210	(1,104,712)	(1,177,922)
Airport Display Removal CIP	66,356	66,356	-
Cerrillos Road CIP Project	389,205	(111,473)	(500,678)
Southside Signal CIP	29,283	-	(29,283)
Street Light Compliance CIP	(10,622)	-	10,622
Paved Street Rehabilitation	-	2,450	2,450
Miscellaneous Safety Projects	-	(75,000)	(75,000)
Small Drainage Projects	-	(75,000)	(75,000)
Botulph Rd. Cold Milling CIP	(1,006)	-	1,006
Casa Solana Traffic Calming CIP	-	(13,562)	(13,562)
Paved Street Resurfacing	1,662,693	1,583,366	(79,327)
Osage Bridge Rehabilitation CIP	30,000	-	(30,000)
La Familia Medical Center CIP	-	(885,366)	(885,366)
Senior Center Improvements CIP	(4,500)	(4,500)	-
SF Rail/River Trail CIP	(24,006)	-	24,006
Ragle Park Expansion CIP	(6,575)	-	6,575

<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
SF Boys & Girls Club CIP	(34,154)	(68,807)	(34,653)
Salvador Perez CIP	(3,586)	-	3,586
Senior Center Renovations CIP	(5,066)	(22,709)	(17,643)
Bicentennial Pool CIP	(128,307)	-	128,307
Torreon Park Improvements CIP	(4,829)	-	4,829
Parks/Water Management CIP	244,246	-	(244,246)
Frenchy's Park Purchase CIP	(12,418)	-	12,418
SF River State Plan CIP	(348)	-	348
Parks Dedication Fund	(537)	-	537
Parks Maintenance CIP	25,626	-	(25,626)
Trails/Bike Paths CIP	(1,236)	(587)	649
Galisteo Drainage CIP	(24)	-	24
Richards Ave./Rodeo Rd. Intersect.	(41,264)	-	41,264
City-Wide Traffic Calming CIP	2,193	56,645	54,452
Cathedral Park CIP	(25,665)	(37,204)	(11,539)
Old Pecos Trail Design CIP	(5,373)	-	5,373
Turf Rehabilitation CIP	305,656	-	(305,656)
Trails Projects	987,170	(3,500)	(990,670)
Tierra Contenta Park CIP	(25,000)	(25,000)	-
Plaza Construction CIP	(112,215)	-	112,215
Patrick Smith Park CIP Project	100,000	100,000	-
1997A GRT Debt Service	3,769,321	-	(3,769,321)
1999 GRT Bond Issue	14,169,650	-	(14,169,650)
2004 GRT Bond Issue	(5,000)	-	5,000
2006 GRT CIP Bond Issue	(1,500)	-	1,500
2008 GRT CIP Bond Issue	1,897,164	1,288,588	(608,576)
2008B GRT Refunding Bonds	5,004,822	23,432,959	18,428,137
2008 General Obligation Bonds	541,860	1,529,947	988,087
HUD Section 108 Loan	-	25	25
NMFA Convention Center Loan	(1,037,810)	(46,668)	991,142
Civic Convention Center	1,000,000	1,000,000	-
Civic Convention Center CIP	100,000	100,000	-
Parking Enterprise Fund	-	25,585	25,585
Utilities Administration	-	15,225	15,225
Utility Customer Service	-	15,456	15,456
Solid Waste Management	-	33,440	33,440
Water Operating Fund	88,697	67,433	(21,264)
Watershed Clearing CIP	16,411	16,411	-
Water Treatment Plant Projects	984,000	984,000	-
Transit Bus Operations	(305,000)	(259,635)	45,365
SFT Welfare-to-Work Program	115,000	94,069	(20,931)
Transit Bus Federal Grant	1,183,814	970,052	(213,762)
SFT Paratransit Program	75,000	-	(75,000)
Wastewater Management	-	65,431	65,431
SWMA Caja del Rio Landfill	28,455	28,455	-
Municipal Recreation Complex	-	8,960	8,960
Municipal Recreation Complex CIP	91,567	91,567	-
Genoveva Chavez Community Ctr.	67,000	50,075	(16,925)
GCCC - Concession	617	67,617	67,000
Airport Fund	-	4,000	4,000
Railyard Development	406,045	406,045	-
Railyard Development Infrastructure	-	406,045	406,045

<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
Railyard Park & Plaza CIP	600,000	600,000	-
Insurance Claims Fund	390,000	-	(390,000)
Benefits Administration Fund	-	918	918
Special Recreation Leagues	3,895	3,895	-
<b>GRAND TOTAL - ALL FUNDS</b>	<b>\$ 38,301,986</b>	<b>\$ 35,841,758</b>	<b>\$ (2,460,228)</b>

CITY OF SANTA FE  
 BARs > \$30,000  
 BY DEPARTMENT

DEPARTMENT/DIVISION

FIRE DEPARTMENT

Fire Property Tax/Safety	\$ 126,700	Increase – Inventory Exempt Purchases
(Special Revenue Fund)	\$ 22,811	Decrease – Equipment & Machinery
	\$ 60,825	Decrease – Capitalized Software
	\$ 43,064	Decrease – Vehicles Under 1.5 Tons

PUBLIC UTILITIES DEPARTMENT

Wastewater Management	\$ 71,347	Increase – Vehicles Over 1.5 Tons
(Enterprise Operating Fund)		Decrease – Repair & Maintenance: Grounds & Roadways

PUBLIC WORKS DEPARTMENT

Arroyo Chamisa Trail	\$ 76,409	Increase – New Mexico Highway & Transportation Department (revenue)
(CIP Project Fund)		Decrease – New Mexico Dept. of Finance and Administration (revenue)
Trails Projects	\$ 500,000	Increase – WIP Design
(CIP Project Fund)		Decrease – WIP Construction
Plaza Park	\$ 35,700	Increase – WIP Construction
(CIP Project Fund)		Decrease – WIP Design

### City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe.

**Section A. General Information**

(Check one) Bill: \_\_\_\_\_ Resolution:  X

Short Title:  Third Quarter Budget Adjustments, Fiscal Year 2008/2009

Sponsor(s): \_\_\_\_\_

Reviewing Department(s):  Finance

Person Completing FIR:  Andy Hopkins  Date:  June 15, 2009  Phone:  955-6177

Reviewed by City Attorney: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

Reviewed by Finance Director: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

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**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution.

Third Quarter FY 2008/09 adjustments, increases and decreases to various funds, including adjustments for   
 department priorities, grant adjustments, and CIP project adjustments.

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**Section C. Fiscal Impact**

**Note:** Financial information on this FIR does not directly translate into a budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 02/03 and FY 03/04)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

\_\_\_\_\_ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 2008/09	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY 2009/10	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ **	**	**	\$ N/A	N/A	N/A	**
Fringe at 30%	\$ **	**	**	\$ N/A	N/A	N/A	**
Capital Outlay	\$ **	**	**	\$ N/A	N/A	N/A	**
Land/ Building	\$ **	**	**	\$ N/A	N/A	N/A	**
Professional Services	\$ **	**	**	\$ N/A	N/A	N/A	**
All Other Operating Costs	\$ **	**	**	\$ N/A	N/A	N/A	**
Total:	\$ **			\$ N/A			

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees.

\*\* See Attachment – Resolution Detail by Fund

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY 2008/09	"R" Costs Recurring or "NR" Non-recurring	FY 2009/10	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

**	\$ **	**	\$ N/A	N/A	**
**	\$ **	**	\$ N/A	N/A	**
**	\$ **	**	\$ N/A	N/A	**
Total:	\$ **		\$ N/A		

\*\* See Attachment – Resolution Detail by Fund

**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Adjusted operating budgets to reflect necessary fund transfers, grant fund increases, department  
priorities, and other necessary adjustments. Revenue sources include intergovernmental grants; bond  
proceeds; re-budget of closed fund balances; miscellaneous revenues; cash reserves; reimbursements; and  
interfund transfers.

**Section D. General Narrative**

**1. Legal Issues/Conflicts:**

Are there any legal problems? If so, explain. Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

NO

**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

Budget will not sufficiently reflect actual revenues and expenditures.

**3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

NO