



**ACTION SHEET  
CITY COUNCIL MEETING OF 06/30/10  
ITEM FROM FINANCE COMMITTEE MEETING OF 06/21/10**

**ISSUE:**

13. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 4 – PUEBLOS DEL SOL TRAILS AND PARK; ADVANTAGE ASPHALT & SEAL COATING, LLC (BEN GURULE)

**FINANCE COMMITTEE ACTION:**

Requested approval of change order no. 4 for Pueblos Del Sol Trails and Park with Advantage Asphalt & Seal Coating, LLC in the amount of \$34,379 for a total amount of \$347,910.22. Funds are available in project fund.

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

Letter from neighborhood that they concur and/or support project.

<b>VOTE:</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR WURZBURGER	x		
COUNCILOR BUSHEE	x		
COUNCILOR ROMERO	x		
COUNCILOR DOMINGUEZ	x		
CHAIRPERSON ORTIZ	Excused		

DISK fc1/fcmissue

# City of Santa Fe, New Mexico

# memo

**Date:** June 22, 2010

**To:** Honorable Mayor and City Council

**Via:** Chris Ortega, Acting Public Works Director *CO*  
Fabian Chavez, Parks Division Director *FC*  
Martin Valdez, Facilities Division Director *z*

**From:** Ben J. Gurule, PW Project Administrator *BG*

**Issue:** Request for approval of Change Order No. 4 Pueblos Del Sol Trails and Park Advantage Asphalt & Seal Coating – Additional Information

**Summary:**

Pursuant to the Finance Committee meeting of June 21, 2010, attached is additional information regarding the basketball court and drainage work constructed at Pueblos del Sol Park and Trails.

Included is a meeting summary from a meeting held @ John Pompeo's home address of 3049 Cliff Palace on October 14, 2008. Item #3 addresses the request for the additional work requested by the officers of the neighborhood association.

Also included is the "In Touch" e-mail request # 4915 dated 10/6/08 and a copy of Change Order No. One (1) approved by the City Council on June 26, 2009 which authorized the construction of the basketball court, paving the parking lot, temporary trail repair and other storm drainage improvements.

**Action:**

For your information.

Pueblos Del Sol TRAIL 10/14/08

① Dhee Brown 424-7327

3033 Cliff Palace

Drainage problems in the retention  
pond

MARTIN will schedule Jesus and  
Dave Cisterns to make A plan

② Raised cross walks

③ Improvements to Park

\* Pave parking / Graveling + Drainage

\* Park improvements Tables, benches,

\* Coyote fence around Park maintenance

Building / storage

\* Basket-ball Ct.

④ Seal coat the wood (order the  
sealant)

**GURULE, BEN J**

---

**From:** CHAVEZ, FABIAN V  
**Sent:** Monday, October 06, 2008 12:02 PM  
**To:** ROMERO, ROBERT P.  
**Cc:** GURULE, BEN J  
**Subject:** RE: Escalate Issue Notification: Parks Maintenance and Repair #4915

Ben

Lets run out to this site, see if we can solve the water ponding/flooding issue or determine if this will require assistance from engineering. Lets also look at bench site. the basketball court request is one I am not familiar with but I bet there are obvious locations where one would work.

Thanks, Fabian

-----Original Message-----

**From:** ROMERO, ROBERT P.  
**Sent:** Mon 10/6/2008 8:06 AM  
**To:** CHAVEZ, FABIAN V  
**Cc:** GURULE, BEN J  
**Subject:** FW: Escalate Issue Notification: Parks Maintenance and Repair #4915

Please address.

-----Original Message-----

**From:** InTouch [mailto:[InTouchAdmin@santafenm.gov](mailto:InTouchAdmin@santafenm.gov)]  
**Sent:** Monday, October 06, 2008 6:00 AM  
**To:** ROMERO, ROBERT P.  
**Subject:** Escalate Issue Notification: Parks Maintenance and Repair #4915

Issue Number: 4915  
Assigned To: Robert Romero

Time Created: 2008-08-11  
Citizen's Name: Councilor Ortiz

Physical Address: xx.0 Governor Miles/Sapawe None  
Santa Fe NM 87501

Standard Issue: Parks Maintenance and Repair

Issue Text: Matt;

- > FYI: there is some engineering that should take place on
- > the path behind Sandra Griego's house-the north west
- > corner of Governor Miles and Sapawe. I am on the landscaping committee
- > and spoke with our landscaping company about the seasonal flooding
- > behind her house. A water ditch that ends in a culvert running under
- > Governor Miles is likely undersized and the culprit of water backing
- > up into her yard and causing damage to her property in the past. We
- > looked at remedying the problem by changing the path slightly in this
- > area, and creating a ponding area in the current path area.
- >

- > Who should we contact? As far as I know, this is the only problem area
- > of this kind.
- >
- > Alas, I remember your saying that PdS would be in on recommending to
- > the city what materials we would like to re-do our pathes in but it
- > looks like the city has decided on asphalt. I just wonder if this is
- > throwing good money after bad since the sub division is not all that
- > old and the pathes a mess. Hopefully the lowest bid will provide a
- > long(er) lasting path.
- >
- > Since the bid is almost a \$900,000 under the budget for
- > these paths, can you request the installation of benches along the new
- > path? And the basketball court that the city had promised in another
- > spot along Governor Miles Road when we designed the Pocket Park? (It
- > would be nice for older kids to have a full or half-court to play on,
- > and it would create community for our over 10 crowd.)
- > -Joan

Link to issue: <http://10.1.230.115/RetrieveIssueDetail.do?crudEvent=retrieve&issueId=4915>

# City of Santa Fe, New Mexico

# memo

**DATE:** May 26, 2009

**TO:** Public Works, CIP & Land Use Committee

**VIA:** Robert Romero, Public Works Department Director  
Chris Ortega, Engineering Division Director CO

**FROM:** Martin Valdez, Community Facilities Section Manager MV  
Fabian Chavez, Parks, Trails & Water Shed Division Director FCH

**ISSUE:** Pueblos del Sol Trails / Park

- Request approval of Change Order #1 (revised) with Advantage Asphalt and Seal Coating, LLC for (\$102,649.70) Pueblos del Sol (PDS) Trail System and Park Improvements.

**SUMMARY:**

On August 25, 2008, the City Council approved the Agreement between Owner and Contractor in the amount of \$174,085.45 (inclusive for GRT) with Advantage Asphalt and Seal Coating, LLC to perform improvements to the three mile long neighborhood trail system.

On January 12, 2009, the Public Works Department recommended approval of Change Order #1 in the amount of \$86,770.74 with Advantage Asphalt to provide certain street curb ramp (trail connections), storm drainage and park improvements. On January 20, 2009, the Finance Committee Chairman asked that this issue be presented to the Mayor's Committee on Disability (MCD) for consensus.

Based on MCD feedback from two MCD meetings, the Public Works Department will be undertaking the redesign of certain trail sections to mitigate grades.

On February 5, 2009, the contractor was issued a notice to stop work to allow the City to resolve the accessibility issues.

Memo Page 2  
PW, CIP & LU Committee  
May 26, 2009  
Re: Pueblos del Sol Trails / Park -  
Change Order #1 (Revised)

At the time of the stop work notice, the asphalt material at certain sections of the trail system was pulverized. The contractor is now on site performing temporary improvements to stabilize the trail surfaces while design of the ultimate grades is completed. The cost for the temporary stabilization work is \$24,316 and is included in the change order.

The Public Works Department is also recommending the following work from the initial change order #1 request occur while the revised trail design is finalized:

Storm Drainage Improvements

Storm drainage along an arroyo west of homes along Pueblo Sapawe (street) creates ponding at the lower section (culvert under Gov. Miles Rd.) of the arroyo. During significant rain events, the water backs up into the backyard of the nearest residence. The grades and volume of water is also causing the arroyo to continually deepen and widen.

The contractor will re-grade, install check dams, clear and grub and redefine the culvert with cobble to insure positive but controlled drainage.

Parking Lot Improvements

Accessible parking and walks were constructed when the play and shade structures were installed two years, however, the remaining parking lot was left undeveloped. The dirt lot is not level, and is unpaved and has a storm water swale at the center of the lot.

Change Order #1 directs the contractor to re-grade in order to redirect storm water drainage patterns and pave the parking lot.

Basketball Court

The construction of a half-court basketball slab was discussed in the early planning stages of the park, but funding limitations prevented this improvement.

Change Order #1 will direct the contractor to construct an ADA accessible half-court basket slab to be located east of the parking lot.

Memo Page 3  
PW, CIP & LU Committee  
May 26, 2009  
Re: Pueblos del Sol Trails / Park -  
Change Order #1

Although the scope of work for Change Order #1 is not consistent with the Parks Master Plan approved by the City Council on November 14, 2007, the City Council does have the authority to revise the scope of work.

**Budget**

Funds are available from the Parks (Master Plan) Bond Initiative approved in March 2008. (Business Unit #32312.572970).

**ACTION:**

Please recommend to the Finance Committee approval of Change Order #1 (revised) in the amount of \$102,649.70 to Advantage Asphalt and Seal Coating, LLC.

Attachments:    Exhibit A:        Change Order #1  
                  Exhibit B:        Summary of Contracts

xc/Project File

ITEM # 09-0453

CHANGE ORDER

Distribution to:  
OWNER \_\_\_\_\_  
ARCHITECT \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_  
FIELD \_\_\_\_\_  
OTHER \_\_\_\_\_

PROJECT: Pueblos del Sol Trails & Park

CHANGE ORDER NUMBER: ONE (1)

TO (CONTRACTOR):

INITIATION DATE: May 1, 2009

Advantage Asphalt & Seal Coating, LLC  
55 Canada del Rancho, Suite D  
Santa Fe, NM 87508

ARCHITECT'S PROJECT NO.: N/A

CONTRACT FOR: Asphalt / Concrete

CONTRACT DATE: August 25, 2008

You are directed to make the following changes in this Contract:

Provide and perform the work outlined on the attached proposal and in accordance with the construction plans for Revised Pueblos de Sol - Change Order #1.

Not valid until signed by both the Owner and Architect  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time

The original Contract Sum was	\$174,085.45
Net change by previously authorized Change Orders	\$ -0-
The Contract Sum prior to this Change Order was	\$174,085.45
The Contract Sum will be increased by this Change Order	\$102,649.70
The new Contract Sum including this Change Order will be	\$276,735.15
The Contract Time will be increased by <u>TBD</u> days	
The Date of Substantial Completion as of the date of this Change Order therefore is	<u>To be determined</u>

APPROVED:

City of Santa Fe / Engineering  
ARCHITECT

Advantage Asphalt  
CONTRACTOR

City participation in the cost of this work is contingent upon additions. City funds made available by a modified project agreement if necessary.

ADDRESS

55 Canada del Rancho D  
ADDRESS

\_\_\_\_\_

Santa Fe NM 87508

BY: [Signature]

BY: [Signature]

David Cas 6/11/09  
Mayor DATE

DATE: 6/9/09

DATE: 6/11/09

[Signature] 6/18/09  
Finance Committee DATE

[Signature] 6-24-09  
PW Committee DATE

ATTEST:

[Signature] 6-26-09  
Yolanda Y. Vigii, City Clerk Date  
Comtg 6/10/09

Advantage Asphalt & Seal Coating, LLC

License# 83485

City of Santa Fe  
Parks

Joe Anthony Montoya, Owner  
Advantage Asphalt & Seal Coating, LLC  
55 Canada Del Rancho Suite D

Frank Archuleta  
Attn Ben Gurule 505-231-4317  
505-231-4317  
505-955-2111 fax

Santa Fe, New Mexico 87505  
(505) 473-0402 Telephone  
(505) 424-0599 Fax

**PUEBLOS DEL SOL TRAILS**

WORK	QUAN	UNIT	COST	TOTAL
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**TEMPORARY TRAIL REPAIR**

SUBGRADE PREPARATION	3500	SQ. YD.	\$ 1.91	\$ 6,685.00
COLD MILLINGS (TRUCKING ONLY)	2625	SQ. YD.	\$ 1.95	\$ 5,118.75
COLD MILLINGS (PROVIDED BY CONTRACTOR)	2625	SQ. YD.	\$ 3.50	\$ 9,187.50
OIL EMULSION (HFE-90)	3500	SQ. YD.	\$ 0.95	\$ 3,325.00
REDEFINE CULVERT	2	EA	\$ 550.00	\$ 1,100.00
CHECK DAMS	9	EA	\$ 105.00	\$ 945.00
BLADE RESEED AREA 50 X 50	1	EA	\$ 4,400.00	\$ 4,400.00
				<b>\$ 30,761.25</b>

**PARKING LOT**

ASPHALT 2"	1960	SQ. YD.	\$15.10	\$29,596.00
BASECOARSE 4"	1960	SQ. YD.	\$6.85	\$13,426.00
SUBGRADE PREPARATION	1960	SQ. YD.	\$1.91	\$3,743.60
CONCRETE LINED SWALE	18	SQ. YD.	\$68.85	\$1,239.30
ROCK LINED SWALE 4' WIDE	200'	LIN. FT.	\$43.00	\$8,600.00
				<b>\$56,604.90</b>

**CONCRETE BASKETBALL COURT**

CONCRETE 4"	90	SQ. YD.	\$68.85	\$6,196.50
BASECOARSE 4"	90	SQ. YD.	\$6.85	\$616.50
SUBGRADE PREPARATION	90	SQ. YD.	\$1.91	\$171.90
INSTALLATION OF BB GOAL	1	EA	\$750.00	\$750.00
				<b>\$7,734.90</b>

\$ 95,101.05  
7.9375% \$ 7,548.65  
\$ 102,649.70

**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
MONDAY, JUNE 7, 2010**

**ITEM 8**

PARK BOND PROJECT – PUEBLOS DEL SOL TRAILS AND PARK

- REQUEST FOR APPROVAL OF CHANGE ORDER NO. 4 WITH ADVANTAGE ASPHALT & SEAL COATING, LLC IN THE AMOUNT OF \$34,379 (BEN GURULE)

**Committee Review:**

Finance Committee (Scheduled)	6/21/10
Council (Scheduled)	6/30/10

**PUBLIC WORKS COMMITTEE ACTION: Approved**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
<b>CHAIRPERSON DOMINGUEZ</b>			
<b>COUNCILOR CALVERT</b>	X		
<b>COUNCILOR CHAVEZ</b>	X		
<b>COUNCILOR ROMERO</b>	X		
<b>COUNCILOR TRUJILLO</b>	X		

# City of Santa Fe, New Mexico

# memo

**DATE:** June 7, 2010

**TO:** Public Works, CIP and Land Use Committee

**VIA:** Chris A. Ortega, Acting Public Works Department Director *CAO*  
Fabian Chavez III, Parks Division Director *FC*  
Martin A. Valdez, Facilities Division Director *MAV*

**FROM:** Ben Gurule, Project Administrator *BG*

**ISSUE:**

Park Bond Project – Pueblos de Sol (PdS) Trails and Park

- Request approval of Change Order #4 with Advantage Asphalt & Seal Coating, LLC (\$34,379.00).

**SUMMARY:**

On August 25, 2008 the City Council approved the Construction Contract with Advantage Asphalt & Seal Coating, LLC in the amount of \$174,085.45 to repave the three mile long trail system in the PdS Subdivision. On June 10, 2009 the City Council approved Change Order #1 in the amount of \$102,649.70 which directed the contractor to perform temporary improvements to trails which were already under construction to allow for safe use while ADA design modifications were in process, correct storm drainage problems, pave the parking lot and construct a basketball court at the park.

On November 28, 2009, the City Manager approved Change Order #2 in the amount of \$19,289 to provide and install 32 steel bollards at trail heads. The additional bollards are required to secure the trail heads from motorized (ATV) vehicle access. On April 19, 2010 the City Manager approved of Change Order #3 in the amount of \$17,506.91, which directed the Contractor to reconstruct the northeast trailhead on Trail #1 and reconstruct Trail #21 to meet accessibility grades.

June 7, 2010  
Memo Page 2  
Public Works, CIP & Land Use Committee  
Pueblos de Sol Trails & Park  
Change Order #4

The Public Works Department is recommending approval of Change Order #4 in the amount of \$34,379.00 directing the contractor to reconstruct / realign the West trailhead on Trail #4. The existing trail section will be demolished. Change Order #4 also directs the contractor to reconstruct / realign Trail #16. The existing trail will be demolished. Change Order #4 also directs the contractor to construct a new trail along a section of Trail 14 just east of trail #16. The new trail will connect to Trail #16 which will remain.

The project is being redesigned to meet ADAAG and Forest Service Trail Guidelines as approved by the Mayor's Committee on Disability (MCD). Change Order #4 represents one of several trails being redesigned and reconstructed to meet the approved accessibility grades.

Schedule

Design and trail work will be ongoing for the next three months. The project is expected to be completed in July 2010.

Budget

Funds are available from the Parks Bond approved for the project (Business Unit No. 426001.572970.0108400).

**ACTION:**

Please recommend to the Finance Committee approval of Change Order #4 in the amount of \$34,379.00 with Advantage Asphalt as requested.

Attachments: Change Order #4  
Summary of Contracts

xc/Project File

**CHANGE ORDER**

Distribution to:  
OWNER \_\_\_\_\_  
ARCHITECT \_\_\_\_\_  
CONTRACTOR \_\_\_\_\_  
FIELD \_\_\_\_\_  
OTHER \_\_\_\_\_

**PROJECT: Pueblos del Sol Trails & Park**

**CHANGE ORDER NUMBER: 4**

**TO (CONTRACTOR):**

**Advantage Asphalt & Seal Coating, LLC  
55 Canada del Rancho, Suite D  
Santa Fe, NM 87508**

**INITIATION DATE: May 11, 2010  
ARCHITECT'S PROJECT NO.: N/A  
CONTRACT FOR: Asphalt / Concrete  
CONTRACT DATE: August 25, 2008**

You are directed to make the following changes in this Contract:

Reconstruct section of Trail #4 to meet accessibility grades	\$18,155.75
Reconstruction Trail #14 to meet accessibility grades	6,667.00
Reconstruct Trail 316 to meet accessibility grades	6,991.25
GRT @8.0625%	<u>2,565.00</u>
<b>Total Change Order #4</b>	<b>34,379.00</b>

Not valid until signed by both the Owner and Architect  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time

The original Contract Sum was	\$174,085.45
Net change by previously authorized Change Orders	139,445.77
The Contract Sum prior to this Change Order was	313,531.22
The Contract Sum will be increased by this Change Order	34,379.00
The new Contract Sum including this Change Order will be	\$347,910.22
The Contract Time will be increased by <b>TBD</b> days	
The Date of Substantial Completion as of the date of this Change Order therefore is	<u>To be Determined</u>

City of Santa Fe/Public Works  
ARCHITECT

ADDRESS \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Advantage Asphalt  
CONTRACTOR

55 Canada del Rancho Ste D  
ADDRESS

SF NM 87508

BY: [Signature]

DATE: 5/26/2010

**APPROVED:**

City participation in the cost of this work is contingent upon additions. City funds made available by a modified project agreement if necessary.

\_\_\_\_\_  
Mayor DATE

\_\_\_\_\_  
Finance Committee DATE

\_\_\_\_\_  
PW Committee DATE



**City of Santa Fe  
Summary of Contracts, Agreements, & Amendments**

**Section to be completed by department for each contract or contract amendment**

- |                          |                          |                             |                          |
|--------------------------|--------------------------|-----------------------------|--------------------------|
| 1 FOR: ORIGINAL CONTRACT | <input type="checkbox"/> | CONTRACT AGREEMENT          | <input type="checkbox"/> |
| MAINTENANCE AGREEMENT    | <input type="checkbox"/> | LICENSE AGREEMENT           | <input type="checkbox"/> |
| LEGAL SERVICES AGREEMENT | <input type="checkbox"/> | MEMORANDUM OF UNDERSTANDING | <input type="checkbox"/> |
| MEMORANDUM OF AGREEMENT  | <input type="checkbox"/> | JOINT POWERS AGREEMENTS     | <input type="checkbox"/> |
| GRANT AGREEMENTS         | <input type="checkbox"/> | CHANGE ORDERS               | <input type="checkbox"/> |

2 Name of Contractor Advantage Asphalt & Seal Coating, LLC

3 Complete information requested  Plus GRT  
 Inclusive of GRT

Original Contract Amount: \$174,085.45

Termination Date: December 1, 2008

Approved by Council Date: August 25, 2008

or by City Manager Date: \_\_\_\_\_

Contract is for: Trail repvaing

Amendment # 4 to the Original Contract# 08-0863

Increase/(Decrease) Amount \$ \_\_\_\_\_

Extend Termination Date to: To be determined

Approved by Council Date: City Council

or by City Manager Date: \_\_\_\_\_

Amendment is for: Improvements to meet accessibility requirements

4 History of Contract & Amendments: (option: attach spreadsheet if multiple amendments)  Plus GRT  
 Inclusive of GRT

Amount \$ 102,649.70 of original Contract# 08-0863 Termination Date: 12/01/2008

Reason: Increase in Scope of Work

Amount \$ 19,289.16 amendment # 2 Termination Date: TBD

Reason: Increase in Scope of Work

Amount \$ 17,506.91 amendment # 3 Termination Date: TBD

Reason: \_\_\_\_\_

Amount \$ 34,379.00 amendment # 4 Termination Date: TBD

Reason: Reconstruct trails to meet accessibility grades

Total of Original Contract plus all amendments: \$ 347,910.22



**City of Santa Fe  
Summary of Contracts, Agreements, & Amendments**

5 **Procurement Method of Original Contract:** (complete one of the lines)

RFP  RFQ  Sole Source  Other

6 **Procurement History:** One time contract  
example: (First year of 4 year contract)

7 **Funding Source:** Parks Bond **BU/Line Item:** 426001.573

8 **Any out-of-the ordinary or unusual issues or concerns:**  
Accessibility issues. Redesign & construction continues  
(Memo may be attached to explain detail.)

9 **Staff Contact who completed this form:** Frank A Phone # \_\_\_\_\_

**Division Contract Administrator:** Martin Valdez

**Division Director:** Martin Valdez

**Department Director:** Chirs Ortega

10 **Certificate of Insurance attached.** (if original Contract)

11 **Description of your efforts to reduce the cost of the contract including information on efforts to obtain other quotes for the contracted activity:** N/A

12 **Prior year's contract amount?:** N/A

13 **Describe service impact from an ongoing commitment to the contractor:** N/A

14 **Why staff cannot perform the work?:** Too Large

15 **If extending contract, why?:** Delays

16 **Was a Santa Fe company awarded contract? If not, why?:** Santa Fe (Firm

17 **Is this for City Manager or Council approval?:** City Manager

**To be recorded by City Clerk:**

Contract # \_\_\_\_\_

Date of contract Executed (i.e., signed by all parties): \_\_\_\_\_

Note: If further information needs to be included, attach a separate memo.