

**ACTION SHEET
CITY COUNCIL MEETING OF 06/24/09
ITEM FROM FINANCE COMMITTEE MEETING OF 06/15/09**

ISSUE:

7. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 – FRANKLIN MILES PARK RESTROOM WATER LINE EXTENSION; SUB SURFACE CONTRACTING, INC. (MARY MACDONALD)

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

Requested approval of change order no. 1 for Franklin Miles Park restroom water line extension with Sub Surface Contracting, Inc. in the amount of \$33,588.85. Budget is available in project fund.

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR WURZBURGER	excused		
COUNCILOR CALVERT	X		
COUNCILOR CHAVEZ	X		
COUNCILOR DOMINGUEZ	excused		
CHAIRPERSON ORTIZ	X		

DISK fc1/fcissue

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, JUNE 8, 2009**

ITEM 7

CIP PROJECT #408B – FRANKLIN MILES PARK RESTROOM – PLUMBING

- REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 WITH SUB SURFACE CONTRACTING, INC. FOR NEW WATER LINE EXTENSION IN THE AMOUNT OF \$33,588.85 (MARY MACDONALD)

PUBLIC WORKS COMMITTEE ACTION: **Approved on consent**

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON BUSHEE			
COUNCILOR CALVERT	X		
COUNCILOR CHAVEZ	Not present at this time		
COUNCILOR ROMERO	X		
COUNCILOR TRUJILLO	Excused		

City of Santa Fe, New Mexico

memo

DATE: June 8, 2009

TO: Public Works, CIP, Land Use Committee

VIA: Robert Romero, Public Works Department Director *RR*
Chris A. Ortega, P.E., Engineering Division Director *CO*
Martin Valdez, Community Facilities Manager *MV*

FROM: Mary MacDonald, Project Manager, Community Facilities Section *MM*

ISSUE:

CIP Project No. 408B Franklin Miles Park Restroom - Plumbing
• Change Order #1, Sub Surface Contracting, Inc., \$33,588.85

Background:

Included in the Parks Bond Issue, approved by the voters in the winter of 2007/2008, was funding in the amount of \$2,151,273.75 for improvements to Franklin E. Miles Park. On March 25, 2009 the City Council approved the award of bid and agreement with Sub Surface Contracting, Inc., in the amount of \$47,492.50, to provide the gravity sanitary sewer line and a short potable water line extension to the edge of the slab of the new restroom building. The gravity sanitary sewer line is complete. The new restroom building is in the final stage of construction. During construction of the restroom building it was determined that the existing potable water line serving the park needed to be increased to a 2 ½" line to provide the required flow rate for the restroom building.

Scope of Work:

Change Order #1, Exhibit 1, consists of the installation of a new sweep tee or "Y" on the downstream side of the pump station (located near Camino Carlos Rey), a double check valve assembly backflow preventer in a "hot box", wiring for the hot box heater from the pump station panel, approximately 650 linear feet of new 2 ½" pvc water line, and a buried double valve box adjacent to the new restroom building, containing a drain valve and a shut off valve. The work also includes replacement of concrete around the existing playground, and short sections of concrete walking paths near the new concession building.

BUDGET:

Funds for Change Order #1 in the amount of \$33,588.85, are available in Business Unit/Line Item 423018.572970.0108400, Franklin Miles Park/WIP Construction. This change order will result in a revised contract sum of \$81,081.35. The contracts form is Exhibit 2.

SCHEDULE:

PW, CIP, LU Committee approval June 8, 2009
Finance Committee approval June 15, 2009
City Council approval June 24, 2009
Water Line Construction Complete: Aug. 14, 2009 (45 days after Change Order signed)

Public Works, CIP Land Use Committee
June 8, 2009
Page 2

ACTION:

Recommend to the Finance Committee and City Council approval of Change Order #1 to the agreement with Sub Surface Contracting, Inc., in the amount of \$33,588.85.

Attachments: Exhibit 1: Change Order #1
Exhibit 2: Contract/Change Order form

xc: Fabian Chavez, Parks Division Director
Frank Archuleta, Project Manager
Jesse Scott, Sites Southwest
Jackie Gonzales, Parks Division
Aaron Scott, Lee Landscapes
Project/Book File

CHANGE ORDER

Distribution to:
OWNER _____
ENGINEER _____
CONTRACTOR _____
PARKS _____
OTHER _____

PROJECT: FRANKLIN MILES PARK RESTROOM -
PLUMBING

CHANGE ORDER NUMBER: 1

TO (CONTRACTOR):
SUB SURFACE CONTRACTING, INC.
27A PASEO DE RIVER
SANTA FE, NEW MEXICO 87507

INITIATION DATE: May 29, 2009

CIP PROJECT NO.: 408B

CONTRACT FOR: Water and Sanitary
Sewer Line Installation – Supply/Drain
For Restroom Building

CONTRACT DATE: Mar. 25, 2009

You are directed to make the following changes in this Contract:

Install approx. 650 linear feet of new 2 1/2" potable water line from the pump station to the potable water line stub out at the new restroom building, complete with a new backflow preventer, Wilkins model 350, in a new hot box, and a drain valve and cut off valve in a new underground valve box, with sleeving under the existing playground and new playground area. Includes reestablishing potable water service to the concession building and the drinking fountain and capping the existing 1 1/2" potable water line upstream of the pump station.

All work complete in place

\$ 33,588.85 (incl. tax)

Not valid until signed by both the Owner and Engineer

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time

The original Contract Sum was	\$ 47,492.50
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 47,492.50
The Contract Sum will be increased by this Change Order	\$ 33,588.85
The new Contract Sum including this Change Order will be	\$ 81,081.35
The Contract Time will be increased by 33 days	
The Date of Substantial Completion as of the date of this Change Order therefore is <u>August 14, 2009</u>	
Total percentage (%) of change to date: 70 %	

APPROVED:

N/A
ENGINEER

SUB SURFACE CONTRACTING, INC.
CONTRACTOR

City participation in the cost of this work is contingent upon additions. City funds made available by a modified project agreement if necessary.

ADDRESS

27A PASEO DE RIVER
ADDRESS

SANTA FE, NEW MEXICO 87107

Mayor DATE

BY: _____

BY: Mike Stroup
MIKE STROUP for JAMES KOLEDIN

Finance Committee Date

DATE: _____

DATE: 5-29-09

PW Committee Date



**City of Santa Fe
Summary of Contracts, Agreements, & Amendments**

Section to be completed by department for each contract or contract amendment

1 FOR: ORIGINAL CONTRACT or CONTRACT AMENDMENT

2 Name of Contractor Sub Surface Contracting, Inc.

3 Complete information requested Plus GRT
 Inclusive of GRT

Original Contract Amount: \$47,492.50

Termination Date: June 30, 2010

Approved by Council Date: March 25, 2009

or by City Manager Date: _____

Contract is for: Installing approx. 750 ft. of 6" gravity sanitary sewer service line and approx. 110 ft. of 1 1/2" potable water line at Franklin Miles Park, to support the new restroom building.

Amendment # Change Order # 1 to the Original Contract# 09-0235

Increase/(Decrease) Amount \$ 33,588.85

Extend Termination Date to: August 14, 2010

Approved by Council Date: pending

or by City Manager Date: _____

Amendment is for: Replacement of approx. 650 linear feet of potable water line with 2 1/2" line, with backflow preventer, larger drain & cut off valves, incl. hot box

4 **History of Contract & Amendments:** (option: attach spreadsheet if multiple amendments) Plus GRT
 Inclusive of GRT

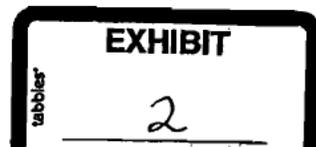
Amount \$ _____ of original Contract# _____ Termination Date: _____
Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____
Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____
Reason: _____

Amount \$ _____ amendment # _____ Termination Date: _____
Reason: _____

Total of Original Contract plus all amendments: \$ 81,081.35





City of Santa Fe
Summary of Contracts, Agreements, & Amendments

5 Procurement Method of Original Contract: (complete one of the lines)

RFP# _____ Date: _____

RFQ _____ Date: _____

Sole Source _____ Date: _____

Other RFB '09/26/B Franklin Miles Park Restroom - Plumbing

6 Procurement History: first year of a two year contract
example: (First year of 4 year contract)

7 Funding Source: Franklin Miles Park/WIP Construction BU/Line Item: 423018.572970.0108400

8 Any out-of-the ordinary or unusual issues or concerns:
(Memo may be attached to explain detail.)

9 Staff Contact who completed this form: Mary MacDonald
Phone # 505-955-6934

10 Certificate of Insurance attached. (if original Contract)

Submit to City Attorney for review/signature
Forward to Finance Director for review/signature
Return to originating Department for Committee(s) review or forward to City Manager for review
and approval (depending on dollar level).

To be recorded by City Clerk:

Contract # _____

Date of contract Executed (i.e., signed by all parties): _____

Note: If further information needs to be included, attach a separate memo.

Comments:

Large empty rectangular box for comments.