

**ACTION SHEET
CITY COUNCIL MEETING OF 02/11/09
ITEM FROM FINANCE COMMITTEE MEETING OF 02/02/09**

ISSUE:

8. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3 – SANTA FE PLAZA RENOVATIONS – PHASE II; AIC GENERAL CONTRACTOR (CHIP LILIENTHAL)
- A. REQUEST FOR APPROVAL OF BUDGET INCREASE – PROJECT FUND

FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM

Requested approval of change order no. 3 for Santa Fe Plaza Renovations – Phase II with AIC General Contractor in the amount of \$63,227.77. Budget is available in project fund. Authorized City Manager to approve minor change orders, not to exceed \$20,000 for the balance of the project.

SPECIAL CONDITIONS OR AMENDMENTS:

Authorize City Manager to approve minor change orders, not to exceed \$20,000 for the balance of the project.

STAFF FOLLOW UP:

VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR WURZBURGER	X		
COUNCILOR CALVERT	X		
COUNCILOR CHAVEZ	excused		
COUNCILOR DOMINGUEZ	X		
CHAIRPERSON ORTIZ			

CHANGE ORDER

Distribution to:
OWNER _____
ARCHITECT _____
CONTRACTOR _____
FIELD _____
OTHER _____

PROJECT:
(name/address) **Santa Fe Plaza - Renovations**
CIP # 430A

CHANGE ORDER NUMBER: Three
INITIATION DATE: **January 14, 2009**

TO (CONTRACTOR):
AIC General Contractor
2703 Broadbent Parkway Suite G
Albuquerque NM 87107

ARCHITECT'S PROJECT NO.:
Morrow Reardon Wilkinson Miller
210 La Veta NE
Albuquerque, NM 87108

CONTRACT FOR: **Plaza Renovations**

CONTRACT DATE: September 24, 2008

You are directed to make the following changes in this Contract:

- 1) COR #3A - AIC extension of time 5 days credit and 57 calendar day extension \$17,001.31
- 2) COR #3 and COR #9 -- remobilization and add services \$44,154.28
- 3) COR #11 -- removal of frozen ground \$ 2,072.18

Not valid until signed by both the Owner and Architect
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time

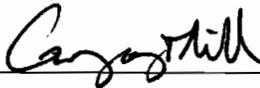
The original (Contract Sum) (Guaranteed Maximum Cost) was	\$397,238.06
Net change by previously authorized Change Orders	\$ 82,308.78
The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order was	\$479,546.84
The (Contract Sum) (Guaranteed Maximum Cost) will be (increased) (decreased) (unchanged) by this Change Order	\$ 63,227.77
The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order will be	\$542,774.61
The Contract Time will be (increased) (decreased) (unchanged) by <u>57</u> calendar days.	
The Date Of Substantial Completion as of the date of this Change Order therefore is <u>February 15, 2009</u>	

MorrowReardonWilkinsonMiller
ARCHITECT

AIC General Contractor
CONTRACTOR

ADDRESS
210 La Veta NE
Albuquerque, NM 87108

ADDRESS
2703 Broadbent Parkway Suite G
Albuquerque, New Mexico 87107

BY: 

BY: 

DATE: 1/24/09

DATE: 1/23/09

APPROVED:

City participation in the cost of this work is contingent upon additions. City funds made available by a modified project agreement if necessary.

Mayor DATE 2/13/09

Finance Committee DATE

Public Works Comm DATE 2/1/09

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, JANUARY 26, 2009**

ITEM 8

CIP PROJECT #430A – SANTA FE PLAZA RENOVATIONS – PHASE II

- REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3 WITH AIC GENERAL CONTRACTOR IN THE AMOUNT OF \$63,227.77 AND ADD 57 CALENDAR DAYS EXTENSION TO THE AGREEMENT
- REQUEST FOR APPROVAL OF A BUDGET ADJUSTMENT (BAR) IN THE AMOUNT OF \$35,700
- REQUEST FOR CITY MANAGER APPROVAL FOR MINOR CHANGE ORDERS, NOT TO EXCEED \$10,000 FOR THE BALANCE OF THE PROJECT (CHIP LILIENTHAL)

PUBLIC WORKS COMMITTEE ACTION: Approved on Consent

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON BUSHEE			
COUNCILOR CALVERT	X		
COUNCILOR CHAVEZ	X		
COUNCILOR ROMERO	X		
COUNCILOR TRUJILLO	X		

City of Santa Fe, New Mexico

memo

DATE: January 26, 2009

TO: Public Works, CIP and Land Use Committee

VIA: Robert Romero, Public Works Department Director *RR*
Chris A. Ortega, Engineering Division Director *CO*
Martin A. Valdez, Community Facilities Section Manager *MV*

FROM: Chip Lilienthal, CFS Project Manager *CL*

ISSUE:

CIP #430A– Santa Fe Plaza Renovations - Phase II

- Change Order No. 3 – AIC General Contractor, in the amount of \$63,227.77 and add 57 calendar days extension to the Agreement.
- Request for approval of a Budget Adjustment (BAR), in the amount of \$35,700
- Request for City Manager approval for minor change orders, not to exceed \$10,000 for the balance of the project.

SUMMARY:

The Santa Fe City Council, at their meeting of September 24, 2008 approved the "Award of Bid # '09/04/B and Contract" with AIC General Contractor, in the amount of \$397,238.06, for the above referenced project.

Change Order No. 1 was approved by the City Manager on November 12, 2008, authorizing the contractor to: A) trace out and document all circuits associated with the existing electrical panel located at the Plaza transformer, and B) trace out and document all circuits associated with the existing panel servicing the community stage.

Change Order No. 2 was approved by the City Manager on December 5, 2008. Change Order No. 2 authorized the contractor to upgrade the 200 amp panel to a 400 amp panel, demolition of the existing panel, and related work. It also provided additional electrical outlets throughout the Plaza, additional irrigation gate isolation valves, and changes the specified pecan shells to gravel for the trees in the flagstone area. Change Order #2 also included the overtime charges incurred to complete the North side of the Plaza 7 days ahead of schedule.

Memo – Public Works, CIP and Land Use Committee
Plaza Phase II - Renovations
Change Order #3
1/26/09
Page 2

Change Order #3 authorizes additional costs incurred by the contractor to phase the project, and the requested time extension, remobilization costs and the additional electrical upgrades and irrigation systems. Change Order #3 also includes the removal of frozen earth.

The Engineering Division is requesting a 57 calendar day extension to the Agreement, setting Substantial Completion date as February 15, 2009.

The Engineering Division is also requesting City Manager approval for future change orders that will not exceed \$10,000.

SCOPE OF WORK:

Provide demolition and resetting of flagstone; installation of new irrigation system; sod patching and soil preparation; concrete pads for installation of new benches, tree removal; tree and shrub installation; electrical upgrades and installation of light poles.

BUDGET:

Funding is available in Plaza Park – WIP Construction - Business Unit #423040.572970.0108400, in the amount of \$600,000. The Engineering Division is requesting a BAR in the amount of \$35,700 from WIP Design 423040.572960.0108400 to WIP Construction 423040.572970.0108400.

SCHEDULE:

Substantial Completion for the North side of the Plaza, was achieved on December 12, 2008. Substantial Completion for the South side of the Plaza is February 15, 2009.

ACTION:

- Please approve Change Order #3, in the amount of \$63,227.77 including 57 additional calendar days to the Agreement.
- Please approve City Manager approval for future change orders, not to exceed \$10,000.
- Please approve BAR in the amount of \$35,700.

Attachment: Change Order No. 3

Xc: David N. Millican, Finance Department Director
Fabian Chavez, Parks Director
Greg Miller, Landscape Architect
Project/Book File

CHANGE ORDER

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OWNER _____
ARCHITECT _____
CONTRACTOR _____
FIELD _____
OTHER _____

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(name/address) **Santa Fe Plaza - Renovations**
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Morrow Reardon Wilkinson Miller
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MorrowReardonWilkinsonMiller
ARCHITECT

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Albuquerque, NM 87108

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Albuquerque, New Mexico 87107

BY: _____

BY: _____

DATE: _____

DATE: _____

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Mayor DATE

FinanceCommittee DATE

Public Works Comm DATE

