

City of Santa Fe, New Mexico

memo

Date: July 11, 2016

To: Senior Services Board of Directors

From: Melanie Montoya, Volunteer Programs Administrator 

Re: Foster Grandparent/Senior Companion (FGP/SCP) Programs

The following are some program highlights:

- The volunteer programs, Foster Grandparent Program, Senior Companion Program and Retired Senior Volunteer Program completed a Compliance Monitor Visit from our federal funding source, the Corporation for National and Community Service. During the final exit interview, they made minor suggestions and recommendations on how to improve program management in some areas. They will follow up with an official letter within 30 days regarding findings and/or recommendations.
- The approval of the volunteer program contract will be on the June 13th Finance Committee meeting and at the June 29th City Council meeting. We do not anticipate any issues with full approval of the contract.
- We are currently in the process of closing out the current fiscal year.
- We have not had any new recruits in this reporting period.
- Our next in-service will tentatively is planned for Thursday, July 14th. Staff will review program policies as well as explain the new direct deposit process which has been implemented by the City of Santa Fe.

If you have questions or require additional information, please feel free to contact Melanie at 955-4761. Thank you.

City of Santa Fe, New Mexico

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Date: July 2016
To: Senior Services Board of Directors
From: Triston Lovato, RSVP & Community Relations Administrator
Re: Retired Senior Volunteer Program (RSVP)

The following are some program highlights for RSVP:

Events/News

- RSVP Administrator has been collecting names for yard-work assistance since May. Youth groups attending a camp at Glorieta in July will be assisting these individuals, and there has been a great response! There are 61 names on the list; these seniors will receive assistance between July 18 and 24.
- The Volunteer Programs were monitored for compliance Tuesday, June 21 – Thursday, June 23. Our federal funders, the Corporation for National & Community Service (CNCS) were here to evaluate our programs, review volunteer and station files, financial records, and meet with volunteers. We now look forward to receiving the letter with their feedback.

Upcoming

- The Volunteer Programs are signing volunteers up for the NM Conference on Aging, which takes place at the Isleta Casino & Hotel in Albuquerque on Tuesday, August 23 and Wednesday, August 24. The annual conference features various workshops, informational booths, and keynote speakers regarding aging issues. Volunteer Programs staff will also attend on Monday, 8/22 for a mandatory training hosted by both the NM Aging staff and the CNCS staff.

Please feel free to contact Triston Lovato at (505) 955-4760 if you have questions.
Thank you!

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DATE: July 11, 2016

TO: Advisory Board Members

FROM: In-Home Support Services Committee
Theresa P. Trujillo, IHSS Supervisor TT.

SUBJECT: Committee Status Report

June, 2016 units of service are as follows:

- Homemaker – 689.5 hours to 99 clients
- Respite – 923.25 hours to 38 caregivers
- Equipment - 35 units
- Nutritional Supplements – 66 cases

Units of service were short by 90.75 regarding Homemaker hours and short by 2.5 for Respite hours for June totaling 31 hours short for In-Home Support. IHSS providers took off a total of 384.5 hours in June.

FY 2015/2016 units of service are as follows:

- Homemaker – 9091.75 hours
- Respite – 10789 hours
- Equipment - 426 units
- Nutritional Supplements – 622 cases

Units of service for the year were under goal by 169.25 regarding Homemaker hours and over by 199 for Respite hours.

We have conducted interviews for a senior services care attendant (homemaker) and submitted paperwork to Human Resources with our selection.

One of our homemakers retired after 17 years of service; her last day of work was Friday, June 10. She has entered into a retirement contract and will be on the books until the end of October.

If you have any questions or require additional information, please let me know.

City of Santa Fe, New Mexico

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Date: July 12, 2016

To: DSS Advisory Board Members

From: Fran Rodriguez, DSS Project Manager

Subject: Transportation/Nutrition Committee Monthly Report

Transportation Monthly Report

- In June 2016, DSS Transportation staff provided a total of 4,026 rides to seniors.

Nutrition Monthly Report

- In June 2016, DSS Nutrition staff provided a total of 13,034 meals-on-Wheels to DSS clients.
- In June 2016, DSS Nutrition staff provided a total of 5,178 congregate meals.

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Date: July 8, 2016

Fr: Cristina Villa, DSS Program Coordinator *CV*

Subj: Senior Olympics

The Senior Olympics Committee met on Wednesday, July 6th at Mary Esther Gonzales Senior Center Board Room. We are currently seeking an athlete who can be our webmaster for our Senior Olympic page. State games are going to be held in Roswell on July 13-16. We have 83 athletes signed up to attend. We wish them the best of luck.

Next meeting will be on Wednesday, September 14th at MEG Center Board Room