

City of Santa Fe, New Mexico  
**memo**

**Date:** June 7, 2016  
**To:** Senior Services Board of Directors  
**From:** Melanie Montoya, Volunteer Programs Administrator   
**Re:** Foster Grandparent/Senior Companion (FGP/SCP) Programs

The following are some program highlights:

- The volunteer programs, Foster Grandparent Program, Senior Companion Program and Retired Senior Volunteer Program have been notified that we will be receiving a Compliance Monitor Visit from our federal funding source, the Corporation for National and Community Service. The visit will take place June 21<sup>st</sup> through June 23<sup>rd</sup>.
- The approval of the volunteer program contract will be on the June 13<sup>th</sup> Finance Committee meeting and at the June 29<sup>th</sup> City Council meeting. We do not anticipate any issues with full approval of the contract.
- We are currently in the process of closing out the current fiscal year.
- We have not had any new recruits in this reporting period.
- Our next in-service will tentatively be held at the Genoveva Chavez Community Center. Staff from there will provide our volunteers with basic exercise techniques and provide a tour of the facility. A date is still to be determined.

If you have questions or require additional information, please feel free to contact Melanie at 955-4761. Thank you.

# City of Santa Fe, New Mexico

# memo

**Date:** June 2016  
**To:** Senior Services Board of Directors  
**From:** Triston Lovato, RSVP & Community Relations Administrator  
**Re:** Retired Senior Volunteer Program (RSVP)

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**The following are some program highlights for RSVP:**

## Events/News

- RSVP staff attended Aging Network Training in Taos on May 11-12. Workshops include: Adult Protective Services overview, outreach strategies for boomers, Care Transition Program, Grandparents Raising Grandchildren, Volunteer Program Financial/Quarterly Reporting, Saavy Caregiver Program, etc.
- On Tuesday, May 24, 2016 the RSVP Advisory Council voted to pass new by-laws (see attached) and to become the Senior Volunteer Programs (SVP) Advisory Council, which now includes the FGP/SCP Committee. So now there is one Advisory group for all three volunteer programs; this was done per a recommendation by our state level program manager who handles the Santa Fe volunteer programs for the NM Aging & Long-Term Services Dept.
- RSVP Administrator has been collecting names for yard-work assistance since May. Youth groups attending a camp at Glorieta in July will be assisting these individuals, and there has been a great response! As of 6/6/16 there were 47 seniors signed up for this service.

## Upcoming

- All City of Santa Fe Volunteer Programs will be monitored for compliance between Tuesday, June 21 and Thursday, June 23. Our federal funders, the Corporation for National & Community Service will be here to evaluate our programs, review volunteer and station files, financial records, and meet with station representatives and volunteers.

**Please feel free to contact Triston Lovato at (505) 955-4760 if you have questions.  
Thank you!**

# City of Santa Fe, New Mexico

# memo

DATE: June 6, 2016

TO: Advisory Board Members

FROM: In-Home Support Services Committee  
Theresa P. Trujillo, IHSS Supervisor T.T .

SUBJECT: Committee Status Report

May, 2016 units of service are as follows:

- Homemaker – 751.5 hours to 102 clients
- Respite – 863.5 hours to 39 caregivers
- Equipment - 27 units
- Nutritional Supplements – 50 cases

Units of service were short by 28.5 regarding Homemaker hours and short by 2.5 for Respite hours for May totaling 31 hours short for In-Home Support. Year to date, we are **short** in Homemaker hours by 178.75 hours and **over** in Respite hours by 341.5 hours. IHSS providers took off a total of 244.25 hours in April, (10 of these hours were due to injury), in addition to 8 hours off each for Memorial Day.

With one homemaker resigning, the job opening has been posted and closed on May 23. I have received a list of interested candidates and will schedule interviews as soon as possible.

Tina De La Luz, Alzheimer's Association Northeast Regional Manager was unable to present the caregiver support session on Thursday, May 26, so we invited Jytte Lokvig, BA, MA, author of several Alzheimer's books. It was a successful meeting with 50 persons in attendance. She would like to visit us again in two or three months.

If you have any questions or require additional information, please let me know.

# City of Santa Fe, New Mexico

# memo

Date: June 08, 2016

To: DSS Advisory Board Members 

From: Fran Rodriguez, DSS Project Manager

Subject: Transportation/Nutrition Committee Monthly Report

## **Transportation Monthly Report**

- In May 2016, DSS Transportation staff provided a total of 4,022 rides to seniors.

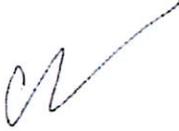
## **Nutrition Monthly Report**

- In May 2016, DSS Nutrition staff provided a total of 10,772 meals-on-Wheels to DSS clients.
- In May 2016, DSS Nutrition staff provided a total of 5,134 congregate meals.

# City of Santa Fe, New Mexico

# memo

Date: May 12, 2016

Fr: Cristina Villa, DSS Program Coordinator 

Subj: Senior Olympics

The Senior Olympics Committee met on Wednesday, June 8th at Mary Esther Gonzales Senior Center Board Room. Games have come to an end. It was a great success. We had a total of 380 athletes participate. Celebration of athletes will be on Friday June 10<sup>th</sup>. It will be a fun filled day with BBQ and fun events.

Next meeting will be on Wednesday, July 6<sup>th</sup> at MEG Center Board Room