



Agenda

CITY CLERK'S OFFICE

DATE 4/8/15 TIME 9:09am

SERVED BY Richard DeMella

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SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday April 16th, 2015

5:15-6:15 P.M.

CYFD Offices

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes February 19th, 2015 and March 26th 2015
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Approve of Financial Report
 - C. B.A.R. Approval
- VII. Presentations:
 - A Day Reporting - Richard De Mella
 - B. Voices Graduation Mary Louise Romero
- VIII. Matters from the Board
- IX. Matters from the Public
- X. Next Meeting May 21st, 2015
- XI. Adjournment

**REGIONAL JUVENILE JUSTICE BOARD
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APRIL 16, 2015**

Cover Page		Page 1
	Action	
Call to Order and Roll Call	Santa Fe Regional Juvenile Justice Board meeting was called to order at 5:15 PM by Judge Marlow Sommers, Chair. Quorum was present at time of roll call.	Page 2
Approval of Agenda	Chair requested addition of discussion on Day Reporting Facility status. Mr. Jackson moved to approve the agenda as amended, second by Ms. Jacobs, motion carried by unanimous voice vote.	Page 2
Discussion on Meeting Regarding Day Reporting	Informational, Staff Follow-Up with Judge Sommers for future meeting.	Page 2-3
Introduction of Board Members and Guests	Reflected in Roll Call	Page 4
Approval of Minutes February 19, 2015 and March 26, 2015	Mr. Garcia moved to approve the minutes of February 19, 2015 as presented, second by Ms. Jacobs, motion carried by unanimous voice vote. Mr. Jackson moved to approve the March 26, 2015 minutes, second by Ms. Jacobs, motion carried by unanimous voice vote.	Page 4
Financial Report And BAR Approval	Mr. Garcia moved to approve the financial report, second by Mr. Jackson, motion carried by unanimous voice vote. Mr. Jackson moved to approve the BAR, second by Mr. Dickson, motion carried by unanimous voice vote.	Page 4-5
Presentations: a. VOICES Graduation Ceremony, Mary Louise Romero	28 Students received their certificates of completion. Congratulations.	Page 5
Matters from the Board	None	Page 5

Matters from the Public	None	Page 5
Next meeting	May 21, 2015	Page 5
Adjournment and Signature Page	There being no further business to come before the Regional Juvenile Justice Board, the meeting was adjourned at 6:15 pm	Page 6

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday, April 16, 2015

5:15 pm – 6:15 pm

CYFD Office, Santa Fe, New Mexico

MINUTES

I. Call to Order

Judge Marlow Sommers called the meeting to order at 5:15 pm at the CYFD offices on 5th Street, Santa Fe, New Mexico. A quorum present at the time of roll call.

II. Roll Call

Present:

Judge Mary Marlow Sommers, Chair
Jennifer Romero
Sam Jackson
Aaron Garcia
Mark Dickson
Ted Lovato
Sarah Jacobs

Not Present:

Deacon Anthony Trujillo

Others Present:

Richard De Mella, Staff Liaison
Jack Ortega, RJJ Consultant
Detective Jessica Sanchez
Mary Louise Romero, ICM
Mary Ellen Gonzales, Restorative Justice
Graduates, Parents and Friends for VOICES
Fran Lucero, Stenographer

III. Approval of Agenda

Chair requested addition of discussion on Day Reporting Facility status.

Mr. Jackson moved to approve the agenda as amended, second by Ms. Jacobs, motion carried by unanimous voice vote.

IV. Discussion on meeting regarding Day Reporting.

Mr. De Mella met with the Program Committee to discuss the possibilities of moving Day Reporting to the Boys and Girls Club on Jacobo Street. They also discussed if this would be an annual or summer program and if this request to move was a permanent move request.

Mr. Aaron Garcia said that moving the Day Reporting from the Detention Facility to another location would require an Assessment of Education, acquiring a teacher if the program was moved and would likely result in loss of financial coverage from Santa Fe County.

The Chair asked whose decision was this, the City Administration or Staff.

Mr. DeMella said he has a concern about the use of the detention facility that they are in now and he would like to put the kids in a better or more conducive space.

Judge Marlow Sommers, Chair for the RJJ said this would not work. The Judge has spoken with Katherine Miller, County Manager and they are both in agreement that the Day Reporting Program should remain at the detention facility. Mr. Ortega has also spoken with the SFPS Superintendent and he is invested in making this program work. From the Superintendent perspective he would like to serve the long term suspended kids but at the same time use that time to integrate them back to SFPS so they can get re-engaged at their schools. The other thought is those that come from JPO, who are more high-risk need to be in a secure environment and need more structure. The Superintendent and Judge Marlow Sommers agreed to get Stakeholders around the table to address both populations and discuss a plan that would work best. Mr. Jack Ortega said that the change would have to happen quickly as it needs to take place before the end of the fiscal year.

Judge Marlow Sommers said that the first priority is to be in agreement that we are not going to get out of the program with Santa Fe County. There is a need for this program and it should remain at the Detention Facility. The County Manager said she is in as long as the SFPS Superintendent is in. The Judge understands that not everyone is being served at the Detention Facility; everyone is in agreement with the Superintendent that we want the individuals to integrate back to their schools and those that are higher risk would stay at the Facility.

Mr. DeMella recognizes that we need more resources in the community. Everyone agrees that there are individuals who need more supervision. The Judge said she is against moving day reporting off site. It would not be good to have these kids picked up and transported off-site and not return them to the detention facility. The Judge would like Terri Rodriguez, Director of Human Services to weigh in for the City, Pablo Sedillo, Public Safety Director and Katherine Miller, Santa Fe County Manager to weigh in for the County and two of the RJJ board members.

Mr. Ted Lovato, Aaron Garcia and Sarah Jacobs will represent the Board. Mr. DeMella and Judge Marlow Sommers will also attend this meeting.

Judge Sommers recommended meeting from noon – 2:00 pm. The Chair asked for suggested dates to be provided to her and she will coordinate the meeting arrangements. Mr. Garcia will check on the County Manager and Mr. Sedillo's schedule.

- V. Introductions of Board Members and Guests
Reflected in Roll Call
- VI. Approval of minutes February 19th, 2015 and March 26th 2015

Mr. Garcia moved to approve the minutes of February 19, 2015 as presented, second by Ms. Jacobs, motion carried by unanimous voice vote.

Mr. Jackson moved to approve the March 26, 2015 minutes, second by Ms. Jacobs, motion carried by unanimous voice vote.

- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
Current Billing: \$13,726.27 – Budget Balance: \$66,449.47

Program Invoice #9 – Mr. DeMella asked that Ms. Mann-Lev provide an invoice and discuss the reporting with Mr. DeMella.

Mr. DeMella said that ICM will run out of money by Friday, April 17, 2015 due to the reporting process requested by CYFD.

We are about \$15,500 away from expending total budget, we should not revert any money back to CYFD this fiscal year.

Mr. Dickson is not happy with the information on the loss of funds for the ICM program effective Friday, 4/17/14.

Mr. Lovato asked if there is any excess money, are we able to do a BAR to fund ICM. Mr. Lovato as CYFD staff cannot make recommendation or modifications on the budget. Mr. DeMella said that all money has been allocated to other programs; there is nothing available to cover ICM.

Mr. Ortega explained the unit of service per contract and billable hours which resulted in the service ending before the end of the fiscal year. There was an option to ask for a salary vs. hourly but at that time a proposal was not submitted. It was recommended that CYFD representative be invited to the next meeting to discuss the reporting difficulties for the programs.

Mr. Ortega submitted a request to CYFD to ask if the RJJ Board can make adjustments to the program budget and to-date he has not received a response.

- B. Approval of Financial Report

Mr. Garcia moved to approve the financial report, second by Mr. Jackson, motion carried by unanimous voice vote.

C. B.A.R. Approval

ICM has been raised to \$42,600 - \$1,200 will come from Mr. Ortega's contracted salary. Mr. DeMella verbally described the proposed budget which will be presented to CYFD.

Mr. Jackson moved to approve the BAR, second by Mr. Dickson, motion carried by unanimous voice vote.

Next year's budget will be reviewed at next month meeting.

The Chair asked about the amount for Day Reporting. Mr. DeMella said \$100,000 has been allocated, \$75,000 is for day reporting and \$25,000 was for wrap around. The Chair said that this has not been previously discussed with the RJJ Board. Mr. Ortega said that the amounts in the proposed budget are correct. There is nothing that prohibits the board from moving the \$25,000. The contract can be amended after it has been approved.

Mr. Jackson said that spending for life skill services is not new; it always came from the Santa Fe County out of the \$75,000.

Mr. Garcia has been doing a report on in-kind services from the county and presenting them to the City.

Mr. DeMella said that more detail can be discussed at next month meeting.

VII. Presentations:

A. Voices Graduation Mary Louise Romero

Ms. Mary Louise Romero opened by saying it is such an honor to introduce the graduates from VOICES and to have had the opportunity to meet the most wonderful girls who are here today. Thank you to SFPS and the Probation and Parole staff for allowing the girls to utilize this space for class. The Certificates were presented to these wonderful young ladies. Thank you to Mary Louise from the students, their families and more so from the RJJ Board members for all of her hard work.

VII. Matters from the Board
None

VIII. Matters from the Public
None

X. Next Meeting May 21st, 2015

IX. Adjournment

There being no further business to come before the Regional Juvenile Justice Board, the meeting was adjourned at 6:15 pm

Signature Page:

Judge Marlow Sommers
Chair



Fran Lucero
Stenographer