



# City of Santa Fe, New Mexico

# memo

**DATE:** December 18, 2013

**TO:** Finance Committee

**FROM:** Robert Rodarte, Officer  
Purchasing Division

**VIA:** Marcos A. Tapia, Director  
Finance Department

**ISSUE:** Purchase of Rock Salt for Streets  
State Price Agreement: 30-805-00-088456  
Vendor: New Mexico Salt & Minerals (Loving, NM)

**SUMMARY:**

The Purchasing Division is requesting the purchase of Rock Salt for the Streets and Drainage Division from the aforementioned State Price Agreement, in the amount of \$44,083.70. New Mexico Salt & Minerals, is the authorized vendor on this State Price Agreement.

This procurement of Rock Salt is requested by the Streets Division to replenish the stockpile which was used during recent storms. Although this procurement request is under the \$50,000 threshold for small purchases, we are asking for preapproval to utilize this contract for the remainder of the year ending 6/30/2014, for additional purchases that may arise as a result of unforeseen weather related circumstances.

Funding for this purchase is available in Business Unit 32389.530200(Street Maintenance/ Operating Supplies).

Per City of Santa Fe Procurement Policy 11.1.1; any procurement transacted through a State or Federal Price Agreements exceeding \$50,000 shall be submitted to the City Council for approval.

**ACTION:**

It is requested that this purchase award to New Mexico Salt & Minerals, from State Price Agreement # 30-805-00-088456, in the amount of \$44,083.70, be reviewed, approved and submitted to the City Council for its consideration.

Attachments:

# City of Santa Fe, New Mexico

# memo

**DATE:** December 11, 2013

**TO:** Public Works / Finance / City Council  
Marcos Tapia, Finance Department  
Robert Rodarte, Purchasing *RA*

**VIA:** \_\_\_\_\_  
Isaac Pino, Public Works Department Director

**FROM:** David Catanach, Division Director  
Streets & Drainage Maintenance Division

**ITEM AND ISSUE:**  
**REQUEST TO REFURBISH ROCK SALT STOCKPILES**

**SUMMARY:**

We need to refurbish our Salt Stockpile. Recent storms required the use of much more material than we had anticipated and our piles are smaller than we would like for this time of year. As a preventive measure we would like to order additional material to assure that we have enough for the remainder of the snow season.

Description	State Price Agreement Number	Unit	Unit Cost	Quantity	Cost
Rock Salt (Includes Haul)	30-805-00-08845 (New Mexico Salt & Minerals)	Ton	\$54.33	750	<u>\$40,747.50</u>
				Sub-Total	\$40,747.50
				NMGRT @ %8.1875	<u>\$3,336.20</u>
					<u>\$44,083.70</u>

**RECOMMENDED ACTION:**

Request for Approval of Procurement under State Price Agreement 30-805-00-08845 (Rock Salt) for a grand total (including tax) of \$44,083.70.

Funding for this purchase is available in Business Unit 32389.530200



State of New Mexico  
General Services Department

Price Agreement

Awarded Vendor  
2 Vendors – See page 7

Telephone No. \_\_\_\_\_

Price Agreement Number: 30-805-00-08845

Payment Terms: Net 30

F.O.B.: Destination

Delivery: See page 7

Ship To:  
New Mexico Department of Transportation  
Various Locations

Procurement Specialist: Eric Sanchez *ES*

Telephone No.: (505) 827-0554

Invoice:  
Same as ship to

For questions regarding this contract please contact:  
Karen Chafins (505) 827-5165

Title: **Rock Salt**

Term: **November 27, 2012 thru May 26, 2014**

**This Price Agreement is made subject to the “terms and conditions” shown on the reverse side of this page, and as indicated in this Price Agreement.**

**Accepted for the State of New Mexico**

\_\_\_\_\_  
New Mexico State Purchasing Agent

Date: 11/27/12

Purchasing Division, 1100 St. Francis Drive, PO Box 6850, Santa Fe, NM 87502-6850 (505) 827-0472  
AM

State of New Mexico  
General Services Department  
Purchasing Division  
Price Agreement #: 30-805-00-08845

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(AA) 0000048351  
New Mexico Salt & Minerals  
52 Fisherman's Lane  
Loving, NM 88256  
(575) 745-3658

Delivery: FOB Destination

(AB) 0000043198  
United Salt Corporation  
4800 San Felipe  
Houston, TX 77056  
(713) 877-2600

Delivery: Usually within 2 to 7 days

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