City of Santa Fe

Agenda

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SUSTAINABLE SANTA FE COMMISSION

Tuesday, June 16, 2015

City Councilors' Conference Room

Santa Fe, NM

2:30 to 4:30 p.m.

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES – May 19, 2015

E. COMMUNICATIONS FROM THE FLOOR (5 min)

F. REPORT FROM, AND ASSIGNMENT OF, ACTIONEER (5 min)

G. STAFF COMMUNICATIONS (10 min)

1. Sustainability and Climate Programs Update (J. Alejandro)
2. Food Policies Update (Urban Agriculture Ordinance) (J. Alejandro)
3. Waste Update (A. Schlachter)

H. DISCUSSION/ACTION ITEMS

1. Sustainability Scorecard Update (B. Sopoci-Belknap)
2. Green Building Codes (A. Hatherly)
3. Climate Action Task Force Subcommittee Updates (All)

I. ITEMS FROM THE CHAIR (5 min)

J. ITEMS FROM THE COMMISSION (5 min)

K. ITEMS FOR NEXT AGENDA (5 min)

L. ADJOURNMENT

Next Meeting: July 21, 2015

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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SUSTAINABLE SANTA FE COMMISSION
May 19, 2015

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B.	ROLL CALL	Quorum	2
C.	APPROVAL OF AGENDA	Approved [as amended]	2
D.	APPROVAL OF MINUTES:		
	April 21, 2015	Approved [as submitted]	3
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G.	STAFF COMMUNICATIONS		
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H.	DISCUSSION/ACTION ITEMS		
	*4 DISCUSSION ONLY: A resolution directing staff to develop and implement a single stream automated recycling collection program aimed at making the recycling system user friendly, increasing the type of materials accepted; increasing participation and increasing the overall rate of diversion	*Moved up on agenda	5-7
	1. A Resolution repealing Resolution No. 2007-31 regarding the membership, duties and responsibilities of the Sustainable Santa Fe Commission; reestablishing the Sustainable Santa Fe Commission by redefining the scope, purpose and responsibilities of the Sustainable Santa Fe Commission	Approved	7
	2. A Resolution directing the Public Utilities staff to identify how the City of Santa Fe may develop, implement, own, and operate a community solar program for the benefit of the citizens of Santa Fe	Approved	8-9
	3. DRAFT FOR DISCUSSION ONLY: A Resolution directing the Public Utilities staff to create a "carbon neutral impact report" (CNIR) form designed to identify and quantify carbon emissions stemming from proposed city resolutions, ordinances and other actions, in order to better ascertain their positive or negative effects on the environment; requiring city staff to use and complete the CNIR when assessing proposed resolutions, ordinances and other actions.	Approved	9-10

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J.	ITEMS FROM THE COMMISSION		10
K.	ITEMS FOR NEXT AGENDA	None	11
L.	ADJOURNMENT	Adjourned at 4:35 p.m.	11

MINUTES OF THE

CITY OF SANTA FE

SUSTAINABLE SANTA FE COMMISSION

May 19, 2015

A. CALL TO ORDER

A meeting of the City of Santa Fe Sustainable Santa Fe Commission was called to order by Bianca Sopoci-Belknap, Chair at 2:36 p.m. at the City Hall Councilor's Conference Room, Santa Fe, New Mexico.

B. ROLL CALL

Roll call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT:
Bianca Sopoci-Belknap, Chair
Esha Chiocchio, Vice Chair
Amanda Hatherly
Kim Kelly
Louise Pape
Glenn Schiffbauer

MEMBERS ABSENT:
3 vacancies

STAFF PRESENT:
John Alejandro, Renewable Energy Planner
Cindy Padilla, Environmental Services Division Director

OTHERS PRESENT:
Andy Otto, Santa Fe Watershed Association
Seth Roffman, Green Fire Times
Margaret Coolan, Santa Fe Time Bank
Ashley Zappe, AmeriCorps Member
Jo Ann G. Valdez, Stenographer

DRAFT: SUBJECT TO APPROVAL

C. APPROVAL OF THE AGENDA

Item H4 was moved up as Item H1.

Commissioner Pape moved to approve the agenda as amended. Commissioner Schiffbauer seconded the motion. The motion passed unanimously by voice vote.

D. APPROVAL OF THE MINUTES: April 19, 2015

Commissioner Pape moved to approve the Minutes of the April 19, 2015 meeting as submitted. Commissioner Chiocchio seconded the motion. The motion passed unanimously by voice vote.

E. COMMUNICATIONS FROM THE FLOOR

Introductions were made.

Margaret Coolan, Coordinator of the Santa Fe Time Bank. She said in reviewing her Sustainable Santa Fe journals from 2009 to 2011, complimentary currency was included in the discussions as part of a way to maximize local resources, She said she would like to reintroduce time banking resource and she would like for the City and this Commission to support this. She did not have a concrete proposal at this time but she wanted to put the name and the concept on the floor. She explained that the support can be in many forms including financial public awareness and co-sponsoring activities and other things that they are in the process of brainstorming and developing. Brochures were available for those who may be interested.

Chair Sopoci-Belknap encouraged the Commissioners to get in touch with the Santa Fe Time Bank if they have any suggestions on how their work can be amplified and supported. She said the Commission welcomes a proposal if they have one at any stage.

Seth Roffman with the *Green Fire Times* was present. He noted that the Sustainable Santa Fe Awards were featured in the May issue. He is looking for material for articles for the June and July issues.

Andy Otto is the Executive Director of the Santa Fe Watershed Association and said he was present to learn.

F. REPORT FROM, AND ASSIGNMENT OF ACTIONEER

Commissioner Chiocchio was the actioneer for this meeting.

Chair Sopoci-Belknap reviewed the previous Actioneer report. Copies of the previous Actioneer report were included in the Commissioner's packet.

G. STAFF COMMUNICATIONS

1. Sustainability & Climate Programs Update

Mr. Alejandro reported that the Water, Land Management and Food Security working group of the Climate Action Task Force met last Thursday and came forward with a set of recommendations to the Task Force. The Santa Fe Watershed Association also has a series of recommendations related to arroyo restoration projects that they believe they can partner with the City. Melissa McDonald will shepherd this and take the lead with the Santa Fe Watershed Association.

The other recommendation from the Santa Fe Watershed Association is to look at the Green Building Codes related to storm water management; therefore this may be a potential action item for the City to work on with the Land Use Department and Public Works Department.

At the meeting on Thursday, Betty Booth also presented on a Parks and Open Space recommendation related to taking a look at storm water management through parks and water conservation measures through the Park Division specifically.

All the recommendations will be presented to City Council at the end of June and the presentation will be made by Commissioner Holian.

2. Food Policies Update (Urban Agriculture Ordinance)

Mr. Alejandro said he will be taking the lead on the Urban Agriculture Ordinance and will be working specifically with Noah Burke, Greg Smith, Betty Booth, Pam Roy and Melissa McDonald to start to strengthen the draft ordinance and present it to Councilor Bushee who will be introducing and presenting it to City Council.

Commissioner Kelly asked if it was modified with all of the issues that people had.

In response, Mr. Alejandro said that is one of the many things that need to be re-examined because there are several components to the Ordinance.

Commissioner Pape asked Mr. Alejandro to send the Commissioners a copy of the latest version of the Ordinance and he indicated that it is the same Ordinance that Ms. Mortimer shared with the Commission. No changes have been made to it.

Commissioner Kelly asked if it is going to allow for farm stands like Gaia Gardens.

Mr. Alejandro said he did not know but they are holding a meeting this Friday to discuss the Ordinance further.

3. Waste Update

Mr. Schlachter reported that they have decided not to award a contract for the third Party MRF Processing & Marketing Contract because it did not come in favor for either party. Based on market conditions, both bids would cost more money to execute then continuing to run the MRF using Agency Staff. Therefore, they are currently negotiating with the top ranked company, to see if concessions can be obtained to reduce the costs associated with this change. If negotiations fail, the Agency will increase the amount of materials accepted at BuRRT and staff/operations will be altered to reduce the costs associated with the increased amount of materials that will be processed.

Mr. Schlachter noted that they did an insert for Earth Day on recyclable items.

H. DISCUSSION/ACTION ITEMS

*4 **DISCUSSION ONLY**: A resolution directing staff to develop and implement a single stream automated recycling collection program aimed at making the recycling system user friendly, increasing the type of materials accepted; increasing participation and increasing the overall rate of diversion.

[Copies of the Resolution were distributed in the Commissioners' packets.]

Ms. Padilla said the City is already doing single stream and the biggest change will be an automated single stream recycling collection program for the materials that the City is collecting at the curb.

She noted that the Resolution was approved by the Finance Committee last night and goes to City Council next Wednesday. She said through the development of the program, there will be many opportunities for public input.

Ms. Padilla said there will be discussion about the potential of a solid waste rate increase to residential customers. This requires an ordinance amendment to increase rates. There will also be other amendments added to the ordinance and one of them has to do with looking at requiring all waste that is generated within the City be processed in the City. This way the Landfill does not lose waste to Albuquerque and the same thing with recyclables. These will definitely have some operational impacts on the Agency and this will most likely be part of the amendment to the ordinance. They will also add a fee for front-loading recycling on cardboard and comingled.

Ms. Padilla noted that they will also be another meeting with the Solid Waste Advisory Committee to talk about the implementation of the program. She mentioned that they talked about options for glass at the last meeting. The options include having drop box locations in each of the five solid waste districts. They will have weekly

collections for mixed recyclables. The drop box locations will be located throughout the city, would be permanent and would be available 24 hours a day, seven days a week. They would be serviced by Environmental Services staff.

Ms. Padilla said the second option that was discussed was perhaps offering glass collection at curbside and doing it every other week. She mentioned that she met with the collections crew about the possibility of having glass collections and they discussed the pros and cons for them.

Ms. Padilla said they have not made any final recommendations. She noted that she talked to the Finance Committee last night about the top two options. She will probably be meeting with the City Councilors on a one-on-one basis in the next couple of weeks to get a sense of what they think.

Ms. Padilla said the Resolution itself does not talk about a rate increase but the Fiscal Impact Report that accompanies the Resolution does. She said if the City does this, it will cost $3.8 million just in infrastructure costs.

Ms. Zappe asked if a tier-rate (pay as you throw) has been considered.

Ms. Padilla said in the first meeting with SWAC, they talked about a pay as you throw option and presented it to the Councilors. She said a decision was made not to implement the pay as you throw option at the same time they implement the automated system, which should be rolled out July 2016.

Commissioner Schiffbauer asked if there are going to be any changes for businesses.

Ms. Padilla said yes, this is residential only but they want to be more aggressive in commercial recycling. She noted that two-thirds of the City's waste is commercial waste. She said they are recycling about 13% of residential trash with a 56% participation rate. They expect this to go up by 30% with the automated system.

Commissioner Kelly asked if they are considering doing an ordinance that would require the business park owners to provide recycling.

Ms. Padilla said yes they can do this but most businesses do not have the space to do this. It will cost money to do this and who is going to pay for it.

1. A Resolution repealing Resolution No. 2007-31 regarding the membership, duties and responsibilities of the Sustainable Santa Fe Commission; reestablishing the Sustainable Santa Fe Commission by redefining the scope, purpose and responsibilities of the Sustainable Santa Fe Commission.

[Copies of the Resolution were distributed in the Commissioners' packets.]

Mr. Alejandro said the Resolution is self-explanatory. He noted that the Resolution will go before City Council on June 10, 2015. He asked if there were any questions.

Commissioner Chiocchio asked about the process for Commissioners to reapply.

Mr. Alejandro said it is taking about six weeks to collect the letters of interest and resumes. The Mayor will meet with the potential clients and he will provide the names to the Clerk's office for appointment.

Commissioner Chiocchio asked how many members they are expecting to have on the Commission.

Mr. Alejandro said this will remain the same.

Chair Sopoci-Belknap noted that there have been discussions about having a Councilor serve as Chair on the Commission. She said she is not necessarily asking for an amendment to the Resolution, she is only noting that this has been discussed and has been expressed as a concern.

Mr. Alejandro said the Commission can make a recommendation and it will be taken into consideration.

Chair Sopoci-Belknap will check with the Commissioners individually to see if they are interested in reapplying for their position on the Commission.

Commissioner Hatherly moved to recommend approval of Resolution No. 2007-31 regarding the membership and duties of the Sustainable Santa Fe Commission, etc. Commissioner Schiffbauer seconded the motion. The motion passed unanimously by voice vote.

2. A Resolution directing the Public Utilities staff to identify how the City of Santa Fe may develop, implement, own, and operate a community solar program for the benefit of the citizens of Santa Fe.

[Copies of the Resolution were distributed in the Commissioners' packets.]

Mr. Alejandro said Councilor Bushee with the support of other Councilors want the City to take a look as to whether or not the city can own and operate a community solar program. The resolution will go before the Finance Committee on June 1, 2015; to the Public Utilities Committee on June 3, 2015 and to City Council on June 10, 2015.

Commissioner Chiocchio asked if people will be able to own their own solar panel-like the model they are looking at for the Boulder company.

Mr. Alejandro said probably not because they will be using public money to finance those arrays. It could be a leasing model because some people would not qualify to own their own solar panels. Residents could pay a fee to lease the solar panels.

Chair Sopoci-Belknap said it sounds like it will be kind of an off-set program that people can subscribe to.

Commissioner Pape said she is a little confused about the benefit for the people who would be investing in this. She asked if the water bills will go down if people invest in this.

Mr. Alejandro said they do not know this, or how the water utility billing would work. The resolution gives them the opportunity and time to investigate this. He mentioned that there is not a municipality that has done this so there is a lot of gray areas.

Commissioner Chiocchio asked if there will be a financial incentive for people to do this, beyond the environmental benefits.

Mr. Alejandro said yes, it is clear that if people are not saving money to do this, then they will not do this.

Commissioner Pape asked if the City Attorney would only be doing the research. Mr. Alejandro said no, the Public Utilities staff along with other City staff will do the research.

Commissioner Chiocchio moved to recommend approval of the Resolution directing the Public Utilities staff to identify how the City of Santa Fe may develop, implement, own and operate a community solar program for the benefit of the

citizens of Santa Fe. Commissioner Pape seconded the motion. The motion passed unanimously by voice vote.

3. **DRAFT FOR DISCUSSION ONLY**: A Resolution directing the Public Utilities staff to create a "carbon neutral impact report" (CNIR) form designed to identify and quantify carbon emissions stemming from proposed city resolutions, ordinances and other actions, in order to better ascertain their positive or negative effects on the environment; requiring city staff to use and complete the CNIR when assessing proposed resolutions, ordinances and other actions.

[Copies of the Resolution were distributed in the Commissioners' packets.]

Chair Sopoci-Belknap said she asked Mr. Alejandro to put this on the agenda because this was one of the things that the Commission identified as a priority (to have an environmental statement added to the Fiscal Impact Report for all resolutions. She noted that a similar proposal has been brought forward by Councilor Ives and the Commission was asked to review it and provide comments/suggestions.

Mr. Alejandro said this has yet to be introduced and should be introduced at the June 10, 2015 City Council meeting. Then it will go through the Committee process.

Mr. Alejandro said the idea is to create a separate form, in addition to the Fiscal Impact Report, that could be utilized by staff when they are introducing a resolution or ordinance that could have an environmental impact. Staff would use a federal EPA calculator to calculate carbon emissions impact on the environment and translate this into easily-understandable terms to the governing body, so they can weigh this option against fiscal impact. However, as of now, there has been no determination as to what EPA calculator is best, but part of this resolution is to identify that, as well as creating a "carbon neutral impact report" form.

Chair Sopoci-Belknap said in the conversations and sort of conceptualization of this, it was part of a whole program rollout around making sustainability integral to the City operations. The Commission feels that there are a series of things that needed to happen before implementing this and staff training on carbon emissions is one of them.

Commissioner Pape said the City has been weak in terms of staff training and staff involvement.

Mr. Alejandro said training also involves staff working with the Finance Department on how to fill out the Fiscal Impact Report and the CNIR form appropriately.

Chair Sopoci-Belknap said she thinks this ties back into the Community Scorecard and the real consciousness of our decision-makers in relation to where we should be

headed, and how their decisions impact this. She said this could be a consciousness-raising exercise for staff to consider this.

Mr. Alejandro said this provides himself and this Commission to get and additional insight on what other divisions are doing and whether or not this could have a potential impact on the environment.

Commissioner Chiocchio asked who would be screening these numbers and weighing in on that.

Mr. Alejandro said he thinks operationally, he would take a look at it to ensure that the calculations were done correctly and then serve as a resource to the governing body, if they had questions about that particular part of the resolution.

Mr. Schlachter suggested that the City consider automating the process so that they can generate a form that captures the data.

4. **Discussed above.*

5. **SUBCOMMITTEES:**

i. Sustainability Scorecard Update

Chair Sopoci-Belknap apologized for not sending out the draft of the Sustainability Score card for the Commissioners to review but she will send it out to the Commissioners.

ii. Green Building Codes

Commissioner Hatherly reported that they have been meeting every week and the most recent development is that the State adopted the Uniform Green Building Code. She said they are looking at what the HERS number should be and what changes should be made to the Green Building Code.

iii. Climate Action Task Force Subcommittee Updates

Chair Sopoci-Belknap said the Commission heard a little bit about the Land and Water Subcommittee. She asked if there was anything more to add to that.

Commissioner Hatherly said the Energy Subcommittee met and they had a couple of presentations. The Subcommittee is looking at what the process is and whether they should be looking far ahead or focus on things that can be achieved right now.

I. ITEMS FROM THE CHAIR

There were no items from the Chair.

J. ITEMS FROM THE COMMISSION

Commissioner Chiocchio noted that she will not be at the June meeting.

K. ITEMS FOR THE NEXT AGENDA

There were no items for the next agenda.

L. ADJOURNMENT

The next meeting is scheduled for June 16, 2015 at 2:30 p.m.

Having no further business to discuss, the meeting adjourned at 4:35 p.m.

Approved by:

Bianca Sopoci-Belknap, Chair

Respectively submitted by:

Jo Ann G. Valdez, Stenographer