City of Santa Fe

Agenda

CITY CLERK'S OFFICE
DATE 5/14/15 TIME 9:27am
SERVED BY
RECEIVED BY Alicia Martinez

SUSTAINABLE SANTA FE COMMISSION

Tuesday, May 19, 2015

City Councilors' Conference Room

Santa Fe, NM

2:30 to 4:30 p.m.

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES – April 21, 2015

E. COMMUNICATIONS FROM THE FLOOR (5 min)

F. REPORT FROM, AND ASSIGNMENT OF, ACTIONEER (5 min)

G. STAFF COMMUNICATIONS (10 min)

1. Sustainability and Climate Programs Update (J. Alejandro)

2. Food Policies Update (Urban Agriculture Ordinance) (J. Alejandro)

3. Waste Update (A. Schlachter)

H. DISCUSSION/ACTION ITEMS

1. A RESOLUTION REPEALING RESOLUTION NO. 2007-31 REGARDING THE MEMBERSHIP, DUTIES AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION; REESTABLISHING THE SUSTAINABLE SANTA FE COMMISSION BY REDEFINING THE SCOPE, PURPOSE AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION. (Councilor Ives) (John Alejandro)

Public Utilities Committee - 5/6/15 (approved)
Sustainable Santa Fe Commission - 5/19/15
Finance Committee - 6/1/15
City Council - 6/10/15

2. A RESOLUTION DIRECTING THE PUBLIC UTILITIES STAFF TO IDENTIFY HOW THE CITY OF SANTA FE MAY DEVELOP, IMPLEMENT, OWN, AND OPERATE A COMMUNITY SOLAR PROGRAM FOR THE BENEFIT OF THE CITIZENS OF SANTA FE. (Councilor Bushee) (John Alejandro)

Sustainable Santa Fe Commission – 5/19/15
Finance Committee – 6/1/15
Public Utilities Committee – 6/3/15
City Council – 6/10/15

3. DRAFT FOR DISCUSSION ONLY: A RESOLUTION DIRECTING THE PUBLIC UTILITIES STAFF TO CREATE A "CARBON NEUTRAL IMPACT REPORT" (CNIR) FORM DESIGNED TO IDENTIFY AND QUANTIFY CARBON EMISSIONS STEMMING FROM PROPOSED CITY RESOLUTIONS, ORDINANCES AND OTHER ACTIONS, IN ORDER TO BETTER ASCERTAIN THEIR POSITIVE OR NEGATIVE EFFECTS ON THE ENVIRONMENT; REQUIRING CITY STAFF TO USE AND COMPLETE THE CNIR WHEN ASSESSING PROPOSED RESOLUTIONS, ORDINANCES AND OTHER ACTIONS. (Councilor Ives) (John Alejandro)

4. DISCUSSION ONLY: A RESOLUTION DIRECTING STAFF TO DEVELOP AND IMPLEMENT A SINGLE STREAM AUTOMATED RECYCLING COLLECTION PROGRAM AIMED AT MAKING THE RECYCLING SYSTEM USER FRIENDLY, INCREASING THE TYPE OF MATERIALS ACCEPTED; INCREASING PARTICIPATION AND INCREASING THE OVERALL RATE OF DIVERSION. (Councilor Bushee, Councilor Lindell) (Cindy Padilla)

5. SUBCOMMITTEES:

i. Sustainability Scorecard Update (B. Sopoci-Belknap)

ii. Green Building Codes (A. Hatherly)

iii. Climate Action Task Force Subcommittee Updates (All)

I. ITEMS FROM THE CHAIR (5 min)

J. ITEMS FROM THE COMMISSION (5 min)

K. ITEMS FOR NEXT AGENDA (5 min)

L. ADJOURNMENT

Next Meeting: June 16, 2015

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

City of Santa Fe

Agenda

CITY CLERK'S OFFICE
DATE 4/16/15 TIME 3:09pm
SERVED BY Katherine Mortimer
RECEIVED BY [illegible]

SUSTAINABLE SANTA FE COMMISSION

Tuesday, April 21, 2015
City Councilors Conference Room
Santa Fe, NM
2:30 to 4:30 p.m.

A. CALL TO ORDER
B. ROLL CALL
C. APPROVAL OF AGENDA
D. APPROVAL OF MINUTES – March 17, 2015
E. COMMUNICATIONS FROM THE FLOOR (5 min)
F. REPORT FROM, AND ASSIGNMENT OF ACTIONEER (5 min)
G. STAFF COMMUNICATIONS (10 min)
    1. Sustainability & Climate Programs Update (J. Alejandro)
    2. Food Policies Update (Urban Ag & Southside initiatives) (K. Mortimer)
    3. Waste Update (A. Schlachter)
H. DISCUSSION/ACTION ITEMS
    1. SUBCOMMITTEES:
        i. Sustainability Scorecard Update (B. Sopoci-Belknap)
        ii. Diet for a Livable Planet task-force update (A. Hatherly)
            1. Proclamation for Meat-Less Mondays
        iii. Formation of a task-force to review the SF Green Code (A. Hatherly)
        iv. Climate Action Task Force Subcommittee Updates (All)
I. ITEMS FROM THE CHAIR (5 min)
J. ITEMS FROM THE COMMISSION (5 min)
K. ITEMS FOR NEXT AGENDA (5 min)
L. ADJOURNMENT

Next Meeting: May 19, 2015

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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SUSTAINABLE SANTA FE COMMISSION
April 21, 2015

ITEM		ACTION TAKEN	PAGE(S)
A.	CALL TO ORDER	Convened	1
B.	ROLL CALL	Quorum established at 3:15 p.m.	1
C.	APPROVAL OF AGENDA	Approved *Moved down	5
D.	APPROVAL OF MINUTES:		
	March 17, 2015	Approved [as amended] *Moved down on agenda	5
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J.	ITEMS FROM THE COMMISSION		
		None	7
K.	ITEMS FOR NEXT AGENDA	None	7
L.	ADJOURNMENT	Adjourned at 4:05 p.m.	7

MINUTES OF THE

CITY OF SANTA FE

SUSTAINABLE SANTA FE COMMISSION

April 21, 2015

A. CALL TO ORDER

A meeting of the City of Santa Fe Sustainable Santa Fe Commission was called to order by Esha Chiocchio, Vice Chair at 2:40 p.m. at the City Hall Councilor's Conference Room, Santa Fe, New Mexico.

B. ROLL CALL

The initial roll call indicated the lack of a presence for conducting official business. A quorum was established with the arrival of Bianca Sopoci-Belknap, Chair at 3:15 p.m.

MEMBERS PRESENT:
Bianca Sopoci-Belknap, Chair [arriving at 3:15 p.m.]
Esha Chiocchio, Vice Chair
Amanda Hatherly
Louise Pape
Andrea Romero

MEMBERS ABSENT:
Kim Kelly, excused
Glenn Schiffbauer, excused
2 vacancies

STAFF PRESENT:
John Alejandro, Renewable Energy Planner
Katherine Mortimer, Environmental Services Division

OTHERS PRESENT:
Andy Otto, Santa Fe Watershed Association
Seth Roffman, Green Fire Times
Katrina Rosa, Ecological Studio
Ashley Zappe, AmeriCorps Member

*E. COMMUNICATIONS FROM THE FLOOR (moved up on the agenda)

Introductions were made.

Andy Otto is the Executive Director of the Santa Fe Watershed Association.

Seth Roffman with the *Green Fire Times* was present. He reported that the Sustainable Santa Fe Awards will be featured in the May issue.

Katrina Rosa, Ecologic Studio said she is here to learn and see how to get involved.

F. REPORT FROM, AND ASSIGNMENT OF ACTIONEER

Commissioner Chiocchio was the actioneer for this meeting.

Commissioner Chiocchio reviewed the previous Actioneer report. Copies of the previous Actioneer report were included in the Commissioner's packet. All actions completed.

G. STAFF COMMUNICATIONS

Ms. Mortimer reported that there will be a personnel change at the City and that she will no longer be the staff liaison to the Commission, nor work on Sustainable Santa Fe program tasks. John Alejandro will take over these responsibilities starting May 4th. Ms. Mortimer will move into the Land Use Department and will work on green building code advancement among other things, yet to be determined.

1. Sustainability & Climate Programs Update

Mr. Alejandro reported that Councilor Ives and the Mayor have been looking at the Planning Commission and the Historic Board and want to look at the Sustainable Santa Fe Commission as well. They plan to reestablish the Commission and require expertise for membership. A draft will be ready soon and will be given to the Commission for their review as well as the Climate Action Task Force members.

He said the Comprehensive 25-Year Sustainability Plan resolution passed. There will be a group of about 10 people working on the Plan. There is no specific date provided in the resolution to be done but they are hoping eight to nine months, with a final report to City Council in about a year.

He said some upcoming resolutions include direction to Public Utilities staff to research how the City could own and operate its own solar array. Several different models will be investigated and staff will make a recommendation.

The City is also looking to enter into a Memorandum of Agreement with EMNRD and to look into a services contract with ESCO for retrofitting city facilities

with energy efficiency improvements. EMNRD vetted several companies and seven were placed on the State Services Agreement.

2. Food Policies Update (Urban Ag & Southside Initiatives)

Ms. Mortimer reported that the urban agriculture policies are awaiting direction from the Mayor and Councilor Ives. The Southside healthy food initiative has held an initial community leadership meeting and another meeting is scheduled for the coming Thursday. The process follows the Empowerment Congress model where local community members take leadership roles in advancing policies the community feels best meets its needs. This process takes some time to initiate as it is not the usual process and all involved have to adjust their expectations of responsibilities and leadership roles.

3. Waste Update

Mr. Schlachter was unable to attend today's meeting. However, he sent a written report and Ms. Mortimer read his report as follows:

SFSWMA received two bids from New Mexico Based Companies for a third Party MRF Processing & Marketing Contract. The proponent names are being withheld because it's not yet public. Based on market conditions, both bids would cost more money/ton to execute then continuing to run the MRF using Agency Staff. Therefore they are currently negotiating with the top ranked company, to see if concessions can be obtained to reduce the costs associated with this change. If negotiations fail, the Agency will increase the amount of materials accepted at BuRRT and staff/operations will be altered to reduce the costs associated with the increased amount of materials that will be processed.

Education/Outreach:

An Earth Day insert will be in the *New Mexican* and the *Santa Fe Reporter* tomorrow which will feature content from the City, County & Agency. It touches on the current operations, changes and things happening within the community.

H. DISCUSSION/ACTION ITEMS

1. SUBCOMMITTEES:

i. Sustainability Scorecard Update

Chair Sopoci-Belknap reported that the subcommittee received a report back from John Alejandro that edited the version Ashley Zappe prepared. He added additional information from other City staff. The comments suggested that they identify concrete metrics to measure progress in each section and define how scores are given. The CATF working groups will be able to use it. Feedback will be given and the report needs to be returned to the subcommittee before the next meeting.

Chair Sopoci-Belknap will send out a draft of the Sustainability Scorecard benchmark for the Commissioners to review and provide comments. She will review the comments and incorporate them. She requested that the Commission

vote on this and decide on whether or not to forward it when they submit their comments.

ii. Diet for a Livable Planet task-force update

Commissioner Hatherly reported that a meeting was held and another is scheduled in a week. She explained that they are not trying to make the City go vegan but just trying to lower the amount people eat. They are looking into how to monitor it, possibly by asking stores to tell them how much meat they sell each year versus vegetables.

Commissioner Hatherly noted that Marshall Texas has done this by focusing on the health benefits to the community. As a result they have had little pushback from the animal agri-businesses.

1. **Proclamation for Meat-Less Mondays**

[Copies of the sample Proclamation for proclaiming Mondays as "Meatless Mondays" were distributed in the Commissioners' packets. This included a list of the cities that have passed Meatless Monday resolutions.]

Commissioner Hatherly reported that a number of Cities around the Country have done this already. The sample in the packet states that proclaiming Mondays as Meatless Mondays is for both health and environmental reasons. This could be used as a method of education and outreach to explain why they are doing this.

Ms. Zappe mentioned that she has been putting meatless recipes on the City's social media in recent months and this has generated a lot of interest.

Commissioner Pape distributed a handout that obtained data in regards to how much of GHG is attributable from animal agriculture.

Commissioner Hatherly replied that there is data with tremendous variation based on how it is calculated. She said rather than get into that debate, they want to focus on reducing the impacts.

Commissioner Pape said she asked a number of people about what effort they think they should focus on and all of them said to eat locally as much as possible. This also brings in adaptation benefits, by expanding markets for local food producers before the costs increase.

Commissioner Hatherly suggested that the two groups work together towards the same goal by asking people to eat local non-meat products.

Commissioner Romero said that demonizing all meat producers is not supportive of producers that are producing it sustainably.

Chair Sopoci-Belknap said the Meatless Monday effort is seen as an educational effort to raise awareness. She said then the community could take the lead towards more aggressive actions.

Commissioner Chiocchio agreed that it is a contentious subject and that there is reason to be careful and not alienate any group. Also, given the great variation in statistics, the Commission needs to be careful not to let that also create controversy that gets in the way of the message. She said Meatless Mondays seems like a first step to address a complex issue.

Mr. Alejandro suggested that this be brought to both the Food Policy Council and the Water, Land Management, Food Security subcommittee of the CATF.

(Bianca Sopoci-Belknap arrived at 3:15 establishing a quorum)

C. APPROVAL OF THE AGENDA

Item H1 (*Recommendation to incorporate Water Efficiency Rating System*) was moved before Item D (*Approval of the Minutes*).

Commissioner Hatherly moved to approve the agenda as amended. Commissioner Romero seconded the motion. The motion passed unanimously by voice vote.

D. APPROVAL OF THE MINUTES: March 17, 2015

The following changes were made to the Minutes of the March 15, 2015 Meeting:

Page 2, under "*Communications from the Floor*": Leslie Lakind should be referred to as "he" not "she".

Page 5, Commissioner "Hathaway" should be Commissioner **"Hatherly"** throughout. Also, on page 5, the last sentence was changed to read: "*Commissioner **Hatherly** mentioned that the Santa Fe Community College is having two free showings of the movie on April 21st.*"

Commissioner Chiocchio moved to approve the Minutes of the March 27, 2015 as amended. Commissioner Pape seconded the motion. The motion passed unanimously by voice vote.

The Committee continued with the Agenda as follows:

iii. Formation of a task-force to review the SF Green Code

Commissioner Hatherly reported that the group has met twice and will be meeting weekly. The first task is to work to integrate the WERS into the RGBC and

then review the Green Code to see how it should be updated to include lowering of the required HERS score.

Commissioner Pape suggested including Melissa McDonald for the water portion.

iv. Climate Action Task Force Subcommittee Updates

Chair Sopoci-Belknap mentioned that the Energy Subcommittee was given a presentation from Rocky Mountain Institute on how Fort Collins could make very radical carbon reduction from energy.

Chair Sopoci-Belknap will send the PowerPoint presentation from the Rocky Mountain Institute about the municipal utility in Fort Collins.

She noted that New Energy Economy will follow up with the woman who made the presentation to see how this could be implemented here.

Mr. Otto said the sub-subcommittee on watershed adaptation met with the Finance Subcommittee to see how the proposed actions might be paid for. He noted another meeting is coming up.

Chair Sopoci-Belknap reported that there was a school garden event last weekend and there were lots of energy ideas that need to be processed before they come back to the Subcommittee.

Commissioner Pape said the Parks and Recreation Advisory Committee needs someone to join in and take leadership to promote the community gardens or they may not survive.

Chair Sopoci-Belknap asked how the rooftop gardens idea would work here with the heat and dryness.

Commissioner Pape replied that the grocery stores would hire someone to assist with this.

Chair Sopoci-Belknap said some young people she is working with want to start a rooftop gardening business but has big concerns about how that would work.

Discussion ensued about the City's role and what the community's role would be. It was agreed that the City's role is not to lead the work but to respond to community needs identified by people exploring how to develop food-based local businesses.

Chair Sopoci-Belknap wondered if maybe another set of events, like the transition town model, would be good to have to let the community explore options.

In the meantime she will connect Commissioner Pape with the young people wanting to start the rooftop gardening businesses or an urban agriculture program.

Mr. Alejandro reported that he will be preparing the report for the transportation subcommittee. He mentioned that there are both green bike lanes and bike paths.

Chair Sopoci-Belknap asked about exploring added capacity of busses to carry bikes.

She said with regards to waste, Councilor Bushee will be introducing a bill soon to expand the materials that can be recycled and moving towards single stream residential collection.

I. ITEMS FROM THE CHAIR

Chair Sopoci-Belknap announced that the Public Regulations Committee is hearing the PNM's response to the Power Replacement Plan tomorrow at 9:00 a.m.

Chair Sopoci-Belknap asked if there was anyone in Climate Masters who would like to support the existing community gardens rather than start a new one. She noted that Earth Care will be moving their garden on April 24th and all are invited to help.

Ms. Zappe will add the Earth Care garden workday on the website calendar and social media.

J. ITEMS FROM THE COMMISSION

There were no items from the Commission.

K. ITEMS FOR THE NEXT AGENDA

There were no items for the next agenda.

L. ADJOURNMENT

The next meeting is scheduled for May 19, 2015 at 2:30 p.m.
Having no further business to discuss, the meeting adjourned at 4:05 p.m.

Approved by:

Bianca Sopoci-Belknap, Chair

Respectively submitted by:

Jo Ann G. Valdez, Stenographer

Sustainable Santa Fe Commission
Actioneer's Report
April 21, 2015

- **Bianca** will send out a draft of the Sustainability Score Card benchmark for review.

- **All Commissioners** will review the scorecard and give their input as well as their vote of whether or not to move it forward.

- **Bianca** will send the Powerpoint presentation from the municipal utility in Ft. Collins via the Rocky Mountain Institute

- **Bianca** will connect Louise with the youth who are interested in starting an urban agriculture program

- **Ashley** will add the Earth Care garden workday on the website calendar and social media.

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2015-___

Sustainable Santa Fe Commission

SPONSOR(S): Councilor Ives

SUMMARY: The proposed resolution repeals Resolution No. 2007-31 regarding the membership, duties and responsibilities of the Sustainable Santa Fe Commission; reestablishing the Sustainable Santa Fe Commission by redefining the scope, purpose and responsibilities of the Sustainable Santa Fe Commission.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: April 27, 2015

ATTACHMENTS: Resolution
FIR

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2015 - __

INTRODUCED BY:

Councilor Peter N. Ives

A RESOLUTION

REPEALING RESOLUTION NO. 2007-31 REGARDING THE MEMBERSHIP, DUTIES AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION; REESTABLISHING THE SUSTAINABLE SANTA FE COMMISSION BY REDEFINING THE SCOPE, PURPOSE AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION.

WHEREAS, the Sustainable Santa Fe Task Force was created by Resolution 1998-50; and

WHEREAS, Resolution 1999-36 changed the name of the Sustainable Santa Fe Task Force to the Sustainable Santa Fe Commission and clarified the commission's compliance with adopted procedures for the formation of committees, task forces and ad hoc committees and commissions set forth in Resolution 1984-56; and

WHEREAS, the Governing Body adopted Resolution No. 2006-55 endorsing the U.S. Mayors Climate Protection Agreement; and

WHEREAS, the Governing Body, through the adoption of Resolution 2014-85, the

Governing Body declared its intention of having 50% percent of its energy come from renewable sources by 2025 and becoming carbon neutral by the year 2040; and

WHEREAS, the Governing Body, through the adoption of Resolution 2015-30, the City of Santa Fe Renewable Energy Planner was directed to draft a comprehensive 25-year sustainability plan to annually reduce Santa Fe's carbon emissions and energy consumption through a variety of strategies in order to achieve the City's goal of becoming carbon neutral by 2040 by collaborating with other City staff and environmental, energy, sustainability and other climate related stakeholders in the community; and

WHEREAS, the governing body now wishes to repeal Resolution No. 2007-31 regarding the Sustainable Santa Fe Commission in order to redefine the scope, purpose, and responsibilities of the Sustainable Santa Fe Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that Resolution No. 2007-31 and all prior resolutions regarding the Sustainable Santa Fe Commission are repealed, and the Sustainable Santa Fe Commission is reestablished as follows:

A. NAME. The Commission shall be called the Sustainable Santa Fe Commission.

B. PURPOSE. The Commission shall advise the Governing Body on the programs, policies and projects that will help to improve the City's environment as well as the health and quality of life of the people of Santa Fe; encourage the City's economic growth; and ensure the long-term sustainability of the City's future.

C. DUTIES AND RESPONSIBILITIES. The Commission shall:

1. Work with city staff to develop a 25-year Sustainability plan with a set of goals that will benefit the environment and the people of Santa Fe, and an implementation strategy to achieve those goals.

2. Report to the Governing Body on an annual basis to report its progress towards achieving the plan's goals.

3. Work with city staff to develop recommendations to the Governing Body about the types of programs, policies and projects that will reduce the City's negative impacts on the environment.

D. MEMBERSHIP; OFFICERS. The Commission shall consist of nine members appointed by the Mayor with the approval of the City Council. Members shall reside in Santa Fe County and their expertise and profession must be in the environment, energy, water, land use, waste management, recycle, and/or other sustainability related fields, and have worked in their profession for a minimum of five years; and to the extent possible, represent the diversity of the community related to culture, gender, age, and geography. The Commission shall elect a chairperson and vice chairperson. The chairperson shall appoint sub-committees and sub-committee chairpersons as needed.

E. TERMS. Of the initial appointments, four of the members shall be appointed for one year terms and five shall be appointed for two year terms. Subsequent terms shall be for two years to maintain staggering of terms. The limitation to the number of consecutive terms a member may serve shall be three. The chairman shall serve for a one year term. After three consecutive unexcused absences a Commission member shall be automatically removed and notified thereof by the chairman. Vacancies shall be filled in the same manner as initial appointments and shall be for the remainder of the unexpired term. Any member of the Commission may be removed by the Mayor with the approval of the City Council, with or without cause.

F. MEETINGS. A quorum shall be at least five members. The Commission shall meet at least once per month and shall conduct all meetings in accordance with adopted city policy and procedures.

G. STAFF. The City Renewable Energy Planner shall serve as the primary liaison to the Commission. Depending upon the issue, other City staff may also be required to assist the Commission.

PASSED, APPROVED, and ADOPTED this _____.

_____

JAVIER M. GONZALES, MAYOR

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

Kelley A. Brennan

KELLEY BRENNAN, CITY ATTORNEY

M/Legislation/Resolutions 2015/Sustainable Santa Fe Commission

FIR No. 2655

City of Santa Fe
Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. **General Information**

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION REPEALING RESOLUTION NO. 2007-31 REGARDING THE MEMBERSHIP AND DUTIES AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION AND REESTABLISHING THE SUSTAINABLE SANTA FE COMMISSION BY REDEFINING THE SCOPE, PURPOSE AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION.**

Sponsor(s): Councilor Peter Ives

Reviewing Department(s): Public Utilities

Persons Completing FIR: John Alejandro Date: 4/27/2015 Phone: 955-6236

Reviewed by City Attorney: Kelly A. Brennan (Signature) Date: 4/27/15

Reviewed by Finance Director: [signature] (Signature) Date: 4-27-2015

Section B. **Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

- **Updates the duties and responsibilities of the Sustainable Santa Fe Commission to work with city staff to develop a 25-year Sustainability plan with a set of goals that will benefit the environment and the people of Santa Fe, and an implementation strategy to achieve those goals; and work with city staff to develop recommendations to the Governing Body about the types of programs, policies and projects that will reduce the City's negative impacts on the environment.**
- **Adds professional qualifications criteria for serving as a commissioner, such as residing in Santa Fe County, and their expertise and profession must be in the environment, energy, water, land use, waste management, recycle, and/or other sustainability related fields, and have worked in their profession for a minimum of five years.**
- **Redefines the length of term to two years served, with a limit of three consecutive terms.**

Section C. **Fiscal Impact**

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)

b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)

c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

Finance Director: _____

1. Projected Expenditures:

a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)

b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required

c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs

d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns

e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

____X____ Check here if no fiscal impact

Column #: 1	2	3	4	5	6	7	8
Expenditure Classification	FY ____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY ____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
Personnel*	$____	____	____	$____	____	____	____
Fringe**	$____	____	____	$____	____	____	____
Capital Outlay	$____	____	____	$____	____	____	____
Land/ Building	$____	____	____	$____	____	____	____
Professional Services	$____	____	____	$____	____	____	____
All Other Operating Costs	$____	____	____	$____	____	____	____
Total:	$____			$____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

a. To indicate new revenues and/or

b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #: 1	2	3	4	5	6
Type of Revenue	FY ____	"R" Costs Recurring or "NR" Non-recurring	FY ____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
____	$____	____	$____	____	____
____	$____	____	$____	____	____
____	$____	____	$____	____	____
Total:	$____		$____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Section D. **General Narrative**

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None identified.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

If this resolution is not enacted, status quo will continue.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The Sustainable Santa Fe Commission is responsible for advising the Governing Body on the types of policies, programs and projects the city should implement to help ensure the long-term sustainability of Santa Fe, and improve the quality of life for its citizens. By strengthening its duties and responsibilities, in addition to its requirements to serve as a commissioner, the goal of the commission will continue to be achieved.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. _____

INTRODUCED BY:

Councilor Patty J. Bushee

A RESOLUTION

DIRECTING THE PUBLIC UTILITIES STAFF TO IDENTIFY HOW THE CITY OF SANTA FE MAY DEVELOP, IMPLEMENT, OWN, AND OPERATE A COMMUNITY SOLAR PROGRAM FOR THE BENEFIT OF THE CITIZENS OF SANTA FE.

WHEREAS, Community Solar, also known as Community Shared Solar, is defined as a solar-electric system that provides power and/or financial benefit to community members, administered through a program that provides for either the ownership or lease of a portion of the solar panels that comprise the solar-electric system; and

WHEREAS, Community Solar programs are voluntary, opt-in membership programs that provide members with the benefits associated with solar power; and

WHEREAS, Community Solar programs expand access to solar power for renters, those with shaded roofs, and those who choose not to install a residential system on their home for financial or other reasons; and

WHEREAS, as a group, ratepayers and tax payers fund solar incentive programs, and, as a matter of equity, solar energy programs should be designed in a manner that allows all contributors to

access the benefits of solar power; and

WHEREAS, according to the 2014 *Affordable Housing in Santa Fe* report, 4 out of 10 Santa Fe residents rent their homes; and

WHEREAS, the Governing Body, through the adoption of Resolution 2013-14, the Governing Body directed staff to work with the Public Service Company of New Mexico and the New Mexico Public Regulation Commission to implement a Community Solar program for Santa Fe; and

WHEREAS, the Governing Body, through the adoption of Resolution 2013-19, declared its support of state Senate Bill 394 that amended a section of New Mexico's Public Utility Act to provide for Community Solar facilities to qualify as distributed generation facilities; and

WHEREAS, the Governing Body, through the adoption of Resolution 2015-12, the Governing Body declared its support of state House Bill 111 providing for shared renewable energy facilities to qualify as distributed generation facilities and requiring investor-owned utilities to allow construction, connection and operation of renewable energy facilities within their operating territories; and

WHEREAS, the Governing Body, through the adoption of Resolution 2014-85, the Governing Body declared its intention of having 50 percent of its energy come from renewable sources by 2025 and becoming carbon neutral by the year 2040; and

WHEREAS, the Governing Body desires to provide equal access to renewable energy technologies to all members of the community, regardless of income.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Public Utilities staff is directed to research and identify how the City of Santa Fe may develop, implement, own and operate a Community Solar program for the benefit of the citizens of Santa Fe.

PASSED, APPROVED and ADOPTED this _____.

_____

JAVIER M. GONZALES, MAYOR

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

_____

KELLEY BRENNAN, CITY ATTORNEY

Legislation/Resolutions 2015/Community Solar

FIR No. _____

City of Santa Fe
Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. **General Information**

(Check) Bill: _____ Resolution: ____X____
(A single FIR may be used for related bills and/or resolutions)
Short Title(s): A RESOLUTION DIRECTING THE PUBLIC UTILITIES STAFF TO IDENTIFY HOW THE CITY OF SANTA FE MAY DEVELOP, IMPLEMENT, OWN, AND OPERATE A COMMUNITY SOLAR PROGRAM FOR THE BENEFIT OF THE CITIZENS OF SANTA FE.

Sponsor(s): Councilor Patti Bushee

Reviewing Department(s): Public Utilities

Persons Completing FIR: John Alejandro Date: 5/12/15 Phone: 955-6236

Reviewed by City Attorney: _____ Date: _____
(Signature)

Reviewed by Finance Director: _____ Date: _____
(Signature)

Section B. **Summary**
Briefly explain the purpose and major provisions of the bill/resolution:
The resolution is designed to identify a model by which the City of Santa Fe may develop, own and operate a Community Solar program that residents of the city can participate in, so that they may enjoy the environmental and financial benefits of solar power regardless of their income or the type of housing they live in.

Section C. **Fiscal Impact**
Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:
a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns

Finance Director: _____

e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

____X_____ Check here if no fiscal impact

Column #: 1	2	3	4	5	6	7	8
Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
Personnel*	$_____	_____	_____	$_____	_____	_____	_____
Fringe**	$_____	_____	_____	$_____	_____	_____	_____
Capital Outlay	$_____	_____	_____	$_____	_____	_____	_____
Land/ Building	$_____	_____	_____	$_____	_____	_____	_____
Professional Services	$_____	_____	_____	$_____	_____	_____	_____
All Other Operating Costs	$_____	_____	_____	$_____	_____	_____	_____
Total:	$_____			$_____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:
a. To indicate new revenues and/or
b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #: 1	2	3	4	5	6
Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
_____	$_____	_____	$_____	_____	_____
_____	$_____	_____	$_____	_____	_____
_____	$_____	_____	$_____	_____	_____
Total:	$_____		$_____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Section D. **General Narrative**

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None identified

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

Status quo will continue.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The ability to provide equal access to renewable energy technologies, specifically that of solar energy, to the citizens of Santa Fe, regardless of income level and the type of housing they reside in, is very important. Solar energy provides a host of environmental and financial benefits that everyone in the community should be able to access and enjoy should they choose to.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2015- _____

INTRODUCED BY:

Councilor Peter Ives

A RESOLUTION

DIRECTING THE PUBLIC UTILITIES STAFF TO CREATE A "CARBON NEUTRAL IMPACT REPORT" (CNIR) FORM DESIGNED TO IDENTIFY AND QUANTIFY CARBON EMISSIONS STEMMING FROM PROPOSED CITY RESOLUTIONS, ORDINANCES AND OTHER ACTIONS, IN ORDER TO BETTER ASCERTAIN THEIR POSITIVE OR NEGATIVE EFFECTS ON THE ENVIRONMENT; REQUIRING CITY STAFF TO USE AND COMPLETE THE CNIR WHEN ASSESSING PROPOSED RESOLUTIONS, ORDINANCES AND OTHER ACTIONS.

WHEREAS, the City of Santa Fe is committed to protecting the long-term health and viability of our community through strategies designed to improve the environment by reducing greenhouse gas emissions and mitigating the effects of climate change; and

WHEREAS, the Governing Body, through the adoption of Resolution No. 2006-55, supported efforts to reduce greenhouse gas emissions by 2030; and

WHEREAS, the Governing Body, through the adoption of Resolution 2014-85, the Governing Body declared its intention of having 50% percent of its energy come from renewable

sources by 2025 and becoming carbon neutral by the year 2040; and

WHEREAS, the Governing Body, through the adoption of Resolution 2014-81, the Governing Body requires city staff to balance the cost of the city's needs with that of producing the lowest carbon footprint the city would create when acquiring and using fuel powered equipment, including vehicles.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Public Utilities Staff is hereby directed to create a "Carbon Neutral Impact Report" (CNIR) form designed to identify and quantify carbon emissions stemming from proposed city resolutions, ordinances and other actions, in order to better ascertain the positive or negative effects they may have on the environment, and that city staff use and complete the CNIR form when assessing proposed resolutions, ordinances and other actions, and submit the form to the Governing Body to be used in their assessment of such proposed matters.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2015.

_____

JAVIER M. GONZALES, MAYOR

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

_____

KELLEY A. BRENNAN, CITY ATTORNEY

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2015 - __

INTRODUCED BY:

Councilor Patti Bushee

Councilor Signe Lindell

A RESOLUTION

DIRECTING STAFF TO DEVELOP AND IMPLEMENT A SINGLE STREAM AUTOMATED RECYCLING COLLECTION PROGRAM AIMED AT MAKING THE RECYCLING SYSTEM USER FRIENDLY, INCREASING THE TYPE OF MATERIALS ACCEPTED; INCREASING PARTICIPATION AND INCREASING THE OVERALL RATE OF DIVERSION.

WHEREAS, currently the City provides service to over 29,500 residential households; and

WHEREAS, according to the comprehensive Solid Waste Assessment and Management Study, current rate of participation in the residential curbside recycling program is fifty six percent (56%); and

WHEREAS, recycling customers are currently directed to separate their recycling into two separate categories: (1) glass; (2) mixed paper, aluminum, tin, plastic bottles and cardboard; and

WHEREAS, single stream recycling would reduce sorting by residents, bundling of

paper products and bundling of cardboard products which could mean that more recyclables will be placed at the curb and more residents would be willing to participate in the recycling program; and

WHEREAS, single stream recycling will require the exclusion of glass collection from the automated system; and

WHEREAS, increasing the recycling diversion rate will require a different approach including stronger outreach and education program, making the program more user friendly, and increasing the type of recyclable materials acceptable; and

WHEREAS, the Comprehensive Solid Waste Assessment and Management study recommended the City of Santa Fe transition to automated single stream recycling with the possibility of increasing participation rate by 20 – 40 percent, and

WHEREAS, the Santa Fe Solid Waste Management Agency (Agency), our current processor, is restricted to adding additional recyclable materials within the current program based on the size of the facility and funding needed to make such improvements of current material recovery facility ; and

WHEREAS, the Agency is soliciting bids for a third party processor that will accept additional materials including: plastics #1 - #7 excluding Styrofoam and plastic bags; other rigid plastic toys, recycling bins, buckets; paper board/chipboard; pots and pans; small appliances; and small electronics; and

WHEREAS, the current trend within municipal government entities is to move toward automated single stream recycling and most have seen significant increases in participation rates.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Environmental Services Division is directed to develop and implement an automated single stream collection program, provide options for glass recycling, and provide a schedule for implementation strategies. Furthermore, staff shall develop the

implementation schedule that shall include all necessary ordinance amendments (SFCC Chapter XXI); including definitions; and conditions of service. The implementation plan shall include an analysis for implementation of a Pay as You Throw residential refuse rate structure.

BE IT FURTHER RESOLVED that the Environmental Services Division will conduct a minimum of two public meetings preparing for the implementation of the automated single-stream recycling program. These meetings will include members of the Solid Waste Advisory Committee of the Santa Fe Solid Waste Management Agency. Implementation date for automated single-stream recycling shall be no later than July 1, 2016.

PASSED, APPROVED and ADOPTED this ____ day of _____ 2015.

_____

JAVIER GONZALES, MAYOR

ATTEST:

_____

YOLANDA VIGIL, CITY CLERK

APPROVED AS TO FORM:

_____

KELLY BRENNAN, CITY ATTORNEY

M/Legislation/Resolutions 2015/Single Stream Recycling