

SISTER CITIES COMMITTEE

(Special)

CREATING AUTHORITY: Adopted on March 28, 1984 by Resolution No. 1984-13. Amended on October 10, 1988 by Resolution No. 1988-42 and on May 31, 1989 by Resolution No. 1989-27. Resolution No. 2006-146 adopted December 13, 2006. Resolution 2009-19 adopted February 11, 2009.

MEMBERS: The Sister City Committee shall consist of seven members and three alternate members, all appointed by the Mayor with the approval of the City Council. The alternates may fully participate in all Sister City Committee meeting but may only vote in the absence of a member (alternates will vote on a rotating-by-meeting basis in the absence of a member; all alternates may vote in the absence of three or more members). A quorum shall be a majority of the members although, in the absence of member(s), attending alternates shall be counted towards establishing a quorum.

QUALIFICATIONS: The Committee may be comprised of City Councilors and citizens at large.

TERMS: The terms of the membership shall be staggered to ensure a continuity of organizational oversight, guidance and institutional memory. At the onset, three members shall fill three year terms, two members shall fill two year terms and two members shall fill one year terms. At the initial appointment of the alternates, one alternate shall fill a three year term, one alternate shall fill a two year term and one alternate shall fill a one year term. There is no limit to the number of terms a member or alternate may be appointed.

MEETING TIMES: The committee shall meet at least one time per month, the date and time to be determined by the committee.

STAFF LIAISON: Julie Bystrom
955-6707

POWERS AND DUTIES:

- (A) The committee shall establish a program to set forth policies and procedures to rejuvenate and continue our current sister city relationships and to establish a network with Sister Cities International for the purpose of maintaining current sister city relationships and to establish future sister city relationships.
- (B) The committee shall strengthen the cultural, historical, educational and economical ties between Santa Fe and its official sister cities.

- (C) The committee, through its chairperson, shall act as a liaison with the New Mexico Sister Cities International Management Team and with the Sister Cities International headquarters in Arlington, Virginia.
- (D) The committee shall serve in an advisory capacity to the governing body to evaluate existing sister city relationships and to recommend forming additional sister city relationships.
- (E) The committee may solicit community input as may be beneficial in carrying out their powers and duties.
- (F) The chairperson may appoint sub-committees and sub-committee chairpersons as needed. Subcommittees may include Sister City Committee members or non-committee members. There shall be two standing subcommittees as follows:
 - 1. The Sister City Network Liaison Subcommittee comprised of one member representing each sister city to advise the Sister City Committee on current sister city relationships; and
 - 2. The Sister City Liaison Network Subcommittee comprised of three members to advise the Sister City Committee on working with Sister Cities International.