

**SUMMARY OF ACTION  
 PARKS AND RECREATION ADVISORY COMMISSION (PARC)  
 GENOVEVA CHAVEZ COMMUNITY CENTER CONFERENCE ROOM  
 3221 RODEO ROAD  
 TUESDAY, MAY 17, 2016, 5:30 PM**

| <u>ITEM</u>                                                                                                                                                     | <u>ACTION</u>          | <u>PAGE</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------|
| CALL TO ORDER                                                                                                                                                   |                        | 1           |
| ROLL CALL                                                                                                                                                       | QUORUM                 | 1           |
| REVIEW AND APPROVAL<br>OF MINUTES<br>April 19, 2016                                                                                                             | POSTPONED              | 1           |
| APPROVAL OF AGENDA                                                                                                                                              | APPROVED               | 1-2         |
| PARKS AND RECREATION<br>UPDATE                                                                                                                                  | INFORMATION/DISCUSSION | 2           |
| <br><u>NEW BUSINESS</u>                                                                                                                                         |                        |             |
| A RESOLUTION IN SUPPORT OF<br>"EL GRITO", AN ANNUAL<br>CELEBRATION OF MEXICAN<br>INDEPENDENCE DAY ON<br>SEPTEMBER 18, 2016; AND<br>WAIVING ALL ASSOCIATED FEES. | APPROVED               | 2           |
| PRESENTATION - FT. MARCY                                                                                                                                        | INFORMATION/DISCUSSION | 2-3         |
| REPORTS AND COMMUNICATIONS<br>FROM SUBCOMMITTEES                                                                                                                | INFORMATION/DISCUSSION | 3-4         |
| PUBLIC COMMENT                                                                                                                                                  | NONE                   | 5           |
| COMMISSIONERS COMMENTS                                                                                                                                          | INFORMATION/DISCUSSION | 5-7         |

**CONFIRM DATE, TIME AND  
LOCATION FOR THE NEXT  
MEETING**

**JUNE 21, 2016**

**7**

**ADJOURNMENT**

**ADJOURNED**

**7**

**PARKS AND RECREATION ADVISORY COMMISSION(PARC)  
GENOVEVA CHAVEZ COMMUNITY CENTER CONFERENCE ROOM  
3221 RODEO ROAD  
TUESDAY, MAY 17, 2016, 5:30 PM**

**1. CALL TO ORDER**

The meeting of the Parks and Recreation Advisory Commission was called to order by Chair Victoria Bruneni at 5:30 pm on Tuesday, May 17, 2016, at the Genoveva Chavez Community Center Conference Room, 3221 Rodeo Road, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Victoria Bruneni, Chair  
James Stodgel  
Damon Archuleta  
Linda R. Jackson  
David Sidebottom

**MEMBERS ABSENT**

Bridget Wolf, Excused  
Warren Hix, Excused  
Peggy Vasquez, Excused  
J. C. Linson

**OTHERS PRESENT**

Rob Carter, Parks and Recreation Director  
Liz Roybal, Recreation Complex Manager  
Patrick Torres, Chair, Municipal Tree Board  
Xochitl Campos Briggs, Office of the Mayor  
Elizabeth Martin, Stenographer

**3. REVIEW AND APPROVAL OF MINUTES  
April 19, 2016**

Postponed until the next meeting.

**4. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Jackson, seconded by Commissioner Sidebottom, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

## **5. PARKS AND RECREATION UPDATE**

Mr. Carter gave an update on the activities of the Parks and Recreation Department. His report is incorporated into these minutes as Exhibit "1".

## **6. NEW BUSINESS**

### **A. A RESOLUTION IN SUPPORT OF "EL GRITO", AN ANNUAL CELEBRATION OF MEXICAN INDEPENDENCE DAY ON SEPTEMBER 18, 2016; AND WAIVING ALL ASSOCIATED FEES.**

Ms. Campos Briggs thanked the Commission for letting her present the Resolution for approval. She said there is an edit of the Resolution. The event date is September 16<sup>th</sup> now. It will be on the Plaza from 2:00 pm to 7:00 pm on a Friday. This is part of the Mayor's People to the Plaza initiative. It is an established event that was held formally at Ragle Park. We are asking for your approval of the Resolution and the waiving of fees.

Commissioner Sidebottom asked did they pay fees at Ragle.

Mr. Carter said no.

Ms. Campos Briggs said this is a request from the local council in Albuquerque to move to the Plaza. Santa Fe has a long standing friendship with them. There will be music and food.

**MOTION** A motion was made by Commissioner Stodgel, seconded by Commissioner Sidebottom, to approve the Resolution and the waiving of fees.

**VOTE** The motion passed unanimously by voice vote.

## **7. PRESENTATION - FT. MARCY**

Mr. Carter introduced Liz Roybal, Manager of Ft. Marcy and Salvador Perez Recreational Centers and the Bicentennial Pool.

Ms. Roybal thanked the Commission for inviting her today. She said she is a

native New Mexican, from the Pojoaque Valley and went to the University of New Mexico. She has been in the Parks and Recreation field for over thirty years. She is housed at Ft. Marcy. She has about forty employees, fifty five in the summer, between the three sites. We are working right now on getting the Bicentennial Pool ready to open. When we open the pool after it sits for the winter it is a huge task to get it cleaned. We are working on getting the summer help in as well. We hope to be open May 21<sup>st</sup> through Labor Day.

Ms. Roybal said we also have some projects. June 11<sup>th</sup> will be emptying of the Ft. Marcy pool and will start resurfacing the deck. Then we will work in the locker room. We will transition our staff and programs to Salvador Perez. Recruiting and retaining staff is challenging. They have to pay for classes and get certified. We are evaluating the pay structure. We help with special events. We will participate in Bike to Work and Bike and Brew. Those events are hosted at Ft. Marcy. The triathlon is on August 13<sup>th</sup>. We are very proud of our camps. We have a gym and run a sports camp, basketball camp, tennis camp and fitness camp. We also have an ultimate frisbee league.

Chair Bruneni asked where do you publish the information for the camps.

Ms. Roybal said we are distributing information this week to all the schools. It will all be out by tomorrow and we promote with the Community Services Department. We have no problem filling them. They are in the activity guide as well.

Mr. Carter said the fees for camps will go up next summer. It was too late for this year.

Ms. Roybal said we really feel our fees are very fair. The kids are provided with a safe environment, supervision, structure and a wide variety of programming.

Chair Bruneni said her daughter went to camp here last year. It was great. Thank you for your dedication to the facilities.

## **8. REPORTS AND COMMUNICATIONS FROM SUBCOMMITTEES**

Mr. Carter said the golf subcommittee will be here next meeting. Today, we have Patrick Torres here to give a report on the Municipal Tree Board. He has resigned and we thank him for his time. He was also a previous member of PARC and POSAC.

Mr. Torres said he applauds all of the Commissioners for their willingness to serve. It is not easy to carve out chunks of time for things like this. The Tree Board spun off from this Commission. It started in 2010 when Santa Fe became recognized as a Tree City USA City a committee like this was required. He has served as Chair since then. It has been a good experience.

Mr. Torres said in the recent eight to nine months we have started Train the Trainer sessions and have begun the inventory of the City's urban forest. It is important for the Parks Division to have a handle on what is out there in the parks and what needs management. Some trees need attention for safety reasons and some for health reasons and some are just out of place. The intent of the Board is to inventory trees in public spaces. We may get some neighborhood associations to do their neighborhoods. To hire a professional company to do this would cost an extreme amount of money. Given budget constraints volunteers are the best we can do. In the process, the Railyard Park is done, Water History Museum Park is almost done. Ragle is in the works as is Candelero Park. Our core of volunteers is building up. Railyard stewards and Master Gardeners have been helping greatly.

Chair Bruneni asked what about the nurseries.

Mr. Torres said we have not reached out to them but that is something to consider.

Mr. Torres said we are looking out for and monitoring the emerald ash borer. It is a pest that has been causing havoc in many cities. The nearest one to us is Boulder. It has killed off many stands of ash trees. A lot of our parks are populated with ash trees. Due to interstate commerce including fire wood some of those borers could end up in Santa Fe. In a year or so an educational campaign will begin for Santa Fe citizens to look out for infestation and where they get their firewood. We are working with the New Mexico State Forestry Division. Occasionally there is funding available through them to do some cost sharing programs involving the urban forest. We are working on one of those. Early in the year Mr. Thompson asked for the Tree Board to develop a position on invasive species. He wants the Commission to be aware of that. He handed out the position paper which is incorporated into these minutes herewith as Exhibit "2".

Chair Bruneni asked it is illegal to sell Russian olives in Santa Fe, isn't it.

Mr. Torres said yes.

Mr. Torres said the Board's position on invasive species is not controversial.

Chair Bruneni asked are you still recruiting volunteers to help you and do they have to be tree experts.

Mr. Torres said yes. They do not have to be an expert just willing to learn. We put them in teams who have people with them who know trees to do this.

Chair Bruneni said Commissioners, if you have anyone to help inventory let us know. Thank you Mr. Torres for your time and service.

## **9. PUBLIC COMMENT**

None

## **10. COMMISSIONERS COMMENTS**

Commissioner Archuleta asked what is the status of the GCCC skate park. People are asking him what is going on.

Mr. Carter said they have chosen three possible candidates from the RFQ to receive the RFP. Now we have to get bids. They will be bidding on design/build.

Commissioner Stodgel asked do they know the budget.

Mr. Carter said the budget is set aside but the bidder does not know what is in there. It is \$535,000 to \$550,000. Some of the grading work will be done by City staff. It will be moving closer to back of GCCC because of storm water and electrical systems in the common area.

Commissioner Archuleta said he was under impression there was a selection.

Mr. Carter said the one you are thinking of is one of the bidders.

Commissioner Stodgel said it seems the bid would correspond to the design. He thought there would be community involvement in the design.

Mr. Carter said there will be. Once a vendor is chosen, they do an ENN, which is an Early Neighborhood Notice, to bring in the community to share their insight. They take ideas from the community for the design. Commissioner Archuleta will be on the RFP Board to review the bids.

Commissioner Archuleta asked is there a time line.

Mr. Carter said we are near the end of the thirty days for the RFP. Then we will pull the group together to score the bids. There will be several people including Damon. We will score the bids, total the scores and come up a selection. If the scores are really close the next stage would be interviews. Hopefully something gets started in the Fall.

Commissioner Archuleta asked is there any way for him to get an email with those companies names to be sure he is on the same page.

Mr. Carter said he would send that information to him.

Commissioner Stodgel asked that he receive that information as well.

Mr. Carter said Jason Kluck will be the Project Administrator. He will ask him the names and email you both. He will also ask when the deadline is for the bids.

Mr. Carter said you won't use dollar amounts as a consideration. You will consider what their submission is. You chose and then the City negotiates with them on the price. You will be looking at their experience in building these types of things, costs, does it seem reasonable, what they see for jumps and activities. The scoring will be developed by the person who wrote the RFP.

Commissioner Archuleta asked if he could get a copy of the RFP.

Mr. Carter said yes, he will get him a copy.

Commissioner Stodgel asked if there is any way for him to be allowed to be on review Board.

Mr. Carter said he can ask.

Commissioner Stodgel asked are the submittals they put in with their qualifications public information.

Mr. Carter said you will have to ask purchasing that.

Commissioner Stodgel said on another issue, regarding the river clean ups he does every few months, a lot of what he is picking up is the black erosion control netting. He wants to see who to talk to so he can ask that this type of material not be used any longer. He is speaking of the Santa Fe River. He also wants to know if this Commission is interested in putting something together to ask the City to stop using this material.

Mr. Carter said that is not part of scope of work for Parks and Recreation. He suggested that Commissioner Stodgel go to the Santa Fe River Commission on that issue.

Mr. Carter said we will doing the fishing tournament for kids on June 4<sup>th</sup> on the Santa Fe River. It will be from 7:00 am to noon and there will be prizes. The bicycle rodeo for youth will be this Saturday at Ft. Marcy from 1:00 pm to 3:00 pm.

Commissioner Archuleta said regarding De Vargas park downtown, there used to be two Porta Potties there and now there is just one.

Mr. Carter said we pulled them in the winter at all the parks. We have decided to leave one in that park year round because of the high usage.

Commissioner Archuleta said that park gets heavy use. He is concerned about

them getting pulled in the winter.

Mr. Carter said it is a monetary issue. We don't own them. The contractor does not like to service them in the winter. One of his goals is to install permanent restroom facilities. It is about \$30,000 for vaulted ones and \$50,000 to \$60,000 for running water.

There was discussion regarding the homeless situation in De Vargas Park, the day laborers and the issue of the possibility of increasing the bicycle police for that area.

**11. CONFIRM DATE, TIME AND LOCATION FOR THE NEXT MEETING**  
**Tuesday, June 21, 2016**

**12. ADJOURNMENT**

**MOTION** A motion was made by Commissioner Sidebottom, seconded by Commissioner Stodgel, to adjourn.

**VOTE** The motion passed unanimously by voice vote.

The meeting adjourned at 6:45 pm.

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Victoria Bruneni, Chair



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Elizabeth Martin, Stenographer