

## **HISTORIC DISTRICTS REVIEW BOARD**

(Statutory)

**CREATING AUTHORITY:** §§3-22-1 through 3-22-5 NMSA 1978, 3-29-2 and 14-70.6 SFCC 1987; Adopted on October 27, 1982 by Ordinance No. 1982-63. Amended on December 14, 1994 by Ordinance No. 1994-55; and Amended on April 29, 2009 by Ordinance No. 2009-13.

**MEMBERS:** Seven (7) appointed by Mayor with consent of the City Council.

### **TERMS AND QUALIFICATIONS:**

All members shall be persons who, in the opinion of the Mayor, have demonstrated interest and knowledge in the historic character of the city. One (1) member shall be a licensed architect, one (1) shall be a qualified historian, one (1) shall represent some aspect of the construction industry, and one (1) shall have a business in the Historic District. One (1) member shall be a member of the Old Santa Fe Association, and there shall be two (2) members-at-large. Members of the Governing Body may serve as at-large members.

The following organizations are encouraged to recommend to the mayor up to three persons each for the appropriate position as designated in this section:

- (a) Santa Fe chapter of the American Institute of Architects;
- (b) Santa Fe Chamber of Commerce and Hispanic Chamber of Commerce;
- (c) Museum of New Mexico; and
- (d) Building Contractor's Association and Associated General Contractors of America, Building Branch (jointly).

Persons recommended are not required to be members or staff of the organization recommending them. This provision is in no way intended to prevent other organizations from recommending members, or to limit the appointment power of the Governing Body.

The initial term of three (3) of the seven (7) members appointed shall expire on the date of the first regular City Council meeting in January, one (1) year after their appointment, and the initial term of the other four (4) members shall expire on the date of the first regular City Council Meeting in January, two (2) years thereafter. Following the initial terms, the terms of all members shall be two (2) years. An appointment to fill an unexpired term shall be only for the remainder of the term. Any member failing to attend three (3) consecutive board meetings or a total of six (6) meetings in one (1) year without a justified reason shall be considered to have resigned. Members serve at the pleasure of the governing body and may be removed with or without cause.

**VACANCIES:** Appointment to fill an unexpired term shall be only for the remainder of the term.

**MEETING TIMES:** 2nd and 4th Tuesday of the month, 6:00 p.m.

**STAFF LIAISON:** David Rasch, Acting Division Director/Historic Preservation  
(955-6577)

**POWERS AND DUTIES:**

The Historic Design Review Board shall have the review and decision-making responsibilities set forth in Table 14-2.1-1 to be carried out in accordance with the terms of this chapter. In addition, the Board shall have the following additional responsibilities under this chapter.

- A. The Board shall review and approve or deny all applications for new construction, exterior alteration and demolition structures, except signs, in the Historic District in accordance with the standards set forth in this chapter. Staff shall review signs in accordance § 14-3.10 (D).
- B. The Board shall hear appeals of parties aggrieved by the City Planning and Land Use Department's approvals or denials.
- C. The Board may recommend to the Governing Body the erection of appropriate plaques and markers designating various historical sites and points of interest in the city.
- D. The Board may make recommendations to the Governing Body relating to the purchase, acquisition by gift, grant, bequest, devise or otherwise, of any real or personal property of historical background and interest.
- E. The Board may make recommendations to the Governing Body as to the exercise of the Governing Body's power of eminent domain in the acquisition of real property of historical background and significance and the proposed ways and means of compensation.
- F. The Board shall advise and assist officials, committees and commissions of the municipal government in making recommendations to the Governing Body.
- G. The Board shall compile and maintain a list of historical sites and structures.

- H. The Board shall perform such other acts providing that such acts relate specifically to this section as may be requested by the Governing Body and
- I. The Board may conduct field trips upon request of the applicant, or as determined by the chairman.