City of Santa Fe

Agenda

CITY CLERK'S OFFICE
DATE 6/15/15 TIME 4:16pm
SERVED BY Jessie Esparza
RECEIVED BY Alicia Martinez

AMENDED
~~Parks and Recreation Advisory Commission (PARC)~~
Parks and Open Spaces Advisory Commission
The Barn at Frenchy's Field – 2001 Agua Fria
3:00 – 5:00 pm
June 16, 2015

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Review and Approval of the Minutes: May 19, 2015 ***Packet Item #1***
5. Citizen Communication from the Floor
6. Reports from Commissioners: Anna Hansen – shade structure update.
7. Reports from Committees
8. Parks and Recreation Department Update: Reorganization, activities, programming, IPM, funding, parks-related issues going to the governing body committees including Las Soleras project and Parks Memorial Resolution and Community Garden Procedures and Guidelines.
9. Old Business
   a. Parks and Trails 2012 Bond Implementation Report including GCCC skate park RFQ Discussion and Action Item (Rob Carter and Richard Thompson)
   b. 2008 Parks and Trails Bond Audit Next Steps Discussion and Action Item ***Packet Item 2: Management Report***
   c. POSAC/PARC Candidates Update
10. New Business
    a. A RESOLUTION ADOPTING GUIDELINES AND REGULATIONS FOR THE ACCEPTANCE OF MEMORIAL DONATIONS FOR PLACEMENT IN CITY-OWNED PARKS, OPEN SPACES AND TRAILS. (Councilor Dimas) (Rob Carter) ***Packet Item #3***
    b. A PROCLAMATION DECLARING JULY AS PARKS AND RECREATION MONTH ***Packet Item #4***
11. Items for the next meeting agenda
12. Confirm date, time and location for the next meeting
13. Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date

City of Santa Fe

Agenda

CITY CLERK'S OFFICE
DATE 6/10/15 TIME 10:12am
SERVED BY Jessie Esparza
RECEIVED BY Alicia Martinez

Parks and Recreation Advisory Commission (PARC)
The Barn at Frenchy's Field – 2001 Agua Fria Street
3:00 – 5:00 pm
June 16, 2015

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INDEX – PARKS AND OPEN SPACES ADVISORY COMISSION

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	Cover Page	0
Roll Call, Call to Order	Bette Booth, Chair called the meeting to order at 3:00 pm at the Barn at Frenchy's Field. Staff noted that the meeting could not be reflected as an official meeting as POSAC no longer existed and PARC was not yet approved to be recognized as a formal committee. The meeting proceeded at the Chairs request.	Page 1
Roll Call	Reflected in Minutes, a quorum was present at a later time in the meeting.	Page 1
Approval of Agenda	***No action as meeting was not a formal meeting of POSAC***	Page 1
Approval of Minutes, May 19, 2015	***No action as meeting was not a formal meeting of POSAC***	Page 1
Citizen and Committee Communications from the Floor	Informational	Page 2
Reports from Commissioners a. Shade Structure Update	Informational	Page 2-3
Reports From Committees	Informational	Page 3
Parks and Recreation Department Update	Informational	Page 3-5
Old Business a. Parks and Trails 2012 Bond Implementation Reporting including GCCC skate park RFQ Discussion and Action Item b. 2008 Parks and Trails Bond Audit Next Steps Discussion and Action Item c. POSAC/PARC Candidates	Informational, no action	Page 5-8
New Business a. Resolution Adopting Guidelines and Regulations for the Acceptance of Memorial Donations for Placement in City-Owned Parks, Open Spaces and Trails. b. A Proclamation declaring July as Parks and Recreation Month	Information, no formal action	Page 8-9
Information from Staff and Commission	Informational	Page 9
Public Comments	Informational	Page 9
Adjournment & Signature Page	The Board of Adjustment adjourned at 8:50 pm	Page 10

PARKS AND OPEN SPACES ADVISORY COMMISSION
The Barn at Frenchy's Field
Tuesday, June 16, 2015
3:00 pm – 5:00 pm

1. **Call to Order**
   The Parks and Open Spaces Advisory Commission meeting was called to order by the Chair, Bette Booth at 3:00 pm – The Barn at Frenchy's Field. A quorum is reflected in roll call.

2. **Roll Call**

   Present
   Bette Booth, Chair
   Oralynn Guerrerortiz
   Anna Hansen
   James Stodgel
   Sandra Taylor

   Not Present
   Patrick Torrez, Excused
   Daniel Coriz

   (Two Vacancies: Joe Lehm & Melissa McDonald)

   Staff Present
   Rob Carter, Parks and Recreation Director
   Richard Thompson, Parks Director
   Ike Pino, Director of Public Works
   Jesse, Liaison from City of Santa Fe

   Others Present
   Kateri Calvert for Fran Lucero, Stenographer

3. **Approval of the Agenda**
   No action as meeting was not a formal meeting under Parks and Open Space Advisory Commission per staff.

4. **Review and Approval of the Minutes, May 19, 2015**
   No action as meeting was not a formal meeting under Parks and Open Space Advisory Commission per staff.

5. **Citizen Communications from the Floor**

Staff made the statement that they are going to do another resolution to clarify that present POSAC members will serve on a temporary basis on PARC until the Mayor appoints permanent members to PARC because right now it is not clear that is what it means.

The Chair asked if it is still POSAC.

No, POSAC is abolished as of the resolution, it is not clear. The Chair asked if they should be meeting. Staff said they could have a discussion meeting and at the next meeting if all settled than they could ratify whatever is discussed today.

The Chair asked if there would be terms.

Staff said this is up to the Mayor. It was noted that members who are serving at this time, their terms will expire June 30th and there is one where the Chairs term would have expired 2013. The Mayor has to look at the applications, Jesse and the City Manager will sit in on the interviews to help push it along so we can add the new members to the commission so we can have those new members soon. Jesse asked the members to submit a short letter if they are interested in staying on the committee.

Mr. Thompson noted that the RFQ is at Purchasing for review, once that is done it will go out and staff will be contacting the Board to serve on the RFQ reviews to make recommendations of who we go with. The plant is a concrete structure, for some reason the idea that ARC or somebody else has been contacted on this is not the truth. They will not be able to because we don't have concrete construction. Basically it will be advertised so if there are any companies that are interested in bidding on it you can let them know that it has been advertised. Staff noted that they could not send out the RFQ to companies they have to complete the bid process. It was also noted that the RFQ is also on the city website.

The Chair asked Mr. Thompson if they could see the RFQ before it goes out. Mr. Thompson did not have an answer to that.

Ms.Taylor asked for clarification that the RFQ was a combination of RFQ/RFP because based on the response to the RFQ a bid will be awarded, is that correct?

6. **Reports from Commissioners: Anna Hansen**
   a. **Shade Structure Update**

Ms. Hansen stated that she spoke to Jason who is in charge of the Shade Structures, it is moving forward. It is working through the Archaeological Historic Commission this is not a historic board. Once all of the parks have gone through this Historic Commission which is city wide in July, a RFP for construction and cost will be out,

most likely in August. There will be 37 parks in the bid and it will probably take a week or two per park. Ms. Hansen said that this will only go to parks where there are play grounds. Patrick Smith and Adam Armijo will not get them because the Historic Board does not approve of the shade structure.

7. **Reports from Committees**

The Chair noted she was going to create a couple of committees but would not be able to do that. Staff noted that they could not be done today based on lack of quorum and it was not advertised on the agenda. Also PARC has not yet been approved.

Mr. Thompson said that the Tree Committee does not need to meet but they do. Conversation continued on the committee not existing until PARC is formally approved.

8. **Parks and Recreation Department Update: Reorganization, activities, programming, IPM, funding, parks-related issues going to the governing body committees including Las Soleras project and Parks Memorial Resolution and Community Garden Procedures and Guidelines.**

Mr. Carter said that all of the applications are in for the IPM Manager and staff will be conducting interviews this week and the hopes are to have the person for hire.

Mr. Carter reported that there are still problems at the pools with the lack of lifeguards and the number of supervisory staff as they have one staff member who retired and two others are on FMLA.

FYI, the triathlon that was held every year at GCC has been postponed for a year. Staff is sending out mailings to all participants letting them know and to hold the date until next year. This delay is due to the construction at GCC and other issues with scheduling. What we will offer this year is events on September 26th which will be a 5K run, 30K mountain bike ride all combined at the La Tierra Trails. There will be a meeting held on June 18th to plan the ribbon cutting ceremony for the Swan Community Gardens on September 19th. That will include a family fun run to the park which will go off from one of the schools or the fire station once the specifics have been determined. The procedures and guidelines are getting amended by Jessie right now. The big goal is to celebrate a large regional park on the South side.

The Las Soleras project is still being battered back and forth and they have planned a public hearing as well as it being heard back at the Planning Commission this Thursday. A lot of it is discussions on the acreage that we were suppose to get and they want to do

some reduction. The Charter school is not part of Santa Fe Public School; it is on property from the State.

Community Gardens, right not the procedures and the guidelines are in Legal for review, they will then go to Jesse who will put together the amendments before it goes in front of City Council. It is a resolution so there have to be amendments made from the rules that this committee has already approved.

The Chair noted that the resolution says that the guidelines can be approved by the City Manager without going to the City Council.

Mr. Thompson said that the City Manager has decided that it needs to go through City Council.

The Chair noted that MRCC Soccer Valley Master Plan public involvement meeting will be next Tuesday at the Barn at Frenchy's Field at 5:30 pm.

The Chair had questions from the Frenchy's Field meeting; there were about 58 people in attendance.

Mr. Thompson said he will type up the questions that they have and will send them to the Chair for review.

The Chair stated there were several people that had concerns about the water being turned off on the trees and requested that Mr. Thompson answer those questions.

Mr. Thompson said they discussed a number of things that night including the irrigation at the park and how it will be affected this summer. All the systems are programmed and trees are receiving water.

Ms. Guerrerortiz asked if they are going to reduce the water by 50% that is a significant amount of water. They should have reclaimed water and does not believe they are abusing water that much.

Ms. Guerrerortiz stated that it is a noble choice to limit and she will be supportive but there are many people that gave up their turf up at their homes because the city needed water. We expected that water to be used in the parks.

Mr. Thompson said that there are a lot of people that reduce your water use are to go to turf fields to eliminate the amount of water that you use as well as the amount of man power. We have cut the water percentage that we are asking for in our budget by 18% for next year. We have already cut it from $2.2 million to $1.8 million is what we get charged by the city water in our budget every year. There are other things we can do like xeriscaping, some is using natural trees that don't use as much water as some of the other trees. We don't want to eliminate what we already have because green is also important.

Ms. Hansen said that Ashbaugh is also the main disk golf park in this city and it is used by the disk golf players and her daughter is the national champion. To her this is an important field for disk golf users. Ms. Hansen is not in support of artificial turf.

The Chair stated that this is a very touchy subject, water was turned off on the trees in 2002 and she urged and pleaded that a plan be put together that is presented to the public in a transparent way that shows we are thoughtful, shows that we understand the tension between the need to conserve water and the need to listen to the citizens of Santa Fe. Parks are being pressured to reduce the amount of water. The Chair reiterated that they need a plan to present to the public.

Mr. Thompson said that they are converting turf into landscaping. Part of the charges that they pay for water is waste. When we waste water we charged an enormous amount. They have been charged for runoff due to lack of maintenance. Right now there is no increased funding for maintenance. Part of the idea is to cut back on the irrigation system and manage the scope. Mr. Thompson did note that they have to evaluate the sprinkler systems, as mentioned about if the water flow in to the streets they get fined.

The Chair recommended that staff speak to the Mayor and Council about this subject. This needs to be transparent and out in the open. The Chair said that this should be listed as an item for discussion for next month's agenda to discuss a sub-committee for continued work on this concern.

9. **Old Business**
    a. **Parks and Trails 2012 Bond Implementation Report including GCCC skate park RFQ Discussion and Action Item (Rob Carter and Richard Thompson)**
    Exhibit A – 2012 Bond Management Process
    Mr. Carter reported on the 2012 Bond Management Process. The Chair had sent questions to Mr. Carter and the answers are documented on Exhibit A.

Mr. Thompson noted page 6, Line 13-15 of Resolution 2015-50, BE IT FURTHER RESOLVED that City of Santa Fe Staff is directed to permanently end the practice of using city force account work to accomplish bond projects.

Clarification is being requested from legal if term employees can perform work on projects, but basically city staff cannot work on bond projects.

Exhibit B (#2 & 3) – Mr. Carter noted that what he does now is every 2 weeks he meets with the Project Administrators and documents the progress on parks and provides updates at each meeting. (Mr. Carter read from the report verbatim).

Staff noted that on the report they separated maintenance functions from bond capital service.

b. 2008 Parks and Trails Bond Audit Next Steps Discussion and Action Item:
Packet Item 2: Management Report

Mr. Ike Pino, Director of Public Works was yielded the floor to speak.
There were no questions from the commission regarding Mr. Pino's explanation.

Ms. Hansen stated that she wanted information on the two resolutions and the progress and how they related with the State Auditor's meeting. The State Auditor went to City Council meeting a few weeks ago and the Chair asked for an update.

Mr. Pino addressed the two Resolutions, No. 2015-50 which calls for a special public hearing of the Finance Committee to consider alternatives for further investigation of the disbursement of funds from the 2008 Parks and Trails Bond Project and 2015-51 which is directing that a financial audit of the 2008 Park Bond Project Funding, to include modifications, allocations, and reallocations of bond funds, be conducted by an independent public accountant approved by the office of the State Auditor; and incorporate adequate funding for the Audit in the FY 2015/2016 budget.

The State Auditor appeared before the City Council meeting at the beginning of May, came with a large group of his own staff and addressed the City Council about the bond issues and the need for an audit. He stated that he would return on July 13th to the Finance Committee and he would present a draft of his audit findings. More detailed information will be available after the July 13th meeting. Mr. Pino noted that close review should be taken of Resolution 2015-50, pages 3-5. Mr. Pino noted that all information will be posted on the city website prior to the July 13th Finance Committee meeting.

The Chair referred to page 5, line 16-18; this is an item that should be taken up after the Finance Committee meeting – Audit report.

Ms. Guerrerortiz said that she has reviewed a few parts, i.e., the implementation plan and then went back and looked at the project files from the boxes with prior information. Her comment is it will take a lot of people to get this done correctly in 30 days to get it correct. She stated she finds some fairly educated background and she doesn't know if there are problems or not, but there are certainly things that don't make any sense. You need to have so many different resources as the city has, you can then get answers on the questions you might have. Her concern is that the field review is just a piece of it, for example, Patrick Smith work was beautiful as well as Atalya. In the boxes there are invoices in question to the projects. If someone doesn't look at the box material in addition to the field review, it needs to go hand in hand.

The Chair added that there is a lot of information on the city website; it is amazing what the city has done. For every project it details the work that has been done and coordinating documents. We should go forward with as many of the parks as we can, we do have a systematic process and possibly list what we want people to look in the boxes for. Thank you to Ms. Guerrerortiz for all her work and time.

Mr. Pino reiterated that POSAC and BTAC would work and have worked on the 2012 reports.

The Chair said it was important to remember that the recommendations came from staff not from POSAC. They brought the implementation plan.

Ms. Hansen said they took the implementation plan and reviewed and noted what would make it an effective plan.

The Chair said she did not know who requested another drinking fountain for Atalaya. She said they looked at what was on the plan and what had been purchased.

Ms. Hansen said she requested a high/low fountain for Ashbaugh. The city did install a lot of them.

The Chair reiterated that she did not have the answers and the inventory might answer the questions. The Chair said that the purchasing tab on the website will be helpful and Ms. Guerrerortiz said that it is important to look at the information in the boxes.

Mr. Pino stated that the resolution requires a basic inventory and he will get that done. Mr. Pino noted that the night the State Auditor was present it was the belief of the City Council that they could get the information from the scope of work.

Mr. Stodgel said they should go through the boxes and prepare themselves for a specific audit of the parks based on the compared information.

Mr. Pino said there are 10 boxes and 54 files.

The Chair set the date of June 18th starting at 9:00 am to review the list of Parks that Mr. Pino will provide. The optional dates were June 18th-19th and the 25th-26th. The decision was to meet at one of the parks and Mr. Pino will get in touch with them for further direction.

Thank you to Mr. Pino.

c. **POSAC/PARC Candidates Update**
The Chair stated her desire to name a few members to the board and staff liaison informed the Chair this was not possible as it was not listed on the Agenda.

10. New Business

a. **A Resolution Adopting Guidelines And Regulations For The Acceptance Of Memorial Donations For Placement In City-Owned Parks, Open Spaces And Trails (Councilor Dimas)**
Mr. Carter went through his presentation.

The Chair noted that she wanted to have a process to put benches and trees in our parks. Something happened in the process where it got bigger than that. The question is if the Councilman is going to make it more directive or take it out.

It was noted that there is a strong belief that community people would not be willing to just donate money to a fund.

Mr. Carter noted that he has already had a request from a Colorado couple to put a Colorado Bench in honor or their children who live in Colorado and their parents celebrated their 50th Anniversary. They will go out to identify a site and they will pay for everything. There was a second call from a gentleman and he would like to donate a bench at Patrick Smith Park; which would probably pass Historical as it looks like another that we have.

It was clarified that once it is donated it becomes city property. They can still donate trees or shrubs, it has to be native to this area and for the same reason if it gets destroyed we have no liability to the individual who made the donation.

b. **A Proclamation Declaring July as Parks and Recreation Month (Packet Item #4)**
Mr. Carter stated that July is National Parks and Rec month and a proclamation has been written up and hopefully the Mayor will sign off on the proclamation for presentation.

11. Information from Staff and Commission

Ms. Taylor stated that the citizens of Santa Fe wouldn't feel safe with giving money to the city and them spending it right of way.

Mr. Carter spoke about a Colorado stone that a couple's family wants to put along the river walk for their parents 50th anniversary.

Ms. Taylor asked if the benches will meet the requirements.

Mr. Carter stated yes they will and they will become a part of the Parks and Recreation inventory.

Continued discussion on Resolution:
Ms. Taylor would like for the resolution to come back to the committee just out of respect for all the hard work that was put in to it.

The Chair commented on the Management Report and said it was put on the website for commissioners to comment.

Ms. Guerrerortiz said she did not comment.

Ms. Guerrerortiz wanted to know if this has already gone to the governing body.

Ms. Taylor said there are others who already disagree with the governing body.

12. Public Comments

Mary from the Audience: Spoke about a tree that a neighbor wants to put up as a memorial.

Ms. Taylor said that there is a list of the approved trees on the website but they are not on the resolution.

Mr. Carter's direction was for this lady to write to Mr. Thompson with the specifications of her request.

13. Items for the Next Meeting Agenda

14. Confirm Date, Time and Location for the Next Meeting

15. Adjourn

There being no further business to come before the Parks and Open Space Advisory Commission, the meeting was adjourned at 5:10 pm

Bette Booth, Chair

Fran Lucero, Stenographer

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2015-50

INTRODUCED BY:

Councilor Carmichael Dominguez Councilor Joseph Maestas

Councilor Bill Dimas Councilor Patti Bushee

Councilor Christopher Rivera

A RESOLUTION

CALLING FOR A SPECIAL PUBLIC HEARING OF THE FINANCE COMMITTEE TO CONSIDER ALTERNATIVES FOR FURTHER INVESTIGATION OF THE DISBURSEMENT OF FUNDS FROM THE 2008 PARKS AND TRAILS BOND PROJECTS.

WHEREAS, on March 4, 2008 City of Santa Fe voters approved a $30,300,000 general obligation bond ("2008 Bond") to acquire land for, and to improve, public parks, trails and open spaces for recreational purposes; and

WHEREAS, on June 25, 2008, the Governing Body approved a draft implementation plan dated October 31, 2007 and identified as "Draft 4" ("D4 Plan") for the 2008 Bond, together with certain amendments thereto;

WHEREAS, the D4 Plan identified proposed improvements and related cost estimates at 47 City parks and seven (7) trails (collectively, "Bond Projects"); and

WHEREAS, on February 26, 2014 the Governing Body adopted Resolution No. 2014-17 ("Resolution") authorizing a special external audit of 2008 Parks Bond expenditures ("Audit") upon completion of the Bond Projects, excluding only the trail project at St. Francis Drive and Cerrillos

Exhibit

Road; and

WHEREAS, the Resolution provided for the City's Internal Auditor to collaborate with staff from the Public Works And Finance Departments and with members of the Bicycle and Trail Advisory Committee (BTAC), the Parks and Open Space Advisory Commission (POSAC) and the City Audit Committee to develop procedures for the conduct of the Audit and to select an external auditor ("Auditor") to perform the Audit; and

WHEREAS, the Resolution called for the Auditor to present the Audit to the Governing Body no later than December 31, 2014, which was extended by Resolution No. 2015-2 to March 31, 2015; and

WHEREAS, on April 13, 2014 the Auditor presented its draft report and findings (the "Draft Report") to the City of Santa Fe Finance Committee; and

WHEREAS, that report stated that, while it could find many instances of problems with the disbursement of funds from the proceeds of the 2008 Parks and Trails Bond, including parts of the Bond Implementation Plan that were not implemented and changes to the Implementation Plan that were not properly documented, it also found that it was impossible to deliver a comprehensive report on the use of the Bond funds because of a significant lack of documentation; and

WHEREAS, various City Committees began asking for documentation as early as December 2010, including regular requests from POSAC; and

WHEREAS, REDW concluded that due to the unorganized and incomplete condition of the documentation provided, including a final accounting and the names of people paid out of the Bond, they were unable to complete their scope of work and that they could not assert that all laws were followed; and

WHEREAS, City staff has had ample time to prepare and provide documentation to conclude that Bond monies were appropriately disbursed; and

WHEREAS, on the basis of the April, 2014 report, the Finance Committee concluded that it

is the duty of the Finance Committee to determine whether the 2008 Parks and Trails Bond funds were legally and appropriately disbursed, but in order to do so, the Finance Committee needs additional information to determine how the City expended funds under the 2008 Bond; and that it was the further duty of the Finance Committee to determine the best method to obtain this information and to take any further steps that would be necessary to deal with the ramifications of how these bond proceeds were used; and

WHEREAS, the State Auditor is not opposed to conducting additional work to get a more comprehensive perspective on what occurred and is still considering all potential options, including a possible special designation.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the Finance Committee will schedule a special meeting of the Finance Committee by date (30 days after the resolution has been adopted) which will be a public hearing to discuss which next steps are needed to sufficiently and comprehensively determine how Bond proceeds were expended, what remedial steps need to be taken in regards to these expenditures, and what steps need to be taken in the future to prevent similar occurrences.

BE IT FURTHER RESOLVED that, in preparation for that meeting, the City Manager is directed to have staff prepare and produce the following documents, known collectively as the "Final Accounting Report":

1. A list of all disbursements from the separate Bond account in which the proceeds of the 2008 Bond should have been placed, as required by law.

2. A comprehensive spreadsheet by project that were funded by the 2008 Bond including

a) Projects and initial amounts that were listed in the initial implementation plan and

b) Any other projects and activities that were funded out of the 2008 Bond proceeds and should include but not be limited to the following projects;

1. Marty Sanchez Links de Santa Fe Golf Course

2. Sun Mountain

3. Medians

4. Santa Fe Community Convention Center

5. La Resolana Park

6. 400th Anniversary

For all projects, the City Manager and staff shall provide information about:

a) The budgeted cost of each project,

b) Whether or not the project was completed,

c) If a project is not completed, how much has been done on the project and what needs to be done to complete it,

d) The amount spent on every project, including information about cost overruns and change orders, if any,

e) The personnel who worked on each project, including the Project Administrator, Designer, Parks Construction Supervisor, name of contractor and/or names of individuals on the Locals Crew.

3. A list of all City personnel whose salaries were paid out of the 2008 Bond fund, the work these salaries paid for, and the city division and department of these workers. If this information is not available, the City Manager shall so inform the Finance Committee.

4. An accounting of all 2008 Parks and Trails Bond funds that were placed in the Suspense Account.

5. The annual reports to the SEC (Securities Exchange Commission) that were made regarding the 2008 Parks and Trails Bond funds.

6. Any City Council packets regarding the 2008 Bond projects that were provided to the Governing Body as a whole from 2008 until the present.

7. An inventory and efficiency report on the irrigation audits of at least twenty parks projects

that included irrigation installation(s) and/or modification(s) in the 2008 Bond implementation plan. This inventory and efficiency report shall be managed by the Water Resources and Conservation Division in coordination with suitable Parks Division staff who currently hold an EPA/Water Sense Certification identified as Qualified Water Efficient Landscaper. This assessment shall analyze the installation and efficiency of the irrigation systems implemented with the 2008 Bond funding. If this irrigation assessment is not complete within thirty (30) days of adoption of this resolution, the Final Accounting Report will still be presented to the Finance Committee within the time frame provided for in this resolution.

BE IT FURTHER RESOLVED that all this information is to be placed on the City's web site to be available to the public before the special Finance Committee meeting and the public is to be encouraged to study this information and come forward with any further information they have about the implementation of the 2008 Parks and Trails Bond.

BE IT FURTHER RESOLVED that this information shall be provided to the State Auditor's office, along with the report and the working documents prepared and utilized by REDW, the company hired to perform the initial independent financial report

BE IT FURTHER RESOLVED that City staff will actively promote the Final Accounting Report on both the City's web site and the media encouraging citizens and employees with knowledge of any impropriety or questions about the use of Bond funding to report this to:

a) The City of Santa Fe Fraud, Waste and Abuse hotline

b) The State Auditor's Hotline.

BE IT FURTHER RESOLVED that the Finance Committee shall use the information provided by staff and comment provided by the public to determine the best course of action to discover how the proceeds from the 2008 Bond were expended, steps including, but not limited to, a complete audit, an outside forensic criminal investigation, referral to the Attorney General or the State Auditor, referral to another law enforcement agency, or other means.

BE IT FURTHER RESOLVED that the Finance Committee shall use this information to direct staff to quickly develop policies and procedures so that record keeping for all city expenditures from any source will be transparent and publicly available.

BE IT FURTHER RESOLVED that the Finance Committee shall use this information to direct staff to determine whether any problems that occurred during the disbursement of the funds from the 2008 Parks and Trails Bond can be remediated.

BE IT FURTHER RESOLVED that within 30 days of the delivery of the Final Accounting Report on the 2008 Bond, a similar interim report on the 2012 Parks & Trails Bond be delivered to the Finance Committee.

BE IT FURTHER RESOLVED that members of BTAC, POSAC and its successor commission, will work with City staff to review the management report related to the 2008 Parks Bond, and complete a basic inventory of the parks.

BE IT FURTHER RESOLVED that City Staff is directed to permanently end the practice of using city force account work to accomplish bond projects.

PASSED, APPROVED AND ADOPTED this 27th day of May, 2015.

_____

JAVIER M. GONZALES, MAYOR

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

_____

KELLEY A. BRENNAN, CITY ATTORNEY

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2015-51

INTRODUCED BY:

Councilor Joseph Maestas

Councilor Patti Bushee

Councilor Bill Dimas

Councilor Christopher Rivera

Councilor Carmichael Dominguez

A RESOLUTION

DIRECTING THAT A FINANCIAL AUDIT OF THE 2008 PARK BOND PROJECT FUNDING, TO INCLUDE MODIFICATIONS, ALLOCATIONS, AND REALLOCATIONS OF BOND FUNDS, BE CONDUCTED BY AN INDEPENDENT PUBLIC ACCOUNTANT APPROVED BY THE OFFICE OF THE STATE AUDITOR; AND INCORPORATE ADEQUATE FUNDING FOR THE AUDIT IN THE FY 2015/2016 BUDGET

WHEREAS, on March 4, 2008 City of Santa Fe voters approved a $30,300,000 general obligation bond ("2008 Bond") to acquire land for, and to improve, public parks, trails and open spaces for recreational purposes; and

WHEREAS, on June 25, 2008, the Governing Body approved a draft implementation plan dated October 31, 2007 and identified as "Draft 4" ("D4 Plan") for the 2008 Bond, together with certain amendments thereto;

WHEREAS, the D4 Plan identified proposed improvements and related cost estimates at City parks (collectively, "Bond Projects"); and

WHEREAS, on February 26, 2014 the Governing Body adopted Resolution No. 2014-17

("Resolution") authorizing a special external audit of 2008 Bond expenditures ("Audit") upon completion of the Bond Projects, excluding only the trail project at St. Francis Drive and Cerrillos Road; and

WHEREAS, the Resolution provided for the City's Internal Auditor to collaborate with staff from the Public Works And Finance Departments and with members of the Bicycle and Trail Advisory Committee (BTAC), the Parks and Open Space Advisory Commission (POSAC) or successor commission, and the City Audit Committee to develop procedures for the conduct of the Audit and to select an external auditor to perform the Audit; and

WHEREAS, the Resolution called for the selected auditor to present the Audit to the Governing Body no later than December 31, 2014, which was extended by Resolution No. 2015-2 to March 31, 2015; and

WHEREAS, pursuant to the procedures for the conduct of the Audit, REDW, LLC was selected to perform the Audit; and

WHEREAS, REDW, LLC did not conduct an audit per accepted accounting standards, and, therefore, did not render an expression of an opinion on accounting records, expenditures or internal controls; and

WHEREAS, REDW, LLC, instead, performed an independent financial review based on agreed upon procedures that was primarily a review of sampled records and projects; and

WHEREAS, on April 13, 2014 REDW, LLC presented its draft report titled "Independent Accountant's Report on Applying Agreed-Upon Procedures" ("Draft Report") to the City of Santa Fe Finance Committee; and

WHEREAS, the Draft Report generally concluded that the D4 Plan was not materially implemented where changes were not approved, bond project budgets were significantly exceeded, bond project completion could not be verified, documentation was incomplete, procurement policies were not followed, policies and procedures were lacking, internal controls were not adequate, and the

review could not assert that all laws were followed; and

WHEREAS, the Finance Committee concluded that additional information was needed about the City's expenditures under the 2008 Bond.

WHEREAS, by letter of May 27th, 2015 the Office of the State Auditor ("OSA") advised the Governing Body that it will designate the City for a special audit concerning the 2008 Parks and Trails Bond projects and related internal control issues to ensure that the audit process is independent, and that the audit receives a quality review by the OSA; and

WHEREAS, the OSA intends to have an approved Independent Public Accountant ("IPA") conduct a special audit in accordance with a scope that includes input from the Governing Body.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the City Manager shall direct staff to:

1. Consult with the City's Audit Committee to identify additional areas recommended by REDW, LLC in the report that would likely result in a more complete review of 2008 Bond fund expenditures under the agreed upon procedures, specifically the recommendations for further tests as outlined in the Draft Report – Changes to Work Plan on Pages 13-14, items 1-6, and report the results to the Governing Body.

2. Work with the chairs of the City's Audit Committee, BTAC, POSAC (or successor commission), the State Auditor, and REDW, LLC, to make recommendations to the Governing Body, through the Finance Committee, regarding the scope for the audit of the 2008 Bond project funding to be performed by an IPA approved by the OSA.

3. Incorporate the necessary estimated funding for the financial audit into the FY 2015/2016 budget.

4. Cooperate with the OSA throughout the course of the financial audit and refer any potential criminal issues identified during the course of the financial audit to the Attorney General's Office for further investigation.

5. Report to the Governing Body on the costs associated with the foregoing tasks, including staff time.

6. Draft a contract for an independent auditor to complete a full financial audit of the 2008 Bond, and award such contract within 60 days of adoption.

PASSED, APPROVED AND ADOPTED this 27th day of May, 2015.

_____

JAVIER M. GONZALES, MAYOR

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

_____

KELLEY A. BRENNAN, CITY ATTORNEY

M/Legislation/ Resolutions 2015/2015-51 Parks Bond Review – Special Audit (Substitute)

2012 Bond Management Process

1. **What is the process for planning the project?**
   Project is assigned to one of the Designers on staff by PW/Facilities.

2. **Are drawings prepared?** Yes

3. **Is a budget prepared for each project?**
   Yes. Final budget must match the amount budgeted for that project. If it comes in more than the project we look at ways to reduce this or we have to take this to Finance and most likely to PARC and Council for approval.

4. **Who is actually implementing the Bond projects?**
   PW/Facilities with Richard Thompson and Rob Carter. It is a joint action.

5. **What is the management structure?**
   Ike Pino is the Director of Public Works. David Pfeiffer oversees the Facilities Divisions. Project Administrators (engineers) are the Project administrators. Parks and Recreation Department- Rob Carter, then Richard Thompson.

6. **With this complex management structure shared between two different departments, how does the City ensure coordination?**
   Rob Carter and Richard Thompson meet with the Project Managers bi-weekly to get updates on all active projects.

7. **Who is in charge of ensuring that the projects come in within the budget?**
   Parks and Recreation and PW/Facilities with input from the Finance Department.

8. **Who is being paid out of the Bond and how is that being tracked?**
   Martin Gabaldon, Others who charge time to the bond while **while working on the bond** project are: Sergio Solio and Jose Sanchez (being transferred out of Bond Funding Projects to Parks Division- Maintenance); the temps that are project funded by facilities: Daniel Vigil, Fernando Pina, Johnny Archuleta; and then there is Sam's crew- Park Bond Parks Division staff (assigned mainly to bond projects). All crews are charged to the park bond while they are working on the park only.

9. **What is the timeline for the implementation of the remaining projects?** The plan is to complete all the smaller projects by the end of November, with the bigger projects will last longer and we will have more information as they progress.

10. **What is the process for closing these projects?**
    Once a contractor is done with the project, a punch list is developed by the Project Administrator, the Parks Division, and the Architect/Engineer (if the project has one) identifying what areas might need correcting. Once this is completed to the satisfaction of the PA and the Parks Division, a memo is sent to the contractor and to John Tennyson that this project has been completed and not to spend any more money from this bond line item on this project. The project will be considered completed.

11. Specific Questions

Exhibit A

- When will the ENNs at La Resolana and Las Acequias be held?
  Will be updated at PARC meeting in June.
- When will the RFQ for the GCCC skatepark be out?
  After the BAR is approved and the RFQ is written.
- Monica Lucero – there is already a new large shade structure that was put in with 2008 Bond monies. What will be done at that park instead?
  Will be updated at PARC meeting in June.
- GCCC - there is already a fence at that location. What will be done at that park instead?
  Still being discussed.
- When can we do the Herb Martinez skate park review?
  Will check on this.
- What is going to be done at Escondido?
  Will be updated at PARC meeting in June.

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2015-___

Park Memorials

SPONSOR(S): Councilor Dimas

SUMMARY: The proposed resolution adopts guidelines and regulations for the acceptance of memorial donations for placement in city-owned parks, open spaces and trails.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: May 29, 2015

ATTACHMENTS: Resolution
FIR
Exhibit A

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2015-___

INTRODUCED BY:

Councilor Bill Dimas

A RESOLUTION

ADOPTING GUIDELINES AND REGULATIONS FOR THE ACCEPTANCE OF MEMORIAL DONATIONS FOR PLACEMENT IN CITY-OWNED PARKS, OPEN SPACES AND TRAILS.

WHEREAS, gifts, memorials, and dedications have augmented Santa Fe parks, open spaces and trails for many years and historically the Parks, Trails and Watershed Division has accepted such donations; and

WHEREAS, the City currently has in place policies that outline the criteria and conditions for the naming of parks and City facilities, accepting donations of real property and locating art objects in public spaces; and

WHEREAS, such policies do not apply specifically to memorial donations in the City's parks, trails, and open spaces; and

WHEREAS, the City currently does not have established guidelines that regulate receiving and placing donated memorials in City-owned parks, open spaces and on trails; and

WHEREAS, there is a need for guidelines for site-appropriate amenities that don't detract

from the visual aesthetics of the surrounding natural environment or place an undue burden on the City; and

WHEREAS, the Governing Body desires to establish guidelines for the consistent decision-making process related to the acceptance, placement and long-term maintenance of public requests for memorial donations in city-owned parks, open spaces and trails.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE THAT the Governing Body hereby adopts the ***Parks, Trails and Watershed Division Memorial Donations Guidelines and Regulations***, attached hereto as Exhibit "A". Such guidelines and regulations shall be used by City staff when accepting memorial donations for placement in City-owned parks, open spaces and trails.

PASSED, APPROVED, and ADOPTED this ___ day of _____, 2015.

_____

JAVIER M. GONZALES, MAYOR

ATTEST:

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

Kelley A. Brennan

KELLEY A. BRENNAN, CITY ATTORNEY

M/Legislation/Resolutions 2015/Park Memorials

FIR No. 2669

City of Santa Fe
Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. **General Information**

(Check) Bill: _____ Resolution: ___X___

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION ADOPTING GUIDELINES AND REGULATIONS FOR THE ACCEPTANCE OF MEMORIAL DONATIONS FOR PLACEMENT IN CITY-OWNED PARKS, OPEN SPACES AND TRAILS.**

Sponsor(s): Councilor Dimas

Reviewing Department(s): City Attorney's Office

Persons Completing FIR: Rebecca Seligman/Robert Carter Date: 5/29/15 Phone: 955-6501 / 955-5921

Reviewed by City Attorney: Kathy A. Brennan (Signature) Date: 6/1/15

Reviewed by Finance Director: per Teresita Garcia (Signature) Date: 6/1/2015

Section B. **Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

The proposed resolution adopts the *Parks, Trails and Watershed Division Memorial Donations Guidelines and Regulations*, as guidelines and regulations to be used by City staff when accepting memorial donations for placement in City-owned parks, open spaces and trails.

Section C. **Fiscal Impact**

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)

b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)

c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)

b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required

c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs

d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns

e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

__X__ Check here if no fiscal impact

Column #: 1	2	3	4	5	6	7	8
Expenditure Classification	FY __	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY ___	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
Personnel*	$___	___	___	$___	___	___	___
Fringe**	$___	___	___	$___	___	___	___
Capital Outlay	$___	___	___	$___	___	___	___
Land/ Building	$___	___	___	$___	___	___	___
Professional Services	$___	___	___	$___	___	___	___
All Other Operating Costs	$___	___	___	$___	___	___	___
Total:	$___			$___			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

a. To indicate new revenues and/or

b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #: 1	2	3	4	5	6
Type of Revenue	FY ___	"R" Costs Recurring or "NR" Non-recurring	FY ___	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
___	$___	___	$___	___	___
___	$___	___	$___	___	___
___	$___	___	$___	___	___
Total:	$___		$___		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

N/A

Section D. **General Narrative**

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None staff is aware of

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

If this resolution is not enacted, the City of Santa Fe would have specific guidelines for park memorials.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The positive effect of this resolution is that it would adopt the *Parks, Trails and Watershed Division Memorial Donations Guidelines and Regulations*. Such guidelines and regulations would be used by City staff when accepting memorial donations for placement in City-owned parks, open spaces and trails. This would make for consistency in placing memorials in our City parks.

EXHIBIT A:

City of Santa Fe Guidelines and Regulations, for:
Memorial Dedications and/or Donations to be placed in City Parks and Public Spaces

PART 1: TYPES OF MEMORIALS

1.1 Memorial donations can include:

1) Landscape donations including trees and shrubs.
2) Park benches, tables, or similar items.

a. Memorial plaques identifying the donation may be provided for donations of benches, tables, or similar items, but shall not include living plants.

1.2 Other Types of Memorials: Other types of memorials may be considered on a case-by-case basis by the Parks Division in consultation with the Parks and Recreation Advisory Commission and City staff.

a. A proposed donation of a permanent asset shall be coordinated with the Parks and Recreation Department Director, and staff of the Parks Division. Design specifications must be compatible with existing management and operation plans, as found in the Parks Master Plan, Traffic, Drainage, or Development Plans, or any other relevant planning document. Consideration for resource management and sustainability of natural landscapes will be taken into consideration when placement of the donation is decided.
b. Depending on the scope of the memorial, the Parks and Recreation Department may refer the project to the Governing Body for final authorization, after presentation to the appropriate Council Committee(s), based on inter-departmental review, archeological and historic review, and environmental assessment. Other investigations and/or coordination may be required, as determined by the City Manager, under counsel of City Attorney and the Parks and Recreation Director, as well as the Director of Public Works.
c. Non-designated monetary memorial donations to the City of Santa Fe Parks and Recreation Department will be used to meet current needs of the Department, as recommended by the Parks and Recreation Department Director.

1.3 Memorials may not have a commercial appearance or corporate label. Recommendation for a desired location of a donation may be requested by those providing the donation, but final placement will determined by the Parks Division.

1.4 All donated items become City property at time of donation.

PART 2: MEMORIAL DONATION PROCESS:

The following describes the steps necessary for application and approval of a memorial donation.

EXHIBIT
A

2.1 Initial Contact

a. All inquiries should be addressed to the Office of the Director, Department of Parks and Recreation (Director).
b. The Director shall coordinate with the Parks Administrator to meet with those parties requesting permission to have a memorial dedication and/or donation (donation) placed in a City park, or City owned and controlled public space.
c. The Parks Administrator or their designee shall schedule a site visit to discuss the proposed donation, the site limitations, and the guidelines and regulations.

2.2 Determination

a. The Parks Administrator shall make an initial determination based on the above scope of work, such that landscape element and installation may be authorized by the Director and approved for donation and installation. Landscape elements should reflect thoughtful consideration of a plant's suitability or adaptability, with respect to temperature ranges, humidity and available soil moisture to provide for the plant's vigor and vitality.
b. All determinations will be presented to the Parks and Recreation Advisory Commission for their review and advice.

2.3 The City shall be responsible for the installation, maintenance, and protection of the donation, as determined by the Parks and Recreation Department.

2.4 Permanency

a. Permanency of a memorial is not guaranteed by the City of Santa Fe. Permanency may be affected by natural or man-made pressures beyond the City's control. Such pressures include, but are not limited to, lack of water, vandalism, and natural decay.
b. Memorials that succumb to natural or man0made pressures will not be replaced at the expense of the Department, unless such replacement is within the existing budget, and in accordance with current Department policies.
c. If a memorial must be relocated, Department staff will attempt to notify the donor in writing at the donor's last known address.

2.5 Inventory and details of such donations will become part of the permanent inventory of the Parks Division.

2.6 Appeal Process

a. The Parks Administrator's determination may be appealed to the Director of Parks and Recreation or the City Manager, whose determination may be appealed to City Council. Such appeal would be filed with the City Clerk, for placement on the City Council Agenda.

PART 3: INFORMATION

3.1 Information regarding the City of Santa Fe Parks Memorial Program is available from the Parks Division during business hours, or from the City's website. Copies of these

policies and other related information will be provided by the Division at a price determined by the City.

3.2 Donations made to the City of Santa Fe Parks Division may be tax deductible. Please check with a qualified accountant for more information.

PART 4. AMENDMENTS TO THESE GUIDELINES AND REGULATIONS

4.1 Amendments to these policies may be approved by the City Manager upon recommendation of the Parks & Recreation Director and the Parks Administrator, in coordination with the Parks and Recreation Advisory Commission.

Exhibit # 3

BOND PARKS WITH AMOUNT, FUND, TYPE, PROJECT AND FUNDING YEAR

ACTUAL EXPENDITURES 2014

Updated 6/10/15

DISTRICT	PARK	Business Unit	Subsidiray	FY 14/15 Bond Amount	SALARIES 500110	WIP DESIGN 572960	WIP CONST 572970	REM/REP 572500	TOTAL Expenditures/Commitments to date 06/10/15	FY 14/15 BALANCE
1	Cross of the Marytrs	423011	114400	$ 17,474.00	$ (1,679.75)	$ -	$ -	$ -	$ (1,679.75)	$ 15,794.25
1	Thomas Macione	423049	114400	$ 8,737.00	$ (160.51)	$ -	$ -	$ -	$ (160.51)	$ 8,576.49
3	Arroyo Sonrisa	423063	114400	$ 19,658.00	$ (307.58)	$ -	$ -	$ -	$ (307.58)	$ 19,350.42
3	Los Hermanos Rodriguez	423057	114400	$ 21,842.00	$ (4,710.98)	$ -	$ (14,005.00)	$ -	$ (18,715.98)	$ 3,126.02
3	Los Milagros	423029	114400	$ 65,526.00	$ (13,952.21)	$ -	$ (47,115.18)	$ -	$ (61,067.39)	$ 4,458.61
3	Las Acequias IV	423027	114400	$ 163,815.00	$ (1,667.22)	$ -	$ -	$ -	$ (1,667.22)	$ 162,147.78
4	GCCC Park	52723	114400	$ 54,605.00	$ (2,524.86)	$ -	$ -	$ -	$ (2,524.86)	$ 52,080.14
4	La Resolana	423058	114400	$ 98,289.00	$ (941.02)	$ -	$ -	$ -	$ (941.02)	$ 97,347.98
5	Monica Lucero	423034	114400	$ 60,066.00	$ (1,722.38)	$ -	$ -	$ -	$ (1,722.38)	$ 58,343.62
6	Escondido	423060	114400	$ 21,842.00	$ (6,389.36)	$ -	$ -	$ -	$ (6,389.36)	$ 15,452.64

REGIONAL	Regional Parks			FY 14/15 Bond Amount	SALARIES (500110) 500110	WIP DESIGN (572960) 572960	WIP CONST (572970) 572970	REM/REP (572500) 572500	TOTAL Expenditures/Commitments to date 06/10/15	FY 14/15 BALANCE
	Franklin Miles	423018	114400	$ 153,768.00	$ (21,698.63)	$ -	$ (23,901.08)	$ -	$ (45,599.71)	$ 108,168.29
	Salvador Perez	423046	114400	$ 514,379.00	$ (193.67)	$ -	$ (156.68)	$ -	$ (350.35)	$ 514,028.65

* Original is available in the Clerk's Office.

Exhibit B

Exhibit # 2

UPDATED FINANCIALS FOR BOND PARKS PROJECTS						ACTUAL EXPENDITURES TO DATE				Updated 06/10/15	
DISTRICT	PARK	Business Unit	Subsidiary	FY 14/15 Bond Amount	FY 14/15 Adjusted First Bond Sale	SALARIES	WIP DESIGN	WIP CONST	Remodel/ Replace	TOTAL Expenditures/ commitments to date 06/10/15	FY 14/15 BALANCE
						500110	572960	572970	572500		
1	Adam Armijo	423001	113400	$ 10,921.00	$ 11,565.00	$ (15,035.36)	$ -	$ (3,029.38)	$ (1,002.72)	$ (19,067.46)	$ (7,502.46)
1	John Griego	423024	113400	$ 111,394.00		$ -	$ -		$ -	$ -	$ -
2	De Vargas West	423013	113400	$ 136,513.00	$ 136,513.00	$ (20,276.36)	$ (127.98)	$ (9,201.64)	$ -	$ (29,605.98)	$ 106,907.02
2	Patrick Smith	423038	113400	$ 160,539.00	$ 98,498.00	$ (13,775.60)	$ -	$ (18,272.50)	$ -	$ (32,048.10)	$ 66,450.86
2	Water History	423041	113400	$ 189,802.00	$ 189,802.00	$ -	$ -	$ -	$ -	$ -	$ 189,802.00
3	Colonia Prisma	423056	113400	$ 273,025.00	$ 262,154.00		$ (20,441.90)	$ (240,421.79)	$ -	$ (260,863.69)	$ 1,290.31
										$ -	
4	Herb Martinez	423023	113400	$ 32,763.00	$ 8,668.00	$ (1,349.34)	$ -	$ -	$ -	$ (1,349.34)	$ (1,349.34)
4	Rancho Siringo	423059	113400	$ 163,815.00	$ 16,649.00	$ (2,261.28)	$ -	$ (43.67)	$ -	$ (2,304.95)	$ (536.95)
4	Dancing Ground Phase II	423061	113400	$ 54,605.00	$ 54,605.00	$ -	$ (194.66)	$ -	$ -	$ (194.66)	$ 54,410.34
4	Los Milagros	423029	113400	$ -	$ 14,881.00			$ (14,881.00)		$ (14,881.00)	$ -
	Regional Parks			FY 14/15 Bond Amount		SALARIES	WIP DESIGN	WIP CONST	Remodel/ Replace	TOTAL Expenditures/ commitments to date 06/10/15	FY 14/15 BALANCE
						500110	572960	572970	572500		
	Franklin Miles	423018	113400	$ 10,047.00	$ 10,047.00	(6,134.49)	-	-	-	$ (6,134.49)	$ 3,912.51
	Ragle Park	423044	113400	$ 611,576.00	$ 383,255.00	(26,765.56)	(143.30)	(38,063.74)	-	$ (64,972.60)	$ 318,282.40
	SWAN Park			FY 14/15 Bond Amount		SALARIES	WIP DESIGN	WIP CONST	Remodel/ Replace	TOTAL Expenditures/ commitments to date 06/10/15	FY 14/15 BALANCE
						500110	572960	572970	572500		
	SWAN Park	423062	113400	$5,000,000.00	$ 3,332,256.00	$ -	$ (255,547.43)	$ (2,850,322.19)	$ -	$ (3,105,869.62)	$ 226,386.38

BOND PARKS WITH SPECIFIC QUESTIONS FROM POSAC — Exhibit #1 — Updated 03/12/15

DISTRICT	Park	PM	Comments and Questions:	Answers and Comments:	FY 14/15 Operating Bond Amount	FY 14/15 Adjusted Bond Amount (Due from CarryFowards & Bar Adjustments)	Bond Implementation Plan Improvement Description	
			2ND BOND SALE (PAGE 2)					
1	Cross of the Martyrs	Martin Gabaldon	Proposed Payroll 35%. What exactly will be done at this project?	Site survey. Determination Erosion Control through modest engineering and directed planting	$ 17,474.00		Erosion Control Planting	Proposed controling water at top of hill using berm. Prepare side slopes and hydroseed with native seed. Will require ARCH. Monitoring. Insufficient funds available.
1	Thomas Macione	Martin Gabaldon	Proposed Payroll 32%	We still plan to install a drinking fountain, subject to available funding.	$ 8,737.00		Drinking Fountain	Will require Arch. monitoring and hand digging if approved.
3	Arroyo Sonrisa	Martin Gabaldon	Proposed Payroll 31%. What exactly is planned for this project?	Renovation of existing trail (with attention to Accessibility). Renovation of existing rock wall. Introduction of native and adapted plant material.	$ 19,658.00		Landscape Upgrade	Plans at 98%
3	Los Hermanos Rodriguez	Jason Kluck	Proposed Payroll 31%. $7,000.00 to install exercise stops? The sidewalk is already there.	Accessibility Improvements to existing circular path, with accessible pad sites and exercise equipment.	$ 21,842.00		Walking Path with exercise stops	Complete 6/2015.
3	Los Milagros	Jason Kluck	Proposed Payroll 31%. Los Milagros project is to install new playground equipment in the same spot that the old equipment is in. This usually done by certified playground equipment installers. Why is there a payroll of $20,000.00 for a project that will be implemented by contractors?	Additional play structures in close vicinity to existing playground equipment. Demolition of a portion of existing headwall and extension of same. Moving trees and shrubs from critical zones.	$ 65,526.00		Playground equipment	Complete 5/2015.
3	Las Acequias IV		Proposed Payroll 31%		$ 163,815.00		Large open turf area	ENN on 6/18/15
4	GCCC Park	Martin Gabaldon	Proposed Payroll 31%. The proposed fence has already been built. What decisions have been made about this project and funding?	YTBD - Payroll is required for Parks and or Locals crews, inhouse planning, design and or administration.	$ 54,605.00		Chain link park fence, prairie dog	TBD
4	La Resolana	Martin Gabaldon	Proposed Payroll 31%. There is already a bridge across the arroyo into La Resolana. What decisions have been made about this project and its funding?	YTBD - Payroll is required for Parks and or Locals crews, inhouse planning, design and or administration.	$ 98,289.00		Arroyo stabilization, new pedestrian bridge	ENN to be scheduled early-mid July.
4	Monica Lucero	Martin Gabaldon	Proposed Payroll 31%. The proposed large shade structure has already been built. What decisions have been made about this project and its funding?	YTBD - Payroll is required for Parks and or Locals crews, inhouse planning, design and or administration.	$ 60,066.00		Large shade structure, improve connectivity to arroyo chamiso, improve turf condition	New ESTIMATE at approx. $42K for connective sidewalks to large shade structure and trail. (34x24, 3 tables/benches/2 trash receptacles/3 BBQ) Considering turf improvements at field area.
4	Escondido	Martin Gabaldon	Proposed Payroll 31%. In 2014, there were discussions about cancelling this project. What decisions have been made about this project and its funding?	Drainage flows appear adequate. Volumetric and Topographic Surveys will provide a more accurate assessment. Proposed aesthetic improvements including amenities.	$ 21,842.00		Improve existing drainage, park furniture	Plans to improve retention/drainage area. Change to remove existing pathway, new ADA access to a portion of the park at cul-de-sac (2 BENCHES, 1 TABLE)
	Franklin Miles	Jason Kluck		Currently in progress as per approved plans. (Conc. curb, plaza area, seating areas, shade area, skate feature repairs to be complete as warmer weather prevails)	$ 153,768.00		Skate park renovation	COMPLETE 5/15, Maintenance on concrete and fence remain. BAR to GC Skate in progress.
	Salvador Perez	Jason Kluck	Proposed Payroll 31%	Staff predicts Scope of Work will be adjusted by fund availability.	$ 514,379.00		Playground, east parking lot, concession and restroom upgrades, irrigation and grass slope by multi-use field.	
	2nd Sale			TOTAL	$ 1,200,001.00			

BOND PARKS WITH SPECIFIC QUESTIONS FROM POSAC — Exhibit #1 — Updated 03/12/15

DISTRICT	Park	PM	Comments and Questions:	Answers and Comments:	FY 14/15 Operating Bond Amount	FY 14/15 Adjusted Bond Amount (Due from CarryFowards & Bar Adjustments)	Bond Implementation Plan Improvement Description	
	1ST BOND SALE (Page 1)							
1	Adam Armijo	Martin Gabaldon		Completed ADA accessible sidewalk to community garden.	$ 10,921.00	$ 8,668.00	Community Garden	Completed ADA sidewalk to garden required, water hydrants to & for garden, parking lot grading, access drive to garden, reshape surroundings and acequia.
1	John Griego	Frank Archuleta	Is this project now closed or will maintenance or other expenses continue to be charged as with the 2008 Bond?	We have not established close-out procedures. For all intents and purposes the Bond Implementation Plan has been completed.	$ 111,394.00	$ -	Resurface Basketball Courts, irrigation upgrade to existing system, ADA Playground update	
2	De Vargas West	Bryan Drypolcher		Recent completed expenditures for removing crusher fines and installing brick pavers around skate area.	$ 136,513.00	$ 136,513.00	Lighting Upgrade, Finish skate feature	BAR in progress to GC Skate.
2	Patrick Smith	Martin Gabaldon	What is the status of this project in view of the need for Archeological Review?	PSA for Archeologic Review has been signed. Project will proceed as described in Bond Implementation Plan	$ 160,539.00	$ 160,539.00	ADA Parking Ramp, Irrigation System upgrade	1. Arch completed week of 4/13 - 2% Arch. clearance report in completion process. Submittal to ARC by May 19, first meeting agenda Wed. June 04. 2. As per Sam irrigation install may not begin until July. (Need to expedite if possible-Richard)
2	Water History	LeAnn S. Valdez	What is the status of the project? What exactly is being done? Were the funds repaid to the Water Fund?	90% Design Drawings were sent to Structural Engineer for review. Contract Bidding to be advertised by March 15th.	$ 189,802.00	$ 189,802.00	Complete build renovation and interpretive Master Plan and reimbursement to the Water Fund for a design charrette.	
3	Colonia Prisma	Mary MacDonald		Expected completion 3/15.	$ 273,025.00	$ 273,025.00	Build new park	
4	Herb Martinez	Frank Archuleta	Is this project now closed or will maintenance or other expenses continue to be charged as with the 2008 Bond?	Completed approx. May 2014	$ 32,763.00	$ 8,668.00	New basketball hoops, resurface court, new fence	
4	Rancho Siringo	Jason Kluck	Is this project now closed or will maintenance or other expenses continue to be charged as with the 2008 Bond?	Renovation Completed. No programmed expenditures.	$ 163,815.00	$ 16,649.00	Complete renovation	
4	Dancing Ground Phase II (Nava Ade South)	Mary MacDonald		RFP out for Design	$ 54,605.00	$ 54,605.00	Design: Master Plan/Construction	
	Franklin Miles	Jason Kluck			$ 10,047.00	$ 10,047.00	Skate park renovation	See 2nd sale below
	Ragle Park	Frank Archuleta / Martin Gabaldon	In view of the increased expenditures of the basketball court (from the proposed $75,000.00 to more than $250,000.00), we would like a detailed financial statement and explanation about this project.	We will work up a detailed financial statement for your review, upon your return.	$ 611,576.00		Skate park feature, basketball courts, and griddle with range hood complete. (Grease trap, walk through/equip. training req'd.)	1. BAR sent to John Tennyson 6/2, then 6/8 for Franklin Miles/W.DeVargas/Ragle to GCCC skate park. Written Determination (DB) for new skate park APPROVED 5/29. 3. RFQ for GC Skate in review @ Purchasing.
	SWAN Park	Mary MacDonald		Design Phase I	$ 5,000,000.00	$ 3,332,256.00	Build Phase I	
				Phase I Complete, Spring 2015			Entire BOND amount was actually $5,000,000 with $500,000 spent on Ph. I Design and $500,000 on Ph.II Design	
				Phase II Design RFB for Design mid March 2015			Design Phase II	
	1st Sale			TOTAL	$ 6,755,000.00	$ 4,190,772.00		