

## ARCHAEOLOGICAL REVIEW COMMITTEE

**CREATING AUTHORITY:** Adopted on October 30, 1987 by Ordinance No. 1987-40 Amended on October 25, 1989 by Ordinance No. 1989-36 and Amended on January 31, 1990 by Ordinance No. 1990-8. Amended on October 30, 2002 by Ordinance No. 2002-37 and Amended on October 14, 2009 by Ordinance No. 2009-42 §6.

**MEMBERS:** Five (5) members appointed by the Mayor with the consent of the City Council. A quorum shall consist of three (3) members. The Committee shall follow Robert's Rules of Order.

**QUALIFICATIONS:** One (1) member shall be a historian. Three (3) members shall be professional archaeologists or historical archaeologists, meeting the requirements set forth in Sec. 14-2.8 (C). One (1) member shall be a representative of the construction, development or real estate community.

**TERMS:** The initial term of two (2) of the five (5) members shall expire one (1) year after the initial appointment date, and the initial term of the other three (3) members shall expire two (2) years after the initial appointment date. Following the initial terms, the terms of all members shall be two (2) years. An appointment to fill an unexpired term shall be only for the remainder of the existing term.

**VACANCIES:** Filled by Mayor, with approval of the governing body for the remainder of the existing term.

**MEETING TIMES:** 1st & 3rd Thursday of the month, 4:30 p.m.  
The Committee shall meet at least twice a month and upon the call of the Chair or Vice Chair.

**STAFF LIAISON:** David Rasch, Historic Preservation  
(955-6577)

### **POWERS AND DUTIES:**

- A. The Archaeological Review Committee shall have the review and decision-making responsibilities set forth in Table 14-2.1-1, to be carried out in accordance with the terms of this chapter. In addition, the Committee shall have the following additional responsibilities under this chapter.
  1. In accordance with §14-3.13, the Committee shall hold hearings to review reconnaissance reports, the recommended significance status of archaeological sites, the recommended treatment plan of cultural remains and final reports. The Committee may review and act on stages or portions of on-going archaeological studies. The committee shall vote to approve or disapprove requests for clearance permits.

2. The Committee shall hold hearings to qualify or disqualify individuals for inclusion on the City's list of approved archaeologists, historical archaeologists and historians upon review for resumes and related documents set forth in § 14-2.8 (C).
3. The Committee may advise the Historic Design Review Board in regard to applications to the Board for new construction, exterior alteration, and demolition or on other matters relating to archaeology within the Historic Districts.
4. The Committee shall establish a City register of recognized archaeological sites and shall establish criteria for such a register.
5. The Committee may direct applicants to State Historic Preservation Division for information regarding Federal or State regulations on the tax benefits of donating archaeological properties or easements.
6. The Committee may recommend to the Governing Body that land containing sites of major interest to the City, be purchased as part of the city's parks, recreation, and open space system.
7. When both the Historic Design Review Board and the Archaeological Review Committee review are required of a single project, the reviews may occur at the same time.
8. The Committee may recommend the expenditure of money from the City archaeological fund for projects meeting the criteria for archaeological fund projects set forth in §14-3.13 (D) (5). Expenditures of one thousand (\$1,000) or less may be approved by the Planning Division. Expenditures over one thousand (\$1,000) shall be approved by the Governing Body.
9. The Archeological Review Committee shall hear appeals of final actions of the Land Use Director interpreting or applying archaeological review district regulations under §14-5.3. (Ord. No. 2009-42 §6)