

APPRENTICESHIP DEVELOPMENT TASK FORCE
("Task Force")

CREATING AUTHORITY: Adopted on February 26, 2014 by Resolution 2014-14

PURPOSE: The purpose of the Task Force is to create an apprenticeship development plan for the City of Santa Fe that will benefit Santa Fe County residents and the Santa Fe construction industry.

DUTIES AND RESPONSIBILITIES: The Task Force shall build on construction workforce development that has already been done by unions, community colleges, and other organizations such as ¡YouthWorks!. Additionally, the Task Force shall:

- A. Research and explore what other municipalities and governmental entities have done to develop construction workforce development programs.
- B. Explore ways in which to establish construction workforce development opportunities for the residents of Santa Fe including, without limitation, education, workforce training and apprenticeship programs.
- C. Explore potential opportunities for the City to enter into either public/private partnerships or intergovernmental relationships for workforce development opportunities.
- D. Research available funding mechanisms for workforce development including federal, state or private grants.
- E. Prepare a fiscal impact report for developing a construction workforce development plan.
- F. Report to the City Business and Quality of Life Committee ("CBQL") on a monthly basis on the progress of the Task Force, until a final workforce development plan is completed and presented to the CBQL.
- G. Present the final workforce development plan to the Governing Body with a fiscal impact report.

MEMBERSHIP; OFFICERS; TERM:

- A. Within two months of the adoption of this resolution, the City Business and Quality of Life Committee ("CBQL") shall provide Task Force member nominations to the Mayor for appointment, with the approval of the Governing Body.
- B. The Task Force shall consist of seven members who may be representatives of the New Mexico Building and Construction Trades Council, Associated Builders and Contractors of New Mexico, Santa Fe Chamber of Commerce, Santa Fe Homebuilders Association, Santa Fe-owned construction contractors, Santa Fe Community College, Santa Fe Public Schools, ¡YouthWorks! and civic organizations.
- C. The Task Force shall select its own Chairperson from the appointed members.

- D. The members shall serve until they complete their duties and responsibilities as set forth above.
- E. Members shall serve without compensation

VACANCIES: Vacancies on the Task Force shall be filled in the same manner as initial appointments.

MEETINGS; DURATION: The Task Force shall meet at least once per month and shall conduct public meetings in accordance with the Open Meetings Act and adopted city policies and procedures. Unless further extended by the Governing Body, the Task Force meetings shall conclude no more than six months from the date the members are appointed.

STAFF LIAISON: Economic Development staff shall serve as the liaison to the Task Force.