

**SUMMARY OF ACTION  
PARKS AND RECREATION ADVISORY COMMISSION (PARC)  
Tuesday, February 16, 2016**

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**PARKS AND RECREATION ADVISORY COMMISSION  
GENOVEVA CHAVEZ COMMUNITY CENTER  
CONFERENCE ROOM, 3221 RODEO RD.  
TUESDAY, FEBRUARY 16, 2016, 5:30 PM**

**1. CALL TO ORDER**

The meeting of the Parks and Recreation Advisory Commission was called to order by Chair, Victoria Bruneni, on Tuesday, February 16, 2016, at approximately 5:30 pm, at the Genoveva Chavez Community Center Conference Room, 3221 Rodeo Rd., Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT**

Victoria Bruneni, Chair  
James Stodgel  
Dameon Archuleta  
Bridget Wolf  
Warren Hix  
Linda R. Jackson  
Peggy Vasquez

**MEMBERS ABSENT**

J. C. Linson, Excused  
David Sidebottom

**STAFF PRESENT**

Rob Carter, Parks and Recreation Director  
Richard Thompson, Parks Division Director  
Jessie Esparza, Parks Projects Specialist  
Bob Wood, Water Conservation

**OTHERS PRESENT**

Mary Schruben  
Daniel Coriz  
Elizabeth Martin, Stenographer

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Hix, seconded by Commissioner Wolf, to approve the agenda as presented.

**VOTE** The motion passed unanimously by voice vote.

**4. REVIEW AND APPROVAL OF MINUTES**  
**January 19, 2016**

Commissioner Archuleta said that on page 8, it should say GCCC Park.

**MOTION** A motion was made by Commissioner Hix, seconded by Commissioner Jackson, to approve the minutes as amended.

**VOTE** The motion was approved unanimously by voice vote.

**5. PRESENTATION - PARKS DIVISION**

Mr. Thompson made a presentation on the Parks Division. The presentation is attached herewith to these minutes as Exhibit "1".

Commissioner Hix said you said the revenue will be constant for this year. Will your expenses be constant.

Mr. Thompson said we will continue our services. We aligned talents and skills of the staff into the areas they would be most effective in and that helps us with efficiencies. We expect to realize some savings this year. We also have repair plans.

Mr. Carter said Parks does not generate any revenue to speak of. This year and last year we took twenty different business units and merged some of them to help us with our accounting. The CIPs have been approved so staff does not have to deal with long range plans. It will be a flat budget. In years past they used the CIP funds for maintenance of the parks. It was decided that maintenance should not be paid for out of Bond funds. The Council cut that part of our budget. He has presented the consequences for that cut and is awaiting their decision. Without that we would not have median maintenance or seasonal staff and the work they do. Comparisons to our Department with other Cities has been done in articles in the paper. They are comparing apples to oranges. We do all the medians. We have a golf course and a large recreation center that is the only one like it in the State.

Commissioner Archuleta said you briefly mentioned moving events from the Plaza.

Mr. Thompson said the traditional events that are on the Plaza will stay on the Plaza. We are looking for family oriented events in neighborhood parks.

Mr. Wood asked will you still have the advantage of inmate crews.

Mr. Thompson said he has been here for two seasons and he sees nothing beneficial from that.

Mr. Carter said we did meet with the State Prison and the Warden. They cannot give us people due to the escape and cannot change that at this time. We asked that they notify us when they are not sending out inmates to work with us.

## **6. NEW BUSINESS**

### **a. COMMISSION RESPONSIBILITIES**

Chair Bruneni read the Commission Responsibilities into the record. The document is incorporated herewith to these minutes as Exhibit "2".

Mr. Carter said we will probably be putting together a subcommittee of this Commission for the review of the Master Plan as soon as we get it ready.

Chair Bruneni asked what about the Commissioners deciding what district they will represent.

Mr. Carter said we will push that to the next meeting.

## **7. DISCUSSION ITEM**

### **a. ADOPT - A - PARK PROGRAM**

Mr. Carter said you will find in your packet an outline of this program. It is really Adopt-A-Park or Trail Program. People who adopt a park or trail will do clean up and litter removal programs. There is a group for SWAN Park and Frenchys so far. We will have signs made up for every park and trail with the telephone number to call to adopt it. Then a sign saying who it was adopted by will be placed at the park or trail. We want a three year commitment.

Mr. Carter asked that the Commission look the Plan over and send him any comments. It will go to City Council next month. We will provide bags for clean up to the groups who adopt. If they want to do a beautification program they will go through Richard to review their plans and the plants they want to use. This is in the infancy stage. Santa Fe Beautiful works with us on median adoption. They have about one hundred medians adopted. We will continue to promote that.

Commissioner Jackson asked when do you think this will be in effect.

Mr. Carter answered as soon as the Board approves it, it will go to Public Works then to City Council for approval. He thinks by March. He has sent it on to legal to start working on the Resolution and will be sending it out to Council members to see who wants to sponsor it. The previous PARC Chair worked with me on the beginning of this. There are a lot of folks with a sense of community who want to be part of this.

Chair Bruneni asked are you going to do press releases.

Mr. Carter said yes and we will put signs at all our facilities.

Chair Bruneni said maybe you could also reach out to all the civic groups in Santa Fe.

Commissioner Hix asked how many do you think will be adopted within two years.

Mr. Carter said he thinks 50%. He would love to see some schools who would want to do these kinds of things. He think we will see a lot of interest in this. It will also provide additional eyes at those parks. We are hoping to bring to you in March or April a recommendation of hours the parks will be open and the gating of the parks.

Commissioner Vasquez asked the City will still water all the parks even if they are adopted.

Mr. Carter answered yes. We will continue that.

## **8. PUBLIC COMMENT**

Ms. Schruben said she just wanted to give you a heads up that a property in our neighborhood has been lot split and is in the development process to place utilities and a pad for a mobile or manufactured home. It is at the corner of Yucca Street and the northwest edge of the Arroyo Chamisa Trail corner. She is on the neighborhood association and has gotten six calls from people who use the trail. They are asking about that plan and are screaming and yelling. The owner has a State permit. Hopefully she will be meeting with the City tomorrow. The guy owns the property and has for a long time. He did a lot split to carve out this parcel. We are paying attention to it. She has talked to the City Land Use Department and has not been given direction. Most of the comments are how could you let this happen. The easement for the trail is 20 feet wide and the trail is 10 feet wide. This property goes right to the easement. Today they started with the backhoe to dig up the trail to put in the sewer connection.

Commissioner Vasquez asked does the trail go over his property.

Ms. Schruben said no, but the sewer line is underneath the trail. He does not have a City Building Permit but does have a State Construction Industries Permit to put

in his utilities. It is in District 4. This guy also owns a larger piece of property on the south side of the trail and arroyo. He has been dumping fill into that for years trying to make more lots there.

Mr. Coriz said he came tonight to bring a memorial to the table that we want to put into a park. We want to do a jersey barrier in the BMX park and turn it into a spine. We want to put some sort of plaque there for one of our friends who passed away. He was one of the original trail builders at our dirt park.

Mr. Carter said do you want to email me some documentation so Jesse can email it to the Commission members.

Mr. Coriz said he sent the request to Mr. Thompson already.

Mr. Carter asked Mr. Thompson to send the information out to the Commissioners.

Mr. Thompson said we have an unresolved issue with the Resolution. The Council is asking for a Resolution as to memorials.

Mr. Carter said we will bring the Resolution back, forward it to the Commissioners and then it can be a discussion item.

Chair Bruneni asked are you asking for funding.

Mr. Coriz answered no.

Mr. Carter said we had a Memorial Dedication Resolution. The biggest problem is when people want to give money it goes in to General Fund. We looked into the Santa Fe Community Foundation and they said their minimum deposit is \$20,000. They brought it down to \$10,000 but that is still too much. For now we are going to propose it as a memorial gift catalog with certain benches or trees that may be placed in parks as a memorial. We can put into the catalog the prices that people would have to pay for the item and we will install it. We will review Mr. Coriz's request and give it to the Commission. We could probably get that done. We have more and more people coming forward wanting to give a bench to a friend.

Mr. Thompson said we have installed several benches and trees and have run into trouble with both. He asks for this to be on the agenda of the Commission.

Mr. Carter said we will bring the Commission a rough draft then move on. Councilors want to know that PARC has seen these kinds of things and if you have approved them.

Mr. Coriz asked what will the time frame be.

Mr. Carter said they can approve this at the next meeting.

Chair Bruneni said we need to get the information circulated to all the Commissioners and on our next meeting agenda.

Mr. Coriz said we have a trail jam bike event in July and would like to have it by then.

Chair Bruneni said we will discuss it at our March 15<sup>th</sup> meeting.

Ms. Schruben asked why is the Resolution on memorials and trees being held up.

Mr. Carter said it has to do with questions regarding the monetary issue. We have to remove that piece. Also there are some changes Legal did that have to be discussed.

Ms. Schruben asked does the Tree Board still need to give you a list of approved trees.

Mr. Thompson said no, we have the tree list. The procedure requires a site visit to the park. The idea of having a catalog is desirable and used in most Cities. We want to have some continuity of the style of benches that are used.

Commissioner Archuleta asked what about the follow up on the RFP for design build. It was supposed to go out in January for the GCCC Skate Park.

Mr. Carter said he will have to email him a response. He does not have that information with him.

Commissioner Wolf said that she has heard from community members that the Salvador Perez pool is too cold for kids to finish their swimming lessons.

Mr. Carter said we are having a problem with the heaters. Ft. Marcy is also a problem. We are aware and working on it. There are problems with the boiler systems. Ft. Marcy pool will be closing down for a month to replace the pool deck and the tiles in the locker rooms. The New Mexico Environment Department will shut us down if we don't do this work.

## **9. CONFIRM DATE, TIME AND LOCATION FOR THE NEXT MEETING (TUESDAY, MARCH 15, 2016)**

Mr. Carter said he will be absent for this meeting and that Richard will stand in for him.

Mr. Carter said if anyone knows that they will not be able to attend a meeting let me know so we can make you excused.

Mr. Thompson said we need to add an item to the agenda that asks for items for the next meeting agenda.

Mr. Carter said he asked Jesse to add a Parks and Recreation Update, future agenda items and comments from the Commissioners to the agenda for future meetings. Also we will add the Districts issue to the agenda for the next meeting.

Mr. Carter said if anyone is interested in being the Vice Chair, let the Chair know.

## 10. ADJOURN

**MOTION** A motion was made by Commissioner Hix, seconded by Commissioner Archuleta, to adjourn the meeting.

**VOTE** The motion passed unanimously by voice vote.

The meeting adjourned at 6:33 pm.

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Victoria Bruneni, Chair



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Elizabeth Martin, Stenographer