

SANTA FE CONSERVATION TRUST
REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR
February 2016

TASKS TO BE COMPLETED	NOTES	Staff
1) <u>NEEDS ASSESSMENT</u>	Discuss maintenance needs with Trails Alliance of Santa Fe members; Assess needs for La Tierra / Dog Park Connector and Chili Line / MX track area; communicate with SFFTS and City Parks regarding mud signage; schedule Animas bridge visit with SFFTS	Rogers
2) <u>RESEARCH AND FUNDING</u>	Discuss PNM Power Up Grant; Develop and submit Recreational Trails Program, motorized trails applications (two budget scenarios) for Buckman Track Improvements (including spectator walking path)	Rogers
3) <u>STEWARD RECRUITMENT</u>	Arrange SFHS work Day in March, share recruit names with SFHS	Rogers
4) <u>TRAIL MAINTENANCE</u>		
5) <u>TRAINING & EDUCATION</u>	Attend and participate in IMBA Govt relations training, Feb. 27	Rogers
6) <u>COMMUNITY EVENTS / PROMOTION</u>	Schedule SFPS Field Trips in May; participate in Bike to Work Week planning; publicize trail meetings in Feb.; promote, coordinate, attend Louv presentation on Children and Nature (Feb. 21); provide input to Santa Fe New Mexican on Camino Real trail article	Rogers
7) <u>CITY CONTACTS</u>	Meet with City Trails and City Parks and Recreation staff regarding PSA renewal, attend City Finance Committee meeting (2/9); Participate in BTAC Feb. 17; work on RTP application with City Parks, meet with Parks staff at La Tierra Trails MX track and Dog Park connector, possible trailhead; Bike to Work Day Planning with MPO and City Recreation staff	Rogers
8) <u>PLANNING / COORDINATION</u>	Finalize cost estimates for Dale Ball signage proposal; meet with MPO and County staff regarding trail connections between River and Arroyos; Provide City Trails staff with written comments on Acequia Underpass and Rail Trail Projects as discussed with BTAC; attend RTD Blue Bus stakeholders meeting; attend and provide input for County River Trail meeting, City Acequia Trail extension meeting; review and provide input on MPO trail recommendations for Christus / St. Vincent development review; review and provide input to County on on-line Interactive Trails application; discuss UWARM project with UNM student; outreach to Sidewalk Angels (Tierra Contenta)	Yeomans, Rogers
9) <u>REPORTS</u>	Report hours / tasks under PSA for January invoice; review and correct Trails Alliance of Santa Fe reporting for 2015	Rogers

Also see

[Downtown to Rio Grande trail planned along El Camino Real](#)

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March 2016

TASKS TO BE COMPLETED	NOTES	Staff
1) <u>NEEDS ASSESSMENT</u>	Visit Dale Ball Connector Trail and bridge site with SFFTS and TAOSF members	Rogers
2) <u>RESEARCH AND FUNDING</u>	Discuss Recreational Trails Program funding scenarios with NMDOT	Rogers
3) <u>STEWARD RECRUITMENT</u>	Outreach to SFHS; communication with TAOSF and via SFCT and TAOSF web sites	Rogers
4) <u>TRAIL MAINTENANCE</u>	Dale Ball South Work Days, 3/24 and 3/31	Rogers
5) <u>TRAINING & EDUCATION</u>		
6) <u>COMMUNITY EVENTS / PROMOTION</u>	Review and add to Spring events calendar with Waldorf school; publicize March and April events; attend and participate in Dale Ball Proclamation at County Commission; prepare publicity for and attend Banff Film Festival	Rogers
7) <u>CITY CONTACTS</u>	Communication with Public Works and Parks staff regarding proposed signage at DB and La T trails; Continued communication with City Trails staff on Acequia Underpass and Rail Trail Projects as discussed with BTAC; Bike to Work Day Planning with MPO and City Recreation staff; follow up on RTP application with City Parks; respond to and forward request for information on Acequia Trail fences; meet with John Alejandro of Mayor's office for general discussion	Rogers
8) <u>PLANNING / COORDINATION</u>	Discussion with County staff, city staff, and consultants regarding trail signage; comments to County staff on River Trail crossing at San Ysidro Crossing; bike to work planning; letter to and communication with SFNF regarding trail connection to Shirley's Knob; communicate with citizens, including Sidewalk Angels, on trail development on South Side; meet with COLTPAC Chair for general trail planning discussion	Rogers
9) <u>REPORTS</u>	Report volunteer hours for scoping and work days on Trails Alliance web site	Rogers