

SANTA FE CONSERVATION TRUST
REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR
August 2016

TASKS TO BE COMPLETED	NOTES	Staff
1) <u>NEEDS ASSESSMENT</u>	Visit La Tierra Trails to flag / re-flag proposed re-route with volunteers between Junctions 3 and 5; visit Dale Ball Trails on 8/30 to assess needs and plan for 8/31 work day	Rogers
2) <u>RESEARCH AND FUNDING</u>	Meet with Lineberry Fund representatives; calculate future needs for Passport to Trails program for discussion with prospective donors	Rogers, Noss
3) <u>STEWARD RECRUITMENT</u>	Promote work days through e-mail, SFCT and TAOSF web sites. Attend TAOSF meeting and discuss work at La Tierra Trails. Communicate with Capital High School Outdoors Club regarding possible trail work this Fall.	Rogers
4) <u>TRAIL MAINTENANCE</u>	Coordinate and manage five City Trail work days: (1) La Tierra Trails near Junctions 3 and 5, Aug. 5 and 12; near Junction 20 ("whoops") on Aug. 17; and near Junctions 14, 13, 12, and 15 on Aug. 24, and (2) Dale Ball Trails south of Junction 29 on Aug. 31. See links below for details.	Rogers
5) <u>TRAINING & EDUCATION</u>		
6) <u>COMMUNITY EVENTS / PROMOTION</u>	Award Camelbak prize and distribute passports to City Summer Campers at SFCT Office, 8/2; Provide information to Adventure Cycling Association for possible re-route of Bike Route 66 in Santa Fe, 8/22; Meet for river walk / discussion with Friends of the Santa Fe River and City staff, 8/25; meet with City and County staff regarding possible 2019 Trail conference, 8/29; start planning for Fall Community Cruise; provide bulleted highlights on trail activities for SFCT newsletter/e-mail; calculate future needs for Passport to Trails Program	Rogers
7) <u>CITY CONTACTS</u>	Report to BTAC on July 2016 activities and activities; meet with City Tourism Office and County staff regarding possible trails symposium in 2019; share information with City and County staff regarding status of Dale Ball Trails between Junctions 29 and 30, on land belonging to The Nature Conservancy, as a City trail easement; discuss preparation for MX park work with City Parks	Rogers, Noss
8) <u>PLANNING / COORDINATION</u>	Review sample and order Dale Ball junction signage; discuss bicycle and trail planning with Santa Fe MPO staff; request that County staff and volunteers stop working on Dale Ball Trails between Junctions 29 and 30	Rogers, Yeomans
9) <u>REPORTS</u>	Report trail volunteer hours on Trails Alliance web site; Prepare and deliver July report for BTAC and City; Create and update SFCT web material on July events and trails	Rogers, Noss

Also see: [La Tierra Trail Work Days, Aug. 5, 12, 17, and 24](#)
[Dale Ball Trails South Work Day, Aug. 31](#)