



Agenda

CITY CLERK'S OFFICE

DATE 12/9/15 TIME 8:39am

SERVED BY Nancy Jimenez

RECEIVED BY Alicia Martinez

PUBLIC SAFETY COMMITTEE
Tuesday, December 15, 2015, 4:00 PM
City Council Chambers
200 Lincoln Avenue, Santa Fe, NM 87501

1. Roll Call
2. Approval of agenda
3. Approval of Tuesday, November 17, 2015 minutes
4. New business: Action Item
 - A. Request for approval of Grant funding and Purchase of a New Self-Contained Breathing Apparatus (SCBA) Air Compressor trailer and BAR in the amount of \$97,225.60 from the NM State Fire Marshal's Office (Jan Snyder, Assistant Fire Chief)
 - B. Request for approval to obtain a Public Protective Revolving Equipment (PPRF) loan with the New Mexico Finance Authority (NMFA) for the Fire Department personal protective equipment. (Jan Snyder, Assistant Fire Chief)
 - C. Request for approval with a Budget increase for the Police Grant fund Project Agreement for the Traffic & Criminal Software (TraCS) Project from the State of NM Department of Transportation. (Lt. Sean Strahon, Sgt. Christopher McCord)
5. New business: Discussion Item
 - A. Hiring the next Police Chief
 1. What traits does the Public Safety Committee recommend?
 2. What are some of the challenging areas the Chief needs to focus on?
6. Matters from Municipal Court Judge Ann Yalman
7. Matters from Interim Police Chief Patrick Gallagher
8. Matters from Fire Chief Erik Litzenberg
9. Matters from the Regional Emergency Communications Center Ken Martinez
10. Communications from the Floor
11. Matters from Committee Members
12. Adjournment

For information regarding the agenda, you can call Nancy Jimenez at 955-5008 or Athena Martinez at 955-5010. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

INDEX SUMMARY OF MINUTES

Public Safety Committee

November 17, 2015

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Cover Page		Page 1
Call to Order and Roll Call	Councilor Dimas, Chair for the Public Safety Committee called the meeting to order at 4:00 pm. A quorum was declared by roll call.	Page 2
Review and Approval of Agenda No Changes from Staff	<i>Mr. Mizrahi moved to approve the agenda as presented, second by Dr. Owen-Lewis, motion carried by unanimous voice vote.</i>	Page 2
Approval of October 20, 2015 Minutes	<i>Corrections: Reference to Mr. Harris as Dr. Harris. It is Mr. Harris.</i> <i>Mr. Harris moved to approve the minutes of October 20, 2015 as amended, second by Dr. Owen Lewis, motion carried by unanimous voice vote.</i>	Page 2
New Business – Action Items. a. Request for approval of the 2015 State Homeland security Sub-Grand Agreement b. An ordinance amending Article IX and Article XII of the Uniform Traffic Ordinance to establish that all parking violations are civil parking violations and subject to administrative adjudication and collection by an external administrative and collection agency; and making such other changes as are necessary to meet the purposes of this ordinance. c. An ordinance relating to the City of Santa Fe Uniform Traffic Ordinance; creating Section 12-1-5.1 to establish a definition for “Autocycle”; amending Section 12-1-37 to include “Autocycles” in the definition of “motorcycles”; amending section 12-7-6 to exempt Autocycles from the helmet provisions; and creating a new section 12-7-8.1 to establish that a motorcycle endorsement is not required for Autocycle operation. d. A resolution for Action Beyond Prayers, a call for gun purchase reform and support for gun purchase reform from the state legislature during the 2016 legislative session; and in support of Santa Fe Public Schools Resolution 2015/16-11. e. Approval for Professional Services Agreement between the City of Santa Fe and the Santa Fe Animal Shelter and Humane Society Inc.	<i>Mr. Mizrahi moved for approval of the 2015 State Homeland Security Sub-Grant Agreement, second by Dr. Nancy Owen Lewis, motion carried by unanimous voice vote.</i> <i>Mr. Arellano moved for approval of the ordinance amending Article IX and Article XII of the Uniform Traffic Ordinance to establish that all parking violations are civil parking violations and subject to administrative adjudication and collection by an external administrative and collection agency; and making such other changes as are necessary to meet the purposes of this ordinance, second by Mr. Harris, motion carried by unanimous voice vote.</i> <i>Mr. Mizrahi moved for approval of the ordinance relating to the City of Santa Fe Uniform Traffic Ordinance; creating Section 12-1-5.1 to establish a definition for “Autocycle”; amending Section 12-1-37 to include “Autocycles” in the definition of “motorcycles”; amending section 12-7-6 to exempt Autocycles from the helmet provisions; and creating a new section 12-7-8.1 to establish that a motorcycle endorsement is not required for Autocycle operation, second by Mr. Arellano, motion carried by unanimous voice vote.</i>	Page 3-5

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<p>f. Approval to accept from the Department of Justice, Bureau of Justice Assistance, FY 15 Edward Byrne Memorial Justice Assistant Grant Program – Local solicitation fund 2215. (Deputy Chief of Police John Schaerfl)</p> <p>g. Approval to accept from the Department of Transportation for the yearly, End Driving While Impaired (“ENDWI”), Buckle Up/Click it or ticket (“CIOT), 100 Days and Nights summer (“100Days”) and Distracted Driving (“DNTXT”) grants.</p>	<p><i>Mr. Arellano moved for approval of resolution for Action Beyond Prayers, a call for gun purchase reform and support for gun purchase reform from the state legislature during the 2016 legislative session; and in support of Santa Fe Public Schools Resolution 2015/16-11, second by Mr. Mizrahi, motion carried by voice vote 4 in favor 1 in opposition. Motion carried.</i></p> <p><i>Mr. Arellano moved for approval of resolution for Action Beyond Prayers, a call for gun purchase reform and support for gun purchase reform from the state legislature during the 2016 legislative session; and in support of Santa Fe Public Schools Resolution 2015/16-11, second by Mr. Mizrahi, motion carried by voice vote 4 in favor 1 in opposition. Motion carried.</i></p> <p><i>Mr. Harris moved for approval of the Professional Services Agreement between the City of Santa Fe and the Santa Fe Animal Shelter and Humane Society Inc., second by Mr. Mizrahi, motion carried by unanimous voice vote.</i></p> <p><i>Mr. Harris moved for approval of the FY 15 Byrne Memorial Justice Assistance Grant Program as outlined, second by Mr. Arellano, motion carried by unanimous voice vote.</i></p> <p><i>Dr. Owen Lewis moved to approve acceptance from the Department of Transportation for the yearly, End Driving While Impaired (“ENDWI”), Buckle Up/Click it or ticket (“CIOT), 100 Days and Nights summer (“100Days”) and Distracted Driving (“DNTXT”) grants, second by Mr. Mizrahi, motion carried by unanimous voice vote.</i></p>	
Matters from the Municipal Court	<i>Report included in meting packet.</i>	Page 5
Matters from Police Chief Patrick Gallagher	<i>Informational</i>	Page 5
Matters from Fire Chief Litzenberg	<i>Informational</i>	Page 5-6
Matters from the Regional Emergency Communications Center	<i>Informational</i>	Page 6
Matters from Committee Members	<i>Informational</i>	Page 6
Communications from the Floor	<i>None</i>	Page 6

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Public Safety Committee

November 17, 2015

Adjournment and Signature Page	Meeting was adjourned at 4:55 pm by the call of the Chair	Page 6-7
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PUBLIC SAFETY COMMITTEE
Tuesday, November 17, 2015, 4:00 pm – 5:00 pm
City Council Chambers
Santa Fe, NM

MINUTES

Meeting was called to order at 4:00 pm by Councilor Bill Dimas, Chair for the Public Safety Committee. Roll call reflects quorum.

1. Roll Call

Present

Councilor Bill Dimas, Chair
Peter Mizrahi
Herbert Harris
Dr. Nancy Owen Lewis
Joe Arellano

Absent/Excused

Dr. Mike Mier
Eric Johnson, Excused
Mike Bowen
David Trujillo

Others Present:

Ken Martinez, Regional Emergency Communications
Noel Correia, Parking Division Director
Patrick Gallagher, Interim Police Chief
Nancy Jimenez, Police Fiscal Administrator
Police Captain Marvin Paulk
Police Captain Andrew Padilla
Deputy Chief John Schaerfl
Erik Litzenberg, Santa Fe Fire Chief
David Silver, Emergency Manager
Jesse Guillen, City of Santa Fe staff
Fran Lucero, Stenographer

2. Approval of Agenda
No changes

Mr. Mizrahi moved to approve the agenda as presented, second by Dr. Owen-Lewis, motion carried by unanimous voice vote.

3. Approval of Minutes, October 20, 2015
Mr. Harris is addressed as Dr. – not Dr.

Mr. Harris moved to approve the minutes of October 20, 2015 as amended, second by Dr. Owen Lewis, motion carried by unanimous voice vote.

The Chair announced that Mr. David Trujillo has resigned from the Public Safety Committee.

4. New Business: Action Items

- a. Request for approval of the 2015 State Homeland Security Sub-Grant Agreement
(David Siler, Emergency Manager)

Mr. Siler informed the Public Safety Committee that the State Homeland Security Grant Program Sub-grant agreement was awarded on October 14, 2015 covering the period between October 1, 2015 and March 31, 2017. This sub-grant is \$99,500 and is administered by the Emergency Management Division and the city does not have to provide a match. The two projects are SWAT & EOD Team Equipment for the Police Department and HazMat Team/Tech Rescue Team Equipment for the Fire Department. Memo dated October 22, 2015 was included in meeting material for committee review.

Mr. Mizrahi moved for approval of the 2015 State Homeland Security Sub-Grant Agreement, second by Dr. Nancy Owen Lewis, motion carried by unanimous voice vote.

- b. An ordinance amending Article IX and Article XII of the Uniform Traffic Ordinance to establish that all parking violations are civil parking violations and subject to administrative adjudication and collection by an external administrative and collection agency; and making such other changes as are necessary to meet the purposes of this ordinance. (Noel Correia)

The proposed new bill amends Bill No. 2014-35 to establish that all parking violations are civil parking violations subject to an administrative adjudication and collections process which will utilize an outside administrative and collections' agency.

The Chair said another reason for this change was to take it out of the criminal realm. The fines and penalties are very difficult to collect; this way if they don't pay it will go to a collection agency. This is a way to collect the fines that haven't been recovered.

Mr. Mizrahi asked if it would be retroactive. Mr. Correia said that with direction from the City Attorney they should be able to go back 3-years for collections.

The Municipal Judge is very supportive of it being decriminalized. The volume of people that go before the Judge is enormous.

Mr. Arellano moved for approval of the ordinance amending Article IX and Article XII of the Uniform Traffic Ordinance to establish that all parking violations are civil parking violations and subject to administrative adjudication and collection by an external administrative and collection agency; and making such other changes as are necessary to meet the purposes of this ordinance, second by Mr. Harris, motion carried by unanimous voice vote.

- c. An ordinance relating to the City of Santa Fe Uniform Traffic Ordinance; creating Section 12-1-5.1 to establish a definition for "Autocycle"; amending Section 12-1-37 to include "Autocycles" in the definition of "motorcycles"; amending section 12-7-6 to exempt Autocycles from the helmet provisions; and creating a new section 12-7-8.1 to establish that a motorcycle endorsement is not required for Autocycle operation. (Councilor Dimas) (Jesse Guillen)

Mr. Guillen said that this ordinance is to adopt the changes that the legislature made last session so we can be consistent with state regulations.

Mr. Mizrahi moved for approval of the ordinance relating to the City of Santa Fe Uniform Traffic Ordinance; creating Section 12-1-5.1 to establish a definition for "Autocycle"; amending Section 12-1-37 to include "Autocycles" in the definition of "motorcycles"; amending section 12-7-6 to exempt Autocycles from the helmet provisions; and creating a new section 12-7-8.1 to establish that a motorcycle endorsement is not required for Autocycle operation, second by Mr. Arellano, motion carried by unanimous voice vote.

- d. A resolution for Action Beyond Prayers, a call for gun purchase reform and support for gun purchase reform from the state legislature during the 2016 legislative session; and in support of Santa Fe Public Schools Resolution 2015/16-11. (Jesse Guillen)

Mr. Guillen reiterated the purpose of the Resolution as stated above.

Mr. Harris asked if this resolution is the same as the SFPS. Mr. Guillen said that it is not the same.

Mr. Arellano moved for approval of resolution for Action Beyond Prayers, a call for gun purchase reform and support for gun purchase reform from the state legislature during the 2016 legislative session; and in support of Santa Fe Public Schools Resolution 2015/16-11, second by Mr. Mizrahi, motion carried by voice vote 4 in favor 1 in opposition. Motion carried.

- e. Approval for Professional Services Agreement between the City of Santa Fe and the Santa Fe Animal Shelter and Humane Society Inc. (Police Captain Andrew Padilla)

Captain Padilla stated that the Santa Fe Police Department and the Animal Services Division have reached an agreement with the Animal Shelter for a 1.5 year contract in the amount of \$247,629.96 or \$13,757.22 per month for the operating and maintaining of the Animal Shelter, for the acceptance of 120 animals per month from the City's Animal Services Division. This amount is already reflected in the City Police Budget. The Animal Shelter will provide timely billing and monthly status reports as well as individual animal records to the City. Scope of service included in the PSA in the meeting packet.

Mr. Harris moved for approval of the Professional Services Agreement between the City of Santa Fe and the Santa Fe Animal Shelter and Humane Society Inc., second by Mr. Mizrahi, motion carried by unanimous voice vote.

- f. Approval to accept from the Department of Justice, Bureau of Justice Assistance, FY 15 Edward Byrne Memorial Justice Assistant Grant Program – Local solicitation fund 2215. (Deputy Chief of Police John Schaerfl)

The BJA FY 15 Justice Assistance Grant Program has been awarded to the City of Santa Fe Police Department for \$20,099 from the Department of Justice, Bureau of Justice Assistance (BJA). The grant award does not require matching funds from the City of Santa Fe. The budget period is 10/1/2014 to 9/30/2016. The City of Santa Fe Police Department would like to use the full share of the grant award to purchase officer safety supplies and equipment such as mobile field sobriety test devices and officer body worn cameras for patrol officers.

Mr. Harris moved for approval of the FY 15 Byrne Memorial Justice Assistance Grant Program as outlined, second by Mr. Arellano, motion carried by unanimous voice vote.

- g. Approval to accept from the Department of Transportation for the yearly, End Driving While Impaired (“ENDWI”), Buckle Up/Click it or ticket (“CIOT), 100 Days and Nights summer (“100Days”) and Distracted Driving (“DNTXT”) grants.

Santa Fe County today provided acknowledgment to the City of Santa Fe for continued work with drunk drivers. SFPD will submit within timely, properly prepared reimbursement requests as provided as required to NMDOT. This Grant has been received over the last several years in the various amounts, this year it is for \$83,920.00.

Dr. Owen Lewis moved to approve acceptance from the Department of Transportation for the yearly, End Driving While Impaired (“ENDWI”), Buckle Up/Click it or ticket (“CIOT), 100 Days and Nights summer (“100Days”) and Distracted Driving (“DNTXT”) grants, second by Mr. Mizrahi, motion carried by unanimous voice vote.

5. Matters from Municipal Court Judge Ann Yalman
Report included in packet.

6. Matters from Interim Police Chief Patrick Gallagher
Today there was a celebration for new officers. There are still 18 positions open. We are in the process of reviewing our crime statistics. Auto burglaries continue to be a problem; at this point in time we have 99 more than reported last year. Home burglaries have decreased. Command staff and the Chief are reviewing the robbery reports. There were only 6 that were mis-qualified; we are still up in robberies. 60% commercial robberies, 40% in personal robberies. 40% there was a firearm involved. 22% of those robberies were committed by a group of people (3-individuals who have been incarcerated). We are working on pro-active ways to address these concerns and issues. 132 auto thefts this year, this is an increase on year to date. Auto burglaries are crimes of opportunity and there is a lot of education that needs to take place. There are still individuals who leave valuables in their cars or leave the windows and doors open. There are people leaving their cars running. Being pro-active we have brought some officers who had left the department back; they had operated in an exemplary manner. We will also be doing more in-house narcotic work and it should make an impact on these numbers. We had 2 officers at the airport and we don't have the need or population numbers to qualify having 2 officers full time at the airport.

Mr. Harris asked when these 3 individuals were apprehended did we find out where the vehicles are going. The Chief said that the stories were not straight and they were not cohesive and the SFPD needs to continue to work and find out where they are going. The Ford F-150 is the favored vehicle for theft.

The Chair commended the Chief for bringing these officers back to work in the areas of need and focus on Santa Fe right now.

The Chief said there is a level of comfort amongst those committing the crime and we need to work and put the pressure on them to know that they have to pay the consequences.

7. Matters from Fire Chief Erik Litzenberg
SFFD has just finished the October fire safety presentations both in public and private schools. This year we serviced about 2500 kids, pre-k, kindergarten and 1st grade level. Great success!

We spent the first few months of this fiscal year getting ready for infrastructure, legal agreements and MOA's with different medical facilities in order to pull the trigger as it were on the integrated health office which is the _____ medicine program that we started this year. We have hired the people and

have put them in place. By the end of this year we will have data on the success of this program, thank you for your support.

8. Matters from the Regional Emergency Communications Center Ken Martinez
The \$1 million dollar upgrade to phone system is completed and in place. We continue to work on the bugs; fortunately there haven't been that many.

October, 2015: 24,050 total calls handled by the RECC.
Total 911 calls – 4, 827 – down from September

City of Santa Fe handled 9,534
Fire was dispatched 1,244 times
Animal Control – 593

TOTAL CALLS: 11,371 made up about 60% of the call flow.

Two of our employees graduated from the Police Academy and they became certified public safety communicators. That was the end of their year initial training, now they will through and sign off on the stations and be able to handle a station on their own without being tethered to a trainer. We have 4-call taker positions open and should be filled soon. David Archuleta who has been with the agency for 30 years will be retiring. His knowledge and expertise will be missed. He is currently handling the mapping and CAP integration and has been a huge benefit to the center. It will be hard to replace him. I will be asking Santa Fe County to recognize him for his years of service.

9. Communications from the Floor
None

10. Matters from Committee Members

Mr. Joe Arellano asked both Chiefs (SFPD and SFFD) if they had heard of the Missions of Mercy. This is an event that will happen in April, 2016 at the Convention Center where they will bring in dental chairs and do dental work free for the community. They are expecting a large amount of people and they said that in most cases people show up the night before in order to get in. We may need to have added coverage and they are also looking for volunteers. This is a great event for the community.

Mr. Arellano said that Red Cross came by his mother's home and going around the neighborhood doing door to door installation of smoke alarms for the residents. They continue to do this. It would be nice to get them here and invite them to give a presentation.

The Chair noted that he received an e-mail for the Chief of Police – compliment from a gentlemen who lives off Zia Road. There was an officer who helped and was pushing vehicles. Thank you to the Police Department for an outstanding job.

The Chair will not be at the December meeting. Mr. Harris will Chair the next meeting. The Chair will attend in January, and February 2016 is his last meeting.

11. Adjournment

There being no further action, the Public Safety Committee adjourned at 4:55 pm.

Signature Page for the Public Safety Committee:

Councilor Bill Dimas, Chair



Fran Lucero, Stenographer

City of Santa Fe, New Mexico

memo

DATE: November 17, 2015
TO: Public Safety Committee
Finance Committee
City Council
FROM: Jan M. Snyder, Assistant Fire Chief 
SUBJECT: BAR to Accept Grant Funding and Purchase of a New Self-Contained Breathing Apparatus (SCBA) Air Compressor Trailer
VIA: Erik J. Litzenberg, Fire Chief 
CC: Oscar Rodriguez, Finance Director
Robert Rodarte, Purchasing Officer

The City of Santa Fe Fire Department would like to request the approval to accept \$97,225.60 in a BAR connected to the recent 2016 Fire Protection Grant fund award sponsored by the NM State Fire Marshal's Office.

The grant, was awarded to the Department to purchase a self-contained breathing apparatus (SCBA) air compressor trailer and has a twenty (20) percent match requirement. The 20% match, roughly \$24,306.40, will come from the Department's annual Fire Protection Fund allocation (22208.570500).

With the acceptance of the budget adjustment (BAR), the Department would like to permission to purchase the following items:

1 – SCOTT Liberty II Air Compressor Trailer (HGAC # EE08-15) @ \$121,532.00 with shipping.

The purchase of these components will provide the Department with extended capabilities to fill SCBA air bottles at emergency incidents as well as additional scene lighting.

Please find attached an approved memo to the City Manager for the purchase and identifying the grant and our State Fire Fund as the funds being used for the purchase.

We are requesting your approval of this purchase and passing the consideration on to the governing body.

Please feel free to contact me with any further questions at 955-3121.

City of Santa Fe, New Mexico

memo

Attachments: (6)

Project Summary sheet

Quote (HGAC #EE08-15) for SCOTT Liberty Air Trailer

Approval letter from NM State Fire Marshal on grant award and spending

Correspondence letters to the New Mexico State Fire Marshal's office

Approval Memo to City Manger

BAR

PROJECT SUMMARY

City of Santa Fe Fire Department

2016 New Mexico State Fire Protection Grant Council:

Project: Self-Contained Breathing Apparatus (SCBA) Air Compressor Trailer

Award: \$97,225.60

SCBA Air Trailer:

SCOTT Liberty II Tandem-Axle Breathing Air System Trailer \$121,532.00

Options: SCBA bottle storage rack \$0.00

High-Pressure Reel \$0.00

Low-Pressure Reel \$0.00

SCOTT SmartFill Auto Cascade System \$0.00

Total: \$121,532.00

Product Order, Delivery and Payment Schedule

If this project is approved via the Public Safety, Finance Committee and City Council without delay during the next cycle of meetings:

Order, Delivery and Payment should all occur in January of 2016

Grant Award: \$97,225.60

Required Department Match: \$24,306.40

Grand Total: \$121,532.00

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 KAREN L. MONTOYA, CHAIRWOMAN
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDY LOVEJOY, VICE CHAIR
DISTRICT 5 SANDY JONES



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

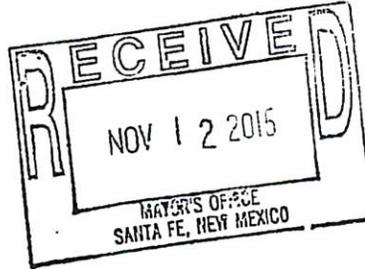
John C. Standefer, Fire Marshal
1-800-244-6702 (In-state only)
(505) 476-0174
Fax: (505) 476-0100

INTERIM CHIEF OF STAFF

Andrea Delling

November 10, 2015

Mayor Javier Gonzales
City of Santa Fe
PO Box 909
Santa Fe, NM 87504-0909



Ref: New Mexico Fire Protection Grant Council Award Notice

Dear Mayor Gonzales:

Congratulations! Your grant application on behalf of the Santa Fe Fire Department for SCBA has been reviewed and an award has been granted.

Over 140 grant applications were submitted and over \$22 million in needs were considered. The Santa Fe Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. A voucher in the amount of \$97,225.60 for the purchase of the approved request will be processed following the February 1, 2016 deadline for project specifications approval.

The specifications for the approved equipment must be reviewed and approved by this office before February 1, 2016 and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

The deadline to encumber the money by contract with the vendor is May 15, 2016. If the bid amount exceeds the awarded amount plus the 20% required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the 20% matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Vernon Muller, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165.

Sincerely,

Handwritten signature of John C. Standefer.

John C. Standefer
State Fire Marshal

Sincerely,

Handwritten signature of Norma Jean Valdez.

Norma Jean Valdez
Grant Council Chairwoman

xc: Chief
Councilors

1 888 4 ASK PRC
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NEW MEXICO PUBLIC REGULATION COMMISSION

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DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY, VICE CHAIR
DISTRICT 5 SANDY JONES

CHIEF OF STAFF

S. Vincent Martinez



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John Standefer, State Fire Marshal
Room 413
800-244-6702 (In state only)
(505) 476-0066
Fax: (505) 476-0100

FY16 FIRE PROTECTION GRANT ANNOUNCEMENT

Dear Chief:

The Fire Protection Grant Council is now accepting applications for the FY 2016 grants. All New Mexico certified fire departments are eligible to apply for the FY 2016 Fire Protection Grant Awards. The maximum amount awarded to a single applicant will not exceed \$100,000, with a minimum required matching funds commitment from the department of 20%. Costs exceeding the grant amount shall be the responsibility of the local government. State fire funds may be used for this purpose.

Responding to many requests to make the application more user-friendly, a web-application has been developed and is available on the PRC website at <http://www.nmprc.state.nm.us/state-firemarshal/fire-grant-council/index.html>. Attached are the minimum requirements and the selection criteria.

Departments are expected to submit the application on the website and must include fire chief and fiscal agent's signatures by no later than 5 p.m. on September 1, 2015. A confirmation number will be issued at the time of submittal. Only one grant application per department may be submitted.

The department may request funding for apparatus, PPE, communication equipment or another justified critical need. All apparatus must meet NFPA Standards. Equipment/apparatus specifications are subject to review by the State Fire Marshal's Office. The department must have the capability to immediately house apparatus properly. NFPA listed equipment may be included with the purchase of apparatus.

Any ISO Class 10 fire department that is awarded a grant and consequently loses its qualification for State Fire Funds per Title 10 Chapter 25 Part 10 of the NMAC will return the apparatus and equipment to the State Fire Marshal for redistribution.

For additional information, please contact Vernon Muller, Deputy Fire Marshal Fire Service Support Bureau at 505.476.0165.

Sincerely,

John Standefer
State Fire Marshal

Norma Jean Valdez
Chairman, Fire Protection Grant Council

Cc: Governing Body

MES - Arizona
 2330 West University Drive
 Unit #10
 Tempe, AZ 85281

Telephone.....: 480-967-6100
 Fax.....: 480-967-6101



Ship To:
 Santa Fe/City of
 P.O. Box 909
 Accounts Payable
 Santa Fe, NM 87504

Contact: Chief Jan Snyder
 Phone: 505-955-3503

Bill To:
 Santa Fe/City of
 P.O. Box 909
 Accounts Payable
 Santa Fe, NM 87504

Quotation

Number.....: QT_00360481-2
 Date.....: 8/26/2015
 Page.....: 1 of 1
 Sales order.....:
 Requisition.....:
 Your ref.....:
 Our ref.....: harreola
 Quotation deadline.....: 9/22/2015
 Payment.....: Net 30
 Sales Rep.....: harreola
 Terms of delivery.....: Customer Pays
 Freight-NOT Taxable

Item number	Description	Size	Color	Quantity	Unit	Unit price	Amount
Scott Compressor	Scott Mobile Compressor, Liberty 2, with Auto Cascade, 20 HP, 230 volt/60 Hz, Electric Ball, Gen. w\ Lt., cold weather package, scba storage rack			1.00	EA	118,432.00	118,432.00
Freight Quote	Freight Quote			1.00	EA	3,100.00	3,100.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply.
 Tax and shipping charges are considered estimated and will be re-calculated at the time of shipment to ensure they take into account the most current local tax information.

Notes:
 HGAC EE08-15

Sales balance	Total discount	S&H	Sales tax	Total
121,532.00	0.00	0.00	0.00	121,532.00 USD

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.
 Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



City of Santa Fe Fire Department

P.O. Box 909, 200 Murales Road – Santa Fe, New Mexico 87504
(505) 955-3110 – FAX (505) 955-3115

November 10, 2015

New Mexico Public Regulation Commission
State Fire Marshal's Office – Fire Service Support Bureau
PO Box 1269
Santa Fe, NM 87504-1269

Mr. Randy Varela:

The City of Santa Fe Fire Department respectfully requests the approval to continue with its 2016 Fire Protection Grant project of purchasing a SCBA air compressor trailer.

Our purchase will be:

1 – SCOTT Liberty II Air System Trailer	\$ 118,432.00
Shipping	\$ 3,100.00
<u>Total</u>	<u>\$ 121,532.00</u>

The amount awarded in the grant was \$97,255.60 which requires a 20% match of \$24,306.40 from the Department. With your approval we would like to use existing Fire Protection Funds awarded by the NM State Fire Marshal to meet the requirements of the 20% matching funds.

We look forward to hearing from you with approval to use existing Fire Protection Funds and to continue the project. Please contact me with any questions or concerns at 505-955-3121.

Sincerely,

A handwritten signature in black ink, appearing to read "Jan M. Snyder".

Jan M. Snyder
Assistant Fire Chief

Attachments (2)

Quote (HGAC EE08-15)
Product Information – SCOTT Liberty II

City of Santa Fe, New Mexico

memo

DATE: November 16, 2015
TO: Brian Snyder, City Manager
FROM: Jan M. Snyder, Assistant Fire Chief *JMS*
SUBJECT: Purchase of a New SCBA Air Trailer – NMFMO Grant Award
VIA: Erik Litzenberg, Fire Chief *EL*
CC: Robert Rodarte, Purchasing Officer

The City of Santa Fe Fire Department respectfully requests permission to purchase a new self-contained breathing apparatus (SCBA) air compressor trailer. The cost of this new piece of equipment would be \$121,532.00.

The funds for this piece of equipment will come from a recently acquired New Mexico Fire Protection grant from the New Mexico State Fire Marshal's office, see attached, awarding the Department \$97,255.60 with a minimum 20% (\$24,306.40) monetary match for the awarded project. The balance of the funds to acquire the new SCBA air trailer and to meet the requirements of the match criteria will come from the Department's State Fire Protection Fund (22208.570500).

This new air trailer will provide the department the capability to fill SCBA bottles and scene lighting on emergency incidents for extended periods of time.

Please find attached the award letter and grant application from the State Fire Marshal's office along with other technical data surrounding the apparatus.

If you have any questions, you may contact me at (505) 955-3121.

Approved:

*TO START GRANT APPLICATION
PROCESS*

[Signature]
Brian Snyder, City Manager

Disapproved:

Brian Snyder, City Manager

Attachments: (6)

Project Summary
Grant Award Letter from the State Fire Marshal's Office
FY16 Fire Protection Grant Announcement Letter
Quote (HGAC # EE08-15) from MES for SCOTT Liberty II Air Trailer
SCOTT Liberty II Air Trailer Product Information
BAR – moving funds to 22208.570500

City of Santa Fe, New Mexico

memo

DATE: November 16, 2015
TO: Andy Hopkins, Budget Analyst
Oscar Rodriguez, Finance Director
FROM: Jan M Snyder, Assistant Fire Chief 
SUBJECT: BAR Submission
VIA: Karyn Romero, Fire Department Officer Manager

Please find attached a BAR for:

- Required New Mexico Fire Protection Fund Grant match for a SCOTT Liberty II Self-Contained Breathing Apparatus (SCBA) air trailer. Required match amount is \$25,000.00 (22208.570500)

The following business unit (BU) has been identified in our fiscal year 2015-2016 budget for the source of funds for this BAR:

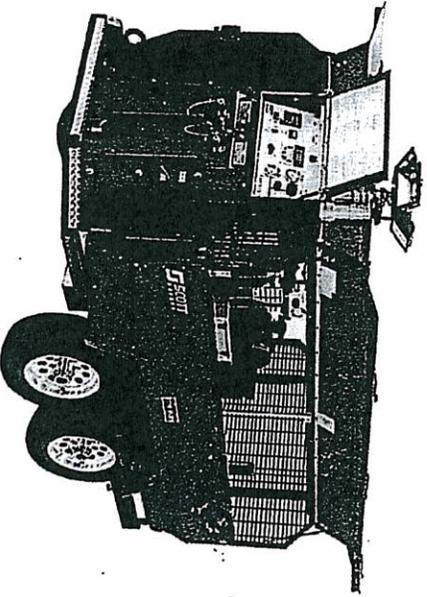
- 22208.571000

This BAR is being submitted due to the following:

- To properly place funds in the correct line for purchase of a SCOTT SCBA air trailer (capital purchase with a value over \$100,000.00)

Please contact me with any questions concerning this purchase at extension 3121.

Attachments: (3) BAR
Quote (HGAC # EE08-15) from MES
Grant Award Letter



LIBERTY II

TANDEM-AXLE BREATHING AIR SYSTEM TRAILER OPTIONS

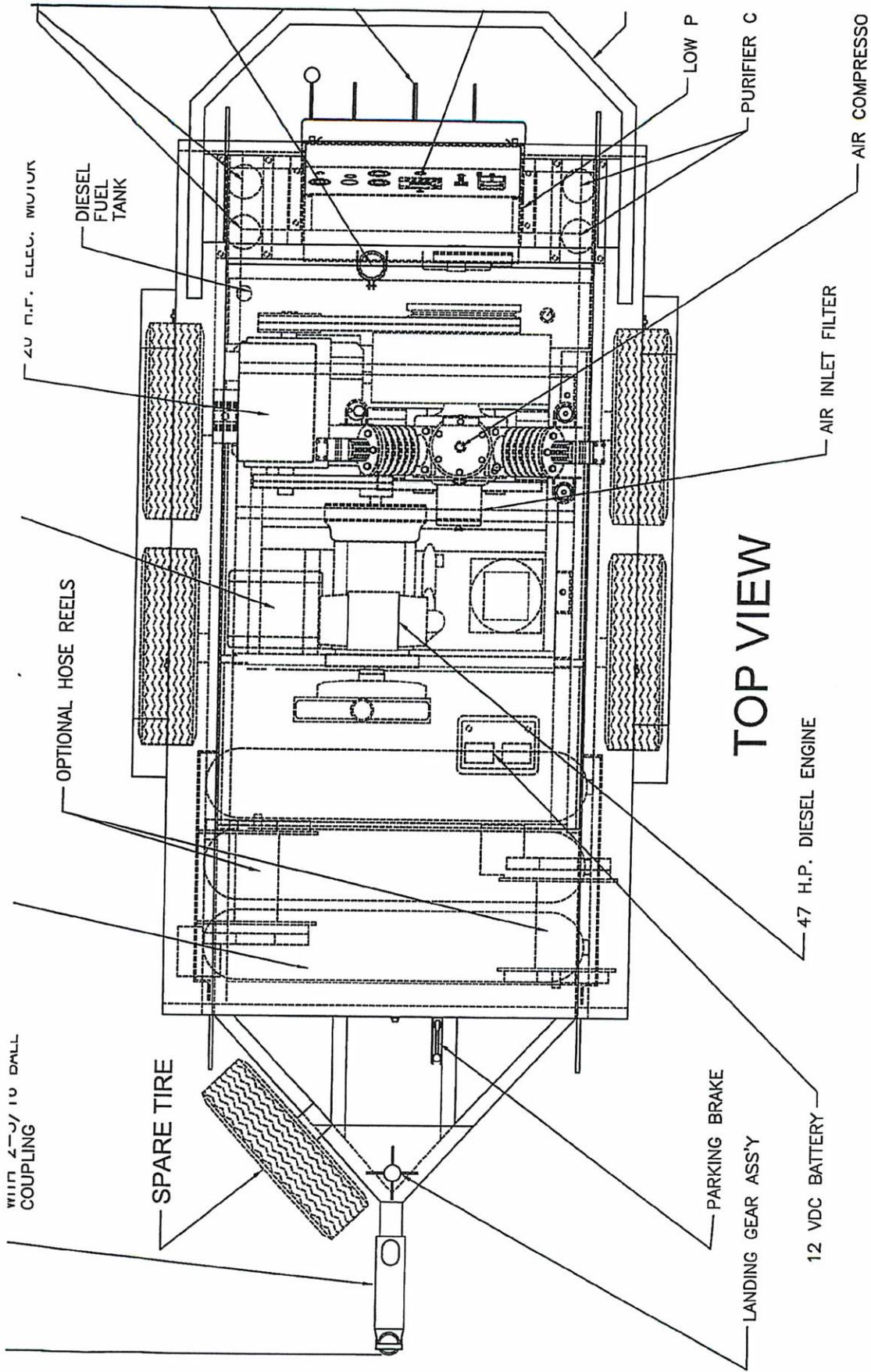
LIBERTY II

The easy-to-load Liberty II has all of the features of the Liberty I but is a tandem-axle unit. The Liberty II can bear more weight, leading to an array of available options. It also comes with four ASME cylinders instead of two and is capable of being towed by any vehicle rated for 7000 GVW.

OPTIONS

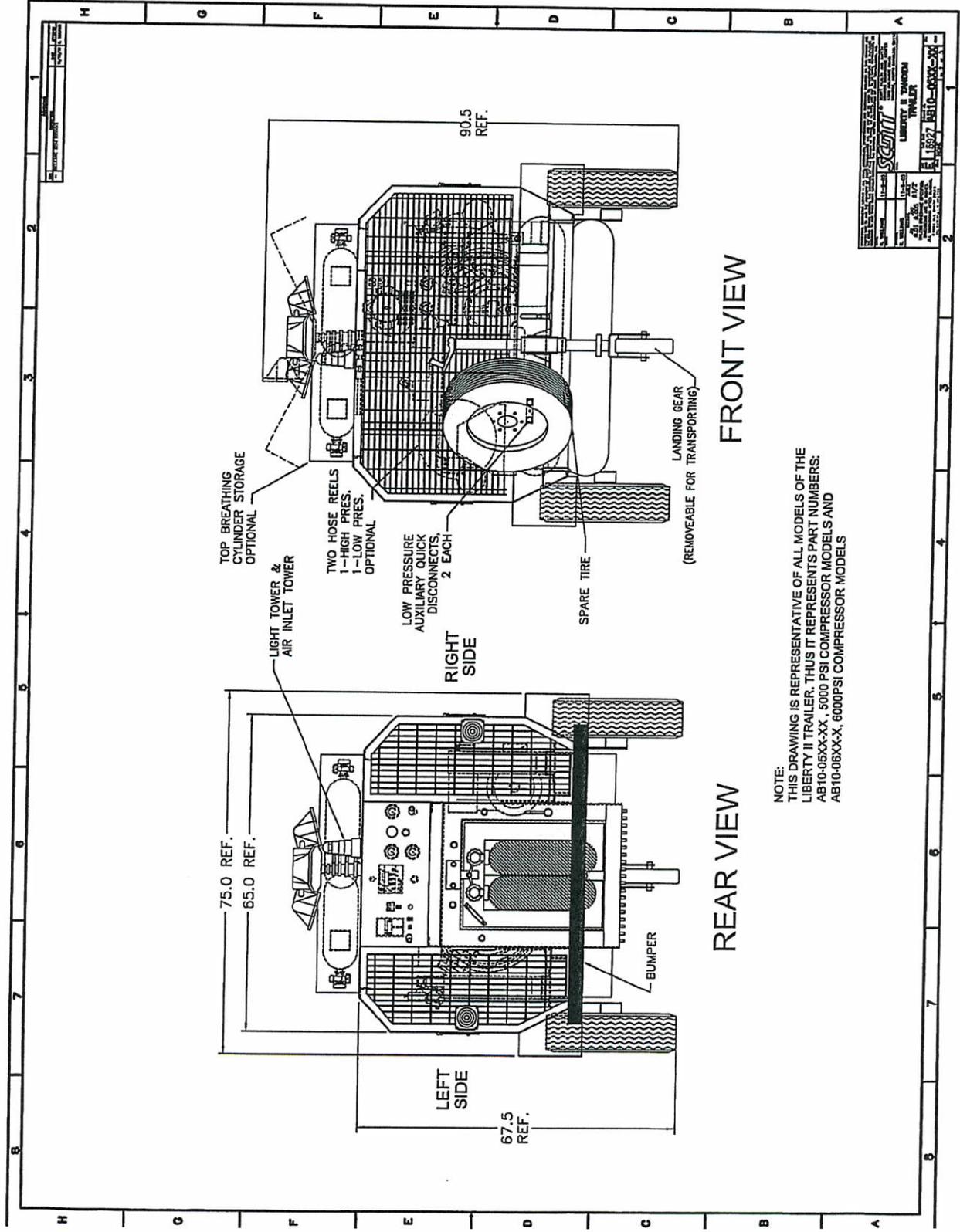
All of the Liberty I options plus:

- SCBA storage rack
- High-pressure reel
- Low-pressure reel
- Scott Smart Fill Auto Cascade System



TOP VIEW

NOTE:
 THIS DRAWING IS REPRESENTATIVE OF ALL MODELS OF THE
 LIBERTY II TRAILER. THUS IT REPRESENTS PART NUMBERS:
 AB10-50XX-XX, 5000 PSI COMPRESSOR MODELS AND
 AB10-06XX-XX, 6000 PSI COMPRESSOR MODELS.



FRONT VIEW

REAR VIEW

NOTE:
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 AB10-05XX-XX, 5000 PSI COMPRESSOR MODELS AND
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