

April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3	4	5	6	7	8	9
10	11	12	13	14 CIP Meeting	15	16
17	18	19	20	21 Deadline for CIP FY17 request forms	22	23
24	25	26	27	28	29	30

May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 Public Works Committee Meeting	10	11	12	13 Complete CIP Budget	14
15	16 Finance Committee Meeting	17 Tentative Project Hearings	18 Tentative Project Hearings	19	20	21
22	23	24 Tentative Project Hearings	25 Pass CIP & Operating Budget	26	27	28
29	30	31				

Project Benefit (problem addressed, stakeholders affected, etc.):

Impact on Proposed Service Level:

3. Project Cost Estimate

Total Project Cost:

\$

Unfunded Amount

\$

Requested 5-Year Budget Estimate:

\$

Timing of Project Costs

<u>Year</u>	<u>Preconstruction</u>	<u>Construction</u>	<u>Estimated Completion</u>
Actuals FY15-16	\$	\$	%
FY 2016-17	\$	\$	%
FY 2017-18	\$	\$	%
FY 2018-19	\$	\$	%
FY 2019-20	\$	\$	%
FY 2020-21	\$	\$	%
TOTALS:	\$	\$	%

4. Annual Operating Costs - provide cost estimates of the project’s impact on the annual operating budget once it is completed. Include all operating costs that the project will cause to increase, for example maintenance, energy, salaries & benefits costs, overtime, etc.; also include any savings or revenue enhancement that may arise due to the project.

<u>Cost Type</u>	Annual Operating Cost INCREASE	Annual Operating Cost SAVINGS	Net Cost Impact
Salaries (new temp or FT staff)	\$	\$	
Energy/Utilities Costs	\$	\$	
Maintenance Costs	\$	\$	
Other (specify):	\$	\$	
TOTAL:	\$	\$	

Estimated Additional Annual Revenue Generated by Project:

\$

Explanation and Description of Additional Revenue Generated:

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5. Project Authorization

Signature

Printed Name

Date

Department Director (<i>Required</i>):			
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Finance Department/ City Manager Use Only

Budget Officer:			
Finance Director:			
City Manager:			

Received Date (Budget): _____ System Post Date (GL date): _____

Functional Category Reference Chart:

Type	Code	Description
Governmental	A	Airport
	D	Drainage
	H	Heavy Equipment
	B	Buildings & Facilities
	TE	Technology
	T	Transit
	O/M	Operations & Maintenance
	P	Parks & Recreation
	R	Roadways & Streets
	TR	Trails
Utility	ES	Environmental & Solid Waste Services
	WW	Waste Water
	W	Water