

SUMMARY INDEX
BOARD OF ADJUSTMENT MEETING
Tuesday, June 2, 2015

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1
APPROVAL OF MINUTES – MAY 5, 2015	Approved [amended]	2
FINDINGS/CONCLUSIONS – <u>CASE #2015-29.</u> 1017 Canyon Road Special Use Permit	Approved	2
NEW BUSINESS	None	2
STAFF COMMUNICATIONS	Information/discussion	2-3
MATTERS FROM THE BOARD	Information	3
ADJOURNMENT		3

**MINUTES OF THE
CITY OF SANTA FE
BOARD OF ADJUSTMENT
City Councilors Conference Room
June 2, 2015**

A. CALL TO ORDER

A regular meeting of the City of Santa Fe Board of Adjustment was called to order by Gary Friedman, Chair, at approximately 12:00 noon, on June 2, 2015, in the City Councilors Conference Room, 200 Lincoln Avenue, Santa Fe, New Mexico.

B. ROLL CALL

Members Present

Gary Friedman, Chair
Rachel L. Winston, Vice-Chair
Colleen Dearing
Patricia Hawkins
Douglas Maahs
Donna Reynolds
Daniel H. Werwath

Others Present

Dan Esquibel, Staff
Zachary Shandler, Assistant City Attorney
Elizabeth Martin for Melessia Helberg, Stenographer

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

Chair Friedman asked to amend Item as follows: "Matters from the Commission Board."

MOTION: Douglas Maahs moved, seconded by Daniel Werwath, to approve the Agenda, as amended.

VOTE: The motion was approved on a voice vote, with Douglas Maas, Daniel Werwath, Rachel Winston, Patricia Hawkins and Donna Reynolds voting in favor of the motion, none voting against, and Coleen Dearing absent for the vote.

D. APPROVAL OF MINUTES – MAY 5, 2015

The following corrections were made to the minutes of May 5, 2015:

Ms. Winston asked if there should be a question mark after paragraph 9, on page 8.

[Stenographer's Note: Question marks, exclamation marks and such are not used in City minutes]

MOTION: Daniel Werwath moved, seconded by Douglas Maahs, to approve the minutes of the meeting of May 5, 2015, as amended.

VOTE: The motion was approved on a voice vote, with Douglas Maas, Daniel Werwath, Rachel Winston, Patricia Hawkins and Donna Reynolds voting in favor of the motion, none voting against, and Coleen Dearing absent for the vote.

E. FINDINGS/CONCLUSIONS – CASE #2015-29. 1017 CANYON ROAD SPECIAL USE PERMIT.

MOTION: Donna Reynolds moved, seconded by Daniel Werwath, to approve the Findings of Fact and Conclusions of Law in Case #2015-29, Canyon Road Special Use Permit, as presented.

VOTE: The motion was approved on a voice vote, with Douglas Maas, Daniel Werwath, Rachel Winston, Patricia Hawkins and Donna Reynolds voting in favor of the motion, none voting against, and Coleen Dearing absent for the vote.

F. NEW BUSINESS

There was no new business.

G. STAFF COMMUNICATIONS

Mr. Esquibel said members whose terms are ending and who are interested in continuing to serve on the Board, need to get their letter of interest to the City Clerk's Office, so Mayor Gonzales has an idea of who would like to be reappointed to the Board.

Chair Friedman asked Mr. Esquibel to let the Board know the members whose terms are expiring.

Mr. Esquibel said he will do so. He said it has been some time since we had an election of officers, and we need to put that on the agenda for the next meeting.

Ms. Hawkins asked what is the length of the term on the Board.

Mr. Esquibel said a term is for two years, noting the terms are staggered.

Ms. Hawkins said she came on the Board in 2011, but she doesn't recall being reappointed.

Mr. Esquibel said you remain on the Board until your successor is appointed, but you still have to be reappointed by the Mayor when your term is up. He commented that it is difficult to find people who want to serve on this Board.

Coleen Dearing arrived at the meeting

Mr. Esquibel said he has been asked to get a letter of interest from everyone who would like to be reappointed to the Board.

Mr. Esquibel said the letter of interest needs to be addressed to the Mayor, with a resume attached.

Mr. Esquibel said the Board will be considering a continuation of the telecom case at the next meeting, noting the Public Hearing was closed. He asked if everyone received Arthur's Firstenberg's letter, and those in attendance indicated they had.

An unidentified member of the Board asked if we can discuss the letter at this time.

Zachary Shandler, Assistant City Attorney, said he is preparing a response and will send it to the members of the Board for review.

Mr. Friedman reminded the Board that this is an ongoing case.

Mr. Esquibel said there will be another Case on the next agenda for a request of a Special Use Permit.

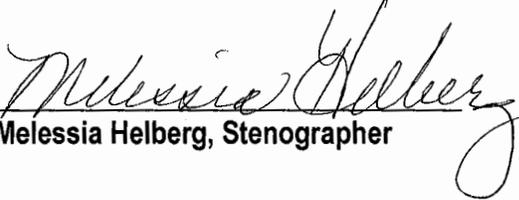
H. MATTERS FROM THE BOARD

Mr. Werwath asked to be excused for the next meeting.

I. ADJOURNMENT

There was no further business to come before the Board, and the meeting was adjourned at approximately 12:15 p.m.

Gary Friedman, Chair


Melessia Helberg, Stenographer