

SANTA FE CONSERVATION TRUST
REPORTING FOR CITY TRAIL VOLUNTEER COORDINATOR
April 2016

TASKS TO BE COMPLETED	NOTES	Staff
1) <u>NEEDS ASSESSMENT</u>	Visit Dale Ball Connector Trail site with trail volunteers and TNC staff	Rogers
2) <u>RESEARCH AND FUNDING</u>	Discuss Recreational Trails Program funding scenarios with NMDOT	Rogers
3) <u>STEWARD RECRUITMENT</u>	Promotion of work days through e-mail, SFCT and TAOSF web sites	Rogers
4) <u>TRAIL MAINTENANCE</u>	Work Day on Dale Ball Connector to Cerro Gordo Trailhead, April 26; Work Days on SFCC-Spur Trail Connector April 15 and 22	Rogers
5) <u>TRAINING & EDUCATION</u>		
6) <u>COMMUNITY EVENTS / PROMOTION</u>	Review and add to Spring events calendar with Waldorf school; publicize March and April events; attend and participate in Dale Ball Proclamation at County Commission; prepare publicity for and attend Banff Film Festival	Rogers
7) <u>CITY CONTACTS</u>	Communication with Public Works and Parks staff regarding proposed signage at DB and La T trails; Continued communication with City Trails staff on Acequia Underpass and Rail Trail Projects as discussed with BTAC; Bike to Work Day Planning with MPO and City Recreation staff; follow up on RTP application with City Parks; respond to and forward request for information on Acequia Trail fences; meet with John Alejandro of Mayor's office for general discussion	Rogers
8) <u>PLANNING / COORDINATION</u>	Discussion with County staff, city staff, and consultants regarding trail signage; comments to County staff on River Trail crossing at San Ysidro Crossing; bike to work planning; letter to and communication with SFNF regarding trail connection to Shirley's Knob; communicate with citizens, including Sidewalk Angels, on trail development on South Side; meet with COLTPAC Chair for general trail planning discussion	Rogers
9) <u>REPORTS</u>	Report volunteer hours for scoping and work days on Trails Alliance web site	Rogers

Also see <http://www.sfct.org/trails/sfct-trail-events-in-2016>