

City of Santa Fe, New Mexico

memo

DATE: November 09, 2015

TO: Finance Committee & Public Utilities Committee

VIA: Nick Schiavo, Public Utilities Department & Water Division Director ^{NSK}

FROM: Alan Hook, Water Resources Coordinator Assistant *A.G.H.*

RE: Resolution 2015-___, Introduced by City Councilor Peter Ives, Directing Public Utilities Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater and Other Water Related Projects.

Background

This Resolution would authorize the Public Utilities staff to research, identify and apply for potential Federal and State funding sources for water, wastewater and other water related projects. Specific agreements for such projects will be brought back through committee review and approval by the Governing Body. With the FY 2016 Water Trust Fund application now open, the City of Santa Fe must have an approved resolution to apply for state funding before the January 7, 2016 deadline. Without this resolution the City of Santa Fe Public Utilities Department cannot receive Water Trust Board funding in FY 2016.

Recommended Action

Please review and if acceptable forward the Resolution 2015-___ and the Fiscal Impact Report (FIR) to Finance Committee, Public Utilities Committee and City Council for approval. The attached FIR determined that this Resolution will have "No Fiscal Impact". If you have any questions please contact me at 955-4205.

1 **CITY OF SANTA FE, NEW MEXICO**

2 **RESOLUTION 2015-__**

3 **INTRODUCED BY:**

4
5 Councilor Peter Ives

6 Councilor Patti Bushee

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9
10 **A RESOLUTION**

11 **DIRECTING PUBLIC UTILITIES DEPARTMENT STAFF TO IDENTIFY AND APPLY**
12 **FOR FEDERAL AND STATE FUNDING SOURCES FOR WATER, WASTEWATER AND**
13 **OTHER WATER RELATED PROJECTS.**

14
15 **WHEREAS**, municipal water systems and wastewater systems take significant
16 investments to install, upgrade or replace infrastructure; and

17 **WHEREAS**, adequate water and wastewater facilities, in addition to protecting public and
18 environmental health, enable communities to grow and attract businesses; and

19 **WHEREAS**, through the adoption of Resolution No. 2015-__, the Governing Body
20 established certain water project priorities for consideration by the 52nd Legislature, 2nd session,
21 2016; and

22 **WHEREAS**, there is an ongoing need for the City of Santa Fe to obtain funding for water
23 and wastewater projects.

24 **NOW, THEREFORE, BE IT RESOLVED, BY THE GOVERNING BODY OF THE**
25 **CITY OF SANTA FE** that Public Utilities Department staff are directed to:

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APPROVED AS TO FORM:



KELLEY A. BRENNAN, CITY ATTORNEY

M/Resolutions 2015/Water and Waste Water Funding Sources

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION DIRECTING PUBLIC UTILITIES DEPARTMENT STAFF TO IDENTIFY AND APPLY FOR FEDERAL AND STATE FUNDING SOURCES FOR WATER, WASTEWATER AND OTHER WATER RELATED PROJECTS.**

Sponsor(s): Counselor Peter Ives

Reviewing Department(s): Public Utilities

Persons Completing FIR: Alan G. Hook Date: 11/10/2015 Phone: 955-4205

Reviewed by City Attorney: *Kelley A. Burman* Date: 11/16/15
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 11-17-2015
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

Public Utilities staff is directed to research, identify, and apply for Federal and State funding related to water, wastewater and other water related projects in FY 2015-2016. Specific project agreements or contracts will be brought back through the committee review process for approval by the Governing Body.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

X Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 2015-16	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY 2015-16	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____	_____	\$ _____	_____	_____	_____

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

There are no expenditures/revenues related to this resolution at this time.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None identified.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The City will not apply for assistance with funding for water and waste water related projects.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

With Resolution 2014-72, Public Utilities staff successfully received \$150,000 grant/loan award in 2015 toward vegetation management and source water protection of the City's water supply within the Santa Fe Municipal Watershed. With passage of this resolution in 2015, Public Utilities staff can apply for other Water Trust Board funding and Federal funds in FY 2016.