

BUDGET DEVELOPMENT CALENDAR - FY 2015/16

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| February 2, 2015 | Finance Committee kick-off work session to review the fiscal forecast and discuss/approve budget priorities and policies for preparing the operating budget |
| February 4, 2015 | Budget preparation training (10 am–Noon; 1:00-3:00pm)--City Council Chambers |
| February 5, 2015 | Budget preparation training (1:00-3:00pm)--City Council Chambers |
| March 2, 2015 | Final budget forms to Budget Office |
| March 3 to March 24, 2015 | Finance Department review, analysis and formulation of budget requests |
| March 25 to April 2, 2015 | City Manager's review of department requests and formulation of City Manager's Budget Recommendations |
| *April 3 to April 24, 2015 | Preparation of presentation material for Finance Committee review of City Manager's Budget Recommendations |
| April 27 to May 1, 2015 | Finance Committee's review and consideration of City Manager's Recommendations |
| May 18, 2015 | City Council first reading of Finance Committee proposed operating budget |
| May 25, 2015 | CITY COUNCIL MEETING FOR ADOPTION OF FY 2015/16 OPERATING BUDGET |
| June 1, 2015 | Submit FY 2015/16 Budget to NM Department of Finance and Administration, Local Government Division |
| July 1, 2015 | Beginning of FY 2015/16 |

**NOTE: April 4, Passover; April 3, Good Friday; April 6, Easter Monday*