

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, AUGUST 24, 2015**

ITEM 9

REQUEST FOR APPROVAL OF A RESOLUTION EXTENDING THE TIME PERIOD BY WHICH STAFF SHALL PROVIDE A REPORT ON THE 2012 PARKS & TRAILS BOND PURSUANT TO RESOLUTION NO. 2015-50 (MAYOR GONZALES) (OSCAR RODRIGUEZ)

PUBLIC WORKS COMMITTEE ACTION: Approved on consent

FUNDING SOURCE:

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO	Excused		
COUNCILOR BUSHEE	Excused		
COUNCILOR DIMAS, Acting Chair			
COUNCILOR DOMINGUEZ	X		
COUNCILOR IVES	X		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2015-__

Final Accounting Report Extension

SPONSOR(S): Mayor Gonzales

SUMMARY: The proposed resolution extends the time period by which staff shall provide a report on the 2012 Parks & Trails Bond pursuant to Resolution no. 2015-50.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: August 12, 2015

ATTACHMENTS: Resolution
FIR

1 **WHEREAS**, City staff must satisfy other critical requirements to keep the city
2 organization functioning, including multiple audits of the city's finances and the preparation of
3 the city's first capital budget and to do so must delay providing the 2012 report.

4 **NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
5 **CITY OF SANTA FE** that City staff shall provide the 2012 Parks & Trails Bond Final
6 Accounting Report no later than October 30, 2015.

7 **BE IT FURTHER RESOLVED** that the 2012 Parks & Trails Bond Final Accounting
8 Report shall include all material originally called for in Resolution No. 2015-50.

9 PASSED, APPROVED AND ADOPTED this _____ day of _____, 2015.

10
11 _____
12 JAVIER M. GONZALES, MAYOR

13 ATTEST:

14
15 _____
16 YOLANDA Y. VIGIL, CITY CLERK

17 APPROVED AS TO FORM:

18 
19 _____
20 KELLEY A. BRENNAN, CITY ATTORNEY

**City of Santa Fe
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION EXTENDING THE TIME PERIOD BY WHICH STAFF SHALL PROVIDE A REPORT ON THE 2012 PARKS & TRAILS BOND PURSUANT TO RESOLUTION NO. 2015-50.**

Sponsor(s): Mayor Javier M. Gonzales

Reviewing Department(s): Finance/Legislative Services

Persons Completing FIR: Oscar Rodriguez/Jesse Guillen Date: 8/12/15 Phone: 955-6530/955-6518

Reviewed by City Attorney: *Kelley A. Brennan* Date: 8/13/15
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 8-17-2015
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

This resolution extends the deadline for the City to provide a Final Accounting Report on the 2012 Parks & Trails Bond.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

X Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Total:	\$ _____			\$ _____				

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____		\$ _____			

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

None.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

Yes, Council has also directed an extensive special audit of the 2008 Parks bond program and extra testing of the 2012 bond program in the annual audit exercise. As this already will take considerable staff support above and beyond their day-to-day workload, a special report of the 2012 bonds will compete for available staff time.

2. Consequences of Not Enacting This Bill/Resolution:

Staff will have to either postpone or cancel other key projects, such as the capital budget, which is an important reform needed address the weaknesses in the city's current capital project management process.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

N/A.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

This resolution will provide City staff adequate time and resources to provide a full and complete Final Accounting Report of the 2012 Parks & Trails Bond to the Governing Body and the public.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08