



**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
TUESDAY, SEPTEMBER 8, 2015**

**ITEM 10**

REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND DIRECTING STAFF TO WAIVE THE PARK AND PAVILION FEES AT THE SOUTHWEST AREA NODE (SWAN) PARK FOR ONE YEAR (COUNCILORS DOMINGUEZ AND RIVERA) (ROBERT CARTER)

**PUBLIC WORKS COMMITTEE ACTION:** Approved on consent

**FUNDING SOURCE:**

**SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<b>CHAIRPERSON TRUJILLO</b>			
<b>COUNCILOR BUSHEE</b>	<b>X</b>		
<b>COUNCILOR DIMAS</b>	<b>X</b>		
<b>COUNCILOR DOMINGUEZ</b>	<b>X</b>		
<b>COUNCILOR IVES</b>	<b>X</b>		

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

### Resolution No. 2015-\_\_\_\_ SWAN Park Fee Waiver

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**SPONSOR(S):** Councilors Dominguez and Rivera

**SUMMARY:** The proposed resolution authorizes and directs staff to waive the park and pavilion fees at the Southwest Area Node (SWAN) Park for one year.

**PREPARED BY:** Rebecca Seligman, Legislative Liaison Assistant

**FISCAL IMPACT:** Yes

**DATE:** August 27, 2015

**ATTACHMENTS:** Resolution  
FIR



1 promote the existence of a new facility which neighbors, family, and friends can converge and  
2 enjoy City facilities.

3 **NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
4 **CITY OF SANTA FE** that City staff are authorized and directed to waive the fees for reserving  
5 the park and pavilion at SWAN Park for a period of one (1) year from the date of adoption of this  
6 resolution.

7 PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

8 \_\_\_\_\_  
9  
10 JAVIER M. GONZALES, MAYOR

11 ATTEST:

12 \_\_\_\_\_  
13  
14 YOLANDA Y. VIGIL, CITY CLERK

15 APPROVED AS TO FORM:

16   
17 \_\_\_\_\_  
18 KELLEY A. BRENNAN, CITY ATTORNEY

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21  
22  
23  
24  
25 *M/Legislation/Resolutions 2015/SWAN Park Fee Waiver*

**City of Santa Fe  
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

**Section A. General Information**

(Check) Bill: \_\_\_\_\_ Resolution:  X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION AUTHORIZING AND DIRECTING STAFF TO WAIVE THE PARK AND PAVILION FEES AT THE SOUTHWEST AREA NODE (SWAN) PARK FOR ONE YEAR.**

Sponsor(s): Councilors Dominguez and Rivera

Reviewing Department(s): Parks and Recreation

Persons Completing FIR: Rob Carter, Department Director Date: 8/25/15 Phone: 955-5921

Reviewed by City Attorney: *Vellay A. Brennan* Date: 8/26/15  
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 8-26-2015  
(Signature)

**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

**With the opening of the Department's new Regional Park- SWAN Park the sponsors of this resolution would like to waive all fees for the use of this park for one year.**

**Section C. Fiscal Impact**

**Note:** Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

\_\_\_\_\_ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
Expenditure Classification	FY <u>15/16</u>	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected	
Personnel*	_____	_____	_____	\$ _____	_____	_____	_____	
Fringe**	_____	_____	_____	\$ _____	_____	_____	_____	
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____	

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
Type of Revenue	FY <u>15/16</u>	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected	
<u>Park Rental</u>	<u>(\$735)</u>	<u>NR</u>	\$ _____	_____	_____	
<u>Pavilion Rental</u>	<u>(\$2,280)</u>	<u>NR</u>	\$ _____	_____	_____	
_____	_____	_____	\$ _____	_____	_____	
Total:	<u>(\$3,015)</u>	_____	\$ _____	_____	_____	

**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

**Expenditures will only include staff time for the permit, so that is not figured in. Revenue figures reflect the Shelter rentals at \$95 a day x 24 (average) rentals; and Park Rental is figured at \$245 x 3 (avg. rental).**

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**Section D.      General Narrative**

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No.

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**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

**It is felt that without this resolution many of the residents of the City will not learn of this beautiful park and realize the benefits that it has.**

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**3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No.

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**4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

**By passing this resolution, it will help introduce the City residents to our newest Regional Park- SWAN. This location is much needed for the District and for the community, as it will give them a place to recreate and share time with friends and family.**

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