ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
TUESDAY, SEPTEMBER 8, 2015

ITEM 15

REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING A SECTION OF 23-4.13 SFCC 1987 TO INCLUDE SOUTHWEST AREA NODE (SWAN) REGIONAL PARK IN THE CITY SPORTS FIELDS **(COUNCILOR DOMINGUEZ) (ROBERT CARTER)**

PUBLIC WORKS COMMITTEE ACTION: Approved on consent

FUNDING SOURCE:

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	X		
COUNCILOR IVES	X		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY
Bill No. 2015-36
SWAN Park

SPONSOR(S): Councilor Dominguez

SUMMARY: The proposed bill amends Section 23-4.13 SFCC 1987 to include the Southwest Area Node (SWAN) Regional Park in the City sports fields.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: September 1, 2015

ATTACHMENTS: Bill
FIR

CITY OF SANTA FE, NEW MEXICO

BILL NO. 2015-36

INTRODUCED BY:

Councilor Carmichael Dominguez

AN ORDINANCE

AMENDING SECTION 23-4.13 SFCC 1987 TO INCLUDE THE SOUTHWEST AREA NODE (SWAN) REGIONAL PARK IN THE CITY SPORTS FIELDS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

Section 1. Section 23-4.13 of the City Sports Fields; League and School Fees; Requirements. (being Ord. #2013-26, §6 as amended) is amended to read:

23-4.13 City Sports Fields; League and School Fees; Requirements.

A. *Applicability.* This section shall apply to the following City of Santa Fe sports fields:

(1) Alto Park;

(2) Ashbaugh Park;

(3) Fort Marcy Park (ball field);

(4) Franklin Miles Park;

(5) Herb Martinez Park;

(6) Larragoite Park;

(7) Magers Field;

(8) Monica Lucero Park;

(9) Patrick Smith Park;

(10) Ragle Park;

(11) Salvador Perez Park;

(12) Sweeney School (soccer field);

(13) Villa Linda Park; and

(14) Wood Gormley School (soccer field)[~~.~~];

(15) Southwest Area Node Regional (SWAN) Park.

B. *League Fees.* For use of the City of Santa Fe sports fields identified in paragraph A., above:

(1) Youth league, including a school, means a non-profit entity that organizes and runs programs for youth, up to the age of eighteen (18), for any sport or recreation activity.

(a) Each youth league and school shall be assessed a one hundred dollar ($100.00) permit fee per season, per sport or recreation activity.

(b) Each youth league and school shall provide adult representatives from their respective league and school to participate in the Great American Spring Cleanup and the Toss No Mas Fall Cleanup events hosted by Keep Santa Fe Beautiful. Each league shall encourage youth participants to attend the Keep Santa Fe Beautiful events.

(2) Adult league means a non-profit entity that organizes and runs programs for adults, over the age of eighteen (18), for a season, for any sport or recreation activity. Each adult league shall be assessed the following fees, per season, and such fees are inclusive of one end of season tournament:

(a) Twenty-five dollar ($25.00) fee per player, necessary to field a team

according to each individual league; and

(b) Twenty-five dollar ($25.00) fee for one (1) alternate player per team.

(3) League fees collected pursuant to this section shall be deposited into a dedicated sports field maintenance fund to be used in conjunction with annual budgeted sports field maintenance amounts from the general fund.

C. *Tournament Fees.* The city shall assess a tournament fee of twenty-five dollars ($25.00) per team, per tournament, for the use of City of Santa Fe sports fields. This paragraph does not apply to season adult league tournaments specified in paragraph B., above.

D. *Requirements.*

(1) On an annual basis, beginning in January, each league and school shall submit a letter of request to the city that specifies the:

(a) Type of sport;

(b) Number of participants and age groups being served;

(c) Estimated number of days and hours needed for field use for the season;

(d) Mission and goals of the league or school; and

(f) General yearly budget that includes a general statement of financial condition of the league.

(g) If applicable, the number of scholarships distributed for sports registration fees for the year before, and the estimated number of scholarships for sports registration fees available for the current year.

(2) Each league and school shall include with the letter of request, the following documents:

(a) Statement that reflects the general financial standing of the league or

school that is applicable to the sports league from:

(i) A certified public accountant; or

(ii) The national organization which the league or school belongs to; or

(iii) The tax returns of the league or school;

(b) Code of conduct; and

(c) Bylaws or other document demonstrating how the league or school was organized and operates.

(3) Each youth league shall provide the parent(s) or guardian(s) of the participant the following documents:

(a) Copy of the league or school's letter of request to the city, with supporting documents;

(b) Summary of the city's costs to maintain each sports field, which shall be provided by the city to each league and school; and

(c) Copy of educational material provided by the city related to the disposal of solid waste and recycling which outlines the leagues and schools responsibility to dispose of solid waste and promote recycling.

(4) All leagues and schools shall be responsible, on an as-used basis, for clean-up of trash and litter directly related to their use of a sports field. The clean-up shall include proper separation of recyclables from trash.

E. *Noncompliance.* A league or school that does not comply with the requirements of subsection 23-4.13 SFCC 1987 shall not be granted a permit to use city sports fields or the league or school permit may be suspended.

F. *Priority of Use of City Sports Fields, Other Than the MRC Sports Fields.* City sports fields shall be prioritized for youth league and school use.

APPROVED AS TO FORM

Kelley A. Brennan

KELLEY BRENNAN, CITY ATTORNEY

M/Legislation/Bills 2015/SWAN Park

FIR No. 2706

City of Santa Fe
Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. **General Information**

(Check) Bill: X Resolution: _____
(A single FIR may be used for related bills and/or resolutions)
Short Title(s): **A RESOLUTION AMENDING SECTION OF 23-4.13 SFCC 1987 TO INCLUDE SOUTHWEST AREA NODE (SWAN) REGIONAL PARK IN THE CITY SPORTS FIELDS.**

Sponsor(s): Councilor Carmichael A. Dominguez

Reviewing Department(s): Legislative Services

Persons Completing FIR: Jesse Guillen Date: 8/26/15 Phone: 955-6518

Reviewed by City Attorney: Kelly A. Brennan (Signature) Date: 8/26/15

Reviewed by Finance Director: (Signature) Date: 8-27-2015

Section B. **Summary**
Briefly explain the purpose and major provisions of the bill/resolution:
This bill adds the Southwest Area Node (SWAN) Regional Park to the list of designated City sports fields.

Section C. **Fiscal Impact**
Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:
a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: DR

_____X_____ Check here if no fiscal impact

Column #: 1	2	3	4	5	6	7	8
Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
Personnel*	$_____	_____	_____	$_____	_____	_____	_____
Fringe**	$_____	_____	_____	$_____	_____	_____	_____
Capital Outlay	$_____	_____	_____	$_____	_____	_____	_____
Land/ Building	$_____	_____	_____	$_____	_____	_____	_____
Professional Services	$_____	_____	_____	$_____	_____	_____	_____
All Other Operating Costs	$_____	_____	_____	$_____	_____	_____	_____
Total:	$_____			$_____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

a. To indicate new revenues and/or

b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #: 1	2	3	4	5	6
Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
_____	$_____	_____	$_____	_____	_____
_____	$_____	_____	$_____	_____	_____
_____	$_____	_____	$_____	_____	_____
Total:	$_____		$_____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

None.

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Section D. **General Narrative**

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

League and tournament fees, as well as general requirements, would not apply to SWAN Park.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

This bill will fully incorporate SWAN Park into the list of City parks that have sports fields available to the public.