



**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 06/10/15**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 06/01/15**

**ISSUE:**

23. Request for Approval of a Resolution Repealing Resolution No. 2007-31 Regarding the Membership, Duties and Responsibilities of the Sustainable Santa Fe Commission; Reestablishing the Sustainable Santa Fe Commission by Redefining the Scope, Purpose and Responsibilities of the Sustainable Santa Fe Commission. (Councilor Ives) (John Alejandro)

**Committee Review:**

Public Utilities Committee (approved)	05/06/15
Sustainable Santa Fe Commission (approved)	05/19/15
City Council (scheduled)	06/10/15

Fiscal Impact – No

**FINANCE COMMITTEE ACTION:**

Move forward without recommendation

**FUNDING SOURCE:**

**SPECIAL CONDITIONS OR AMENDMENTS**

With amendments.

**STAFF FOLLOW-UP:**

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

<b>ACTION SHEET</b>			
<b>PUBLIC UTILITES COMMITTEE MEETING OF 5/6/15</b>			
<b>ISSUE NO. 30</b>			
Request for approval of Resolution No. 2015-____. A resolution repealing Resolution No. 2007-31 regarding the membership, duties and responsibilities of the Sustainable Santa Fe Commission; reestablishing the Sustainable Santa Fe Commission by redefining the scope, purpose and responsibilities of the Sustainable Santa Fe Commission. (John Alejandro) (Councilor Ives)			
Public Utilities Committee – 5/6/15 City Business Quality of Life Committee – 5/13/15 Finance Committee – 5/18/15 City Council – 5/27/15			
<b>PUBLIC UTILITES COMMITTEE ACTION : Approved on Consent.</b>			
<b>SPECIAL CONDITIONS OR AMENDMENTS:</b>			
<b>STAFF FOLLOW UP:</b>			
VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR RIVERA, CHAIR	Excused		
COUNCILOR MAESTAS	X		
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	Excused		
COUNCILOR IVES	X		

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

### Resolution No. 2015-\_\_\_\_ Sustainable Santa Fe Commission

---

**SPONSOR(S):** Councilor Ives

**SUMMARY:** The proposed resolution repeals Resolution No. 2007-31 regarding the membership, duties and responsibilities of the Sustainable Santa Fe Commission; reestablishing the Sustainable Santa Fe Commission by redefining the scope, purpose and responsibilities of the Sustainable Santa Fe Commission.

**PREPARED BY:** Rebecca Seligman, Legislative Liaison Assistant

**FISCAL IMPACT:** No

**DATE:** April 27, 2015

**ATTACHMENTS:** Resolution  
FIR

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2015 - \_\_

3 INTRODUCED BY:

4  
5 Councilor Peter N. Ives

6  
7  
8  
9  
10 A RESOLUTION

11 REPEALING RESOLUTION NO. 2007-31 REGARDING THE MEMBERSHIP, DUTIES  
12 AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION;  
13 REESTABLISHING THE SUSTAINABLE SANTA FE COMMISSION BY REDEFINING  
14 THE SCOPE, PURPOSE AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA  
15 FE COMMISSION.

16  
17 WHEREAS, the Sustainable Santa Fe Task Force was created by Resolution 1998-50;  
18 and

19 WHEREAS, Resolution 1999-36 changed the name of the Sustainable Santa Fe Task  
20 Force to the Sustainable Santa Fe Commission and clarified the commission's compliance with  
21 adopted procedures for the formation of committees, task forces and ad hoc committees and  
22 commissions set forth in Resolution 1984-56; and

23 WHEREAS, the Governing Body adopted Resolution No. 2006-55 endorsing the U.S.  
24 Mayors Climate Protection Agreement; and

25 WHEREAS, the Governing Body, through the adoption of Resolution 2014-85, the

1 Governing Body declared its intention of having 50% percent of its energy come from renewable  
2 sources by 2025 and becoming carbon neutral by the year 2040; and

3 **WHEREAS**, the Governing Body, through the adoption of Resolution 2015-30, the City  
4 of Santa Fe Renewable Energy Planner was directed to draft a comprehensive 25-year  
5 sustainability plan to annually reduce Santa Fe's carbon emissions and energy consumption  
6 through a variety of strategies in order to achieve the City's goal of becoming carbon neutral by  
7 2040 by collaborating with other City staff and environmental, energy, sustainability and other  
8 climate related stakeholders in the community; and

9 **WHEREAS**, the governing body now wishes to repeal Resolution No. 2007-31  
10 regarding the Sustainable Santa Fe Commission in order to redefine the scope, purpose, and  
11 responsibilities of the Sustainable Santa Fe Commission.

12 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
13 **CITY OF SANTA FE** that Resolution No. 2007-31 and all prior resolutions regarding the  
14 Sustainable Santa Fe Commission are repealed, and the Sustainable Santa Fe Commission is  
15 reestablished as follows:

16 A. **NAME.** The Commission shall be called the Sustainable Santa Fe  
17 Commission.

18 B. **PURPOSE.** The Commission shall advise the Governing Body on the  
19 programs, policies and projects that will help to improve the City's environment as well as the  
20 health and quality of life of the people of Santa Fe; encourage the City's economic growth; and  
21 ensure the long-term sustainability of the City's future.

22 C. **DUTIES AND RESPONSIBILITIES.** The Commission shall:

23 1. Work with city staff to develop a 25-year Sustainability plan with a set of  
24 goals that will benefit the environment and the people of Santa Fe, and an  
25 implementation strategy to achieve those goals.

1                   2.       Report to the Governing Body on an annual basis to report its progress  
2                   towards achieving the plan's goals.

3                   3.       Work with city staff to develop recommendations to the Governing Body  
4                   about the types of programs, policies and projects that will reduce the City's negative  
5                   impacts on the environment.

6           D.       MEMBERSHIP; OFFICERS.   The Commission shall consist of nine members  
7           appointed by the Mayor with the approval of the City Council. Members shall reside in Santa Fe  
8           County and their expertise and profession must be in the environment, energy, water, land use,  
9           waste management, recycle, and/or other sustainability related fields, and have worked in their  
10          profession for a minimum of five years; and to the extent possible, represent the diversity of the  
11          community related to culture, gender, age, and geography. The Commission shall elect a  
12          chairperson and vice chairperson. The chairperson shall appoint sub-committees and sub-  
13          committee chairpersons as needed.

14          E.       TERMS.       Of the initial appointments, four of the members shall be  
15          appointed for one year terms and five shall be appointed for two year terms. Subsequent terms  
16          shall be for two years to maintain staggering of terms. The limitation to the number of  
17          consecutive terms a member may serve shall be three. The chairman shall serve for a one year  
18          term. After three consecutive unexcused absences a Commission member shall be automatically  
19          removed and notified thereof by the chairman. Vacancies shall be filled in the same manner as  
20          initial appointments and shall be for the remainder of the unexpired term. Any member of the  
21          Commission may be removed by the Mayor with the approval of the City Council, with or  
22          without cause.

23          F.       MEETINGS.   A quorum shall be at least five members. The Commission shall  
24          meet at least once per month and shall conduct all meetings in accordance with adopted city  
25          policy and procedures.

1 G. STAFF. The City Renewable Energy Planner shall serve as the primary  
2 liaison to the Commission. Depending upon the issue, other City staff may also be required to  
3 assist the Commission.

4 PASSED, APPROVED, and ADOPTED this \_\_\_\_\_.

5  
6  
7

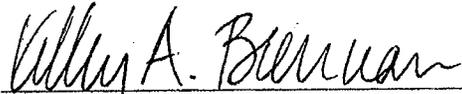
\_\_\_\_\_  
JAVIER M. GONZALES, MAYOR

8  
9 ATTEST:

10  
11

\_\_\_\_\_  
YOLANDA Y. VIGIL, CITY CLERK

12  
13  
14 APPROVED AS TO FORM:

15  
16   
\_\_\_\_\_

17 KELLEY/BRENNAN, CITY ATTORNEY

18  
19  
20  
21  
22  
23  
24

25 *M/Legislation/Resolutions 2015/Sustainable Santa Fe Commission*

### City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

**Section A. General Information**

(Check) Bill: \_\_\_\_\_ Resolution:  X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s):  A RESOLUTION REPEALING RESOLUTION NO. 2007-31 REGARDING THE MEMBERSHIP AND DUTIES AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION AND REESTABLISHING THE SUSTAINABLE SANTA FE COMMISSION BY REDEFINING THE SCOPE, PURPOSE AND RESPONSIBILITIES OF THE SUSTAINABLE SANTA FE COMMISSION.

Sponsor(s):  Councilor Peter Ives

Reviewing Department(s):  Public Utilities

Persons Completing FIR:  John Alejandro  Date:  4/27/2015  Phone:  955-6236

Reviewed by City Attorney:  Kelly A. Brennan  Date:  4/27/15   
(Signature)

Reviewed by Finance Director:  [Signature]  Date:  4-27-2015   
(Signature)

**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

- Updates the duties and responsibilities of the Sustainable Santa Fe Commission to work with city staff to develop a 25-year Sustainability plan with a set of goals that will benefit the environment and the people of Santa Fe, and an implementation strategy to achieve those goals; and work with city staff to develop recommendations to the Governing Body about the types of programs, policies and projects that will reduce the City's negative impacts on the environment.
- Adds professional qualifications criteria for serving as a commissioner, such as residing in Santa Fe County, and their expertise and profession must be in the environment, energy, water, land use, waste management, recycle, and/or other sustainability related fields, and have worked in their profession for a minimum of five years.
- Redefines the length of term to two years served, with a limit of three consecutive terms.

**Section C. Fiscal Impact**

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

Finance Director: \_\_\_\_\_

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: “A” if current budget and level of staffing will absorb the costs  
“N” if new, additional, or increased budget or staffing will be required
- c. Indicate: “R” – if recurring annual costs  
“NR” if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

X  Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	“A” Costs Absorbed or “N” New Budget Required	“R” Costs Recurring or “NR” Non-recurring	FY _____	“A” Costs Absorbed or “N” New Budget Required	“R” Costs – Recurring or “NR” Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	“R” Costs Recurring or “NR” Non-recurring	FY _____	“R” Costs – Recurring or “NR” Non-recurring	Fund Affected
	_____	\$ _____	_____	\$ _____	_____	_____
	_____	\$ _____	_____	\$ _____	_____	_____
	_____	\$ _____	_____	\$ _____	_____	_____
Total:		\$ _____	_____	\$ _____	_____	_____

**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

---

---

**Section D. General Narrative**

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None identified.

---

**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

If this resolution is not enacted, status quo will continue.

---

**3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

---

**4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The Sustainable Santa Fe Commission is responsible for advising the Governing Body on the types of policies, programs and projects the city should implement to help ensure the long-term sustainability of Santa Fe, and improve the quality of life for its citizens. By strengthening its duties and responsibilities, in addition to its requirements to serve as a commissioner, the goal of the commission will continue to be achieved.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08