



**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 05/27/15**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 05/18/15**

**ISSUE:**

27. Request for Approval of a Resolution Directing Staff to Develop and Implement a Single Stream Automated Recycling Collection Program Aimed at Making the Recycling System User Friendly, Increasing the Type of Materials Accepted; Increasing Participation and Increasing the Overall Rate of Diversion. (Councilors Bushee and Lindell) (Cindy Padilla)

**Committee Review:**

Public Utilities Committee (approved) 05/06/15  
 City Council (scheduled) 05/27/15

Fiscal Impact – Yes (FY 2015/2015 – Expenditures = \$3,868,504 and Revenues = \$7,599,776)

**FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM**

**FUNDING SOURCE:**

**SPECIAL CONDITIONS OR AMENDMENTS**

Add Councilors Rivera and Trujillo as co-sponsors.

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

4-13-15

**ACTION SHEET  
PUBLIC UTILITES COMMITTEE MEETING OF 5/6/15**

**ISSUE NO. 29**

Request of approval of Resolution No. 2015-\_\_\_\_\_. A resolution directing staff to develop and implement a single stream automated recycling collection program aimed at making the recycling system user friendly, increasing the type of materials accepted; increasing participation and increasing the overall rate of diversion. (Cindy Padilla) (Councilors Bushee and Lindell)

Public Utilities Committee – 5/6/15  
Finance Committee – 5/18/15  
City Council – 5/27/15

**PUBLIC UTILITES COMMITTEE ACTION: Approved on Consent.**

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

<b>VOTE:</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR RIVERA, CHAIR	Excused		
COUNCILOR MAESTAS	X		
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	Excused		
COUNCILOR IVES	X		

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

### Resolution No. 2015-\_\_\_\_ Single Stream Recycling

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**SPONSOR(S):** Councilors Bushee, Lindell, Rivera and Trujillo

**SUMMARY:** The proposed resolution directs staff to develop and implement a single stream automated recycling collection program aimed at making the recycling system user friendly, increasing the type of materials accepted; increasing participation and increasing the overall rate of diversion.

**PREPARED BY:** Rebecca Seligman, Legislative Liaison Assistant

**FISCAL IMPACT:** Yes

**DATE:** April 26, 2015

**ATTACHMENTS:** Resolution  
FIR

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2015 - \_\_

3 INTRODUCED BY:

4 Councilor Patti Bushee

5 Councilor Signe Lindell

6 Councilor Christopher Rivera

7 Councilor Ronald Trujillo

8  
9  
10 A RESOLUTION

11 DIRECTING STAFF TO DEVELOP AND IMPLEMENT A SINGLE STREAM  
12 AUTOMATED RECYCLING COLLECTION PROGRAM AIMED AT MAKING THE  
13 RECYCLING SYSTEM USER FRIENDLY, INCREASING THE TYPE OF MATERIALS  
14 ACCEPTED; INCREASING PARTICIPATION AND INCREASING THE OVERALL  
15 RATE OF DIVERSION.  
16

17 WHEREAS, currently the City provides service to over 29,500 residential households;

18 and

19 WHEREAS, according to the comprehensive Solid Waste Assessment and Management  
20 Study, current rate of participation in the residential curbside recycling program is fifty six  
21 percent (56%); and

22 WHEREAS, recycling customers are currently directed to separate their recycling into  
23 two separate categories: (1) glass; (2) mixed paper, aluminum, tin, plastic bottles and cardboard;  
24 and

25 WHEREAS, single stream recycling would reduce sorting by residents, bundling of

1 paper products and bundling of cardboard products which could mean that more recyclables will  
2 be placed at the curb and more residents would be willing to participate in the recycling program;  
3 and

4 **WHEREAS**, single stream recycling will require the exclusion of glass collection from  
5 the automated system; and

6 **WHEREAS**, increasing the recycling diversion rate will require a different approach  
7 including stronger outreach and education program, making the program more user friendly, and  
8 increasing the type of recyclable materials acceptable; and

9 **WHEREAS**, the Comprehensive Solid Waste Assessment and Management study  
10 recommended the City of Santa Fe transition to automated single stream recycling with the  
11 possibility of increasing participation rate by 20 – 40 percent, and

12 **WHEREAS**, the Santa Fe Solid Waste Management Agency (Agency), our current  
13 processor, is restricted to adding additional recyclable materials within the current program based  
14 on the size of the facility and funding needed to make such improvements of current material  
15 recovery facility ; and

16 **WHEREAS**, the Agency is soliciting bids for a third party processor that will accept  
17 additional materials including: plastics #1 - #7 excluding Styrofoam and plastic bags; other rigid  
18 plastic toys, recycling bins, buckets; paper board/chipboard; pots and pans; small appliances; and  
19 small electronics; and

20 **WHEREAS**, the current trend within municipal government entities is to move toward  
21 automated single stream recycling and most have seen significant increases in participation rates.

22 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
23 **CITY OF SANTA FE** that the Environmental Services Division is directed to develop and  
24 implement an automated single stream collection program, provide options for glass recycling,  
25 and provide a schedule for implementation strategies. Furthermore, staff shall develop the

1 implementation schedule that shall include all necessary ordinance amendments (SFCC Chapter  
2 XXI); including definitions; and conditions of service. The implementation plan shall include an  
3 analysis for implementation of a Pay as You Throw residential refuse rate structure.

4 **BE IT FURTHER RESOLVED** that the Environmental Services Division will conduct  
5 a minimum of two public meetings preparing for the implementation of the automated single-  
6 stream recycling program. These meetings will include members of the Solid Waste Advisory  
7 Committee of the Santa Fe Solid Waste Management Agency. Implementation date for  
8 automated single-stream recycling shall be no later than July 1, 2016.

9 PASSED, APPROVED and ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2015.

10  
11 \_\_\_\_\_  
12 JAVIER GONZALES, MAYOR

13 ATTEST:

14  
15 \_\_\_\_\_  
16 YOLANDA VIGIL, CITY CLERK

17 APPROVED AS TO FORM:

18   
19 \_\_\_\_\_  
20 KELLEY BRENNAN, CITY ATTORNEY

21  
22  
23  
24  
25 *M/Legislation/Resolutions 2015/Single Stream Recycling*

### City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

**Section A. General Information**

(Check) Bill: \_\_\_\_\_ Resolution:  X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s):  A RESOLUTION DIRECTING STAFF TO DEVELOP AND IMPLEMENT A SINGLE STREAM AUTOMATED RECYCLING COLLECTION PROGRAM AIMED AT MAKING THE RECYCLING SYSTEM USER FRIENDLY, INCREASING THE TYPE OF MATERIALS ACCEPTED; INCREASING PARTICIPATION AND INCREASING THE OVERALL RATE OF DIVERSION.

Sponsor(s):  Councilor Patti Bushee, Councilor Signe Lindell

Reviewing Department(s):  Environmental Services Division/ Public Utilities Department

Persons Completing FIR:  Cindy Padilla  Date:  4/22/15  Phone:  955-2209

Reviewed by City Attorney:  Kelly A. Brennan  Date:  4/27/15   
(Signature)

Reviewed by Finance Director:  [Signature]  Date:  4-27-2015   
(Signature)

**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

The resolution directs Environmental Services Division staff to develop and implement a single stream automated recycling collection program. This program is to replace the existing curbside program which is two bin system and is manually collected. If implemented, the Division will use existing staff but will need additional equipment.

**Section C. Fiscal Impact**

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

\_\_\_\_\_ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
Expenditure Classification	FY 2015/16	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY 2016/201	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected	
Personnel*	_____	_____	_____	\$ _____	_____	_____	_____	
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Capital Outlay	\$ 2,684,576 \$ 1,153,928	N A	NR R **	\$ _____	_____	_____	Solid Waste Enterprise	
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Professional Services	\$ 30,000	N	NR	\$ _____	_____	_____	Solid Waste Enterprise	
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Total:	\$ 3,868,504			\$ _____				

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
Type of Revenue	FY 2015/16	"R" Costs Recurring or "NR" Non-recurring	FY 2016/17 With a 12.8% rate increase	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected	
Residential Refuse Rates	\$ 4,885,200	R	\$ 5,437,440	R	Solid Waste Enterprise	
NMFA or other Loan	\$ 2,714,576	NR	\$ _____	_____	Solid Waste Enterprise	
	\$ _____	_____	\$ _____	_____	_____	
Total:	\$ 7,599,776		\$ 5,437,440			

**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Expenditure Narrative: If this program is implemented, existing staff will be utilized. No additional staff are anticipated at this time. The total Capital needed to purchase equipment (collection units and containers, third party delivery) is \$3,868,504. The Division annually budgets, on average 1.2 million dollars for vehicle replacement and cart/bin replacements. For FY 15/16 this budget (\$1,153,928) can be utilized for a portion of the amount needed. Therefore, \$2,714,576 will be needed from an outside funding source. Typically this is done through a revenue bond or borrowed from the NM Finance Authority.

Revenue Narrative: Revenues above are from all Residential refuse customers (calculated at 29,500). These revenues are required to cover the expenses for both residential refuse collection and residential recycling collection. It is estimated that to cover the cost of repayment of the bonds/loan, a 12.8% rate increase will be required for FY 16/17. This percentage may increase upon final review by the City's contracted Rate Analyst, as they will need to take into account ALL residential refuse and recycling expenses.

The NMFA loan is a one-time loan, but will demand repayment to be covered by the rates.

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**Section D. General Narrative**

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

This bill does not conflict with any existing ordinance, but if passed necessitates an ordinance amendment to SFCC Chapter XXI, Environmental Services. The ordinance amendment will need to cover the conditions of service and rates.

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**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

This Resolution provides direction to the Environmental Services Division to change its current residential recycling collection program. This operational change can still be made without the Resolution, however it will prolong the actual implementation of the automated single stream recycling program. Furthermore, it is the City's intent to increase recycling and participation in the collection programs thereby increasing recycling in the City and diverting waste from the landfill, saving energy, and protecting resources. Not enacting this resolution will continue our program at the status quo, thereby not providing systemic opportunities to increase recycling and diversion.

**3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None

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**4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The community impact of this resolution will be to positively affect the city's recycling and waste diversion rates. The program will become more user friendly and convenient for residents and the amount of materials recycled will increase. This will also serve to protect additional resources and further the reduction of Green House Gas Emissions.