

ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 01/14/15
ITEM FROM FINANCE COMMITTEE MEETING OF 01/05/15

ISSUE:

24. Request for Approval of a Resolution Authorizing and Supporting the Submittal of the City's Project Application to the Santa Fe Metropolitan Planning Organization for Funding Under the Fiscal Year 2016/2017 NMDOT Administered Funds from the Transportation Alternatives Program and Recreational Trails Program. (Councilor Lindell) (Leroy Pacheco)

Committee Review:
 Public Works Committee (scheduled) 01/12/15
 City Council (scheduled) 01/14/15

Fiscal Impact – Yes

FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM

SPECIAL CONDITIONS OR AMENDMENTS

Approved with direction to staff.

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2015-____
NMDOT Funds

SPONSOR(S): Councilor Lindell

SUMMARY: The proposed resolution authorizes and supports the submittal of the City's project application to the Santa Fe Metropolitan Planning Organization for funding under the fiscal year 2016/2017 NMDOT administered funds from the Transportation Alternatives Program and Recreational Trails Program.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: Yes

DATE: December 23, 2014

ATTACHMENTS: Resolution
FIR

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2015-_____

3 INTRODUCED BY:

4
5 Councilor Signe Lindell
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8
9

10 A RESOLUTION

11 AUTHORIZING AND SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT
12 APPLICATION TO THE SANTA FE METROPOLITAN PLANNING ORGANIZATION
13 FOR FUNDING UNDER THE FISCAL YEAR 2016/2017 NMDOT ADMINISTERED FUNDS
14 FROM THE TRANSPORTATION ALTERNATIVES PROGRAM AND RECREATIONAL
15 TRAILS PROGRAM.
16

17 WHEREAS, the City of Santa Fe has the legal authority to apply for, receive and administer
18 federal funds; and

19 WHEREAS, the City of Santa Fe desires to submit an application for Federal Fiscal Year
20 2016/2017 (FFY16/17) for New Mexico Transportation Alternatives Program ("TAP") funds in the
21 amount of \$320,000, as set forth by the Federal legislation, Moving Ahead for Progress in the 21st
22 Century (MAP-21) and as outlined in the FFY 16/17 New Mexico TAP Guide; and

23 WHEREAS, the project named below will be included in the TAP application and are
24 eligible project(s) under New Mexico TAP and MAP-21:

- 25 1. Arroyo Chamiso Trail @ SF Place Mall (Phase I) - cost \$320,000 with match of

1 \$46,592

2 **WHEREAS**, the City of Santa Fe desires to submit an application for Federal Fiscal Year
3 2016/2017 (FFY16/17) for New Mexico Recreational Trails Program (“RTP”) funds in the amount of
4 \$400,000, as set forth by the Federal legislation, Moving Ahead for Progress in the 21st Century
5 (MAP-21) and as outlined in the FFY 16/17 New Mexico RTP Guide; and,

6 **WHEREAS**, the projects named below will be included in the RTP application and are
7 eligible project(s) under New Mexico TAP and MAP-21:

- 8 1. La Tierra Trails North Connector – cost \$150,000 and match \$21,840
- 9 2. La Tierra Trails South Connector – cost \$250,000 and match \$36,400

10 **WHEREAS**, the City of Santa Fe acknowledges availability of the required local match of
11 14.56% and the availability of funds to pay all upfront costs, since TAP and RTP are cost
12 reimbursement programs; and

13 **WHEREAS**, the City of Santa Fe agrees to pay any costs that exceed the project amount if
14 the applications are selected for funding; and

15 **WHEREAS**, the City of Santa Fe, agrees to maintain all project(s) constructed with TAP
16 and RTP funding for the useable life of the project(s).

17 **NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE**
18 **CITY OF SANTA FE** that the Governing Body:

19 1. Authorizes staff to submit an application for FFY16/17 New Mexico TAP funds in
20 the amount of \$320,000 and RTP funds in the amount of \$400,000 from the New Mexico Department
21 of Transportation (NMDOT) on behalf of the residents of the city of Santa Fe.

22 2. Assures the NMDOT that if TAP and RTP funds are awarded, sufficient funding for
23 the local match and for upfront project costs are available, since TAP and RTP are reimbursement
24 programs, and that any costs exceeding the award amounts will be paid for by the City of Santa Fe.

25 3. Assures NMDOT that if awarded TAP and RTP funds, sufficient funding for the

1 operation and maintenance of the TAP and RTP projects will be available for the life of the projects.

2 **BE IT FURTHER RESOLVED** that:

3 1. The City of Santa Fe is authorized to enter into a Cooperative Project Agreement
4 with the NMDOT for construction of TAP and RTP projects using these funds as set forth by MAP-
5 21 on behalf of the residents of Santa Fe.

6 2. City staff is also authorized to submit additional information as may be required and
7 act as the official representative of the City of Santa Fe in this and subsequent related activities.

8 6. The Governing Body assures the NMDOT that the City of Santa Fe is willing and
9 able to administer all activities associated with the proposed projects.

10 PASSED, APPROVED AND ADOPTED this _____ day of _____, 2015.

11 _____
12
13 JAVIER M. GONZALES, MAYOR

14 ATTEST:

15 _____
16
17 YOLANDA Y. VIGIL, CITY CLERK

18 APPROVED AS TO FORM:

19 
20 _____
21 KELLEY A. BRENNAN, CITY ATTORNEY

**City of Santa Fe
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X
(A single FIR may be used for related bills and/or resolutions)

Short Title(s):

A RESOLUTION SUPPORTING THE SUBMITTAL OF THE CITY'S PROJECT APPLICATION TO THE SANTA FE METROPOLITAN PLANNING ORGANIZATION FOR FUNDING UNDER THE FISCAL YEAR 2016/2017 NMDOT ADMINISTERED FUNDS FROM THE TRANSPORTATION ALTERNATIVES PROGRAM AND RECREATIONAL TRAILS PROGRAM.

Sponsor(s): Councilor Signe Lindell

Reviewing Department(s): Public Works Department

Persons Completing FIR: Leroy N. Pacheco Date: 12.16.14 Phone: 505.955.6853

Reviewed by City Attorney: Vally A. Brennan Date: 12/22/14
(Signature)

Reviewed by Finance Director: [Signature] Date: 12-29-2014
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

The purpose of the resolution is to provide assurances to the New Mexico Department of Transportation (NMDOT) that the City of Santa Fe (City) is prepared to, able to, and committed to, fulfill the terms of a Cooperative Agreement between NMDOT and the City for the purpose of securing funding for developing the following trail projects: Arroyo Chamiso Trail at Santa Fe Place Mall; La Tierra Trails North Connector; and La Tierra Trails South Connector.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs

Finance Director: _____

- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
 e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
Expenditure Classification	FY 15/16	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY 16/17	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	Fund Affected	
Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Capital Outlay (WIP Const.)	\$320,000.00	N	NR	\$ _____	_____	_____	426003	
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Professional Services	\$ 60,000.00	N	NR	\$ _____	_____	_____	426007	
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	
Total:	\$380,000.00			\$340,000.00				

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
 b. Required for costs for which new expenditure budget is proposed above in item 1.

NOTE: See item number 3, Expenditure/Revenue Narrative, below.

Column #:	1	2	3	4	5	6
Type of Revenue	FY 15/16	"R" Costs Recurring or "NR" Non-recurring	FY 16/17	"R" Costs Recurring or "NR" Non-recurring	Fund Affected	
City Match (2008-10 GO Bond)	\$ 8,736.00	NR	\$49,504.00	NR	426007	
City Match (2012-14 GO Bond)	\$46,592.00	NR	_____	_____	426003	
Total:	\$55,328.00		\$49,504.00			

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

The three revenue sources applicable to this Fiscal Impact Report are City of Santa Fe General Obligation Bond funds to satisfy the local match requirement (14.56%) to leverage Federal Fiscal Year 2016/17 funding provided via the Transportation Alternatives Program (TAP) and the Recreational Trails Program (RTP) of Federal legislation, Moving Ahead for Progress in the 21st Century (MAP-21) as pass-through funds via the NMDOT.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

There are no known conflicts.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

If this resolution is not enacted, the City would not be able to apply for the federal transportation funds, as outlined above and in the attached resolution.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

There are no known citations, errors, problems, amendments or alternatives to consider.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The City intends to improve the experience of bicyclists and pedestrians by designing and constructing these projects. These projects are identified in the MPO's Bicycle Master Plan and the City's GO Bond Implementation Plans (2008 & 2012) and La Tierra Trails Master Plan.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08