City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Bill No. 2015-35

Early Voting

SPONSOR(S): Mayor Gonzales, Councilors Dominguez, Rivera, and Dimas

SUMMARY: The proposed bill relates to early voting; amends Subsection 9-1.7 SFCC 1987 to authorize the Municipal Clerk to establish alternate early voting locations and requirements for such locations.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: Yes

DATE: September 1, 2015

ATTACHMENTS: Bill
FIR

CITY OF SANTA FE, NEW MEXICO

BILL NO. 2015-35

INTRODUCED BY:

Mayor Javier M. Gonzales

Councilor Carmichael A. Dominguez

Councilor Christopher M. Rivera

Councilor Bill Dimas

AN ORDINANCE

RELATING TO EARLY VOTING; AMENDING SUBSECTION 9-1.7 SFCC 1987 TO AUTHORIZE THE MUNICIPAL CLERK TO ESTABLISH ALTERNATE EARLY VOTING LOCATIONS AND REQUIREMENTS FOR SUCH LOCATIONS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

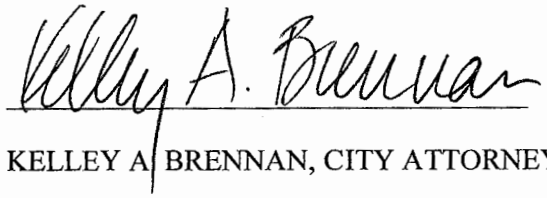
Section 1. Subsection 9-1.7 SFCC 1987 (being Ord. #1985-60, §7) is amended to read:

9-1.7 Polling Places; Early Voting.

A. *Polling Places.* In addition to the requirements of Section 3-8-11 NMSA 1978, the governing body shall assure that each election district has not less than one (1) polling place.

B. *Early Voting.* In addition to the requirements of Section 3-8-37.1 NMSA 1978, an early voter may vote in person on a voting machine beginning on the twentieth day before the election in the office of the municipal clerk and any other alternate early voting location as established in an election resolution until the Friday immediately before the date of the election.

APPROVED AS TO FORM:



KELLEY A. BRENNAN, CITY ATTORNEY

M/Legislation/Bills 2015/Early Voting

FIR No. 2712

City of Santa Fe
Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. **General Information**

(Check) Bill: X #2015-35 Resolution: _____
(A single FIR may be used for related bills and/or resolutions)
Short Title(s): **AN ORDINANCE RELATING TO EARLY VOTING; AMENDING SUBSECTION 9-1.7 SFCC 1987 TO AUTHORIZE THE MUNICIPAL CLERK TO ESTABLISH ALTERNATE EARLY VOTING LOCATIONS AND REQUIREMENTS FOR SUCH LOCATIONS.**

Sponsor(s): Mayor Gonzales, Councilors Dominguez, Rivera and Dimas

Reviewing Department(s): City Clerk's Office

Persons Completing FIR: Yolanda Y. Vigil Date: 8/27/15 Phone: 955-6521

Reviewed by City Attorney: Kelly A. Brennan (Signature) Date: 9/4/15

Reviewed by Finance Director: Teresita Garcia (Signature) Date: 9/4/2015
for

Section B. **Summary**
Briefly explain the purpose and major provisions of the bill/resolution:
The proposed bill relates to early voting and would amend Subsection 9-1.7 SFCC 1987 to authorize the Municipal Clerk to establish an alternate early voting location and requirements for such location.

Section C. **Fiscal Impact**
Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:
a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:
a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

_____ Check here if no fiscal impact

Column #: 1	2	3	4	5	6	7	8
Expenditure Classification	FY 15/16	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
Personnel*	**$11,120.00**	A	R	$_____	_____	_____	**12011.510100**
Fringe**	$_____	_____	_____	$_____	_____	_____	_____
Capital Outlay	$_____	_____	_____	$_____	_____	_____	_____
Land/ Building	$_____	_____	_____	$_____	_____	_____	_____
Professional Services	$_____	_____	_____	$_____	_____	_____	_____
All Other Operating Costs	**$ 1,000.00**	_____	_____	$_____	_____	_____	**12011.530200**
Total:	**$12,120.00**			$_____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:
a. To indicate new revenues and/or
b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #: 1	2	3	4	5	6
Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
_____	$_____	_____	$_____	_____	_____
_____	$_____	_____	$_____	_____	_____
_____	$_____	_____	$_____	_____	_____
Total:	$_____		$_____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

The expenditures listed in the Expenditure table will be absorbed in the FY 2015/2016 election budget. The personnel costs will be to hire precinct officials (temporary employees) to work at the alternate early voting location. The operating costs are for programming and ballot creation, memory cards and all other required election supplies.

This cost could be recurring for every municipal election when an alternate early voting site is approved.

==========

Section D. **General Narrative**

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

This bill relates to the City's Election Code, Section 9-1 SFCC 1987; Early Voting pursuant to Sections 1-6-5.6 and 1-6-5.7 NMSA 1978; and the State Municipal Election Code, Article 3-8 NMSA 1978.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The Governing Body would not have the ability to establish an alternate early voting location.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None that staff is aware of.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

Establishing an alternate early voting location would provide greater opportunity for the voters of the city of Santa Fe to participate in municipal elections.