

ACTION SHEET
PUBLIC UTILITES COMMITTEE MEETING OF 12/2/15

ISSUE NO. 13

Request for approval of Resolution No. 2015-_____. A resolution directing Public Utilities Department staff to identify and apply for Federal and State funding sources for water, wastewater and other water related projects. (Alan G. Hook) (Councilor Ives)

Finance Committee – 11/30/15
 Public Utilities Committee – 12/2/15
 City Council – 12/9/15

PUBLIC UTILITES COMMITTEE ACTION: Approved to forward to 12/9/15 City Council.

SPECIAL CONDITIONS OR AMENDMENTS: Add Councilor Bushee as a sponsor.

STAFF FOLLOW UP:

VOTE:	FOR	AGAINST	ABSTAIN
COUNCILOR RIVERA, CHAIR	X		
COUNCILOR MAESTAS	X		
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	Excused		
COUNCILOR IVES	X		

**ACTION SHEET
ITEM FROM FINANCE COMMITTEE MEETING OF 11/30/15
FOR CITY COUNCIL MEETING OF 12/09/15**

ISSUE:

33. Request for Approval of a Resolution Directing Public Utilities Department Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater and Other Water Related Projects. (Councilors Ives and Bushee) (Alan Hook)

Committee Review:

Public Utilities Committee (scheduled)	12/02/15
City Council (scheduled)	12/09/15

Fiscal Impact – No

FINANCE COMMITTEE ACTION:

Approved as Discussion item.

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

4-13-15

City of Santa Fe, New Mexico

memo

DATE: November 09, 2015

TO: Finance Committee & Public Utilities Committee

VIA: Nick Schiavo, Public Utilities Department & Water Division Director ^{NBk}

FROM: Alan Hook, Water Resources Coordinator Assistant *A.G.H.*

RE: Resolution 2015-___, Introduced by City Councilor Peter Ives, Directing Public Utilities Staff to Identify and Apply for Federal and State Funding Sources for Water, Wastewater and Other Water Related Projects.

Background

This Resolution would authorize the Public Utilities staff to research, identify and apply for potential Federal and State funding sources for water, wastewater and other water related projects. Specific agreements for such projects will be brought back through committee review and approval by the Governing Body. With the FY 2016 Water Trust Fund application now open, the City of Santa Fe must have an approved resolution to apply for state funding before the January 7, 2016 deadline. Without this resolution the City of Santa Fe Public Utilities Department cannot receive Water Trust Board funding in FY 2016.

Recommended Action

Please review and if acceptable forward the Resolution 2015-___ and the Fiscal Impact Report (FIR) to Finance Committee, Public Utilities Committee and City Council for approval. The attached FIR determined that this Resolution will have "No Fiscal Impact". If you have any questions please contact me at 955-4205.

1. Identify, without limitation, water, wastewater, water conservation, water treatment, water recycling, water reuse, water storage, water conveyance, water delivery, flood prevention, watershed restoration, watershed management, and other similar project priorities; and research and identify potential Federal and State funding sources for such projects.
2. Apply for funding and bring specific agreements for such projects back through committee review and approval by the Governing Body.
3. Identify a State Legislative priority list of such projects for presentation to the City's State Legislative Delegation.
4. Submit an application to the New Mexico Water Trust Board, in compliance with New Mexico Water Trust Board policy, for financial assistance from the New Mexico Water Project Fund for all project types eligible for consideration, including but not limited to:
 - a) Water conservation, treatment, recycling, and reuse projects;
 - b) Flood prevention projects;
 - c) Endangered species act (ESA) collaborative projects;
 - d) Water storage, conveyance and delivery projects;
 - e) Watershed restoration and management projects.

PASSED, APPROVED, and ADOPTED this ____ day of _____, 2015.

JAVIER M. GONZALES, MAYOR

ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

1 APPROVED AS TO FORM:

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KELLEY A. BRENNAN, CITY ATTORNEY

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M/Resolutions 2015/Water and Waste Water Funding Sources

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): A RESOLUTION DIRECTING PUBLIC UTILITIES DEPARTMENT STAFF TO IDENTIFY AND APPLY FOR FEDERAL AND STATE FUNDING SOURCES FOR WATER, WASTEWATER AND OTHER WATER RELATED PROJECTS.

Sponsor(s): Counselor Peter Ives

Reviewing Department(s): Public Utilities

Persons Completing FIR: Alan G. Hook Date: 11/10/2015 Phone: 955-4205

Reviewed by City Attorney: Kelly A. Burman Date: 11/16/15
(Signature)

Reviewed by Finance Director: [Signature] Date: 11-17-2015
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

Public Utilities staff is directed to research, identify, and apply for Federal and State funding related to water, wastewater and other water related projects in FY 2015-2016. Specific project agreements or contracts will be brought back through the committee review process for approval by the Governing Body.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)

b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required

c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs

d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns

e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: _____

X Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 2015-16	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY 2015-16	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____	_____	\$ _____	_____	_____	_____

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

There are no expenditures/revenues related to this resolution at this time.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None identified.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The City will not apply for assistance with funding for water and waste water related projects.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

With Resolution 2014-72, Public Utilities staff successfully received \$150,000 grant/loan award in 2015 toward vegetation management and source water protection of the City's water supply within the Santa Fe Municipal Watershed. With passage of this resolution in 2015, Public Utilities staff can apply for other Water Trust Board funding and Federal funds in FY 2016.