ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, OCTOBER 26, 2015

ITEM 14

REQUEST FOR APPROVAL OF A RESOLUTION AMENDING RESOLUTION 2015-50 TO PERMIT THE USE OF CITY FORCE ACCOUNT WORK TO COMPLETE PARKS RELATED PROJECTS AS AUTHORIZED BY THE GOVERNING BODY **(COUNCILORS LINDELL, DOMINGUEZ, TRUJILLO AND MAESTAS) (OSCAR RODRIGUEZ)**

PUBLIC WORKS COMMITTEE ACTION: Approved with Amendment

FUNDING SOURCE:

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE			X
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	X		
COUNCILOR IVES	X		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2015-___

Authorize City Force Account Work

SPONSOR(S): Councilors Lindell, Dominguez, Trujillo and Maestas

SUMMARY: The proposed resolution amends Resolution 2015-50 to permit the use of City force account work to complete parks related projects as authorized by the Governing Body.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: No

DATE: October 19, 2015

ATTACHMENTS: Resolution
FIR

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO RESOLUTION NO. 2015-__
Authorize City Force Account Work

Mayor and Members of the City Council:

I propose the following amendment(s) to Resolution No. 2015-__:

1. On page 2, line 9 after "work" ***insert*** ", and upon completion, a report is provided to the Governing Body".

Respectfully submitted,

_____
Councilor Signe I. Lindell

ADOPTED: _____
NOT ADOPTED: _____
DATE: _____

_____
Yolanda Y. Vigil, City Clerk

CITY OF SANTA FE, NEW MEXICO

RESOLUTION NO. 2015-__

INTRODUCED BY:

Councilor Signe I. Lindell

Councilor Carmichael A. Dominguez

Councilor Ronald S. Trujillo

Councilor Joseph M. Maestas

A RESOLUTION

AMENDING RESOLUTION 2015-50 TO PERMIT THE USE OF CITY FORCE ACCOUNT WORK TO COMPLETE PARKS RELATED PROJECTS AS AUTHORIZED BY THE GOVERNING BODY.

WHEREAS, the Governing Body approved Resolution 2015-50 on April 27, 2015 that, among other things, directed City of Santa Fe staff to permanently end the practice of using City force account work to accomplish bond projects; and

WHEREAS, ongoing work in City parks was halted immediately, and staff attempted to secure private contractors to complete work at parks paid for by the 2008 and 2012 Parks Bonds; and

WHEREAS, in some cases, the City was unable to find contractors willing and able to complete the project for the amount designated, leaving the City parks in a state of disrepair as much needed improvements were suspended in limbo; and

WHEREAS, parks such as Monsignor Patrick Smith Park on East Alameda have seen a severe deterioration in condition, as an irrigation system installation was halted due to the ban on

using City force account workers to complete bond projects; and

WHEREAS, the Governing Body is confident that City staff has put in place the necessary controls and procedures to properly manage and account for park projects funded by bond proceeds when directed to by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF SANTA FE that the City is permitted to use City force account workers to complete parks projects funded through general obligation bonds provided that all use of City force account workers on these park projects are authorized by the Governing Body prior to commencement of the work.

PASSED, APPROVED AND ADOPTED this _____day of _____, 2015.

_____

ATTEST: JAVIER M. GONZALES, MAYOR

_____

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

Kelley A. Brennan

KELLEY A. BRENNAN, CITY ATTORNEY

M/Legislation/Resolutions 2015/Authorize City Force Account Work

FIR No. 2729

City of Santa Fe
Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. **General Information**

(Check) Bill: _____ Resolution: ___X___
(A single FIR may be used for related bills and/or resolutions)
Short Title(s): **A RESOLUTION AMENDING RESOLUTION 2015-50 TO PERMIT THE USE OF CITY FORCE ACCOUNT WORK TO COMPLETE PARKS RELATED PROJECTS AS AUTHORIZED BY THE GOVERNING BODY.**

Sponsor(s): Councilors Lindell, Dominguez, Trujillo and Maestas

Reviewing Department(s): Finance Department

Persons Completing FIR: Teresita Garcia Date: 10/15/15 Phone: 955-6532

Reviewed by City Attorney: Kelly A. Brennan (Signature) Date: 10/15/15

Reviewed by Finance Director: Teresita Garcia for (Signature) Date: 10/15/15

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Section B. **Summary**
Briefly explain the purpose and major provisions of the bill/resolution:
This resolution would amend the provisions set forth in Resolution 2015-50 that banned the use of city force account work to complete parks related projects. If approved, the City would be permitted to use such workforce to complete parks related projects with the express approval of the Governing Body.

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Section C. **Fiscal Impact**
Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:
a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director:_____

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 15/16	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
	Personnel*	**$ See #3, page 3**	_____	_____	$ _____	_____	_____	_____
	Fringe**	$ _____	_____	_____	$ _____	_____	_____	_____
	Capital Outlay	$ _____	_____	_____	$ _____	_____	_____	_____
	Land/ Building	$ _____	_____	_____	$ _____	_____	_____	_____
	Professional Services	$ _____	_____	_____	$ _____	_____	_____	_____
	All Other Operating Costs	$ _____	_____	_____	$ _____	_____	_____	_____
	Total:	$ _____			$ _____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

a. To indicate new revenues and/or

b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
	_____	$ _____	_____	$ _____	_____	_____
	_____	$ _____	_____	$ _____	_____	_____
	_____	$ _____	_____	$ _____	_____	_____
	Total:	$ _____		$ _____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Personnel and Fringe Benefits costs will be determined based on the scope of work, on a project by project basis.

Section D. **General Narrative**

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

This resolution would amend Resolution 2015-50 to permit the use of city force account work in certain instances expressly approved by the Governing Body.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

Certain projects would not be completed until additional funding to pay for the necessary contract work is completed. This would leave some parks in disrepair until necessary funding was identified. By permitting the limited, and expressly allowed, use of in-house labor, repairs and improvements can be made to City parks within the budget specified.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None identified.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The community will question the use of in-house labor due to lingering concerns regarding the 2008 and 2012 Parks Bonds. Approval of this resolution, and the successful use of in-house labor, will help rebuild trust between the City and the public in efficient use of taxpayer funds.