

**ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 07/29/2015
ITEM FROM FINANCE COMMITTEE MEETING OF 07/13/2015**

ISSUE:

6. Update on Tournament and Adult League Fee Changes per Ordinance 2014-18.
(Jennifer Romero)

FINANCE COMMITTEE ACTION:

No action taken informational item only.

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

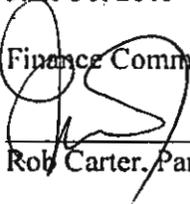
STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO			
COUNCILOR RIVERA			
COUNCILOR LINDELL			
COUNCILOR MAESTAS			
CHAIRPERSON DOMINGUEZ			

06/29/2015

City of Santa Fe, New Mexico

memo

DATE: June 30, 2015
TO: Finance Committee
VIA: 
Rob Carter, Parks & Recreation Department Director
FROM: Jennifer Romero, MRC Manager 
RE: Update on Tournament & Adult League Fee Changes per Ordinance 2014-18 and Requested by the Finance Committee on March 17, 2014

SUMMARY:

Last year, on March 26, 2014, the Governing Body approved Ordinance 2014-18 (attached) which states the following:

"An Ordinance relating to tournament fees and adult league fees at the MRC and City Sports Fields; amending subsection 23-4.12 SFCC 1987 to establish tournament fees, amend the adult league fees and to include youth league requirements to be consistent with subsection 23-7.5 SFCC 1987; amending section 23-7.5 SFCC 1987 to establish tournament fees and to amend the adult league fees; and making such other stylistic and grammatical changes that are necessary."

During the March 17, 2014 Finance Committee meeting, the Committee recommended an amendment to Bill 2014-12 (Tournament Fees) that would require that the Ordinance be reviewed in March of 2015. The ordinance went into effect April of 2014.

TOURNAMENT REVENUE:

Previous to the ordinance change, the tournament rate structure was sporadic. In an effort to simplify the rate structure, the ordinance changed tournament fees to a flat fee of \$25.00 per team. As a result of this change and per the request of the Finance Committee, below is a summary of tournament fees/revenue and adult league fees/revenue collected for fiscal year 2013-2014 versus fiscal year 2014-2015 (as of February 28, 2015) by the Parks Division and the Municipal Recreation Complex (MRC):

CITY (PARKS) SPORTS FIELD (ADULT) TOURNAMENT REVENUE:

For FY 13/14 and FY 14/15 (to date), records indicate that Adult Tournaments have not taken place or have not been scheduled at City (Parks) sports field locations.

MRC (ADULT) TOURNAMENT REVENUE (51600.433751):

FISCAL YR	# OF TOURNAMENTS	TOTAL REVENUE COLLECTED
13/14	7	\$2,660
14/15	10	\$4,450
	Difference of	\$1,690

ADULT LEAGUE REVENUE:

In regards to adult league fees, previous to the ordinance change, adult leagues were charged a \$100 team fee. In an effort to reduce fees, simplify the rate structure, have a rate comparable to other city field league fee rate structures and increase league participants, the \$100 team fee was eliminated. Below illustrates a comparison of adult league revenue collected for FY13/14 and FY14/15 (to date):

CITY (PARKS) SPORTS FIELD ADULT LEAGUE REVENUE:

FISCAL YR	TOTAL ADULT LEAGUE REVENUE COLLECTED
13/14	\$13,220
14/15	\$12,391
Difference of	(-\$829)

MRC ADULT LEAGUE REVENUE:

FISCAL YEAR	ADULT TEAM FEE REVENUE (51600.433804)	ADULT PERMIT FEE REVENUE (51600.433750)	ADULT LEAGUE REVENUE (51600.433800)	TOTAL ALL FEES COMBINED
13/14	\$2,900	\$325	\$31,935	\$35,160
14/15	\$0	\$150	\$33,700	\$33,850
			Difference of	(-\$1,310)

ACTION:

For your information.

Cc: Richard Thompson, Parks Division Director
Barbara V. Lopez, Special Events Administrator
Parks Division File
MRC File

1 CITY OF SANTA FE, NEW MEXICO

2 ORDINANCE NO. 2014-18

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4
5 AN ORDINANCE

6 RELATING TO TOURNAMENT FEES AND ADULT LEAGUE FEES AT THE MRC AND
7 CITY SPORTS FIELDS; AMENDING SUBSECTION 23-4.12 SFCC 1987 TO ESTABLISH
8 TOURNAMENT FEES, AMEND THE ADULT LEAGUE FEES AND TO INCLUDE YOUTH
9 LEAGUE REQUIREMENTS TO BE CONSISTENT WITH SUBSECTION 23-7.5 SFCC 1987;
10 AMENDING SECTION 23-7.5 SFCC 1987 TO ESTABLISH TOURNAMENT FEES AND TO
11 AMEND THE ADULT LEAGUE FEES; AND MAKING SUCH OTHER STYLISTIC AND
12 GRAMMATICAL CHANGES THAT ARE NECESSARY.

13
14 BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

15 Section 1. Section 23-4.13 SFCC 1987 (being Ord. #2013-26) is amended to read:

16 23-4.12 City Sports Fields; League and School Fees; Requirements.

17 A. *Applicability.* This Section shall apply to the following city of Santa Fe sports fields:

- 18 (1) Alto Park;
- 19 (2) Ashbaugh Park;
- 20 (3) Fort Marcy Park (ball field);
- 21 (4) Franklin Miles Park;
- 22 (5) Herb Martinez Park;
- 23 (6) Larragoite Park;
- 24 (7) Magers Field;
- 25 (8) Monica Lucero Park;

- 1 (9) Patrick Smith Park;
- 2 (10) Ragle Park;
- 3 (11) Salvador Perez Park;
- 4 (12) Sweeney School (soccer field);
- 5 (13) Villa Linda Park; and
- 6 (14) Wood Gormley School (soccer field).

7 B. *League Fees.* For use of the city of Santa Fe sports fields identified in paragraph A.,
8 above:

9 (1) Youth league, including a school, means a non-profit entity that organizes
10 and runs programs for youth, up to the age of 18, for any sport or recreation activity.

11 (a) Each youth league and school shall be assessed a one hundred dollar
12 (\$100.00) permit fee per season, per sport or recreation activity.

13 (b) Each youth league and school shall provide representatives from
14 their respective league and school to participate in an annual sports field clean-up
15 day(s) organized by the city of Santa Fe. The details of the sports field clean-up
16 day(s), including the dates, location and manner of tracking participation by the
17 leagues and schools shall be adopted by separate resolution of the governing body.

18 (2) Adult league means a non-profit entity that organizes and runs programs for
19 adults, over the age of 18, for a season, for any sport or recreation activity. Each adult league
20 shall be assessed the following fees, per season, and such fees are inclusive of one end of
21 season tournament:

22 (a) twenty-five dollar (\$25.00) fee per player, necessary to field a team
23 according to each individual league; and

24 (b) twenty-five dollar (\$25.00) fee for one (1) alternate player per team.

25 (3) League fees collected pursuant to this Section shall be deposited into a

1 dedicated sports field maintenance fund to be used in conjunction with annual budgeted
2 sports field maintenance amounts from the general fund.

3 C. *Tournament Fees.* The city shall assess a tournament fee of \$25.00 per team, per
4 tournament, for the use of city of Santa Fe sports fields. This paragraph does not apply to season
5 adult league tournaments specified in paragraph B., above.

6 D. *Requirements.*

7 (1) On an annual basis, beginning in January, each league and school shall
8 submit a letter of request to the city that specifies the:

9 (a) Type of sport;

10 (b) Number of participants and age groups being served;

11 (c) Estimated number of days and hours needed for field use for the
12 season;

13 (d) Mission and goals of the league or school; and

14 (f) General yearly budget that includes a general statement of financial
15 condition of the league.

16 (g) If applicable, the number of scholarships distributed for sports
17 registration fees for the year before, and the estimated number of scholarships for
18 sports registration fees available for the current year.

19 (2) Each league and school shall include with the letter of request, the following
20 documents:

21 (a) Statement that reflects the general financial standing of the
22 league or school that is applicable to the sports league from:

23 (i) a certified public accountant; or

24 (ii) the national organization which the league or school
25 belongs to; or

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(iii) the tax returns of the league or school;

(b) Code of conduct; and

(c) Bylaws or other document demonstrating how the league or school was organized and operates.

(3) Each youth league shall provide the parent(s) or guardian(s) of the participant the following documents:

(a) Copy of the league or school’s letter of request to the city, with supporting documents;

(b) Summary of the city’s costs to maintain each sports field, which shall be provided by the city to each league and school; and

(c) Copy of educational material provided by the city related to the disposal of solid waste and recycling which outlines the leagues and schools responsibility to dispose of solid waste and promote recycling.

(4) All leagues and schools shall be responsible, on an as-used basis, for clean-up of trash and litter directly related to their use of a sports field. The clean-up shall include proper separation of recyclables from trash.”

E. *Noncompliance.* A league or school that does not comply with the requirements of Section 23-4.12 SFCC 1987 shall not be granted a permit to use city sports fields or the league or school permit may be suspended.

F. *Priority of Use of City Sports Fields, other than the MRC Sports Fields.* City sports fields shall be prioritized for youth league and school use.

Section 2. Section 23-7.5 SFCC 1987 (being Ord. #2013-26) is amended to read:

23-7.5 MRC Sports Fields; Fees; Requirements; Priority for Use.

A. *Youth League Fees.* Youth league, including a school, means a non-profit entity that organizes and runs programs for youth, up to the age of 18, for any sport or recreation activity.

1 (1) Each youth league and school shall be assessed a one hundred dollar
2 (\$100.00) permit fee per season, per sport or recreation activity.

3 (2) Each youth league and school shall provide representatives from their
4 respective league and school to participate in an annual sports field clean-up day(s) organized
5 by the city of Santa Fe. The details of the sports field clean-up day(s), including the dates,
6 location and manner of tracking participation by the leagues and schools shall be adopted by
7 separate resolution of the governing body.

8 B. *Adult League Fees.* Adult league means a non-profit entity that organizes and runs
9 programs for adults over the age of 18 years old for a season, for any sport or recreation activity.
10 Each adult league shall be assessed the following fees, per season, and such fees are inclusive of one
11 end of season tournament:

12 (1) twenty-five dollar (\$25.00) fee per player, necessary to field a team
13 according to each individual league; and

14 (2) twenty-five dollar (\$25.00) fee for one (1) alternate player per team.

15 C. *Tournament Fees.* The city shall assess a tournament fee of \$25.00 per team, per
16 tournament, for the use of city of Santa Fe sports fields at the MRC. This paragraph does not apply to
17 season adult league tournaments specified in paragraph B., above.

18 D. *League Requirements.*

19 (1) On an annual basis, beginning in January, each league and school shall
20 submit a letter of request to the city that specifies the:

21 (a) Type of sport;

22 (b) Number of participants and age groups being served;

23 (c) Estimated number of days and hours needed for field use for the
24 season;

25 (d) Mission and goals of the league or school; and

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(f) General yearly budget that includes a general statement of financial condition of the league.

(g) If applicable, the number of scholarships distributed for sports registration fees for the year before, and the estimated number of scholarships for sports registration fees available for the current year.

(2) Each league and school shall include with the letter of request, the following documents:

(a) Statement that reflects the general financial standing of the league or school from:

- (i) a certified public accountant; or
- (ii) the national organization which the league or school belongs to; or
- (iii) the tax returns of the league or school;

(b) Code of conduct; and

(c) Bylaws or other document demonstrating how the league or school was organized and operates.

(3) Each youth league shall provide the parent(s) or guardian(s) of the participant the following documents:

(a) Copy of the league or school's letter of request to the city, with supporting documents;

(b) Summary of the city's costs to maintain each sports field, which shall be provided by the city to each league and school; and

(c) Copy of educational material provided by the city related to the disposal of solid waste and recycling which outlines the leagues and schools responsibility to dispose of solid waste and promote recycling.

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(4) All leagues and schools shall be responsible, on an as-used basis, for clean-up of trash and litter directly related to their use of a sports field. The clean-up shall include proper separation of recyclables from trash.

E. *Priority of Use of MRC Sports Fields.*

(1) MRC sports fields shall be prioritized for adult leagues with youth league use scheduled pursuant to paragraph (2) below.

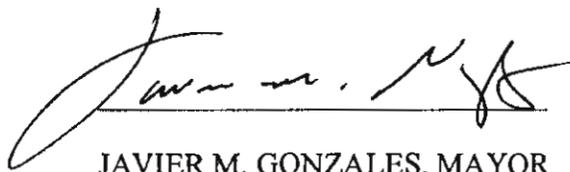
(2) When other city sports fields are unavailable to accommodate youth leagues or youth tournaments, on a particular day, weekend or week, and the MRC fields are not scheduled for use for that particular day, weekend or week, then the MRC fields may be made available to provide a field for such event at a pro-rated MRC fee.

F. *Noncompliance.* A league or school that does not comply with the requirements of Article 23-7 SFCC 1987 shall not be granted a permit to use sports fields at the MRC or the league or school permit may be suspended.

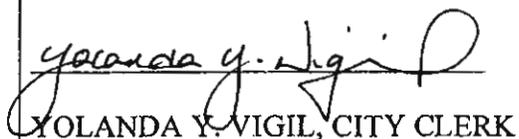
Section 3. Effective Date. This Ordinance shall become effective immediately upon adoption.

Section 4. Review. This Ordinance shall be reviewed by the Finance Committee and the Governing Body in March of 2015.

PASSED, APPROVED and ADOPTED this 30th day of April, 2014.


JAVIER M. GONZALES, MAYOR

ATTEST:


YOLANDA Y. VIGIL, CITY CLERK

1 APPROVED AS TO FORM:

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4 KELLEY A. BRENNAN, INTERIM CITY ATTORNEY

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M/Melissa/Ordinances 2014/2014-18 Tournament Fees

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

BILL NO. 2014-12

Tournament Fees

SPONSOR(S): Councilor Ronald S. Trujillo

SUMMARY: The bill relates to tournament fees and adult league fees at the MRC and city sports fields; amending Subsection 23-4.12 SFCC 1987 to establish tournament fees, amend the adult league fees and to include youth league requirements to be consistent with Subsection 23-7.5 SFCC 1987; amending Section 23-7.5 SFCC 1987 to establish tournament fees and to amend the adult league fees; and making such other stylistic and grammatical changes that are necessary.

At the March 17, 2014 Finance Committee meeting, the Committee recommended an amendment to the bill that would require that the Ordinance be reviewed in March of 2015.

The table below outlines the proposed changes.

<u>ADULT LEAGUE FEE DESCRIPTION</u>	<u>CURRENT FEES CHARGED</u>	<u>PROPOSED FEES</u>
PER PLAYER FEE TO FIELD A TEAM PLUS 1 ALTERNATE (AS PER ORD. 2013-26)	\$25	\$25
TEAM FEE (AS PER ORD. 2013-26)	\$100	\$0
<u>TOURNAMENT FEE RATES</u>	<u>CURRENT FEES</u>	<u>PROPOSED FEES</u>
PERMIT FEE	\$25	\$25 FLAT FEE, PER TEAM (per tournament)
FIELD USE FEE (PER FIELD)	\$75	
LIGHTING FEE (PER HOUR, PER FIELD)	\$30	
CLEAN UP FEE (NON REFUNDABLE)	\$150	
SUPERVISORY FEE (PER HOUR)	\$60	

Adult League Fee EXAMPLE:

It takes 9 players to field a team for Baseball, plus 1 alternate.

Current Fees Charged:

\$25 per player x 10 players = \$250 x 10 teams = **\$2,500**

Plus, if the baseball league has 10 teams, each team pays the following:

\$100 team fee x 10 teams = **\$1000**

Total fees paid: **\$3,500**

NEW Proposed Adult League Fees:

Based on baseball scenario above, request to only charge the following:

\$25 per player x 10 players = \$250 x 10 teams = **\$2,500**

Omit \$100 team fee charged

Total fees paid: **\$2,500**

Current Tournament Fee Rates:

- \$25 permit fee
- \$150 clean up fee (non refundable)
- \$75 per field per day
- \$30 per hour per field –light fee
- \$60 supervisory fee to line fields a second time (never used)

EXAMPLE: Based on Rates above:

- IF the league hosts a 2 day tournament they would pay:
 - \$25 permit fee
 - \$75 x 4 fields x 2 days = \$600
 - \$150 clean up fee
 - \$30 per hour x 2 hours x 4 fields x 2 days = \$480
 - **Total: \$1,255**

NEW Tournament Fee Proposal:

- IF the adult league has 50 teams x \$25 per team = **\$1,250**
- IF the adult league has 75 teams x \$25 per team = **\$1,875**

PREPARED BY: Jennifer Romero, MRC Information Coordinator
Rebecca Seligman, Legislative Liaison Assistant

DATE: March 18, 2014

ATTACHMENTS: Amendment Sheet
Bill
FIR

**CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO BILL NO. 2014-12
Tournament Fees**

Mayor and Members of the City Council:

I propose the following amendment(s) to Bill No. 2014-12:

1. On page 8, line 1, *insert* the following section:

“Section 4. **Review.** This Ordinance shall be reviewed by the Finance Committee and the Governing Body in March of 2015.

Respectfully submitted,

Finance Committee

ADOPTED: _____
NOT ADOPTED: _____
DATE: _____

Yolanda Y. Vigil, City Clerk

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CITY OF SANTA FE, NEW MEXICO

BILL NO. 2014-12

INTRODUCED BY:

Councilor Ronald S. Trujillo

AN ORDINANCE

RELATING TO TOURNAMENT FEES AND ADULT LEAGUE FEES AT THE MRC AND CITY SPORTS FIELDS; AMENDING SUBSECTION 23-4.12 SFCC 1987 TO ESTABLISH TOURNAMENT FEES, AMEND THE ADULT LEAGUE FEES AND TO INCLUDE YOUTH LEAGUE REQUIREMENTS TO BE CONSISTENT WITH SUBSECTION 23-7.5 SFCC 1987; AMENDING SECTION 23-7.5 SFCC 1987 TO ESTABLISH TOURNAMENT FEES AND TO AMEND THE ADULT LEAGUE FEES; AND MAKING SUCH OTHER STYLISTIC AND GRAMMATICAL CHANGES THAT ARE NECESSARY.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

Section 1. Section 23-4.13 SFCC 1987 (being Ord. #2013-26) is amended to read:

23-4.12 City Sports Fields; League and School Fees; Requirements.

A. *Applicability.* This Section shall apply to the following city of Santa Fe sports fields:

- (1) Alto Park;
- (2) Ashbaugh Park;
- (3) Fort Marcy Park (ball field);

- 1 (4) Franklin Miles Park;
- 2 (5) Herb Martinez Park;
- 3 (6) Larragoite Park;
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- 10 (13) Villa Linda Park; and
- 11 (14) Wood Gormley School (soccer field).

12 B. *League Fees.* For use of the city of Santa Fe sports fields identified in paragraph A.,
13 above:

14 (1) Youth league, including a school, means a non-profit entity that organizes
15 and runs programs for youth, up to the age of 18, for any sport or recreation activity.

16 (a) Each youth league and school shall be assessed a one hundred dollar
17 (\$100.00) permit fee per season, per sport or recreation activity.

18 (b) Each youth league and school shall provide representatives from
19 their respective league and school to participate in an annual sports field clean-up
20 day(s) organized by the city of Santa Fe. The details of the sports field clean-up
21 day(s), including the dates, location and manner of tracking participation by the
22 leagues and schools shall be adopted by separate resolution of the governing body.

23 (2) Adult league means a non-profit entity that organizes and runs programs for
24 adults, over the age of 18, for a season, for any sport or recreation activity. Each adult league
25 shall be assessed the following fees, per season, and such fees are inclusive of one end of

1 ~~season tournament: [one hundred dollar (\$100) fee per team per year for field~~
2 ~~maintenance/utilities, plus]~~

3 (a) twenty-five dollar (\$25.00) fee per player, [per year] necessary to
4 field a team according to each individual league; and

5 (b) twenty-five dollar (\$25.00) fee for one (1) alternate player per team.

6 (3) League fees collected pursuant to this Section shall be deposited into a
7 dedicated sports field maintenance fund to be used in conjunction with annual budgeted
8 sports field maintenance amounts from the general fund.

9 C. Tournament Fees. The city shall assess a tournament fee of \$25.00 per team, per
10 tournament, for the use of city of Santa Fe sports fields. This paragraph does not apply to season
11 adult league tournaments specified in paragraph B., above.

12 D. Requirements.

13 (1) On an annual basis, beginning in January, each league and school shall
14 submit a letter of request to the city that specifies the:

15 (a) Type of sport;

16 (b) Number of participants and age groups being served;

17 (c) Estimated number of days and hours needed for field use for the
18 season;

19 (d) Mission and goals of the league or school; and

20 (f) General yearly budget that includes a general statement of financial
21 condition of the league.

22 (g) If applicable, the number of scholarships distributed for sports
23 registration fees for the year before, and the estimated number of scholarships for
24 sports registration fees available for the current year.

25 (2) Each league and school shall include with the letter of request, the following

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documents:

- (a) Statement that reflects the general financial standing of the league or school that is applicable to the sports league from:
 - (i) a certified public accountant; or
 - (ii) the national organization which the league or school belongs to; or
 - (iii) the tax returns of the league or school;
- (b) Code of conduct; and
- (c) Bylaws or other document demonstrating how the league or school was organized and operates.

(3) Each youth league shall provide the parent(s) or guardian(s) of the participant the following documents:

- (a) Copy of the league or school's letter of request to the city, with supporting documents;
- (b) Summary of the city's costs to maintain each sports field, which shall be provided by the city to each league and school; and
- (c) Copy of educational material provided by the city related to the disposal of solid waste and recycling which outlines the leagues and schools responsibility to dispose of solid waste and promote recycling.

(4) All leagues and schools shall be responsible, on an as-used basis, for clean-up of trash and litter directly related to their use of a sports field. The clean-up shall include proper separation of recyclables from trash."

~~D~~E. *Noncompliance.* A league or school that does not comply with the requirements of Section 23-4.12 SFCC 1987 shall not be granted a permit to use city sports fields or the league or school permit may be suspended.

1 [E]F. *Priority of Use of City Sports Fields, other than the MRC Sports Fields.* City sports
2 fields shall be prioritized for youth league and school use.

3 Section 2. Section 23-7.5 SFCC 1987 (being Ord. #2013-26) is amended to read:

4 23-7.5 MRC Sports Fields; Fees; Requirements; Priority for Use.

5 A. *Youth League Fees.* Youth league, including a school, means a non-profit entity that
6 organizes and runs programs for youth, up to the age of 18, for any sport or recreation activity.

7 (1) Each youth league and school shall be assessed a one hundred dollar
8 (\$100.00) permit fee per season, per sport or recreation activity.

9 (2) Each youth league and school shall provide representatives from their
10 respective league and school to participate in an annual sports field clean-up day(s) organized
11 by the city of Santa Fe. The details of the sports field clean-up day(s), including the dates,
12 location and manner of tracking participation by the leagues and schools shall be adopted by
13 separate resolution of the governing body.

14 B. *Adult League Fees.* Adult league means a non-profit entity that organizes and runs
15 programs for adults over the age of 18 years old for a season, for any sport or recreation activity.

16 [~~Adult league fees assessed by the city for use of the MRC sports fields shall be one hundred dollar~~
17 ~~(\$100) fee per team, per year for field maintenance/utilities, plus] Each adult league shall be assessed
18 the following fees, per season, and such fees are inclusive of one end of season tournament:~~

19 (1) twenty-five dollar (\$25.00) fee per player, [~~per year,~~] necessary to field a
20 team according to each individual league; and

21 (2) twenty-five dollar (\$25.00) fee for one (1) alternate player per team.

22 C. *Tournament Fees.* The city shall assess a tournament fee of \$25.00 per team, per
23 tournament, for the use of city of Santa Fe sports fields at the MRC. This paragraph does not apply to
24 season adult league tournaments specified in paragraph B., above.

25 D. *League Requirements.*

1 (1) On an annual basis, beginning in January, each league and school shall
2 submit a letter of request to the city that specifies the:

- 3 (a) Type of sport;
4 (b) Number of participants and age groups being served;
5 (c) Estimated number of days and hours needed for field use for the
6 season;
7 (d) Mission and goals of the league or school; and
8 (f) General yearly budget that includes a general statement of financial
9 condition of the league.

10 (g) If applicable, the number of scholarships distributed for sports
11 registration fees for the year before, and the estimated number of scholarships for
12 sports registration fees available for the current year.

13 (2) Each league and school shall include with the letter of request, the following
14 documents:

- 15 (a) Statement that reflects the general financial standing of the
16 league or school from:
17 (i) a certified public accountant; or
18 (ii) the national organization which the league or school
19 belongs to; or
20 (iii) the tax returns of the league or school;
21 (b) Code of conduct; and
22 (c) Bylaws or other document demonstrating how the league or school
23 was organized and operates.

24 (3) Each youth league shall provide the parent(s) or guardian(s) of the participant
25 the following documents:

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(a) Copy of the league or school's letter of request to the city, with supporting documents;

(b) Summary of the city's costs to maintain each sports field, which shall be provided by the city to each league and school; and

(c) Copy of educational material provided by the city related to the disposal of solid waste and recycling which outlines the leagues and schools responsibility to dispose of solid waste and promote recycling.

(3) All leagues and schools shall be responsible, on an as-used basis, for clean-up of trash and litter directly related to their use of a sports field. The clean-up shall include proper separation of recyclables from trash.

~~[D. Individual User Fee. An annual twenty-five dollar (\$25.00) fee shall be assessed by the city for each adult participant. Such fee shall allow for unlimited non-league participation at the MRC for one (1) year.]~~

[E]D. *Priority of Use of MRC Sports Fields.*

(1) MRC sports fields shall be prioritized for adult leagues with youth league use scheduled pursuant to paragraph (2) below.

(2) When other city sports fields are unavailable to accommodate youth leagues or youth tournaments, on a particular day, weekend or week, and the MRC fields are not scheduled for use for that particular day, weekend or week, then the MRC fields may be made available to provide a field for such event at a pro-rated MRC fee.

F. *Noncompliance.* A league or school that does not comply with the requirements of Article 23-7 SFCC 1987 shall not be granted a permit to use sports fields at the MRC or the league or school permit may be suspended.

Section 3. Effective Date. This Ordinance shall become effective immediately upon adoption.

1 APPROVED AS TO FORM:

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4 KELLEY A. BRENNAN, INTERIM CITY ATTORNEY

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25 *M/Melissa/Bills 2014/Tournament Fees*

**City of Santa Fe
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: X Resolution: _____
(A single FIR may be used for related bills and/or resolutions)

Short Title(s): AN ORDINANCE RELATING TO TOURNAMENT FEES AND ADULT LEAGUE FEES AT THE MRC AND CITY SPORTS FIELDS; AMENDING SUBSECTION 23-4.12 SFCC 1987 TO ESTABLISH TOURNAMENT FEES, AMEND THE ADULT LEAGUE FEES AND TO INCLUDE YOUTH LEAGUE REQUIREMENTS TO BE CONSISTENT WITH SUBSECTION 23-7.5 SFCC 1987; AMENDING SECTION 23-7.5 SFCC 1987 TO ESTABLISH TOURNAMENT FEES AND TO AMEND THE ADULT LEAGUE FEES; AND MAKING SUCH OTHER STYLISTIC AND GRAMMATICAL CHANGES THAT ARE NECESSARY.

Sponsor(s): Councilor Trujillo
 Reviewing Department(s): Public Works
 Person Completing FIR: Jennifer Romero Date: 02/04/14 Phone: 955-4465

Reviewed by City Attorney: *Valley A. Brennan* Date: 3/12/14
 (Signature)
 Reviewed by Finance Director: *[Signature]* Date: 3/12/14
 (Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution.

The proposed bill is a revision to ordinance 2013-26 directing city staff to charge and collect adult league fees and tournament fees as they apply per the ordinance.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
 - b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
 - c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*
- 1. Projected Expenditures:**
- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
 - b. Indicate: "A" if current budget and level of staffing will absorb the costs
 "N" if new, additional, or increased budget or staffing will be required
 - c. Indicate: "R" – if recurring annual costs
 "NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
 - d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
 - e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
Expenditure Classification	FY __12/13__	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non- recurring	FY __14/15__ projected	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non- recurring	Fund Affected	

Personnel*	\$ 80,000	A	R	\$ 110,880	A	R	12112
Fringe**	\$			\$			
Capital Outlay	\$			\$			
Land/ Building	\$			\$			
Professional Services	\$			\$			
All Other Operating Costs	\$128,250			\$158,250	A	R	12112 & 32754
Total:	\$ 208,250			\$269,130			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- To indicate new revenues and/or
- Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
Type of Revenue	FY __12/13__	"R" Costs Recurring or "NR" Non- recurring	FY __14/15__ projected	"R" Costs - Recurring or "NR" Non- recurring	Fund Affected	

Adult League Tournament Fees (MRC)	\$ 2,565	R	\$0	R	51600.433751
League Team Fees (MRC)	\$13,000		\$0		51600.433804
League Team Fees (City Parks)	\$5,225		\$0		21704.451100
Total:	\$20,790		\$0		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

N/A

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

Change to ordinance 2013-26

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

N/A

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

N/A

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, social service providers and other institutions such as schools, churches, etc.

Positive impact would include increase in sports tournament activity at the MRC and increase participation of adult league activity at both the MRC and other City Park field locations.

Form adopted: 01/12/05; revised 8/24/05

ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 03/26/14
ITEM FROM FINANCE COMMITTEE MEETING OF 03/17/14

ISSUE:

24. Request for Approval of an Ordinance Relating to Tournament Fees and Adult League Fees at the MRC and City Sports Fields; Amending Subsection 23-4.12 SFCC 1987 to Establish Tournament Fees, Amend the Adult League Fees and to Include Youth League Requirements to be Consistent with Subsection 23-7.5 SFCC 1987; Amending Section 23-7.5 SFCC 1987 to Establish Tournament Fees and to Amend the Adult League Fees; and Making Such Other Stylistic and Grammatical Changes that are Necessary. (Councilor Trujillo) (Jennifer Romero)

Committee Review:

Parks and Open Space Advisory Commission (scheduled)	03/18/14
Public Works Committee (scheduled)	03/24/14
City Council (request for hearing)	03/26/14
City Council (public hearing)	04/30/14

Fiscal Impact – Yes

FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM

SPECIAL CONDITIONS OR AMENDMENTS

Approved with amendment see Legislative Summary.

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	Excused		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17/14/FCMissue