

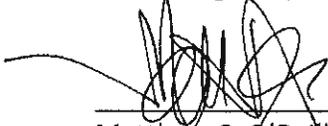
City of Santa Fe, New Mexico

memo

DATE: June 12, 2015

TO: Governing Body

VIA:



Matthew S. O'Reilly, P.E.
Asset Development Director

FROM: Edward Vigil, Property Manager *EV*

ITEM

Request to publish an Ordinance authorizing the sale of 2,263 square feet of real property located adjacent to 830 El Caminito Street and described as "Area of Gain" as shown and delineated on a Plat of Survey entitled, "Lot Line Adjustment Workmap of Property Located at 830 El Caminito" prepared by Paul A. Armijo, N.M.P.S. No. 13604, dated October 2, 2014, lying and being situate within the Santa Fe Grant, Projected Section 30, T17N, R9E, N.M.P.M., in the City and County of Santa Fe, New Mexico. (Matthew O'Reilly)

BACKGROUND

The subject property is a small portion of right-of-way acquired by the City of Santa Fe by means of a patent from the United States of America, recorded in Deed Book G-1, page 612, and on plat dedication recorded in Plat Book 2, page 191, in the records of Santa Fe County, New Mexico.

Mike and Jennifer Tansey have requested to purchase this portion of right-of-way as it currently lies within a walled portion of the adjacent parcel at 830 El Caminito Street that the Tansey's have recently acquired.

As presented previously, the Asset Development Office has confirmed with all relevant City departments that the proposed sale of the property will not conflict with city infrastructure and that the property is not needed for any current or future city purposes. A drainage study, performed by the current and prior owners at the City's request, has confirmed that the sale of the property will not adversely affect the drainage of the Camino Rancheros or El Caminito roadways. The property owner has also removed an encroaching stone mailbox structure from the Camino Rancheros right-of-way as requested by the City. The sale of this property will benefit the property owner by increasing the size of their adjacent parcel thereby bringing it into compliance with city code related to required on-site parking and lot coverage. The sale of this property will benefit the City by: disposing of unneeded real property and associated maintenance responsibility; placing the property back of the tax roll; and generating revenue for the City's economic development fund.

APPROVALS

The Public Works Committee and the Finance Committee granted conceptual approvals of this requested sale on March 23, 2015 and March 30, 2015 respectively. Both approvals included staff recommendations that restrictions be placed on the Quitclaim Deed that: 1) obligate the purchaser to consolidate the city land with their parcel; 2) make the parcel subject to existing utilities; and 3) obligate the applicant to maintain an existing culvert within the remaining road right-of-way.

Both committee approvals were conceptual pending review of an MAI-certified appraisal of the property and a legal description prepared by a NM licensed surveyor. The applicant has since provided these items and they have been reviewed and found acceptable by the Asset Development Office.

REQUESTED ACTION

The appraisal of the real estate establishes a market value of \$41,000. Article 3-54-1 NMSA 1978 requires that any sale of municipal real property with a value greater than \$25,000 be by ordinance of the municipality. This request is therefore a request to publish the attached ordinance related to the sale of the real property.

- Exhibits:
- A – Quitclaim Deed;
 - B – Survey of City parcel prepared by Paul A. Armijo dated 10/2/2014;
 - C – Copy of relevant portions of MAI-certified real estate appraisal;
 - D – Fiscal Impact Report
 - E – Relevant minutes from Public Works and Finance Committee meetings

BUSINESS UNIT/LINE ITEM:
21117.460150

1 CITY OF SANTA FE, NEW MEXICO

2 BILL NO. 2015-25

3 INTRODUCED BY:

4
5 Mayor Javier Gonzales

6
7
8
9
10 AN ORDINANCE

11 AUTHORIZING THE SALE OF 2,263 SQUARE FEET OF REAL PROPERTY LOCATED
12 ADJACENT TO 830 EL CAMINITO STREET AND DESCRIBED AS "AREA OF GAIN" AS
13 SHOWN AND DELINEATED ON A PLAT OF SURVEY ENTITLED, "LOT LINE
14 ADJUSTMENT WORKMAP OF PROPERTY LOCATED AT 830 EL CAMINITO"
15 PREPARED BY PAUL A. ARMIJO, N.M.P.S. NO. 13604, DATED OCTOBER 2, 2014,
16 LYING AND BEING SITUATE WITHIN THE SANTA FE GRANT, PROJECTED SECTION
17 30, T17N, R9E, N.M.P.M., IN THE CITY AND COUNTY OF SANTA FE, NEW MEXICO.

18
19 BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

20 Section 1. The attached Exhibit A, Quitclaim Deed between the City of Santa Fe
21 (Grantor) and Mike and Jennifer Marie Tansey (Grantees) for real property lying and being situated
22 within the City and County of Santa Fe, New Mexico, is approved subject to the conditions set forth
23 in Section 2 below. The real property is a portion of the Camino Rancheros Street right-of-way
24 located adjacent to the property at 830 El Caminito Street and more particularly described as follows:

25 "Area of Gain" as shown and delineated on a Plat of Survey entitled, "Lot Line Adjustment

1 Workmap of Property Located at 830 El Caminito” prepared by Paul A. Armijo, N.M.P.S. No. 13604,
2 dated October 2, 2014, lying and being situate within the Santa Fe Grant, Projected Section 30, T17N,
3 R9E, N.M.P.M., in the City and County of Santa Fe, New Mexico.

4 **Section 2.** The sale of the real property is approved subject to the terms herein and the
5 following easements and restrictions:

6 1. The property shall not be considered a separate legal lot of record for any purpose, but
7 rather shall be consolidated with the adjoining lands commonly known as 830 El Caminito by the
8 Grantees.

9 2. The parcel shall be subject to easements for existing utilities and rights thereto.

10 3. The metal culvert under the driveway within the Camino Rancheros Street right-of-way
11 shall be maintained by the Grantees.

12 **Section 3.** The appraised value of the real property is \$41,000.

13 **Section 4.** The manner of payment to Grantor shall be cash. The time of payment shall
14 be as soon as practicable after the effective date of this ordinance.

15 **Section 5.** The sale price of the real property is \$41,000.

16 **Section 6.** The purchasers of the real property are Mike and Jennifer Marie Tansey.

17 **Section 7.** The purpose of the sale of the real property by the municipality is the
18 disposal of surplus real property and the generation of revenue for the municipality.

19 **Section 8.** This ordinance shall become effective forty-five (45) days after its adoption,
20 unless a referendum election is held pursuant to Article 3-54-1 NMSA 1978.

21
22 APPROVED AS TO FORM:

23 
24 _____

25 KELLEY A. BRENNAN, CITY ATTORNEY

QUITCLAIM DEED

The City of Santa Fe, a municipal corporation, herein "Grantor", whose address is 200 Lincoln Ave. Santa Fe, NM 87504-0909, for good and adequate consideration, paid, quitclaims to Mike Tansey and Jennifer Marie Tansey, husband and wife, herein "Grantees", whose address is 830 El Caminito, Santa Fe, NM 87501, the following described real estate within the City and County of Santa Fe, New Mexico, and being more particularly described as follows to-wit:

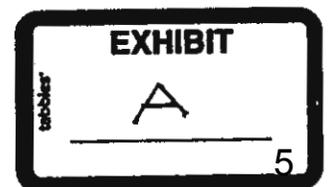
A tract of land lying and being situate within the City of Santa Fe, along the southwesterly boundary of 830 El Caminito, Santa Fe, New Mexico and being more particularly described as follows:

Beginning at a point being the most northerly corner of the parcel herein described from whence Sanitary Sewer Manhole No. W5B1H-9 bears N. 24° 08' 15" W., a distance of 22.39 feet; thence N. 79° 23' 02" W., a distance of 30.56 feet; thence from said point of beginning, S. 24° 08' 15" E., a distance of 133.53 feet to a point; thence S. 00° 24' 39" E., a distance of 1.18 feet to a point being the southeast corner; thence S. 89° 35' 21" W., a distance of 17.03 feet to a point; thence N. 80° 10' 28" W., a distance of 7.45 feet to a point; thence N. 71° 11' 39" W., a distance of 5.26 feet to a point being the southwest corner; thence N. 15° 36' 21" W., a distance of 48.08 feet to a point; thence N. 15° 59' 28" W., a distance of 22.58 feet to a point; thence N. 16° 23' 26" W., a distance of 34.78 feet to a point; thence along a curve to the right, Delta of 59° 17' 44", Radius of 19.37 feet, Arc length of 20.05 feet, Chord bearing of N. 11° 08' 11" E. and Chord length of 19.16 feet to the point and place of beginning as shown and delineated on Lot Line Adjustment Workmap of property located at 830 El Caminito, prepared by Paul A. Armijo NMPS No. 13604, dated October 2, 2014 and bearing Project No. 1409230.

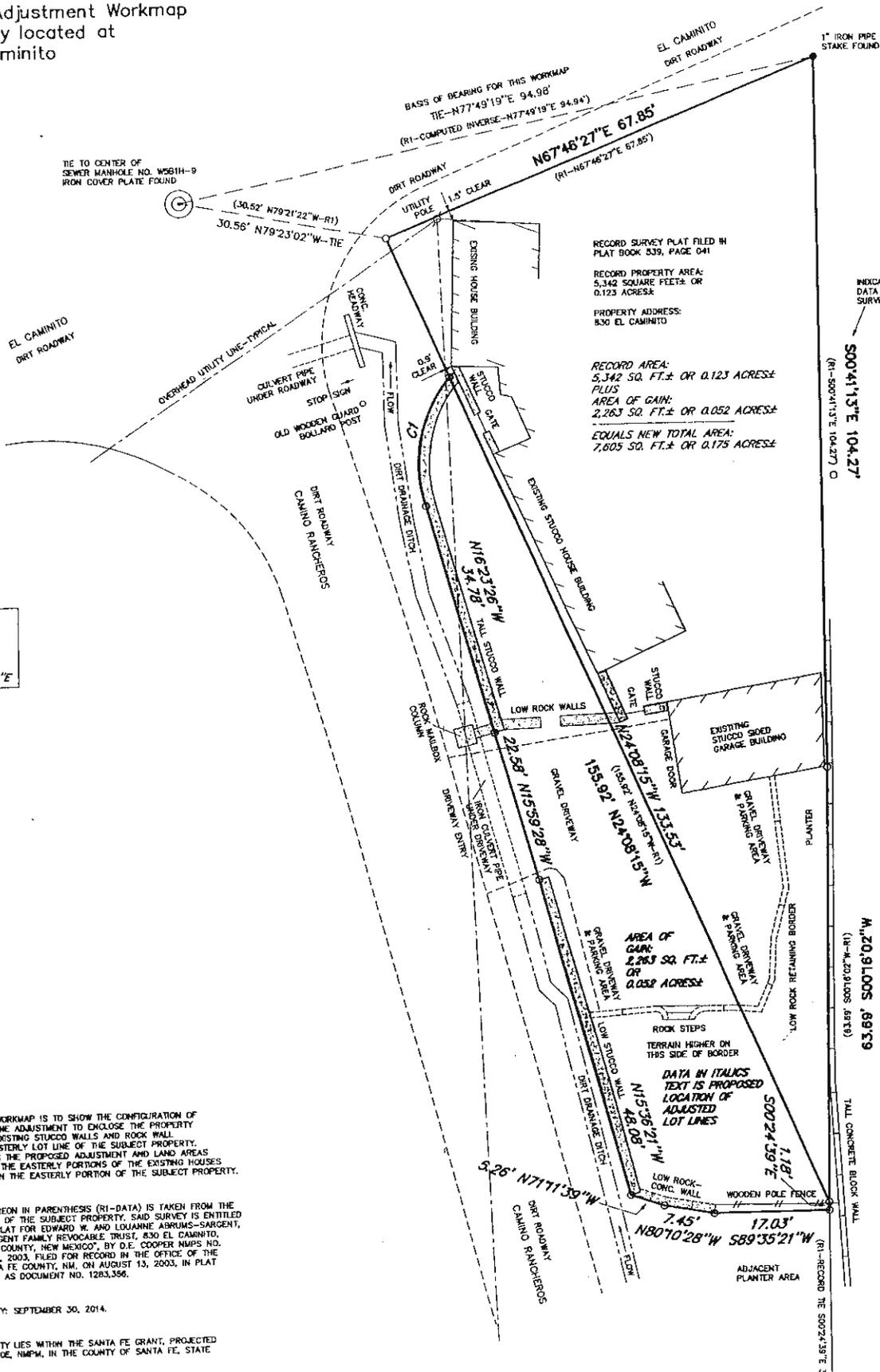
Subject to reservations, restrictions, easements of record and taxes for the year of 2015 and thereafter.

Further, by this deed, the real estate is subject to the following easements and conditions:

1. The property shall not be considered a legal lot of record for any purpose, but rather shall be consolidated with the adjoining lands commonly known as 830 El Caminito by Grantees.
2. This parcel is subject to easements for existing utilities and rights incident thereto.
3. Maintenance of the metal culvert under driveway within the Camino Rancheros right of way shall be maintained by Grantees.



Lat Line Adjustment Workmap
of property located at
830 El Caminito



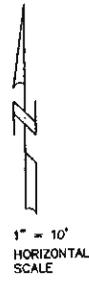
RECORD SURVEY PLAT FILED IN
PLAT BOOK 539, PAGE 041

RECORD PROPERTY AREA:
5,342 SQUARE FEET ± OR
0.123 ACRES ±

PROPERTY ADDRESS:
830 EL CAMINITO

RECORD AREA:
5,342 SQ. FT. ± OR 0.123 ACRES ±
PLUS
AREA OF GAIN:
2,263 SQ. FT. ± OR 0.052 ACRES ±
EQUALS NEW TOTAL AREA:
7,605 SQ. FT. ± OR 0.175 ACRES ±

CI
Δ-5977'44"
R-19.37'
L-20.05'
CHL-19.16'
CHB-N11°09'11"E



SURVEY NOTES

1. THE INTENT OF THIS WORKMAP IS TO SHOW THE CONFIGURATION OF THE PROPOSED LOT LINE ADJUSTMENT TO ENCLOSE THE PROPERTY ON AND WITHIN THE EXISTING STUCCO WALLS AND ROCK WALL ADJACENT TO THE WESTERLY LOT LINE OF THE SUBJECT PROPERTY. THIS WORKMAP SHOWS THE PROPOSED ADJUSTMENT AND LAND AREAS BUT DOES NOT SHOW THE EASTERLY PORTIONS OF THE EXISTING HOUSES AND IMPROVEMENTS ON THE EASTERLY PORTION OF THE SUBJECT PROPERTY.
2. THE DATA SHOWN HEREON IN PARENTHESIS (RI-DATA) IS TAKEN FROM THE RECORD SURVEY PLAT OF THE SUBJECT PROPERTY, SAID SURVEY IS ENTITLED "BOUNDARY SURVEY PLAT FOR EDWARD W. AND LOUJANNE ABRAMS-SARGENT, TRUSTEES OF THE SARGENT FAMILY REVOCABLE TRUST, 830 EL CAMINITO, SANTA FE, SANTA FE COUNTY, NEW MEXICO", BY D.E. COOPER NMPS NO. 9052, DATED JULY 22, 2003, FILED FOR RECORD IN THE OFFICE OF THE COUNTY CLERK, SANTA FE COUNTY, NM, ON AUGUST 13, 2003, IN PLAT BOOK 539, PAGE 041, AS DOCUMENT NO. 1283,356.
3. DATE OF FIELD SURVEY: SEPTEMBER 30, 2014.
4. THE SUBJECT PROPERTY LIES WITHIN THE SANTA FE GRANT, PROJECTED SECTION 30, T17N, R10E, NMPM, IN THE COUNTY OF SANTA FE, STATE OF NEW MEXICO.

Paul A. Armijo Oct. 02, 2014
PAUL A. ARMJO NMPS NO. 13604

EXHIBIT
B

INDICATES MEASURED DATA BY THIS NEW SURVEY

S00°41'13"E 104.27'
(RI-S00°41'13"E 104.27') C

M.20.9100S .69'±
(RI-M.20.9100S .69'±)

TALL CONCRETE BLOCK WALL

(RI)-RECORD TO S00°24'39"E 34.69'

REBAR STAKE W/CAP NMPS-ALARD

RESTRICTED APPRAISAL OF
PARCEL ADJOINING 830 EL CAMINITO
SANTA FE, NM 87505

DATE OF THE REPORT

JANUARY 20, 2015

EFFECTIVE DATE OF VALUATION

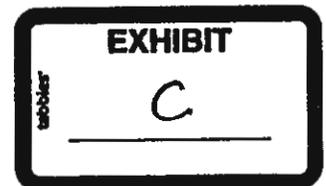
JANUARY 16, 2015

PREPARED FOR

DIOS NO ACOMPANA, LLC & MIKE TANSEY

PREPARED BY

HIPPAUF AND ASSOCIATES
404 BRUNN SCHOOL ROAD, BLDG. B
SANTA FE, NEW MEXICO 87505
TELEPHONE: (505) 988-8059 FAX: (505) 988-5743



HIPPAUF & ASSOCIATES, INC.
REAL ESTATE APPRAISERS AND CONSULTANTS

Peter H. Hippauf, MAI, SRA
Michael Dry, MAI
Tim Connelly, MAI
Richard Redinger, SRA
Kay L. Sutt, Associate

404 Brunn School Road
Building B
Santa Fe, New Mexico 87505
(505) 988-8059
FAX: (505) 988-5743
www.hippauf.com

January 20, 2015

Dios Nos Acompaña, LLC
Ms. Elizabeth Travis
16830 Ventura Blvd., Suite 501
Encino, CA 91436

Mr. Mike Tansey
652 Canyon Road
Santa Fe, NM 87501

RE:	Restricted Appraisal of Parcel adjoining 830 El Caminito Santa Fe, NM 87505
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Dear Ms. Travis & Mr. Tansey;

Pursuant to your request, I have appraised the above referenced property. The depth of discussion and supporting documentation contained in this report are specific to the needs of the client. The appraisal was prepared in accordance with the Uniform Standards of Professional Appraisal Practice and is subject to the assumptions and limiting conditions found in the report.

This report is subject to the following hypothetical condition.

Hypothetical Condition
The subject lot is proposed and has not been legally subdivided or recorded. As such, this appraisal is performed as though this lot is a legal lot, subdivided from its respective parent parcel and recorded in the land records office.

Based on my investigation and analysis, and the data and analyses contained in this report, it is my opinion the most probable market value of the fee simple ownership interest (subject to the hypothetical condition and easements and restrictions of record) in the subject 'as proposed' as of January 16, 2015 is:

FINAL VALUE OF SITE

Subject: 2,263 sq. ft. of Vacant Land		
Market value -- As Is	Fee Simple	Forty One Thousand Dollars \$41,000

At the request of the client an analysis of the current market rent for the subject property is produced and resulted in a current value, as of January 16, 2015 of:

FINAL VALUE OF MARKET RENT ANNUALLY

Subject: Value of Back Lease Payments
Three Thousand Seventy Five Dollars
\$3,075

I respectfully refer you to the following appraisal report containing 15 pages plus addenda. If I can be of further service to you in regard to this appraisal or in any other matter, please do not hesitate to call.

Respectfully submitted,



Tim Connelly, MAI

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: X Resolution: _____
(A single FIR may be used for related bills and/or resolutions)

Short Title(s): Request to publish an Ordinance authorizing the sale of 2,263 square feet of real property located adjacent to 830 El Caminito Street and described as "Area of Gain" as shown and delineated on a Plat of Survey entitled, "Lot Line Adjustment Workmap of Property Located at 830 El Caminito" prepared by Paul A. Arinjo, N.M.P.S. No. 13604, dated October 2, 2014, lying and being situate within the Santa Fe Grant, Projected Section 30, T17N, R9E, N.M.P.M., in the City and County of Santa Fe, New Mexico.

Sponsor(s): Mayor Gonzales

Reviewing Department(s): Asset Development Office & City Attorney's Office

Person Completing FIR: M. O'Reilly ^{MSO} Date: 6-12-15 Phone: x 6213

Reviewed by City Attorney: Kelly A. Brennan Date: 6/12/15
(Signature)

Reviewed by Finance Director: [Signature] Date: 6-12-2015
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution.

The Bill would authorize the sale of 2,263 square feet of surplus real property.

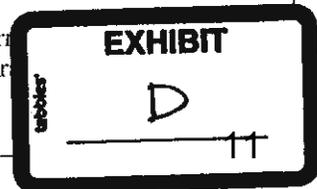
Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

I. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost pattern
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)



_____ Check here if no fiscal impact

Column #: 1	2	3	4	5	6	7	8
Expenditure Classification	FY 14/15	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY 15/16	"A" Costs Absorbed or "N" New Budget Required	"R" Costs -- Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____
Total:	\$ _____			\$ _____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #: 1	2	3	4	5	6
Type of Revenue	FY 14/15	"R" Costs Recurring or "NR" Non-recurring	FY 15/16	"R" Costs -- Recurring or "NR" Non-recurring	Fund Affected

<u>Real property sale proceeds</u>	\$ 41,000	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
Total:	\$ 41,000		\$ _____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

The Bill would authorize the sale of 2,263 square feet of surplus real property. The purchase price of the property is \$41,000 based on an appraisal conducted by an MAI-certified real estate appraiser.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

This Bill does not duplicate/conflict with any City code, approved ordinance or resolution, or other adopted policies or proposed legislation. The sale of this property is in compliance with 3-54-1 NMSA 1978.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

The City will forgo \$41,000 of revenue if the Bill is not enacted.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None.

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

None.



Agenda

CITY CLERK'S OFFICE

DATE 3/17/15 TIME 3:55pm

SERVED BY *W. Maas*

RECEIVED BY *Alicia Hartley*

**PUBLIC WORKS/CIP & LAND USE
COMMITTEE MEETING
COUNCIL CHAMBERS
MONDAY, MARCH 23, 2015
5:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM MARCH 9, 2015 PUBLIC WORKS COMMITTEE MEETING

INFORMATIONAL AGENDA

6. UPDATE TO LIVE TRAIN STOP AT ZIA/ST. FRANCES (**KEITH WILSON**)

CONSENT AGENDA

7. REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT VIA STATE PRICE AGREEMENT (#20-00000-00075) WITH ATI SECURITY INC. FOR THE FIRE ALARM SYSTEM DESIGN AND CONSTRUCTION AT THE GENOVEVA CHAVEZ COMMUNITY CENTER AND SALVADOR PEREZ POOL IN THE AMOUNT OF \$64,614.46 (**RYAN MORTILLARO**)

Committee Review:

Finance Committee (Scheduled)	03/30/15
Council (Scheduled)	04/08/15

8. REQUEST FOR APPROVAL OF AMENDMENT NO. 6 FOR THE SANTA FE MUNICIPAL AIRPORT RUNWAY 2-20 MEDIUM INTENSITY RUNWAY LIGHTING (MIRL) SYSTEM REPLACEMENT IN THE AMOUNT OF \$26,399.69 (**JON BULTHUIS**)

Committee Review:

Finance Committee (Approved)	03/16/15
Council (Scheduled)	03/25/15



9. REQUEST FOR CONCEPT APPROVAL OF SALE AND PARTIAL VACATION OF RIGHT OF WAY FOR A PORTION OF THE EL CAMINITO RIGHT OF WAY CONTAINING APPROXIMATELY 2263 SQUARE FEET WHICH ADJOINS THE SOUTHWESTERLY BOUNDARY OF 830 EL CAMINITO BY MIKE AND JENNIFER TANSEY (**EDWARD VIGIL**)

MINUTES OF THE
CITY OF SANTA FÉ
PUBLIC WORKS/CIP & LAND USE COMMITTEE

Monday, March 23, 2015

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Ron Trujillo at approximately 5:00 p.m. in City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Ronald S. Trujillo, Chair
Councilor Christopher M. Rivera, Vice Chair
Councilor Bill Dimas

MEMBERS ABSENT:

Councilor Patti Bushee [excused]
Councilor Carmichael A. Dominguez [excused]

STAFF PRESENT:

Isaac Pino, Public Works Director
Bobbi Mossman, Public Works Staff

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Councilor Dimas moved to approve the agenda as presented. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Dimas moved to approve the Consent Agenda as presented. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FROM MARCH 9, 2015 PUBLIC WORKS COMMITTEE MEETING

Councilor Dimas moved to approve the March 9, 2015 Public Works Committee meeting minutes as submitted. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

INFORMATIONAL AGENDA

6. UPDATE TO LIVE TRAIN STOP AT ZIA/ST. FRANCIS (KEITH WILSON)

Mr. Wilson said he just e-mailed the Zia Station study that was conducted in January on the potential impacts of having the train stop at the station. Prolonged delays could happen so they conducted a study to compare the delays as it is now with the having the train stopping at the Zia Station and did observation and took data. They concluded that there is no consistent pattern. The longest que was back to Candelario and cleared after about five minutes. Most of the ques were just back to Galisteo and were cleared within one or two cycles.

Chair Trujillo asked if long ones were in the morning.

Mr. Wilson said the longer ones were at 8:49 and 12:45 but it was random. The ques build up more with the gates coming down just when Zia has a green light. He measured when gates came down and when gates came up and found that the gates could be down 2-3 minutes with a stopped train rather than 1-2 minutes now. Most of the trains go through outside of the peak traffic. The conclusion is that stopping will not cause undue delays at the intersection.

He said the full recommendations are in the report. The State has approved the stops at Zia.

Through observations, the gates wouldn't stay down (while the train is at the station) so they are going to identify the appropriate mechanisms and timing to make it not unnecessarily long. They are now working on the analysis to maintain overall efficiency with a third left turn lane there.

The third issue is to change the exit phase - which direction gets a green light when the gates come up. They goal is to have immediate green on Zia. It was difficult to determine if that was helpful or not.

They are now going to work on different signal patterns for different times of day.

Finally, they will see if they can make the pedestrian crossing at St. Francis as a two-stage crossing. That would reduce walk time. When the train activates the barriers a pedestrian could get caught in the middle.

Chair Trujillo asked in the mornings how the traffic flows.



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
MARCH 30, 2015 – 5:00 P.M.

CITY CLERK'S OFFICE

DATE 3/26/15 TIME 4:07pm

SERVED BY Yolanda Green

RECEIVED BY Alicia Hartung

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

Regular Finance Committee – March 2, 2015

CONSENT AGENDA

6. Request for Approval of Procurement Under State Price Agreement and Professional Services Agreement – Fire Alarm System Design and Construction at Genoveva Chavez Community Center and Salvador Perez Pool; ATI Security, Inc. (Ryan Mortillaro)
7. Request for Concept Approval of Sale and Partial Vacation of Right-of-Way for Portion of Lena Street Right-of-Way Containing Approximately 3900 Square Feet Which Adjoins the Westerly Boundary of 1600 Lena Street; Las Bodegas, LLC. (Matthew O'Reilly and Edward Vigil)
8. Request for Concept Approval of Sale and Partial Vacation of Right-of-Way for Portion of El Caminito Right-of-Way Containing Approximately 2263 Square Feet Which Adjoins the Southwesterly Boundary of 830 El Caminito; Mike and Jennifer Tansey. (Matthew O'Reilly and Edward Vigil)
9. Request for Approval of Grant Award – State Grants-in-Aid for Public Libraries; New Mexico State Library and Approval of Budget Increase in the Amount of \$7,780 in Library Fund. (Patricia Hodapp)
10. Request for Approval of Procurement Under State Price Agreement – Low Voltage Wiring Products and Services at DWI Impound Lot at Camino Entrada; ATI Security, Inc. (LeAnn Valdez)
11. Request for Approval of Professional Services Agreement – Community Stewardship Services at The Santa Fe Railyard; The Santa Fe Railyard Park Stewards. (Robert Siqueiros)



**SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
Monday, March 30, 2015**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT CALENDAR LISTING		2-3
APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE – MARCH 2, 2015	Approved	4
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – LOW VOLTAGE WIRING PRODUCTS AND SERVICES AT DWI IMPOUND LOT AT CAMINO ENTRADA; ATI SECURITY, INC.	Approved w/condition	4-9
REQUEST FOR APPROVAL OF FY 2015-16 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN	Approved	9-11
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS – FY 2015/16 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATION IN THE AMOUNT OF \$430,042	Approved	9-11
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENTS FY 2015/16 AFFORDABLE HOUSING TRUST FUND (AHFT) ALLOCATION IN THE AMOUNT OF \$412,000	Approved	9-11
REQUEST FOR APPROVAL OF EMERGENCY PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – TESTING OF CRITICAL INTERFACES FOR NEW UTILITY BILLING SYSTEM IMPLEMENTATION; MOUNTAIN RIVER CONSULTING	Approved	11-12

3. APPROVAL OF AGENDA

Chair Dominguez asked to move number 19 on the Agenda to be heard as the first item under discussion.

MOTION: Councilor Lindell moved, seconded by Councilor Maestas, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Maestas moved, seconded by Councilor Lindell, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

- 6. **REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT AND PROFESSIONAL SERVICES AGREEMENT – FIRE ALARM SYSTEM DESIGN AND CONSTRUCTION AT GENOVEVA CHAVEZ COMMUNITY CENTER AND SALVADOR PEREZ POOL; ATI SECURITY, INC. (RYAN MORTILLARO)**
- 7. **REQUEST FOR CONCEPT APPROVAL OF SALE AND PARTIAL VACATION OF RIGHT-OF-WAY FOR PORTION OF LENA STREET RIGHT-OF-WAY CONTAINING APPROXIMATELY 3900 SQUARE FEET WHICH ADJOINS THE WESTERLY BOUNDARY OF 1600 LENA STREET; LAS BODEGAS, LLC. (MATTHEW O'REILLY AND EDWARD VIGIL)**
- * 8. **REQUEST FOR CONCEPT APPROVAL OF STATE AND PARTIAL VACATION OF RIGHT-OF-WAY FOR PORTION OF EL CAMINITO RIGHT-OF-WAY CONTAINING APPROXIMATELY 2263 SQUARE FEET WHICH ADJOINS THE SOUTHWESTERLY BOUNDARY OF 830 EL CAMINITO; MIKE AND JENNIFER TANSEY. (MATTHEW O'REILLY AND EDWARD VIGIL)**
- 9. **REQUEST FOR APPROVAL OF GRANT AWARD – STATE GRANTS-IN-AID FOR PUBLIC LIBRARIES; NEW MEXICO STATE LIBRARY AND APPROVAL OF BUDGET INCREASE IN THE AMOUNT OF \$7,780 IN THE LIBRARY FUND. (PATRICIA HODAPP)**
- 10. ***[Removed for discussion by Councilor Lindell]***