

ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 07/30/14
ITEM FROM FINANCE COMMITTEE MEETING OF 07/14/14

ISSUE:

20. Request for Approval of a Resolution Endorsing the City of Santa Fe's Partnership with Santa Fe Wine & Chile Fiesta in Facilitating Participant Transportation Associated with the Santa Fe Wine & Chile Fiesta's Grand Tasting Event on September 27, 2014. (Councilor Lindell) (Jon Bulthuis)

Committee Review:

Public Works Committee (approved) 07/07/14
 City Council (scheduled) 07/30/14

Fiscal Impact – Yes

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	Chair		
CHAIRPERSON DOMINGUEZ	Excused		

3-17/14/FCMissue

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, JULY 7, 2014**

ITEM 11

REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING THE CITY OF SANTA FE'S PARTNERSHIP WITH SANTA FE WINE & CHILE FIESTA IN FACILITATING PARTICIPANT TRANSPORTATION ASSOCIATED WITH THE SANTA FE WINE AND CHILE FIESTA'S GRAND TASTING EVENT ON SEPTEMBER 27, 2014 (COUNCILOR LINDELL) (JON BULTHUIS)

PUBLIC WORKS COMMITTEE ACTION: Approved on Consent

FUNDING SOURCE:

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE	Excused		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	Excused		
COUNCILOR RIVERA	X		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Resolution No. 2014-__

Santa Fe Wine & Chile Partnership

SPONSOR(S): Councilors Lindell and Bushee

SUMMARY: The resolution endorses the City of Santa Fe's partnership with Santa Fe Wine & Chile Fiesta in facilitating participant transportation associated with the Santa Fe Wine & Chile Fiesta's Grand Tasting event on September 27, 2014.

PREPARED BY: Rebecca Seligman, Legislative Liaison Assistant

FISCAL IMPACT: Yes

DATE: July 18, 2014

ATTACHMENTS: Resolution
FIR

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CITY OF SANTA FE
RESOLUTION NO. 2014-_____

INTRODUCED BY:

Councilor Signe Lindell
Councilor Patti Bushee

A RESOLUTION

ENDORING THE CITY OF SANTA FE'S PARTNERSHIP WITH SANTA FE WINE & CHILE FIESTA IN FACILITATING PARTICIPANT TRANSPORTATION ASSOCIATED WITH THE SANTA FE WINE & CHILE FIESTA'S GRAND TASTING EVENT ON SEPTEMBER 27, 2014.

WHEREAS, the 24th Annual Santa Fe Wine & Chile Fiesta will be held from September 24 - 28, 2014; and

WHEREAS, the Grand Tasting event will be on Saturday, September 27, 2014 at the Santa Fe Opera from 1:00 p.m. to 4:00 p.m.; and

WHEREAS, the Grand Tasting event features tastes from 80 of Santa Fe's finest restaurants and sips from 100 world-class wineries; and

WHEREAS, Santa Fe Wine & Chile Fiesta organizers have reached out to the City of Santa Fe for shuttle assistance that would transport event participants from the PERA Building in Santa Fe to the Santa Fe Opera and back between 10:45 a.m. and 5:00 p.m.; and

WHEREAS, upon approval of this resolution, Transit Division staff shall assist event

1 organizers in seeking bids from private charter bus operators by posting a solicitation notice in
2 compliance with the Federal Transit Administration's (FTA's) Charter Rule; and

3 **WHEREAS**, should the solicitation for private charter buses not result in the transportation
4 requirements of the event being fully met, the City of Santa Fe is permitted to use buses and/or
5 shuttles from the municipal transit system to assist in meeting such needs.

6 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**
7 **CITY OF SANTA FE** that the Governing Body directs Transit Division staff to work with
8 organizers of the Santa Fe Wine & Chile Fiesta to:

- 9 1. Post a solicitation for charter bus operators to provide private charter bus service, on
10 September 27, 2014, according to the requirements defined by Santa Fe Wine &
11 Chile Fiesta and in accordance with the FTA's Charter Rule.
- 12 2. Schedule available buses from the municipal transit system, in support of the
13 transportation requirements defined by Santa Fe Wine & Chile Fiesta, should the
14 solicitation noted above not result in the transportation needs of the event being fully
15 met.
- 16 3. Invoice Santa Fe Wine & Chile Fiesta for the direct costs incurred in the assignment
17 of any and all municipal transit buses/shuttles to the Santa Fe Wine & Chile Fiesta
18 event.
- 19 4. Assure that regularly scheduled service, delivered by the municipal transit system
20 continue to be provided to the community, without interruption, on the day of the
21 event.

22 PASSED, APPROVED, and ADOPTED this ____ day of _____, 2014.

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24 _____
25 JAVIER GONZALES, MAYOR

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ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:

Kelley A. Brennan
KELLEY A. BRENNAN, CITY ATTORNEY

M/Melissa/Resolutions 2014/ Santa Fe Wine and Chile Partnership

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: _____ Resolution: X

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION ENDORSING THE CITY OF SANTA FE'S PARTNERSHIP WITH SANTA FE WINE & CHILE FIESTA IN FACILITATING PARTICIPANT TRANSPORTATION ASSOCIATED WITH THE SANTA FE WINE & CHILE FIESTA'S GRAND TASTING EVENT, ON SEPTEMBER 27, 2014.**

Sponsor(s): Councilors Lindell and Bushee

Reviewing Department(s): Transportation

Person Completing FIR: Jon Bulthuis Date: 7/1/2014 Phone: 955-2006

Reviewed by City Attorney: *Kelly A. Brennan* Date: 7/1/14
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 7/1/14
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution.

The resolution directs City staff to seek quotes from private charter operators, per Federal Transit Administration requirements, for shuttle bus service on Saturday, September 27, 2014, to transport Santa Fe Wine & Chile Fiesta participants from the PERA Building to the Santa Fe Opera from 10:45 a.m. to 5:00 p.m. for the Grand Tasting event and to supplement this service with Santa Fe Trails buses and drivers should private charter operators not be able to supply the 12 buses that will be requested in the solicitation.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

X Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected	

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____
Total:	\$ _____			\$ _____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected	

_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
Total:	\$ _____		\$ _____		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Per Federal Transit Administration requirements, grantees such as the City of Santa Fe are prohibited from providing "charter service" that could otherwise be provided by private charter operators. The City is required to advertise potential charter work, and, if there is at least one willing and able private operator, the City cannot pursue or perform the work. However, by agreement with the private charter operator, the City may supplement the service with its own equipment if the private operator is not able to provide the necessary complement of vehicles. Santa Fe Wine & Chile Fiesta organizers have indicated that it is prepared to pay for the shuttle service, whether this is provided by a private charter operator, Santa Fe Trails, or a combination of the two.

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

The proposed resolution is NOT related to resolutions passed by Council the last two years that pertain to the provision of additional services funded through annual agreements with North Central Regional Transit District (e.g., Folk Art Market, Spanish Market, Indian Market, Zozobra, Canyon Road Farolito Walk), and which specifically provide connections to Rail Runner stations.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

None staff is aware of.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

This event is very incidental and of such limited duration that there will likely be no positive or negative effect of any significance. However, like the other special services provided by the City, if Santa Fe Trails buses are used (per the charter service rule), it is an opportunity to showcase the transit system to individuals who may not otherwise use the service.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08