

ACTION SHEET
ITEM FROM FINANCE COMMITTEE MEETING OF 12/14/15
FOR CITY COUNCIL MEETING OF 01/13/16

ISSUE:

21. Request for Approval of Grant Award and Procurement Under Cooperative Price Agreement – Self-Contained Breathing Apparatus (SCBA) Scott Liberty II Air Compressor Trailer for Fire Department; MES, Inc.; and Approval of Budget Increase in the Amount of \$97,225.60. (Jan Snyder)

FINANCE COMMITTEE ACTION:

Approved as Consent item.

FUNDING SOURCE: 22208.570500

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

4-13-15

ACTION SHEET
ITEM FROM PUBLIC SAFETY COMMITTEE MEETING OF 12/15/15

ISSUE: Approval of grant funding and Purchase of a New Self-Contained Breathing Apparatus (SCBA) Air Compressor trailer and BAR in the amount of \$97,225.60 from NM State Fire Marshal's Office

PUBLIC SAFETY COMMITTEE ACTION: Recommended to move to Council no Quorum

SPECIAL CONDITIONS OR AMENDMENTS:

STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON COUNCILOR DIMAS	Absent		
VICE-CHAIRPERSON HARRIS			
MEMBER DR. MIKE MIER			
MEMBER DR. NANCY OWEN-LEWIS	Absent		
MEMBER PETER MIZRAHI			
MEMBER MIKE BOWEN	Absent		
MEMBER ERIC JOHNSON	Absent		
MEMBER JOE ARENLLENO			
MEMBER			

DISK fc1/fcmissue

City of Santa Fe, New Mexico

memo

DATE: December 9, 2015
TO: Public Safety Committee
Finance Committee
City Council
FROM: Jan M. Snyder, Assistant Fire Chief 
SUBJECT: BAR to Accept Grant Funding and Purchase of a New Self-Contained Breathing Apparatus (SCBA) Air Compressor Trailer
VIA: Erik J. Litzenberg, Fire Chief 
CC: Oscar Rodriguez, Finance Director 
Robert Rodarte, Purchasing Officer

The City of Santa Fe Fire Department would like approval to accept a 2016 Fire Protection Grant fund award sponsored by the NM State Fire Marshal's Office. The grant was awarded to the Department to purchase a self-contained breathing apparatus (SCBA) air compressor trailer.

With the acceptance of the grant award the Department would like to permission to:

- Increase our operating budget (BAR) by the amount of the award, \$97,225.60
- Purchase one SCOTT Liberty II Air Compressor Trailer (HGAC #EE08-15) @ \$121,532.00 with shipping.

The balance of the purchase, \$24,306.40, will come from the Department's current operating budget, State Fire Protection Fund business unit 22208.570500.

The purchase of these components will provide the Department with extended capabilities to fill SCBA air bottles at emergency incidents as well as additional scene lighting.

Please find attached an approved memo to the City Manager for the purchase and identifying the grant and our State Fire Fund as the funds being used for the purchase.

We are requesting your approval of this purchase and passing the consideration on to the governing body.

Please feel free to contact me with any further questions at 955-3121.

City of Santa Fe, New Mexico

memo

Attachments: (6)

Project Summary sheet

Quote (HGAC #EE08-15) for SCOTT Liberty Air Trailer

Approval letter from NM State Fire Marshal on grant award and spending

Correspondence letters to the New Mexico State Fire Marshal's office

Approval Memo to City Manger

BAR

CITY OF SANTA FE PROCUREMENT CHECKLIST

Contractor Name: MES (Municipal Emergency Services Inc.)

Procurement Title: Self-Contained Breathing Apparatus (SCBA)

Solicitation RFP/RFB#: FR-GPO #03513

Other Methods: State Price Agreement Cooperative Sole Source Exempt Other HGAC.

Department Requesting/Staff Member Fire Department/ Jan Snyder

Procurement Requirements:

A procurement file shall be maintained for all contracts, regardless of the method of procurement. The procurement file shall contain the basis on which the award is made, all submitted bids and proposals, all evaluation materials, score sheets, quotations and all other documentation related to or prepared in conjunction with evaluation, negotiation, and the award process. The procurement shall contain a written determination from the Requesting Department, signed by the procurement officer, setting forth the reasoning for the contract award decision before submitting to the Committees.

SOLICITATION*

- | YES | N/A | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Project Beginning History (council requests etc) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Budget Determination (FIR) attach |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Solicitation document (RFP, IFB), |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Screen print of legal solicitation published in newspapers, web sites, etc.: |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Screen print of addendum(s) published on the IPB/RFP: |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pre-Bid/Pre-Offer Conference attendance sheet and other documents |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | If canceled, screen print of cancellation of solicitation notice |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Other: _____ |

EVALUATION*

- | YES | N/A | |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Blank evaluation form |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Evaluator's names and profiles |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Evaluation procedures or evaluation instructions |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Conflict/Confidentiality Forms signed by all Evaluators, Technical Advisors, Reviewers, and any person who assists in regard to the bid/proposal, evaluation and/or award |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Bid or Offer opening sheet(s) (If RFP, then two offer opening sheets, one for technical and one for cost) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Screen print of Bidder/Offeror's detailed information |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Responsiveness review sheet or other sheet documenting responsiveness for each Bidder/Offeror, attach requests for additional information to cure items |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Non-Responsive/Non-Responsibility Form and correspondence or letters from Department to vendor regarding disqualifications |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Oral presentations (sign-in sheets, presentation materials, etc.) |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Documentation sent to Bidders/Offerors and responses received regarding clarifications, decisions, negotiations, and/or best and final offers, etc. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Reference Reviews/Reference Check Questionnaires |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Individual evaluations included for each RFP. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pricing evaluation |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Final overall evaluation matrix or summary of evaluator scores |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Other: _____ |

*

1

AWARD*

YES N/A

- Fully executed Memo to Committees from the Department with recommendation of award
- Winning proposal (this is a copy that has all confidential/proprietary information excluded)
- Screen print of Contract Award Notice
- Screen print of Award Notice published on agency website
- Email or notification sent to all Bidders/Offerors that award was made
- Waiver or "No Action Taken" from Procurement Office
- Correspondence with Procurement Office regarding waiver
- If IFB and not awarded to lowest responsive, responsible bidder; written explanation
- Other: _____

DISCLOSURES

YES N/A

- Contractor Disclosures & Conflicts of Interest**
- Disclosures & Conflicts of Interest Form(s) (winning bidder(s)/offeror(s))
- Contractor –Conflicts of Interest**
- Purchasing Office Letter or e-mail to designated individual regarding potential conflict
- Conflict of Interest Form signed by all parties
- Letter from Procurement Office regarding the potential conflict
- Subcontractor Disclosures**
- Disclosures & Conflicts of Interest form of Subcontractor(s)
- Subcontractor –Conflicts of Interest**
- Purchasing Officer Letter or email to designated individual regarding potential conflict
- Conflict of Interest form signed by all parties
- Letter from Legal Office regarding the potential conflict
- Other: _____

CONTRACT

YES N/A

- Copy of Executed Contract
- Copy of all documentation presented to the Committees
- Finalized Council Committee Minutes
- Other: _____

MISCELLANEOUS FILE*

YES N/A

- Local Preference Form
- New Mexico Residence Form
- Veterans Exemption
- Sole Source determination form approved by Procurement Officer
- Exempt determination memo approved by Procurement Officer
- Other: _____

Include all other substantive documents and records of communication that pertain to the procurement and any resulting contract.

PROTEST (If applicable)*

YES

N/A

Documentation from protester filed with the Purchasing Office

Letter from Department to Purchasing Office Providing response to protest

Letter from Purchasing Officer to protester and Department on final outcome

Other: _____

Create a separate file folder which may contain any documents with trade secrets or other competitively sensitive, confidential or proprietary information.

YES

N/A

Original bid(s) or proposal(s) with no redactions.

Documentation exempt - Proprietary, Confidential, Competitively Sensitive, or Trade Secret (i.e. e-mails, proposals, letters)

Jan Snyder – Assistant Fire Chief

Department Rep Printed Name and Title

Department Rep Signature attesting that all information included

Purchasing Officer attesting that all information is reviewed

PROJECT SUMMARY

City of Santa Fe Fire Department

2016 New Mexico State Fire Protection Grant Council:

Project: Self-Contained Breathing Apparatus (SCBA) Air Compressor Trailer

Award: \$97,225.60

SCBA Air Trailer:

SCOTT Liberty II Tandem-Axle Breathing Air System Trailer \$121,532.00

Options: SCBA bottle storage rack \$0.00
High-Pressure Reel \$0.00
Low-Pressure Reel \$0.00
SCOTT SmartFill Auto Cascade System \$0.00

Total: **\$121,532.00**

Product Order, Delivery and Payment Schedule

If this project is approved via the Public Safety, Finance Committee and City Council without delay during the next cycle of meetings:

Order, Delivery and Payment should all occur in January of 2016

Grant Award: \$97,225.60

Required Department Match: \$24,306.40

Grand Total: \$121,532.00

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 KAREN L. MONTOYA, CHAIRWOMAN
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY, VICE CHAIR
DISTRICT 5 SANDY JONES



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John C. Standefer, Fire Marshal
1-800-244-6702 (In-state only)
(505) 476-0174
Fax: (505) 476-0100

INTERIM CHIEF OF STAFF

Andrea Delling

November 10, 2015

Mayor Javier Gonzales
City of Santa Fe
PO Box 909
Santa Fe, NM 87504-0909



Ref: New Mexico Fire Protection Grant Council Award Notice

Dear Mayor Gonzales:

Congratulations! Your grant application on behalf of the Santa Fe Fire Department for SCBA has been reviewed and an award has been granted.

Over 140 grant applications were submitted and over \$22 million in needs were considered. The Santa Fe Fire Department has met the minimum requirements and is clearly addressing a critical need affecting the ISO fire protection classification. A voucher in the amount of \$97,225.60 for the purchase of the approved request will be processed following the February 1, 2016 deadline for project specifications approval.

The specifications for the approved equipment must be reviewed and approved by this office before February 1, 2016 and prior to encumbering any funds. The equipment purchased with this grant shall meet the requirements of the latest Editions of NFPA.

The deadline to encumber the money by contract with the vendor is May 15, 2016. If the bid amount exceeds the awarded amount plus the 20% required matching amount, the additional cost shall be the responsibility of the local government. If the specified equipment may be purchased for less than the grant amount plus the 20% matching amount, the remaining money shall be returned to the grant fund. All equipment purchased with grant funds must be inspected by this office upon receipt and the attached Project Close-Out Checklist completed and submitted immediately thereafter.

Failure to meet deadlines will result in the loss of funds. If you need additional time to complete your project, your request for an extension must be made in writing, explaining the need for additional time. Grant recipients also need the Council's written permission to make changes to their projects. Project modifications must be requested in writing, and the modification shall not significantly alter the original purpose of the approved application. Extension and modification requests are reviewed on a case-by-case basis and are not automatically granted.

If further information is required, please contact Vernon Muller, Deputy Fire Marshal; Fire Service Support Bureau at (505) 476-0165.

Sincerely,

Handwritten signature of John C. Standefer.

John C. Standefer
State Fire Marshal

Sincerely,

Handwritten signature of Norma Jean Valdez.

Norma Jean Valdez
Grant Council Chairwoman

xc: Chief
Councilors

1 888 4 ASK PRC
www.nmprc.state.nm.us



Working for You!

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 KAREN L. MONTROYA, CHAIRWOMAN
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA
DISTRICT 4 LYNDA LOVEJOY, VICE CHAIR
DISTRICT 5 SANDY JONES

CHIEF OF STAFF

S. Vincent Martinez



P.O. Box 1269
1120 Paseo de Peralta
Santa Fe, NM 87504-1269

STATE FIRE MARSHAL DIVISION

John Standefer, State Fire Marshal
Room 413
800-244-6702 (In state only)
(505) 476-0066
Fax: (505) 476-0100

FY16 FIRE PROTECTION GRANT ANNOUNCEMENT

Dear Chief:

The Fire Protection Grant Council is now accepting applications for the FY 2016 grants. All New Mexico certified fire departments are eligible to apply for the FY 2016 Fire Protection Grant Awards. The maximum amount awarded to a single applicant will not exceed \$100,000, with a minimum required matching funds commitment from the department of 20%. Costs exceeding the grant amount shall be the responsibility of the local government. State fire funds may be used for this purpose.

Responding to many requests to make the application more user-friendly, a web-application has been developed and is available on the PRC website at <http://www.nmprc.state.nm.us/state-firemarshal/fire-grant-council/index.html>. Attached are the minimum requirements and the selection criteria.

Departments are expected to submit the application on the website and must include fire chief and fiscal agent's signatures by no later than 5 p.m. on September 1, 2015. A confirmation number will be issued at the time of submittal. Only one grant application per department may be submitted.

The department may request funding for apparatus, PPE, communication equipment or another justified critical need. All apparatus must meet NFPA Standards. Equipment/apparatus specifications are subject to review by the State Fire Marshal's Office. The department must have the capability to immediately house apparatus properly. NFPA listed equipment may be included with the purchase of apparatus.

Any ISO Class 10 fire department that is awarded a grant and consequently loses its qualification for State Fire Funds per Title 10 Chapter 25 Part 10 of the NMAC will return the apparatus and equipment to the State Fire Marshal for redistribution.

For additional information, please contact Vernon Muller, Deputy Fire Marshal Fire Service Support Bureau at 505.476.0165.

Sincerely,

Handwritten signature of John Standefer.

John Standefer
State Fire Marshal

Handwritten signature of Norma Jean Valdez.

Norma Jean Valdez
Chairman, Fire Protection Grant Council

Cc: Governing Body



MES - Arizona
 2330 West University Drive
 Unit #10
 Tempe, AZ 85281

Telephone.....: 480-967-6100
 Fax.....: 480-967-6101



Ship To:
 Santa Fe/City of
 P.O. Box 909
 Accounts Payable
 Santa Fe, NM 87504

Contact: Chief Jan Snyder
 Phone: 505-955-3503

Bill To:
 Santa Fe/City of
 P.O. Box 909
 Accounts Payable
 Santa Fe, NM 87504

Quotation

Number.....: QT_00360481-2
 Date.....: 8/26/2015
 Page.....: 1 of 1
 Sales order.....:
 Requisition.....:
 Your ref.....:
 Our ref.....: harreola
 Quotation deadline.....: 9/22/2015
 Payment.....: Net 30
 Sales Rep.....: harreola
 Terms of delivery.....: Customer Pays
 Freight-NOT Taxable

Item number	Description	Size	Color	Quantity	Unit	Unit price	Amount
Scott Compressor	Scott Mobile Compressor, Liberty 2, with Auto Cascade, 20 HP, 230 volt/60 Hz, Electric Ball, Gen. w\ Lt., cold weather package, scba storage rack			1.00	EA	118,432.00	118,432.00
Freight Quote	Freight Quote			1.00	EA	3,100.00	3,100.00

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be re-calculated at the time of shipment to ensure they take into account the most current local tax information.

Notes:
 HGAC EE08-15

Sales balance	Total discount	S&H	Sales tax	Total
121,532.00	0.00	0.00	0.00	121,532.00 USD

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee. Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



COOPERATIVE PURCHASING PROGRAM
 Houston-Galveston Area Council of Governments
 3555 Timmons, Suite 120, Houston, TX 77027
 Phone: 800-926-0234 Fax: 713-993-4548
www.hgacbuy.org

INVITATION TO SUBMIT COMPETITIVE:	<input checked="" type="checkbox"/> BIDS	<input type="checkbox"/> PROPOSALS
INVITATION NO.: EE08-15	ISSUE DATE: March 5, 2015	
CATEGORY: Emergency Medical & Rescue Equipment		

PURPOSE OF THIS INVITATION

The Cooperative Purchasing Program (HGACBuy) of the Houston-Galveston Area Council of Governments is soliciting offerings for the furnishing of products/services as described herein. These products/services may be purchased by any of more than 5,400 member local governments, districts, agencies in 44 states across the nation.

Responses must be submitted in an original and one (1) copy, and shall be subject to the terms, conditions, requirements and specifications detailed in the documents comprising this Invitation. Responses are scheduled to be opened publicly at H-GAC offices on the date indicated. For Bid Invitations, responses will be available for public review until 4:00 p.m. CT that day, and on subsequent days by appointment only. Any Responses submitted later than 1:00 p.m. on the due date will be returned unopened to the bidder/proposer.

PROCUREMENT SCHEDULE & DETAILS

DRAFT SPECIFICATION / INVITATION:	January 7, 2015
PRE-BID/PROPOSAL CONFERENCE:	February 5, 2015 @ 9:00 a.m. CT; Conference Room B
FINAL SPECIFICATION / INVITATION:	March 5, 2015
BID/PROPOSAL RESPONSES DUE:	April 8, 2015 @1:00 p.m. CT; H-GAC Clock
PUBLIC RESPONSE OPENING:	April 8, 2015 @ 2:00 p.m. CT; H-GAC Clock
RECOMMENDATIONS TO BOARD:	June 16, 2015
CONTRACT START DATE & TERM:	August 01, 2015 through July 31, 2017
The documents comprising this Invitation are available via web download at: https://www.hgacbuy.org/bids/	
For assistance regarding this Invitation, please contact:	
Name: Bill Burton	Phone: 832-681-2514 E-mail: wburton@h-gac.com

CONTENTS OF THIS INVITATION

- SECTION A - General Terms & Conditions
- SECTION B - Product/Service Specific Requirements & Specifications (Final)
- SECTION C - HGACBuy FORMS (Final)
- SECTION D - Pro-Forma (Sample) Contract

This procurement conforms to government requirements for Competitive Procurement.

**COOPERATIVE PURCHASING PROGRAM
EMERGENCY MEDICAL AND RESCUE EQUIPMENT**

Background

H-GAC received and opened nineteen competitive bids for Emergency Medical and Rescue Equipment on April 8, 2015. The following companies submitted bids:

Air & Gas Technologies, Inc.	Cliffwood Beach, NJ
Amkus, Inc.	Downers Grove, IL
Bauer Compressors, Inc.	Norfolk, VA
Bullard*	Cynthiana, KY
Cardiac Science Corporation	Waukesha, WI
Casco Industries, Inc.*	Shreveport, LA
Daco Fire Equipment	Haltom City, TX
Equipment Management Company	Channahon, IL
Fisher Scientific, LLC	Winter Springs, FL
Grace Industries, Inc.	Fredonia, PA
HeartSafe America, Inc.	Farmers Branch, TX
HeartSine Technologies, Inc.	Newtown, PA
Hurst Jaws of Life, Inc.*	Shelby, NC
Interspiro, Inc.	Pleasant Prairie, WI
Metro Fire Apparatus Specialists, Inc.	Houston, TX
→ Municipal Emergency Services, Inc.	Houston, TX
North America Fire Equipment Co., Inc. (NAFECO)	Decatur, AL
Southeastern Emergency Equipment	Youngsville, NC
Zoll Medical Corporation*	Chelmsford, MA

*Joint Bid

Current Situation

H-GAC Staff evaluated all bid responses and recommends seventeen bids (consisting of twenty-eight vendors).

Funding Source: Participating local government purchases
Budgeted: NA

Action Requested

Request authorization to contract with respondents listed in the Contract Award Recommendation Table below for emergency medical and rescue equipment, and as may be applicable, extend contract assignments to other authorized vendors during the contract period.

(over)

H-GAC Product Code	Recommended Bidder
EBA-EBD	Amkus, Inc.
EDA-EDI	Metro Fire Apparatus Specialists, Inc.
EEA-EEM	Hurst Jaws of Life, Inc.; L. N. Curtis & Sons; Municipal Emergency Services, Inc.; River Country Rescue
<u>Stabilization/Shoring Struts</u>	
FAA-FAF	Hurst Jaws of Life, Inc.; L. N. Curtis & Sons; Municipal Emergency Services, Inc.; River Country Rescue
FBA-FBO	Equipment Management Company
FCA-FCG, FDA-FDJ	Metro Fire Apparatus Specialists, Inc.
FEA-FED	North America Fire Equipment Co., Inc. (NAFECO)
<u>Air Lift Rescue Bags</u>	
GAA-GAO	Equipment Management Company
GBA-GBB	Metro Fire Apparatus Specialists, Inc.
GCA	Hurst Jaws of Life, Inc.; L. N. Curtis & Sons; Municipal Emergency Services, Inc.; River Country Rescue
GDA-GDF	Metro Fire Apparatus Specialists, Inc.
GHA-GHE	Hurst Jaws of Life, Inc.; L. N. Curtis & Sons; Municipal Emergency Services, Inc.; River Country Rescue
<u>Hand-Held Thermal Imaging Equipment</u>	
HAA-HAL	Bullard; AAA Emergency Supply Co.; EVS Emergency Vehicle Specialists; First Out Rescue Equipment; Georgia Fire And Rescue Supply; Witmer Public Safety Group, Inc.; Wally's Fire & Safety Equipment, Inc.
HBA-HBB, HBD-HBI	North America Fire Equipment Co., Inc. (NAFECO)
HBC	Daco Fire Equipment
HCC-HCD	Municipal Emergency Services, Inc.
HCB, HCE	Fisher Scientific, LLC
HEA-HEG	Casco Industries, Inc.; Mine Safety Appliances, LLC

<u>Fire Rescue Saws</u>	
IAA-IAC	Municipal Emergency Services, Inc.
IBA-IBF	Casco Industries, Inc.
IDA-IDJ, IEC, IFA-IFC	Metro Fire Apparatus Specialists, Inc.
IEA-IEB	North America Fire Equipment Co., Inc. (NAFECO)
<u>Electronic Personnel Accountability System (Stand-Alone)</u>	
JAA-JAH	Grace Industries, Inc.
<u>Breathing Air Systems</u>	
KAA-KAB, KAE	Municipal Emergency Services, Inc.

(over)



City of Santa Fe Fire Department

P.O. Box 909, 200 Murales Road – Santa Fe, New Mexico 87504

(505) 955-3110 – FAX (505) 955-3115

November 10, 2015

New Mexico Public Regulation Commission
State Fire Marshal's Office – Fire Service Support Bureau
PO Box 1269
Santa Fe, NM 87504-1269

Mr. Randy Varela:

The City of Santa Fe Fire Department respectfully requests the approval to continue with its 2016 Fire Protection Grant project of purchasing a SCBA air compressor trailer.

Our purchase will be:

1 – SCOTT Liberty II Air System Trailer	\$ 118,432.00
Shipping	\$ 3,100.00
<u>Total</u>	<u>\$ 121,532.00</u>

The amount awarded in the grant was \$97,255.60 which requires a 20% match of \$24,306.40 from the Department. With your approval we would like to use existing Fire Protection Funds awarded by the NM State Fire Marshal to meet the requirements of the 20% matching funds.

We look forward to hearing from you with approval to use existing Fire Protection Funds and to continue the project. Please contact me with any questions or concerns at 505-955-3121.

Sincerely,

Jan M. Snyder
Assistant Fire Chief

Attachments (2)

Quote (HGAC EE08-15)
Product Information – SCOTT Liberty II

City of Santa Fe, New Mexico

memo

DATE: November 16, 2015
TO: Brian Snyder, City Manager
FROM: Jan M. Snyder, Assistant Fire Chief *JMS*
SUBJECT: Purchase of a New SCBA Air Trailer – NMFMO Grant Award
VIA: Erik Litzenberg, Fire Chief *EL*
CC: Robert Rodarte, Purchasing Officer

The City of Santa Fe Fire Department respectfully requests permission to purchase a new self-contained breathing apparatus (SCBA) air compressor trailer. The cost of this new piece of equipment would be \$121,532.00.

The funds for this piece of equipment will come from a recently acquired New Mexico Fire Protection grant from the New Mexico State Fire Marshal's office, see attached, awarding the Department \$97,255.60 with a minimum 20% (\$24,306.40) monetary match for the awarded project. The balance of the funds to acquire the new SCBA air trailer and to meet the requirements of the match criteria will come from the Department's State Fire Protection Fund (22208.570500).

This new air trailer will provide the department the capability to fill SCBA bottles and scene lighting on emergency incidents for extended periods of time.

Please find attached the award letter and grant application from the State Fire Marshal's office along with other technical data surrounding the apparatus.

If you have any questions, you may contact me at (505) 955-3121.

Approved:

*TO START GRANT APPLICATION
PROCESS*

BJS

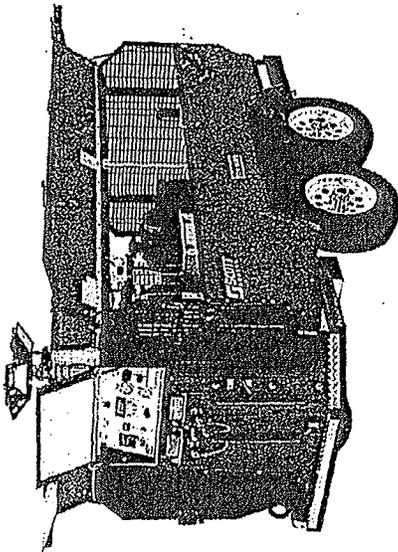
Brian Snyder, City Manager

Disapproved:

Brian Snyder, City Manager

Attachments: (6)

Project Summary
Grant Award Letter from the State Fire Marshal's Office
FY16 Fire Protection Grant Announcement Letter
Quote (HGAC # EE08-15) from MES for SCOTT Liberty II Air Trailer
SCOTT Liberty II Air Trailer Product Information
BAR – moving funds to 22208.570500



LIBERTY II

TANDEM-AXLE BREATHING AIR SYSTEM TRAILER OPTIONS

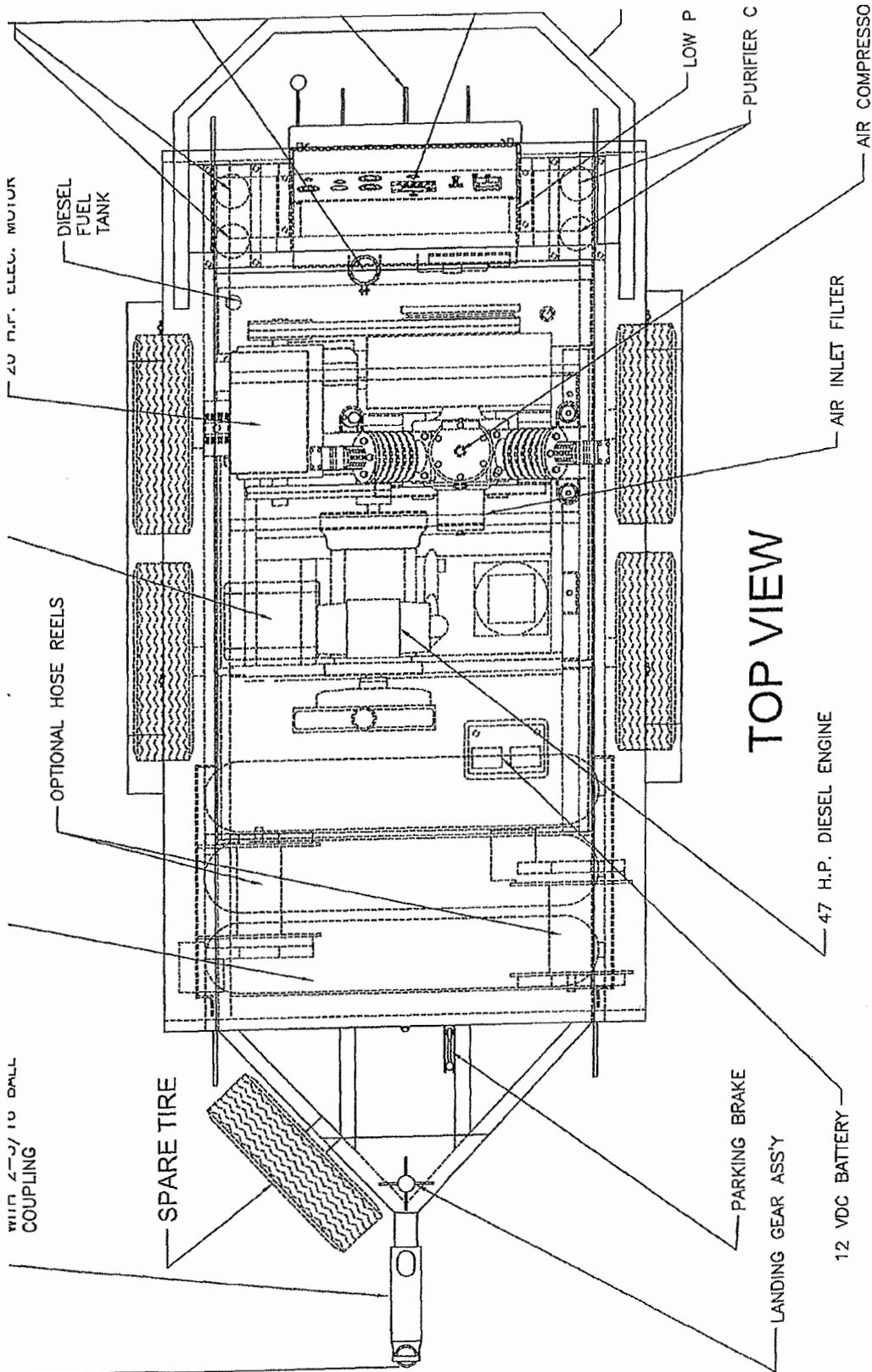
LIBERTY II

The easy-tow Liberty II has all of the features of the Liberty I but is a tandem-axle unit. The Liberty II can bear more weight, leading to an array of available options: it also comes with four ASME cylinders instead of two and is capable of being towed by any vehicle rated for 7000 GVW.

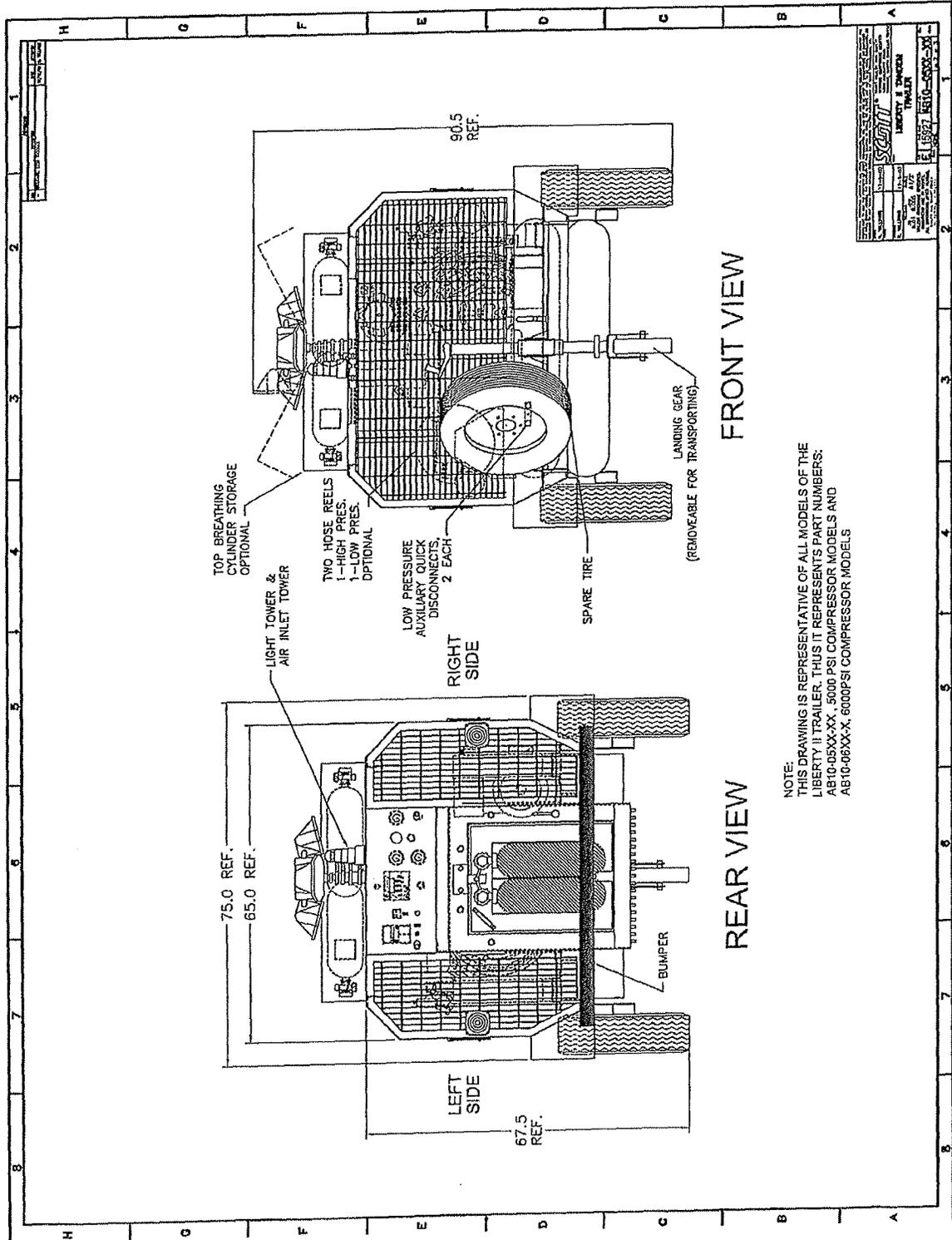
OPTIONS

All of the Liberty I options plus:

- SCBA storage rack
- High-pressure reel
- Low-pressure reel
- Scott Smart Fill Auto Cascade System



NOTE:
 THIS DRAWING IS REPRESENTATIVE OF ALL MODELS OF THE
 LIBERTY II TRAILER. THUS IT REPRESENTS PART NUMBERS:
 AB10-50XX-XX, 5000 PSI COMPRESSOR MODELS AND
 AB10-06XX-XX, 6000 PSI COMPRESSOR MODELS.

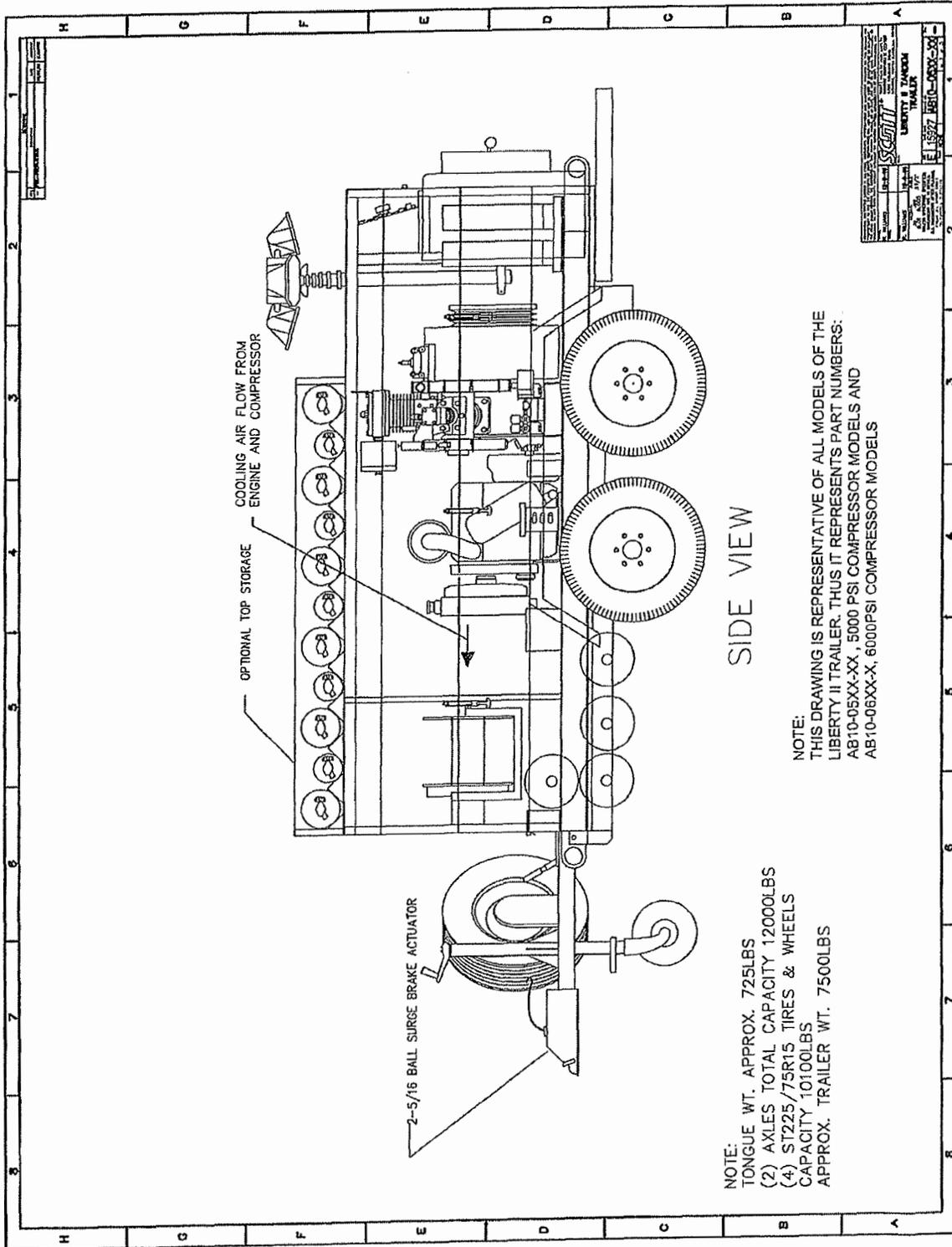


TRUCKS TRACTORS BUSES TRAILERS CONSTRUCTION EQUIPMENT MARINE EQUIPMENT AGENCIES	
E 115927 LIB10-6500-XX	

FRONT VIEW

REAR VIEW

NOTE:
 THIS DRAWING IS REPRESENTATIVE OF ALL MODELS OF THE
 LIBERTY II TRAILER. THIS IT REPRESENTS PART NUMBERS:
 AB10-45XX-XX, 5000 PSI COMPRESSOR MODELS AND
 AB10-06XX-X, 6000PSI COMPRESSOR MODELS



NOTE:
 TONGUE WT. APPROX. 725LBS
 (2) AXLES TOTAL CAPACITY 12000LBS
 (4) ST225/75R15 TIRES & WHEELS
 CAPACITY 10100LBS
 APPROX. TRAILER WT. 7500LBS

SIDE VIEW

NOTE:
 THIS DRAWING IS REPRESENTATIVE OF ALL MODELS OF THE
 LIBERTY II TRAILER. THUS IT REPRESENTS PART NUMBERS:
 AB10-05XX-XX, 5000 PSI COMPRESSOR MODELS AND
 AB10-06XX-X, 6000PSI COMPRESSOR MODELS

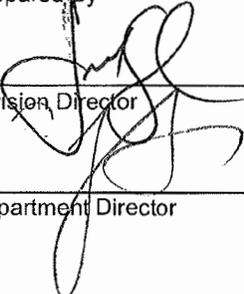
15.12.002.FI

City of Santa Fe, New Mexico

BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME				DATE		
Fire Dept/				12/09/2015		
ITEM DESCRIPTION	BU / LINE ITEM	<--(Finance Dept Use Only)-->		INCREASE	DECREASE	
		SUBLEDGER / SUBSIDIARY	DR / (CR)			
Grant Award	21209.490210		CR	(97,226)		
Equipment and Machinery	22208.570500		DR	97,226		
JUSTIFICATION: (use additional page if needed) --Attach supporting documentation/memo				TOTAL	\$ 0 104,452	\$ -

Budget adjustment to reflect 2016 Fire Protection Grant Award Fund.

Karyn Romero Prepared By  Division Director Department Director	12/09/2015 Date 12/9/15 Date 12/9/15 Date	CITY COUNCIL APPROVAL City Council Approval Required <input type="checkbox"/> City Council Approval Date <input type="text"/> Agenda Item #: <input type="text"/>	ATH Budget Officer  Finance Director City Manager	12/10/15 Date 12-10-2015 Date Date
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