



**ACTION SHEET**  
**CITY COUNCIL COMMITTEE MEETING OF 04/09/14**  
**ITEM FROM FINANCE COMMITTEE MEETING OF 03/31/14**

**ISSUE:**

20. Request for Approval of a Resolution Directing Staff to Study the Feasibility and Fiscal Impact of Establishing a Single-Stream Recycling Program for the City of Santa Fe. (Councilors Bushee and Ives) (Nick Schiavo)

**Committee Review:**

City Council (scheduled)

04/09/14

Fiscal Impact – No

**FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM**

**SPECIAL CONDITIONS OR AMENDMENTS**

Add Councilor Rivera as co-sponsor.

**STAFF FOLLOW-UP:**

<b>VOTE</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

3-17/14/FCIssue

# City of Santa Fe, New Mexico

## LEGISLATIVE SUMMARY

### Resolution No. 2014-\_\_\_\_ Single-Stream Recycling

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**SPONSOR(S):** Councilors Bushee, Ives, Rivera and Lindell

**SUMMARY:** A resolution directing staff to study the feasibility and fiscal impact of establishing a single-stream recycling program for the city of Santa Fe.

**PREPARED BY:** Rebecca Seligman, Legislative Liaison Assistant

**FISCAL IMPACT:** No

**DATE:** April 1, 2014

**ATTACHMENTS:** Resolution  
FIR

1 CITY OF SANTA FE, NEW MEXICO

2 RESOLUTION NO. 2014-\_\_\_

3 INTRODUCED BY:

4 Councilor Patti Bushee

5 Councilor Peter Ives

6 Councilor Chris Rivera

7 Councilor Signe Lindell

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9  
10 A RESOLUTION

11 DIRECTING STAFF TO STUDY THE FEASIBILITY AND FISCAL IMPACT OF  
12 ESTABLISHING A SINGLE-STREAM RECYCLING PROGRAM FOR THE CITY OF  
13 SANTA FE.

14  
15 WHEREAS, currently, there are 25,330 residential curbside recycling customers who  
16 participate in the City's residential recycling program; and

17 WHEREAS, recycling customers are directed to separate their recycling into two separate  
18 categories: (1) glass; (2) mixed paper, aluminum, tin, plastic bottles and cardboard; and

19 WHEREAS, the current trend throughout municipal governmental entities is to have single-  
20 stream recycling; and

21 WHEREAS, single-stream recycling refers to a system in which all recyclables are  
22 mixed together in a collection truck, instead of being sorted by material type; and

23 WHEREAS, single-stream recycling systems for collection and processing are designed to  
24 handle the commingled mixture of recyclables, excluding glass; and

25 WHEREAS, thereafter, single-stream materials are separated for reuse at a materials

1 recovery facility; and

2           **WHEREAS**, single-stream recycling would reduce sorting by residents which could mean  
3 that more recyclables will be placed at the curb and more residents would be willing to participate in  
4 recycling.

5           **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**  
6 **CITY OF SANTA FE** that staff is directed to study the feasibility and fiscal impact of converting the  
7 current City of Santa Fe recycling program into a single-stream recycling program.

8           **BE IT FURTHER RESOLVED** that staff is directed to report their findings, including the  
9 fiscal impact of a single-stream recycling program to the Governing Body within 60 days of the  
10 adoption of this resolution.

11           PASSED, APPROVED, and ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2014.

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\_\_\_\_\_  
JAVIER M. GONZALES, MAYOR

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15 ATTEST:

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\_\_\_\_\_  
YOLANDA Y. VIGIL, CITY CLERK

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19 APPROVED AS TO FORM:

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21

*Kelley A. Brennan*  
\_\_\_\_\_

22

KELLEY A. BRENNAN, INTERIM CITY ATTORNEY

23

24

25

*M/Melissa/Resolutions 2014/Single-Stream Recycling*

**City of Santa Fe  
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

**Section A. General Information**

(Check) Bill: \_\_\_\_\_ Resolution: X \_\_\_\_\_

(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **A RESOLUTION DIRECTING STAFF TO STUDY THE FEASIBILITY AND FISCAL IMPACT OF ESTABLISHING A SINGLE-STREAM RECYCLING PROGRAM FOR THE CITY OF SANTA FE.**

Sponsor(s): Councilors Bushee, Ives, Rivera and Lindell

Reviewing Department(s): Public Utilities / City Attorney's Office

Persons Completing FIR: Rebecca Seligman Date: 03/26/14 Phone: 955-6601

Reviewed by City Attorney: *Kelley A. Brennan* Date: 3/26/14  
(Signature)

Reviewed by Finance Director: *[Signature]* Date: 3/26/14  
(Signature)

**Section B. Summary**

Briefly explain the purpose and major provisions of the bill/resolution:

**Directs staff to study the feasibility and fiscal impact of establishing an single-stream recycling program for the city of Santa Fe.**

**Section C. Fiscal Impact**

**Note:** Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*

**1. Projected Expenditures:**

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: \_\_\_\_\_

X   Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 13/14	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____
Total:	\$ _____	_____	_____	\$ _____	_____	_____	_____	_____

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY		FY		

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____	_____	\$ _____	_____	_____	_____

**3. Expenditure/Revenue Narrative:**

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

N/A

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**Section D. General Narrative**

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No.

**2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

The City would maintain the current recycling program.

**3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No.

**4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The proposed single-stream recycling program would reduce sorting by residents which could mean that more recyclables will be placed at the curb and more residents would be willing to participate in recycling which promotes environmental sustainability in our community.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08