



# City of Santa Fe, New Mexico

# memo

**Date:** February 5, 2014

**To:** City Council

**Via:** Brian K. Snyder, City Manager *BKS*

**From:** Jim Luttjohann, Executive Director, Convention & Visitor's Bureau 

## **Item & Issue**

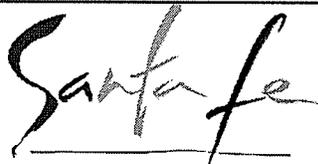
One Day Community Convention Center and Parking Fee Waivers for nonprofit fundraising event

## **Background & Summary**

Resolutions 2012-33 and 2013-107 each allow for members of the Governing Body to endorse a waiver of certain fees for nonprofits seeking use of the Santa Fe Community Convention Center. Each member of the Council is allowed one event per year. Under resolution 2013-107 (amending 2012-33) one endorsement per year per Council member is allowed. Once per year letters of interest are solicited, although the process is open on an ongoing basis. From the 2014 solicitation, the attached list of requests was obtained. Events are subject to available space and may not be contracted until 6 months from the event date. Events already endorsed and contracted for calendar year 2014 are noted at the top of the list.

## **Requested Action**

Informational only. Councilors should contact the City Manager if they wish to endorse an event's use and waiver of fees.



**SANTA FE CONVENTION  
AND VISITORS BUREAU**  
— SantaFe.org —

Revised 2/5/2014

ORGANIZATION	DATE OF EVENT	Date Avail?	Endorsed By
<b>Contracted...2014</b>			
Food Depot / Souper Bowl	02/01/2014	Yes	Calvert
Cancer Foundation	02/12/2014	Yes	Bushee
SF Community Orchestra	02/15/2014	Yes	Wurzburger
CareNet	04/21/2014	Yes	Rivera
<b>Pending...2014</b>			
Santa Fe Animal Shelter	12/13/2014	Yes	None
Tsechen Namdrol Ling	05/06/2014	Yes	None
<b>Lettes of Interest</b>			
Solace Crisis Treatment Center	9/2014: prefer a Saturday	Unknown	
Santa Fe Artists Market	Unkown	Unknown	
Big Brothers / Big Sisters of Northern NM	Oct-14	Unknown	
Creativtiy for Peace	Aug-14	Unknown	
Santa Fe Council on International Relations	09/23/2014	Yes	
Saint Elizabeth Shelter	09/13/2014	No	
Santa Fe Bandstand	None	Unknown	
Friends of the Santa Fe Public Library	06/21/2014	No	
Santa Fe Prevention Alliance	6/5 or 6/19/2014	No	
Saint Vincent Hospital Foundation	Dec-14	Unknown	
Santa Fe Watershed Association	None	Unknown	
NM Community Foundation	Dec-14	Unknown	
Audubon New Mexico	09/26/2014	Yes	
The Food Depot	Unavailable	Alternate	