

City of Santa Fe, New Mexico

memo

DATE: July 2, 2014

TO: Finance Committee

VIA: Marcos A. Tapia 
Finance Director

FROM: Cal Probasco 
Budget Officer

ITEM AND ISSUE:

Request for Approval of Budget Adjustment Resolution for Quarter Ending June 30, 2014
(Fourth Quarter)

BACKGROUND AND SUMMARY:

Attached is a resolution listing increases/decreases to the FY 2013/14 operating budget. These adjustments have been previously approved by the Governing Body or were approved by the City Manager if under \$50,000.

Budget adjustments to the operating budget that are over \$50,000 require Finance Committee recommendation and Governing Body approval. The Budget Office submits such budget adjustments on a quarterly basis for Finance Committee consideration. These adjustments move approved budget amounts from one line item to another within the same fund.

ACTION RECOMMENDED:

Recommend these adjustments to the Governing Body for approval. After approval, the resolution will be forwarded to the Department of Finance and Administration for their approval.

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CITY OF SANTA FE

RESOLUTION NO. 2014 - _____

INTRODUCED BY:

Finance Committee

A RESOLUTION

RELATING TO A REQUEST FOR APPROVAL OF FOURTH QUARTER (YEAR-END)

BUDGET ADJUSTMENTS FOR FISCAL YEAR 2013/2014

WHEREAS, the Governing Body of the City of Santa Fe, meeting in regular session on July 30, 2014, did propose to ask for budget adjustments; and:

WHEREAS, a Fourth Quarter Review of the Fiscal Year 2013/2014 Budget by the Governing Body of the City of Santa Fe has shown a need to address significant priorities.

NOW, THEREFORE, the Governing Body of the city of Santa Fe does request authorization for budget adjustments as detailed on the attached Resolution Detail by Fund (see Attachment), hereby incorporated as part of this resolution.

NOW, THEREFORE, it is respectfully requested that authorization to implement the Fourth Quarter Budget Adjustments be granted by the Local Government Division of the New Mexico Department of Finance and Administration.

PASSED, APPROVED and ADOPTED the 30th day of July, 2014.

MAYOR JAVIER M. GONZALES

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ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:



KELLEY A. BRENNAN, INTERIM CITY ATTORNEY

LOCAL GOVERNMENT DIVISION
N.M. DEPARTMENT OF FINANCE
AND ADMINISTRATION

CITY OF SANTA FE
FOURTH QUARTER FY 2013/2014 - RESOLUTION DETAIL BY CATEGORY & FUND

<i>Fund</i>	<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
Adjustments Not Previously Approved by City Council:					
1001	General Fund	Adjustments to Property Tax/GRT/Building Permit revenue budget based on activity to date	\$ -	\$ 3,200,000	\$ 3,200,000
1001	General Fund	Close-out 2008B GRT Refunding/balance transfer General Fund	-	65,759	65,759
1001	General Fund	Appropriation for Mayor's Office flooring replacement project	10,000	-	(10,000)
1001	General Fund	Distribution of investment advisor expense across major funds	1,000	-	(1,000)
1001	General Fund	Correction to prior year budget carry forward - Traffic dues costs	3,175	-	(3,175)
1001	General Fund	Street performers ordinance mediation/facilitation services	2,164	-	(2,164)
2112	1% Lodgers Tax Advertising	Distribution of investment advisor expense across major funds	158	-	(158)
2115	50% Marketing Lodgers Tax	Distribution of investment advisor expense across major funds	212	-	(212)
2116	Municipal Gross Receipts Tax	Adjustment to GRT revenue budget based on activity to date	-	400,000	400,000
2116	Municipal Gross Receipts Tax	Distribution of investment advisor expense across major funds	224	-	(224)
2117	Economic Development	Adjustment to pass-through allocation for Thornburg IRB to SFPS	4,464	4,464	-
2120	Municipal GRT - Railyard/General	Adjustment to GRT revenue budget based on activity to date	-	125,000	125,000
2121	Municipal GRT - GCCC/Parks	Adjustment to GRT revenue budget based on activity to date	-	125,000	125,000
2122	Convention Center Lodgers' Tax	Distribution of investment advisor expense across major funds	281	-	(281)
2210	Municipal GRT - Police	Adjustment to GRT revenue budget based on activity to date	-	125,000	125,000
2224	Public Safety Special Revenue	Appropriation for contracted RECC systems maint./upgrades	15,500	-	(15,500)
2251	Fire Property Tax/Safety	Adjustment to Property Tax rev. budget based on activity to date	-	44,000	44,000
2252	Police Property Tax/Safety	Adjustment to Property Tax rev. budget based on activity to date	-	44,000	44,000
2252	Police Property Tax/Safety	Distribution of investment advisor expense across major funds	224	-	(224)
2512	Tierra Contenta Land Sale	Distribution of investment advisor expense across major funds	326	-	(326)
2515	Human Service Providers	Appropriation for vans - After School/Summer Youth Programs	4,790	4,790	-
2524	Senior Employment Program	Adjust grant budget to final award from NM Agency on Aging	1,266	-	(1,266)
2527	Retired Senior Volunteer Program	Adjust grant to final award from US Dept. of Health & Hum. Svcs.	1,631	-	(1,631)
2528	Senior Nutrition Program	Adjust grant budget to final award from NM Agency on Aging	9,183	9,183	-
2534	Senior Assisted Transportation	Allocation of additional Area Agency on Aging grant funding awarded for exceeding units of service	2,588	2,588	-
2700	Library Grants	Accounting correction to budgeted amount for equipment	2,681	-	(2,681)
2708	Impact Fee Projects	Adjustments reflecting distribution of impact fee revenues by type	286,696	-	(286,696)
2716	Southside Library	SF County grant for Southside Library equipment/media/furniture	24,943	24,943	-
2720	Impact Fees - Roads	Adjustments reflecting distribution of Roads Impact Fee revenues	-	215,022	215,022
2720	Impact Fees - Roads	Distribution of investment advisor expense across major funds	292	-	(292)
2721	Impact Fees - Parks	Adjustments reflecting distribution of Parks Impact Fee revenues	-	51,605	51,605
2722	Impact Fees - Police	Correction for Impact Fee readjustment done in prior year	-	(80,000)	(80,000)
2722	Impact Fees - Police	Adjustments reflecting distribution of Police Impact Fee revenues	-	5,734	5,734
2723	Impact Fees - Fire	Correction for Impact Fee readjustment done in prior year	(80,000)	-	80,000
2723	Impact Fees - Fire	Adjustments reflecting distribution of Fire Impact Fee revenues	-	14,335	14,335
2728	Public Elections Financing	Distribution of investment advisor expense across major funds	114	-	(114)
3102	½% GRT Income Fund	Adjustment to GRT revenue budget based on activity to date	-	600,000	600,000

<i>Fund</i>	<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
3102	½% GRT Income Fund	Transfer to Airport Fund to cover projected fund deficit	400,000	-	(400,000)
3102	½% GRT Income Fund	Adjustments to separate MRC debt service from operational costs	107,371	-	(107,371)
3102	½% GRT Income Fund	Budget correction to general liability insurance assessments	(40,000)	-	40,000
3102	½% GRT Income Fund	Distribution of investment advisor expense across major funds	335	-	(335)
3103	CIP Reallocation Fund	Close-out of El Museo CIP/balance transfer to CIP Reallocation	-	1,624	1,624
3103	CIP Reallocation Fund	Distribution of investment advisor expense across major funds	3,500	-	(3,500)
3392	Paved Street Resurfacing	Allocation from Water CIP for Cerro Gordo basecourse project	38,250	38,250	-
3718	Main Library CIP	Reallocation of CIP funding for Library ADA-compliant doors	5,000	5,000	-
3722	El Museo Cultural CIP	Close-out of El Museo CIP/balance transfer to CIP Reallocation	1,624	-	(1,624)
43047	SF River Parkway CIP Project	Adjustment to previously-approved prior year carry forward bud.	(254,134)	-	254,134
4116	2006 GRT CIP Bond Issue	Distribution of investment advisor expense across major funds	1,000	-	(1,000)
4116	2006 GRT CIP Bond Issue	Adjustment to budgeted debt service fund paying agent fees	(225)	-	225
4122	2008B GRT Refunding Bonds	Close-out 2008B GRT Refunding/balance transfer General Fund	65,759	-	(65,759)
4122	2008B GRT Refunding Bonds	Adjustment to interest distribution based on earnings to date	-	124	124
4123	2010A/B Refunding Bonds	Distribution of investment advisor expense across major funds	2,000	-	(2,000)
4124	2012A/CIP Refunding Bonds	Adjustment reflecting bond arbitrage-related IRS refund	-	14,286	14,286
4125	2013A Refunding Bonds	Adjustment to debt service fund arbitrage report fees	(2,550)	-	2,550
4125	2013A Refunding Bonds	Distribution of investment advisor expense across major funds	500	-	(500)
4126	2013B Refunding Bonds	Adjustment to debt service fund arbitrage report fees	(1,300)	-	1,300
4126	2013B Refunding Bonds	Distribution of investment advisor expense across major funds	500	-	(500)
4150	2008 General Obligation Bonds	Distribution of investment advisor expense across major funds	20	-	(20)
4151	2013 General Obligation Bonds	Adjustment to debt service fund arbitrage report fees	(1,250)	-	1,250
4151	2013 General Obligation Bonds	Distribution of investment advisor expense across major funds	1,000	-	(1,000)
5150	Parking Enterprise Fund	Distribution of investment advisor expense across major funds	200	-	(200)
5250	Solid Waste Management	Adjustment to GRT revenue budget based on activity to date	-	125,000	125,000
5250	Solid Waste Management	Appropriation of reimbursements revenue for support vehicles	45,848	73,849	28,001
5250	Solid Waste Management	Distribution of investment advisor expense across major funds	1,827	-	(1,827)
5300	Water Operating Fund	Distribution of investment advisor expense across major funds	6,836	-	(6,836)
5301	Water Debt Service Fund	Distribution of investment advisor expense across major funds	970	-	(970)
5302	Water Div. Acquisition Fund	Distribution of investment advisor expense across major funds	729	-	(729)
5303	Water Div. - Reserve for Arbitrage	Distribution of investment advisor expense across major funds	765	-	(765)
5304	Water Line Extension CIP	NM DFA grant to support the Cerrillos Road Improvements Proj.	9,303	9,303	-
5315	Water Source Extensions CIP	Distribution of investment advisor expense across major funds	1,541	-	(1,541)
5316	Water Rights Acquisition	Distribution of investment advisor expense across major funds	155	-	(155)
5330	¼% Water GRT Fund	Adjustment to GRT revenue budget based on activity to date	-	400,000	400,000
5330	¼% Water GRT Fund	Distribution of investment advisor expense across major funds	4,968	-	(4,968)
5352	Misc. Water Capital Projects	Distribution of investment advisor expense across major funds	214	-	(214)
5353	Water Conservation Fund	Distribution of investment advisor expense across major funds	371	-	(371)
5354	Large Meter Replacement CIP	Distribution of investment advisor expense across major funds	142	-	(142)
5355	Water Tank Projects	Distribution of investment advisor expense across major funds	135	-	(135)
5356	Well & Booster Station Projects	Distribution of investment advisor expense across major funds	661	-	(661)
5357	Water Treatment Plant Projects	Distribution of investment advisor expense across major funds	1,205	-	(1,205)
5358	Water Supply Projects	Distribution of investment advisor expense across major funds	1,833	-	(1,833)
5358	Water Supply Projects	Adjustments to debt service capitalized interest/administrative fees	1,410	-	(1,410)

<i>Fund</i>	<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
5359	Water CIP Projects	Reimbursement for Water History Museum shurette funding	45,000	45,000	-
5359	Water CIP Projects	Distribution of investment advisor expense across major funds	182	-	(182)
5391	Water Bond 2009 A/B	Distribution of investment advisor expense across major funds	141	-	(141)
5400	Transit Bus Operations	Reallocation of funding for Transit software/uniforms/photocopier	2,500	2,500	-
5400	Transit Bus Operations	Distribution of investment advisor expense across major funds	405	-	(405)
5400	Transit Bus Operations	Replacement of two cooling units at Transit Adm./Maint. Facility	250	250	-
5421	SFT Paratransit Program	Reallocation of funding for Transit software/uniforms/photocopier	20,887	20,887	-
5450	Wastewater Management	Adjustment to GRT revenue budget based on activity to date	-	125,000	125,000
5450	Wastewater Management	Distribution of investment advisor expense across major funds	3,455	-	(3,455)
5450	Wastewater Management	Adjustment to budgeted debt service arbitrage report fees	(1,500)	-	1,500
5459	Sewer Line Extension Construction	Distribution of investment advisor expense across major funds	156	-	(156)
5464	Impact Fees - Wastewater	Distribution of investment advisor expense across major funds	409	-	(409)
5468	WW Modification/Replacement	Distribution of investment advisor expense across major funds	705	-	(705)
5469	WW Sludge Grant Fund	Distribution of investment advisor expense across major funds	376	-	(376)
5500	SWMA Caja del Rio Landfill	Adjustments reflecting increased rock sales revenue/BLM share	60,000	60,000	-
5500	SWMA Caja del Rio Landfill	Distribution of investment advisor expense across major funds	2,500	-	(2,500)
5600	Municipal Recreation Complex	Adjustments to separate MRC debt service from operational costs	(1,304,694)	(1,304,694)	-
5600	Municipal Recreation Complex	Appropriation to cover cash deficit in MRC-Fields Fund	82,767	-	(82,767)
5604	MRC - Fields	Adjustments to cover cash deficit/close-out MRC-Fields Fund	-	82,767	82,767
5605	MRC Debt Service Fund	Adjustments to separate MRC debt service from operational costs	1,304,694	1,412,065	107,371
5700	Genoveva Chavez Community Ctr.	Distribution of investment advisor expense across major funds	242	-	(242)
5722	GCCC - CIP Bond	Distribution of investment advisor expense across major funds	72	-	(72)
5800	Airport Fund	Transfer from ½% GRT Fund to cover projected Airport deficit	-	400,000	400,000
5800	Airport Fund	Appropriation for Airport 2014 Triennial Disaster Drill costs	5,000	-	(5,000)
5912	College of Santa Fe Debt Fund	Distribution of investment advisor expense across major funds	82	-	(82)
6101	Risk/Safety Administration	Distribution of investment advisor expense across major funds	213	-	(213)
6104	Insurance Claims Fund	Appropriation to cover one-time clearance of prior year claims	250,000	-	(250,000)
6104	Insurance Claims Fund	Distribution of investment advisor expense across major funds	124	-	(124)
6106	Benefits Administration Fund	Distribution of investment advisor expense across major funds	178	-	(178)
6107	Santa Fe Health Fund	Distribution of investment advisor expense across major funds	500	-	(500)
6109	Workers' Compensation Fund	Appropriation to cover increased Workers' Compensation claims	100,000	-	(100,000)
6109	Workers' Compensation Fund	Distribution of investment advisor expense across major funds	500	-	(500)
7401	Buckman DD - City of Santa Fe	Distribution of investment advisor expense across major funds	138	-	(138)
7402	Buckman DD - Santa Fe County	Distribution of investment advisor expense across major funds	727	-	(727)
7410	Buckman Operations	Distribution of investment advisor expense across major funds	577	-	(577)
<i>SUBTOTAL - Adjustments Not Previously Approved by City Council</i>			\$ 1,275,011	\$ 6,492,634	\$ 5,217,623
<i>Council-Approved Capital Improvements Program (CIP) Adjustments:</i>					
3125	Municipal Facility Repair CIP	Reallocation of CIP funding for Ft. Marcy roof/skylight replacem.	\$ 110,568	\$ 110,568	\$ -
3213	Airport Improvements Master Plan	Reallocation of CIP funding for ongoing Railyard projects	5,000	-	(5,000)
3315	Cerrillos Road CIP Project	Alignment of NM DOT grant for Cerrillos Rd. Project to final award	(9,934,223)	(9,750,000)	184,223
3338	Small Sidewalks CIP	NM DOT grant for the E. Alameda pedestrian improvements proj.	59,808	59,808	-
3768	Bridge Rehabilitation CIP	CIP reallocation for Defouri St./Guadalupe St. Bridge imprvmts.	380,922	380,922	-

<i>Fund</i>	<i>Fund Title</i>	<i>Adjustment Description</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
46005	Rail Trail CIP Project	Reallocation from Arroyo Chamiso Trail CIP per project sched.	326,000	326,000	-
5811	Airport Paving Projects CIP	NM DOT grant/local match to support Airport paving projects	150,000	150,000	-
5851	Railyard Development Infrastructure	Reallocation of CIP funding from the Airport Improvmts. Project	5,000	5,000	-
<i>SUBTOTAL - Council-Approved Capital Improvements Program (CIP) Adjustments</i>			<i>\$ (8,896,925)</i>	<i>\$ (8,717,702)</i>	<i>\$ 179,223</i>
<i>Other Council-Approved Adjustments:</i>					
2116	Municipal Gross Receipts Tax	Local match - NM DOT grant for bus stop upgrades	\$ 79,520	\$ -	\$ (79,520)
2209	State Fire Fund	Appropriation for Fire electronic reporting system debt payout	190,002	-	(190,002)
2251	Fire Property Tax/Safety	Appropriation for Fire electronic reporting system debt payout	190,000	190,000	-
2324	Section 112 Grant Fund	Adjustment to NMHTD MPO grant/local match based on award	253,806	253,806	-
3102	½% GRT Income Fund	Adjustment to NMHTD MPO grant match based on award	36,954	-	(36,954)
5300	Water Operating Fund	Appropriation for early repayment of current NMFA Water loans	2,578,630	-	(2,578,630)
5300	Water Operating Fund	Appropriation to cover legal services for Water permitting issues	153,188	-	(153,188)
5358	Water Supply Projects	Appropriation for early repayment of current NMFA Water loans	341,266	-	(341,266)
5400	Transit Bus Operations	Adjustment to US DOT FTA grant based on final award	886,978	886,978	-
5407	Transit Federal Grants	Adjustment to US DOT FTA grant based on final award	822,308	822,308	-
5416	Transit Bus Federal Grant	NM DOT grant/local match for bus stop upgrades	397,602	397,602	-
5416	Transit Bus Federal Grant	Adjustment to US DOT FTA grant based on final award	64,670	64,670	-
<i>SUBTOTAL - Other Council-Approved Adjustments</i>			<i>\$ 5,994,924</i>	<i>\$ 2,615,364</i>	<i>\$ (3,379,560)</i>
<i>GRAND TOTAL - ALL ADJUSTMENTS</i>					
			<i>\$ (1,626,990)</i>	<i>\$ 390,296</i>	<i>\$ 2,017,286</i>

**CITY OF SANTA FE - FOURTH QUARTER FY 2013/2014
RESOLUTION DETAIL - TOTAL BY FUND**

<i>Fund</i>	<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
1001	General Fund	\$ 16,339	\$ 3,265,759	\$ 3,249,420
2112	1% Lodgers Tax Advertising	158	-	(158)
2115	50% Marketing Lodgers Tax	212	-	(212)
2116	Municipal Gross Receipts Tax	79,744	400,000	320,256
2117	Economic Development	4,464	4,464	-
2120	Municipal GRT - Railyard/Gen.	-	125,000	125,000
2121	Municipal GRT - GCCC/Parks	-	125,000	125,000
2122	Convention Center Lodgers' Tax	281	-	(281)
2209	State Fire Fund	190,002	-	(190,002)
2210	Municipal GRT - Police	-	125,000	125,000
2224	Public Safety Special Revenue	15,500	-	(15,500)
2251	Fire Property Tax/Safety	190,000	234,000	44,000
2252	Police Property Tax/Safety	224	44,000	43,776
2324	Section 112 Grant Fund	253,806	253,806	-
2512	Tierra Contenta Land Sale	326	-	(326)
2515	Human Service Providers	4,790	4,790	-
2524	Senior Employment Program	1,266	-	(1,266)
2527	Retired Senior Volunteer Program	1,631	-	(1,631)
2528	Senior Nutrition Program	9,183	9,183	-
2534	Senior Assisted Transportation	2,588	2,588	-
2700	Library Grants	2,681	-	(2,681)
2708	Impact Fee Projects	286,696	-	(286,696)
2716	Southside Library	24,943	24,943	-
2720	Impact Fees - Roads	292	215,022	214,730
2721	Impact Fees - Parks	-	51,605	51,605
2722	Impact Fees - Police	(80,000)	(74,266)	5,734
2723	Impact Fees - Fire	-	14,335	14,335
2728	Public Elections Financing	114	-	(114)
3102	½% GRT Income Fund	504,660	600,000	95,340
3103	CIP Reallocation Fund	3,500	1,624	(1,876)
3125	Municipal Facility Repair CIP	110,568	110,568	-
3213	Airport Improvements Master Plan	5,000	-	(5,000)
3315	Cerrillos Road CIP Project	(9,934,223)	(9,750,000)	184,223
3338	Small Sidewalks CIP	59,808	59,808	-
3392	Paved Street Resurfacing	38,250	38,250	-
3718	Main Library CIP	5,000	5,000	-
3722	El Museo Cultural CIP	1,624	-	(1,624)
3768	Bridge Rehabilitation CIP	380,922	380,922	-
43047	SF River Parkway CIP Project	(254,134)	-	254,134
46005	Rail Trail CIP Project	326,000	326,000	-
4116	2006 GRT CIP Bond Issue	775	-	(775)
4122	2008B GRT Refunding Bonds	65,759	124	(65,635)
4123	2010A/B Refunding Bonds	2,000	-	(2,000)
4124	2012A/CIP Refunding Bonds	-	14,286	14,286
4125	2013A Refunding Bonds	(2,050)	-	2,050
4126	2013B Refunding Bonds	(800)	-	800
4150	2008 General Obligation Bonds	20	-	(20)
4151	2013 General Obligation Bonds	(250)	-	250
5150	Parking Enterprise Fund	200	-	(200)
5250	Solid Waste Management	47,675	198,849	151,174
5300	Water Operating Fund	2,738,654	-	(2,738,654)
5301	Water Debt Service Fund	970	-	(970)

<i>Fund</i>	<i>Fund Title</i>	<i>Expenditure Increase (Decrease)</i>	<i>Revenue Increase (Decrease)</i>	<i>Budgeted Net Fund Increase (Decrease)</i>
5302	Water Div. Acquisition Fund	729	-	(729)
5303	Water Div. - Reserve for Arbitrage	765	-	(765)
5304	Water Line Extension CIP	9,303	9,303	-
5315	Water Source Extensions CIP	1,541	-	(1,541)
5316	Water Rights Acquisition	155	-	(155)
5330	¼% Water GRT Fund	4,968	400,000	395,032
5352	Misc. Water Capital Projects	214	-	(214)
5353	Water Conservation Fund	371	-	(371)
5354	Large Meter Replacement CIP	142	-	(142)
5355	Water Tank Projects	135	-	(135)
5356	Well & Booster Station Projects	661	-	(661)
5357	Water Treatment Plant Projects	1,205	-	(1,205)
5358	Water Supply Projects	344,509	-	(344,509)
5359	Water CIP Projects	45,182	45,000	(182)
5391	Water Bond 2009 A/B	141	-	(141)
5400	Transit Bus Operations	890,133	889,728	(405)
5407	Transit Federal Grants	822,308	822,308	-
5416	Transit Bus Federal Grant	462,272	462,272	-
5421	SFT Paratransit Program	20,887	20,887	-
5450	Wastewater Management	1,955	125,000	123,045
5459	Sewer Line Extension Construction	156	-	(156)
5464	Impact Fees - Wastewater	409	-	(409)
5468	WW Modification/Replacement	705	-	(705)
5469	WW Sludge Grant Fund	376	-	(376)
5500	SWMA Caja del Rio Landfill	62,500	60,000	(2,500)
5600	Municipal Recreation Complex	(1,221,927)	(1,304,694)	(82,767)
5604	MRC - Fields	-	82,767	82,767
5605	MRC Debt Service Fund	1,304,694	1,412,065	107,371
5700	Genoveva Chavez Community Ctr.	242	-	(242)
5722	GCCC - CIP Bond	72	-	(72)
5800	Airport Fund	5,000	400,000	395,000
5811	Airport Paving Projects CIP	150,000	150,000	-
5851	Railyard Development Infrastructure	5,000	5,000	-
5912	College of Santa Fe Debt Fund	82	-	(82)
6101	Risk/Safety Administration	213	-	(213)
6104	Insurance Claims Fund	250,124	-	(250,124)
6106	Benefits Administration Fund	178	-	(178)
6107	Santa Fe Health Fund	500	-	(500)
6109	Workers' Compensation Fund	100,500	-	(100,500)
7401	Buckman DD - City of Santa Fe	138	-	(138)
7402	Buckman DD - Santa Fe County	727	-	(727)
7410	Buckman Operations	577	-	(577)
GRAND TOTAL - ALL FUNDS		\$ (1,626,990)	\$ 390,296	\$ 2,017,286

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe.

Section A. General Information

(Check one) Bill: _____ Resolution: X

Short Title: Fourth Quarter Budget Adjustments, Fiscal Year 2013/2014

Sponsor(s): _____

Reviewing Department(s): Finance

Person Completing FIR: Andy Hopkins Date: July 3, 2014 Phone: 955-6177

Reviewed by City Attorney: [Signature] Date: 7/3/14

Reviewed by Finance Director: [Signature] Date: 7/5/14

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution.

Fourth Quarter FY 2013/2014 adjustments, increases and decreases to various funds, including adjustments
for department priorities, grant adjustments and increases supported by available revenue.

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 02/03 and FY 03/04)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 2013/14	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY 2014/15	"A" Costs Absorbed or "N" New Budget Required	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
	Personnel*	\$ **	**	**	\$ N/A	N/A	N/A	**
	Fringe at 30%	\$ **	**	**	\$ N/A	N/A	N/A	**
	Capital Outlay	\$ **	**	**	\$ N/A	N/A	N/A	**
	Land/ Building	\$ **	**	**	\$ N/A	N/A	N/A	**
	Professional Services	\$ **	**	**	\$ N/A	N/A	N/A	**
	All Other Operating Costs	\$ **	**	**	\$ N/A	N/A	N/A	**
	Total:	\$ **			\$ N/A			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees.

** See Attachment – Resolution Detail by Fund

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY 2013/14	"R" Costs Recurring or "NR" Non-recurring	FY 2014/15	"R" Costs – Recurring or "NR" Non-recurring	Fund Affected
	**	\$ **	**	\$ N/A	N/A	**
	**	\$ **	**	\$ N/A	N/A	**
	**	\$ **	**	\$ N/A	N/A	**
	Total:	\$ **		\$ N/A		

** See Attachment – Resolution Detail by Fund

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Adjusted operating budgets to reflect necessary fund transfers, grant fund increases, department priorities,
and other necessary adjustments. Revenue sources include intergovernmental grants; bond proceeds;
miscellaneous revenues; cash reserves; and inter-fund transfers.

Section D. General Narrative

1. Legal Issues/Conflicts:

Are there any legal problems? If so, explain. Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

NO

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

Budget will not sufficiently reflect actual revenues and expenditures.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

NO