

**ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 06/24/2015
ITEM FROM FINANCE COMMITTEE MEETING OF 06/15/2015**

ISSUE:

20. Request for Approval of Budget Adjustments to Transfer Restricted Cash in the GRT Bond Funds and to Redistribute Property Tax between GO Bond Funds 4150 and 4151. (Helene Hausman)

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

06/15/2015

City of Santa Fe, New Mexico

memo

TO: FINANCE COMMITTEE

FROM: Helene R. Hausman, Cash Management & Investment Officer *HRH*

VIA: Oscar S. Rodriguez, Finance Director

DATE: June 15, 2015

RE: BAR For Adjustments to Restricted Cash in the GRT Bond Funds and to Redistribute Property Tax between GO Bond Funds 4150 and 4151

ITEM AND ISSUE

The GRT bond issue closing documents require one-twelfth of the principal and one-sixth of the interest due in the next fiscal year be held as cash at June 30th each year end. This cash is restricted and cannot be used for anything else.

The GO bond documents do not have this particular requirement, however because an increment of property tax is voter approved for the payment of debt, remaining property tax in the GO bond funds is restricted at June 30th each year as well.

Prior to each year-end, restricted cash in every bond fund is reviewed and adjusted to meet the current year requirements. These restricted amounts and their calculations are reviewed by our external auditor and reported in our annual CAFR.

The attached BAR is to make the appropriate adjustments for this fiscal year-end.

BACKGROUND AND SUMMARY:

This fiscal year we completed debt payments on the remaining 2006 bonds (fund 4116) and the remaining 2010 bonds (fund 4123). Restricted cash in these funds is no longer required and can be reallocated to other bond issues. Increased restricted cash is needed for the 2012, 2013A and 2014 GRT bonds. No additional funds from GRT are needed – this is just a shift between bond funds.

Additionally, some of the property tax needs to be redistributed from 4150 (2008/2010 GO bonds) to 4151 (2013 GO bonds) to correct a deposit distribution between the funds.

The attached BAR is for the transfers from and transfers to the appropriate bond funds.

RECOMMENDED ACTION:

Please approve this BAR to transfer cash between bond funds to make these appropriate adjustments.

Attachments:

BAR

Restricted Cash Worksheet

ADJUSTMENTS TO RESTRICTED CASH

Debt Fund	Line Item	DESCRIPTION	PRINCIPAL PAYABLE FY 15/16	INTEREST PAYABLE 12/01/2015	Bond Doc. Restricted DS-Print(1/12)	Bond Doc. Restricted DS-Int (1/6)	REQUIRED FINAL TOTAL	Current Restr Cash Bal	TOTAL Required 06/30/2015	Restricted Diff	
4116	100750	GRT Rev Bonds 2006	-	-	-	-	0.00	179,312.62	0.00	-179,312.62	Reallocate
4123	100750	GRT Rev Refunding Bonds 2010A	-	-	-	-	0.00	345,144.25	0.00	-345,144.25	Reallocate
4124	100750	GRT Rev Refunding Bonds 2012A	4,380,000	680,662.50	365,000.00	113,443.75	478,443.75	195,749.53	478,443.75	282,694.22	Increase
4125	100750	GRT Rev Refunding Bonds 2013A	2,950,000	162,600.00	245,833.33	30,433.33	276,266.67	36,034.68	276,266.67	240,231.99	Increase
4127	100750	GRT Rev Bonds 2014	-	364,256.25	-	60,709.38	60,709.38	0.00	60,709.38	60,709.38	From Cash Balance

REALIGNMENT OF PROPERTY TAX FOR DEBT SERVICE BETWEEN GO BOND FUNDS *

4150	100750	GO Bonds 2008/2010	-55,000.00	From Cash Balance
4151	100750	GO Bonds 2013	55,000.00	Increase Restricted Cash

* Estimated budget differed from posted revenue - need to reallocate between bond debt funds.

City of Santa Fe, New Mexico

BUDGET ADJUSTMENT REQUEST (BAR)

DEPARTMENT / DIVISION / SECTION / UNIT NAME				DATE	
Finance/Admin				06/04/2015	
ITEM DESCRIPTION	BU / LINE ITEM	<--(Finance Dept Use Only)-->		INCREASE	DECREASE
		SUBLEDGER / SUBSIDIARY	DR / (CR)		
Transfer from	42116.700100	4124	DR	179,313	
Transfer to	41124.600100	4116	(CR)	(179,313)	
From 2006 bonds to 2012 bonds					
Transfer from	42123.700100	4124	DR	103,382	
Transfer to	41124.600100	4123	(CR)	(103,382)	
From 2010 bonds to 2012 bonds					
Transfer from	42123.700100	4125	DR	240,232	
Transfer to	41125.600100	4123	(CR)	(240,232)	
From 2010 to 2013A bonds					
Transfer from	42123.700100	4127	DR	60,709	
Transfer to	41127.600100	4123	(CR)	(60,709)	
From 2010 bonds to 2014 bonds					
JUSTIFICATION: <i>(use additional page if needed)</i>				TOTAL	\$ - \$ -
--Attach supporting documentation/memo					

Reallocate debt service 1/12th for restricted cash to meet bond covenants at 06/30/15. Restricted cash is updated

annually near year-end.

Helene Hausman Prepared By _____ Date	06/04/15	CITY COUNCIL APPROVAL City Council Approval Required <input checked="" type="checkbox"/> X City Council Approval Date _____ Agenda Item #: _____	 Budget Officer _____ Date Finance Director _____ Date _____ City Manager _____ Date
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