

**ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 03/25/15
ITEM FROM FINANCE COMMITTEE MEETING OF 03/16/15**

ISSUE:

20. Request for Approval of an Ordinance Relating to the Single-Use Carryout Bag Ordinance, Section 21-8 SFCC 1987; Amending Subsection 21-8.1 to Modify the Legislative Findings Related to Paper Grocery Bags; Amending Subsection 21-8.4 to Establish the Requirement That Retail Establishments Collect a Paper Grocery Bag Charge for Each Paper Grocery Bag Provided to Customers; Amending Subsection 21-8.6 to Establish a 60 Day Implementation Period; and Making Such Other Changes as are Necessary to Carry Out the Purpose of This Ordinance. (Councilors Ives and Lindell) (John Alejandro)

Committee Review:

City Council (request to publish)	03/25/15
Public Utilities Committee (scheduled)	04/01/15
City Business Quality of Life Committee (scheduled)	04/08/15
City Council (public hearing)	04/29/15

Fiscal Impact – Yes

FINANCE COMMITTEE ACTION: APPROVED AS DISCUSSION ITEM

Approved Ordinance and FIR in the amount of \$51,000 for FY 14/15 and \$7,000 for FY 15/16.

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

Approved with amendments. Add Councilor Rivera as co-sponsor.

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO		X	
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS		X	
CHAIRPERSON DOMINGUEZ	X		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

Bill No. 2015-12

Paper Bag Charge

SPONSOR(S): Councilors Ives, Lindell and Rivera

SUMMARY: The proposed bill relates to the single-use carryout bag ordinance, Section 21-8 SFCC 1987; amending Subsection 21-8.1 to modify the legislative findings related to paper grocery bags; amending Subsection 21-8.4 to establish the requirement that retail establishments collect an environmental service fee for each paper grocery bag provided to customers; amending Subsection 21-8.6 to establish a 60 day implementation period; and making such other changes as are necessary to carry out the purpose of this ordinance.

At the March 16, 2015 Finance Committee meeting, the Committee had a lengthy discussion about the proposed ordinance amendments and provided direction staff to address some of their concerns. Ultimately, the bill was approved with an amendment to call the fee an “environmental service fee” in lieu of a “paper grocery bag fee” or “service fee”.

PREPARED BY: Melissa Byers, Legislative Liaison

FISCAL IMPACT: Yes

DATE: March 19, 2015

ATTACHMENTS: Substitute Bill
Amendment Sheet & Original Bill
Amended FIR

CITY OF SANTA FE, NEW MEXICO

BILL NO. 2015-12

INTRODUCED BY:

Councilor Peter Ives

Councilor Signe Lindell

Councilor Chris Rivera

AN ORDINANCE

RELATING TO THE SINGLE-USE CARRYOUT BAG ORDINANCE, SECTION 21-8 SFCC 1987; AMENDING SUBSECTION 21-8.1 TO MODIFY THE LEGISLATIVE FINDINGS RELATED TO PAPER GROCERY BAGS; AMENDING SUBSECTION 21-8.4 TO ESTABLISH THE REQUIREMENT THAT RETAIL ESTABLISHMENTS COLLECT AN ENVIRONMENTAL SERVICE FEE FOR EACH PAPER GROCERY BAG PROVIDED TO CUSTOMERS; AMENDING SUBSECTION 21-8.6 TO ESTABLISH A 60 DAY IMPLEMENTATION PERIOD; AND MAKING SUCH OTHER CHANGES AS ARE NECESSARY TO CARRY OUT THE PURPOSE OF THIS ORDINANCE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE;

Section 1. Section 21-8.1 SFCC 1987 (being Ord. #2013-29, §2) is amended to read:

21-8.1 Legislative Findings.

The governing body of the city of Santa Fe finds that:

A. ~~Most~~ The majority of single-use plastic carry[-]out bags used for shopping do not

1 easily biodegrade [~~and instead~~] but rather persist in the environment for hundreds of years, slowly
2 breaking down through abrasion, tearing and photo degradation into toxic plastic bits that then
3 contaminate the soil and water [~~while entering the food web when animals inadvertently ingest these~~
4 ~~materials~~].

5 B. It is the city's desire to [~~conserve resources~~] protect the environment, while [~~reduce~~]
6 reducing waste, litter, and pollution [~~and~~] in order to help improve [~~protect~~] the public's health and
7 welfare.

8 C. The litter problem resulting from single-use plastic carryout bags is becoming
9 increasingly difficult to manage and has costly negative implications for tourism, wildlife and
10 aesthetics.

11 D. [~~Even though~~] [~~s~~]Single-use paper grocery bags require more resources to
12 manufacture, transport, [~~and~~] recycle, or dispose of than single-use plastic carry[-]out bags, [~~they~~] and
13 although many of them are made from renewable resources and are less of a litter problem than
14 single-use plastic carry[-]out bags, and are also recyclable, studies have shown that they have a
15 limited number of times they can be recycled, require more energy to recycle, and take up more space
16 in landfills than plastic bags.

17 E. To encourage the public to use reusable bags, [~~The~~] the Single-Use Carryout Bag
18 Ordinance will eliminate the use of single-use plastic carryout bags and require all retail
19 establishments within the jurisdiction of the city of Santa Fe to assess an environmental service fee
20 for each paper grocery bag they provide to customers. [~~by all retail establishments within the~~
21 ~~jurisdiction of the city of Santa Fe and encourage the use of reusable bags.~~]

22 **Section 2. Section 21-8.2 SFCC 1987 (being Ord. #2013-29, §3) is amended to**
23 **read:**

24 **21-8.2 Short Title; Purpose.**

25 A. Section 21-8 SFCC 1987 shall be cited as the "Single-Use Carryout Bag Ordinance."

1 B. The production and disposal of single-use carryout bags causes significant
2 environmental impacts including contamination of the environment, the death of animals through
3 ingestion and entanglement and widespread litter. The purpose of this section is to protect, conserve
4 and enhance the city's unique natural beauty and irreplaceable natural resources through the reduction
5 of single-use carryout bags by encouraging the use of reusable bags.

6 **Section 3. Section 21-8.4 SFCC 1987 (being Ord. No. 2013-29, §5, as amended) is**
7 **amended to read:**

8 **21-8.4 Applicability.**

9 A. A retail establishment shall not provide a single-use plastic carryout bag to any
10 customer.

11 B. For every paper grocery bag provided by a retail establishment, an environmental
12 service fee of ten cents (\$.10) shall be charged to the customer for each paper grocery bag provided,
13 except that retail establishments shall not collect the environmental service fee from any person with
14 a voucher or electronic benefits card issued under Women, Infants and Children Program(WIC), the
15 Emergency Food Assistance Program (TEFAP), Temporary Assistance to Needy Families Program
16 (TANF), or the federal Supplemental Nutrition Assistance Program (SNAP, also known as Basic
17 Food Stamps).

18 (1) Retail establishments shall indicate on the customer transaction receipt the
19 number of paper grocery bags provided and the total amount of the environmental service
20 fees charged.

21 (2) Ten percent (10%) of the environmental service fee collected by a retail
22 establishment shall be retained for administrative costs incurred by the collection and
23 reporting of the environmental service fee to the city. The remainder of the environmental
24 service fee collected shall be transmitted to the city of Santa Fe. The city shall dedicate the
25 environmental service fees towards environmental educational programs and services

1 provided to the public, and also towards the purchase of reusable bags to be provided to the
2 public, free of charge.

3 (3) It shall be a violation of this Ordinance for any retail establishment to pay or
4 otherwise reimburse a customer for any portion of the environmental service fee.

5 [B]C. To further promote the use of reusable [shopping] bags and reduce the quantity of
6 single-use carryout bags entering the city's waste stream, retail establishments are encouraged to
7 make reusable [carryout] bags free or for sale at [the] checkout counters and/or provide boxes for use
8 at [the] checkout counters free of charge. The environmental services division is authorized to provide
9 reusable [carryout] bags for the public at low-cost or free[-]of[-]charge, [~~targeting such programs to~~
10 ~~reach~~] with specific emphasis on reaching out to low-income households to the greatest degree
11 possible.

12 **Section 4. Section 21-8.6 SFCC 1987 (being Ord. No. 2013-29 §7, as amended) is**
13 **amended to read:**

14 **21-8.6 Effective Dates.**

15 A. The Single-Use Carryout Bag Ordinance shall become effective on [~~February 27,~~
16 ~~2014~~] April 30, 2015. To facilitate the transition to reusable bags, there shall be a [~~thirty (30)~~] sixty
17 day (60) day implementation period from the effective date of this Ordinance. [~~February 26, 2014 to~~
18 March 28, 2014.] (April 30, 2015 to June 29, 2015.)

19 B. The environmental services division shall conduct an educational campaign in both
20 English and Spanish on this section.

21 [~~C. The environmental services divisions shall conduct a sample survey of some retail~~
22 ~~establishments impacted by this section to provide feedback about the financial impact to each~~
23 ~~establishment.~~

24 D. ~~In a public meeting no later than twelve (12) months after the effective date of this~~
25 ~~Ordinance, the sustainable Santa Fe commission shall review and evaluate the survey results reported~~

1 by the environmental services division to assess the impacts to businesses of the Single Use Bag
2 Ordinance. Additionally, the environmental services division shall provide to the sustainable Santa
3 Fe commission a report that contains the following:

4 ~~_____ (1) _____ An estimation of the financial impact to retail establishments of~~
5 ~~implementing this section; and~~

6 ~~_____ (2) _____ An estimation of the effectiveness of this section compared to other~~
7 ~~jurisdictions' efforts to reduce use of single use carryout bags.~~

8 ~~_____ (3) _____ A comparison of those retail establishments that charge for paper bags and~~
9 ~~reusable bags and those retail establishments that do not charge for paper bags and reusable~~
10 ~~bags.~~

11 ~~E. _____ The evaluation by the sustainable Santa Fe commission shall be presented in a report~~
12 ~~to the city council with recommendations for any changes in the ban, pass through charges, or other~~
13 ~~provisions that are needed to improve effectiveness. The report to the city council shall be submitted~~
14 ~~no later than one year after the approved date of this Ordinance (February 26, 2015).]~~

15 C. The environmental services division shall conduct a sample survey of retail
16 establishments impacted by this section and shall review, evaluate and assess the survey results, to
17 then be compiled into a report that shall also contain the following:

18 _____ (1) _____ An estimation of the financial impact to retail establishments of
19 implementing this section and,

20 _____ (2) _____ An estimation of the financial impact on the public.

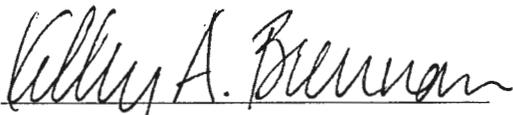
21 D. The environmental services shall present the report to the city council with
22 recommendations for any changes in this section, or other provisions that are needed to improve its
23 effectiveness. The report to the city council shall be submitted no later than one year after the
24 approved date of this Ordinance.

25 F. There shall be a sixty (60) day implementation period to facilitate the implementation

1 of a ten cent (\$.10) environmental service fee by retail establishments, pursuant to Subsection 21-
2 8.4(B). Therefore, retail establishments shall begin charging the environmental service fee no later
3 than June 29, 2015.

4 **Section 5. Effective Date.** This Ordinance shall become effective immediately upon
5 adoption.

6 APPROVED AS TO FORM:

7 
8 _____

9 KELLEY A. BRENNAN, CITY ATTORNEY

**CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO BILL NO. 2015-12
Paper Bag – Environmental Service Fee**

Mayor and Members of the City Council:

We propose the following amendment(s) to Bill No. 2015-12:

1. On page 1, lines 14 and 15, *delete* “A PAPER GROCERY BAG CHARGE” and *insert* “AN ENVIRONMENTAL SERVICE FEE” in lieu thereof
2. On page 2, line 19, *delete* “a” and *insert* “an environmental” in lieu thereof
3. On page 3, line 11, *delete* “a” and *insert* “an environmental” in lieu thereof
4. On page 3, line 13, *delete* “ a paper grocery bag” and *insert* “the environmental service”
5. On page 3, line 18, after “amount of the” *insert* “environmental”
6. On page 3, line 19, after “of the” *insert* “environmental”
7. On page 3, line 20, after “of the” *insert* “environmental”
8. On page 3, line 21, after “of the” *insert* “environmental service”
9. On page 3, line 22, after “dedicate the” *insert* “environmental service”
10. On page 4, line 1, after “of the” *insert* “environmental”
11. On page 5, line 23, *delete* “paper grocery bag” and *insert* “environmental service” in lieu thereof
12. On page 5, line 24, *delete* “paper grocery bag” and *insert* “environmental service” in lieu thereof

Respectfully submitted,

Finance Committee

ADOPTED: _____
NOT ADOPTED: _____
DATE: _____

Yolanda Y. Vigil, City Clerk

1 CITY OF SANTA FE, NEW MEXICO

2 BILL NO. 2015-12

3 INTRODUCED BY:

4 Councilor Peter Ives

5 Councilor Signe Lindell

6 Councilor Chris Rivera

7 AN ORDINANCE

8
9
10 RELATING TO THE SINGLE-USE CARRYOUT BAG ORDINANCE, SECTION 21-8 SFCC
11 1987; AMENDING SUBSECTION 21-8.1 TO MODIFY THE LEGISLATIVE FINDINGS
12 RELATED TO PAPER GROCERY BAGS; AMENDING SUBSECTION 21-8.4 TO
13 ESTABLISH THE REQUIREMENT THAT RETAIL ESTABLISHMENTS COLLECT A
14 PAPER GROCERY BAG CHARGE FOR EACH PAPER GROCERY BAG PROVIDED TO
15 CUSTOMERS; AMENDING SUBSECTION 21-8.6 TO ESTABLISH A 60 DAY
16 IMPLEMENTATION PERIOD; AND MAKING SUCH OTHER CHANGES AS ARE
17 NECESSARY TO CARRY OUT THE PURPOSE OF THIS ORDINANCE.
18

19
20 BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE;

21 Section 1. Section 21-8.1 SFCC 1987 (being Ord. #2013-29, §2) is amended to
22 read:

23 21-8.1 Legislative Findings.

24 The governing body of the city of Santa Fe finds that:

25 A. ~~Most~~ The majority of single-use plastic carry[-]out bags used for shopping do not

1 easily biodegrade ~~[and instead]~~ but rather persist in the environment for hundreds of years, slowly
2 breaking down through abrasion, tearing and photo degradation into toxic plastic bits that then
3 contaminate the soil and water ~~[while entering the food web when animals inadvertently ingest these~~
4 ~~materials]~~.

5 B. It is the city's desire to ~~[conserve resources]~~ protect the environment, while ~~[reduce]~~
6 reducing waste, litter, and pollution ~~[and]~~ in order to help improve ~~[protect]~~ the public's health and
7 welfare.

8 C. The litter problem resulting from single-use plastic carryout bags is becoming
9 increasingly difficult to manage and has costly negative implications for tourism, wildlife and
10 aesthetics.

11 D. ~~[Even though]~~ ~~[s]~~Single-use paper grocery bags require more resources to
12 manufacture, transport, ~~[and]~~ recycle, or dispose of than single-use plastic carry[-]out bags, ~~[they]~~ and
13 although many of them are made from renewable resources and are less of a litter problem than
14 single-use plastic carry[-]out bags, and are also recyclable, studies have shown that they have a
15 limited number of times they can be recycled, require more energy to recycle, and take up more space
16 in landfills than plastic bags.

17 E. To encourage the public to use reusable bags, ~~[The]~~ the Single-Use Carryout Bag
18 Ordinance will eliminate the use of single-use plastic carryout bags and require all retail
19 establishments within the jurisdiction of the city of Santa Fe to assess a service fee for each paper
20 grocery bag they provide to customers. ~~[by all retail establishments within the jurisdiction of the city~~
21 ~~of Santa Fe and encourage the use of reusable bags.]~~

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23 **read:**

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1 B. The production and disposal of single-use carryout bags causes significant
2 environmental impacts including contamination of the environment, the death of animals through
3 ingestion and entanglement and widespread litter. The purpose of this section is to protect, conserve
4 and enhance the city's unique natural beauty and irreplaceable natural resources through the reduction
5 of single-use carryout bags by encouraging the use of reusable bags.

6 **Section 3. Section 21-8.4 SFCC 1987 (being Ord. No. 2013-29, §5, as amended) is**
7 **amended to read:**

8 **21-8.4 Applicability.**

9 A. A retail establishment shall not provide a single-use plastic carryout bag to any
10 customer.

11 B. For every paper grocery bag provided by a retail establishment, a service fee of ten
12 cents (\$.10) shall be charged to the customer for each paper grocery bag provided, except that retail
13 establishments shall not collect a paper grocery bag fee from any person with a voucher or electronic
14 benefits card issued under Women, Infants and Children Program(WIC), the Emergency Food
15 Assistance Program (TEFAP), Temporary Assistance to Needy Families Program (TANF), or the
16 federal Supplemental Nutrition Assistance Program (SNAP, also known as Basic Food Stamps).

17 (1) Retail establishments shall indicate on the customer transaction receipt the
18 number of paper grocery bags provided and the total amount of the service fees charged.

19 (2) Ten percent (10%) of the service fee collected by a retail establishment shall
20 be retained for administrative costs incurred by the collection and reporting of the service fee
21 to the city. The remainder of the fee collected shall be transmitted to the city of Santa Fe.
22 The city shall dedicate the fees towards environmental educational programs and services
23 provided to the public, and also towards the purchase of reusable bags to be provided to the
24 public, free of charge.

25 (3) It shall be a violation of this Ordinance for any retail establishment to pay or

1 otherwise reimburse a customer for any portion of the service fee.

2 ~~[B]~~C. To further promote the use of reusable ~~[shopping]~~ bags and reduce the quantity of
3 single-use carryout bags entering the city's waste stream, retail establishments are encouraged to
4 make reusable ~~[carryout]~~ bags free or for sale at ~~[the]~~ checkout counters and/or provide boxes for use
5 at ~~[the]~~ checkout counters free of charge. The environmental services division is authorized to provide
6 reusable ~~[carryout]~~ bags for the public at low-cost or free~~[-]of[-]~~charge, ~~[targeting such programs to~~
7 ~~reach]~~ with specific emphasis on reaching out to low-income households to the greatest degree
8 possible.

9 **Section 4. Section 21-8.6 SFCC 1987 (being Ord. No. 2013-29 §7, as amended) is**
10 **amended to read:**

11 **21-8.6 Effective Dates.**

12 A. The Single-Use Carryout Bag Ordinance shall become effective on ~~[February 27,~~
13 ~~2014]~~ April 30, 2015. To facilitate the transition to reusable bags, there shall be a ~~[thirty (30)]~~ sixty
14 day (60) day implementation period from the effective date of this Ordinance. ~~[(February 26, 2014 to~~
15 ~~March 28, 2014.)]~~ (April 30, 2015 to June 29, 2015.)

16 B. The environmental services division shall conduct an educational campaign in both
17 English and Spanish on this section.

18 ~~[C. The environmental services divisions shall conduct a sample survey of some retail~~
19 ~~establishments impacted by this section to provide feedback about the financial impact to each~~
20 ~~establishment.~~

21 ~~D. In a public meeting no later than twelve (12) months after the effective date of this~~
22 ~~Ordinance, the sustainable Santa Fe commission shall review and evaluate the survey results reported~~
23 ~~by the environmental services division to assess the impacts to businesses of the Single Use Bag~~
24 ~~Ordinance. Additionally, the environmental services division shall provide to the sustainable Santa~~
25 ~~Fe commission a report that contains the following:~~

1 ~~_____ (1) _____ An estimation of the financial impact to retail establishments of~~
2 ~~implementing this section; and~~

3 ~~_____ (2) _____ An estimation of the effectiveness of this section compared to other~~
4 ~~jurisdictions' efforts to reduce use of single-use carryout bags.~~

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9 ~~to the city council with recommendations for any changes in the ban, pass-through charges, or other~~
10 ~~provisions that are needed to improve effectiveness. The report to the city council shall be submitted~~
11 ~~no later than one year after the approved date of this Ordinance (February 26, 2015).]~~

12 C. _____ The environmental services division shall conduct a sample survey of retail
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16 implementing this section and,

17 _____ (2) _____ An estimation of the financial impact on the public.

18 D. _____ The environmental services shall present the report to the city council with
19 recommendations for any changes in this section, or other provisions that are needed to improve its
20 effectiveness. The report to the city council shall be submitted no later than one year after the
21 approved date of this Ordinance.

22 F. _____ There shall be a sixty (60) day implementation period to facilitate the implementation
23 of a ten cent (\$.10) paper grocery bag fee by retail establishments, pursuant to Subsection 21-8.4(B).
24 Therefore, retail establishments shall begin charging the paper grocery bag fee no later than June 29,
25 2015.

1 **Section 5. Effective Date.** This Ordinance shall become effective immediately upon
2 adoption.

3 APPROVED AS TO FORM:

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5 _____
6 KELLEY A. BRENNAN, CITY ATTORNEY

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M/Legislation/Bills 2015/Paper Bag Charge 3.10.15_mb

City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: X Resolution: _____

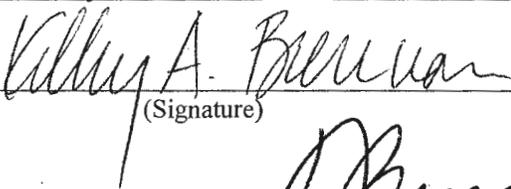
(A single FIR may be used for related bills and/or resolutions)

Short Title(s): AN ORDINANCE RELATING TO THE SINGLE-USE CARRYOUT BAG ORDINANCE, SECTION 21-8 SFCC 1978; AMENDING SUBSECTION 21-8.1 TO MODIFY THE LEGISLATIVE FINDINGS RELATED TO PAPER GROCERY BAGS; AMENDING SUBSECTION 21-8.4 TO ESTABLISH THE REQUIREMENT THAT RETAIL ESTABLISHMENTS COLLECT AN ENVIRONMENTAL SERVICE FEE FOR EACH PAPER GROCERY BAG PROVIDED TO CUSTOMERS; AMENDING SUBSECTION 21-8.6 TO ESTABLISH A 60 DAY IMPLEMENTATION PERIOD; AND MAKING SUCH OTHER CHANGES AS ARE NECESSARY TO CARRY OUT THE PURPOSE OF THIS ORDINANCE.

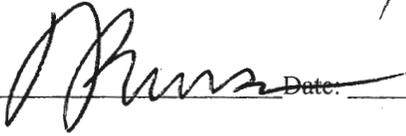
Sponsor(s): Councilors Ives, Lindell and Rivera

Reviewing Department(s): Public Utilities

Persons Completing FIR: John Alejandro Date: 3/18/15 Phone: 955-6236

Reviewed by City Attorney:  Date: 3/19/15

(Signature)

Reviewed by Finance Director:  Date: 3-19-2015

(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:

The proposed ordinance amends the existing single-use bag ordinance to establish the requirement that retail establishments collect an environmental service fee of ten cents (\$0.10) for each paper bag provided to customers. Ten percent (10%) of the service fee collected by a retail establishment shall be retained by the retail establishment for administrative costs incurred by the establishment. The remainder of the fee collected shall be transmitted to the city of Santa Fe. The city shall dedicate the fees towards environmental educational programs and services provided to the public, and also towards the purchase of reusable shopping bags to be provided to the public, free of charge.

However, retail establishments shall not collect an environmental service fee from any person with a voucher or electronic benefits card issued under Women, Infants and Children Program(WIC), the Emergency Food Assistance Program (TEFAP), Temporary Assistance to Needy Families Program (TANF), or the federal Supplemental Nutrition Assistance Program (SNAP, also known as Basic Food Stamps).

Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)

Finance Director: _____

c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)

b. Indicate: “A” if current budget and level of staffing will absorb the costs

“N” if new, additional, or increased budget or staffing will be required

c. Indicate: “R” – if recurring annual costs

“NR” if one-time, non-recurring costs, such as start-up, contract or equipment costs

d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns

e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

_____ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY 14/15_	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY_15/16_	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected
	Personnel*	\$13,000	A		\$7,000	A		
	Fringe**	\$			\$			
	Capital Outlay	\$			\$			
	Land/ Building	\$			\$			
	Professional Services	\$			\$			
	All Other Operating Costs	\$38,000	N		\$			
	Total:	\$51,000			\$7,000			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY_15/16_	"R" Costs Recurring or "NR" Non-recurring	FY_16/17_	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected
	General	\$~336,150	NR	\$ TBD		
		\$		\$		
		\$		\$		
	Total:	\$~336,150		\$ TBD		

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

EXPENDITURES:

Staff time (FY 14/15):

- **Outreach to stores (phone calls, meetings, Q&A): \$2,000**
- **Materials development to stores (content): \$1,000**
- **Tabling at community events & stores: \$10,000**

Materials (FY 14/15):

- **Reusable Bags to give away: \$20,000**
- **Advertising (print and radio): \$15,000**
- **Utility bill mailer: \$2,000**
- **Letters to retail businesses (mailer): \$1,000**

Staff time (FY 15/16):

- **Enforcement: \$1,000**
- **Data/survey collection: \$2,500**
- **Report/survey analysis and draft: \$3,500**

REVENUE:

Notes:

- **Retail stores in Santa Fe do not provide data related to bags used annually in Santa Fe, or bags used per person.**
- **Comparative data from Boulder, Colorado used to calculate approximate service fee to be collected in Santa Fe, specifically population size and bags purchased per person, per year (~60).**
- **As per the draft ordinance, of the \$0.10 cent service fee to be collected, \$0.01 cent will be retained by retailers and \$0.09 cents will remit to the city.**

Calculations:

- **83,000 (people in Santa Fe, U.S. Census) – 20,750 (kids under 18 yrs., U.S. Census) = 62,250 people**
- **62,250 ppl x 60 bags per person = 3,735,000 bags annually**
- **3,735,000 bags x .09 cents service fee per bag = \$336,150 total annual service fee**

Section D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

None that staff is aware of.

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

Customers of retail establishments may choose to continue using paper bags and not use reusable bags.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

The proposed ordinance is designed to discourage the use of paper bags, and in doing so, encourage the public to use reusable bags when shopping. The reduction of paper bags in the waste stream may have a positive impact on the environment.

Currently, businesses are providing the public with paper bags due to the ban on plastic bags. Some businesses have reported that the cost associated with paper bags is greater than plastic bags. The proposed ordinance requires retailers to collect a ten cent (\$0.10) environmental service fee for providing a paper bag, of which they may retain one cent (\$0.01) to cover the costs related to the collection and disbursement of the service fee to the city. The ordinance does not enable any portion of the service fee to be retained by retailers to help them offset the costs incurred from providing paper bags.

The impact of the service fee on low-income populations is attempted to be reduced by requiring retailers to not charge the services fee to those using a voucher or benefits card issued by WIC, TEFAP, TANF, SNAP.

The service fee collected may be used to provide free reusable bags to the public and to administer environmental education programs and services to the public, which may help to reduce waste, improve recycling rates, and improve Santa Fe's environment.

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