

ACTION SHEET
CITY COUNCIL COMMITTEE MEETING OF 02/11/15
ITEM FROM FINANCE COMMITTEE MEETING OF 02/02/15

ISSUE:

19. Request for Approval of an Ordinance Relating to Youth League Fees for Use of City Sports Fields; Amending Subsection 23-4.13 and 23-7.5 SFCC 1987 to Require Youth League Representatives to Participate in the Keep Santa Fe Beautiful Cleanup Events in Exchange for the Reduced Youth League Fees the City Offers and Making Such Other Grammatical and Typographical Changes as are Necessary. (Councilors Dominguez and Dimas) (Richard Thompson)

Committee Review:
 Public Works Committee (approved) 01/12/15
 City Council (request to publish) 02/11/15
 City Council (public hearing) 03/11/15

Fiscal Impact – No

FINANCE COMMITTEE ACTION: APPROVED AS CONSENT ITEM

FUNDING SOURCE:

SPECIAL CONDITIONS OR AMENDMENTS

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR TRUJILLO	X		
COUNCILOR RIVERA	X		
COUNCILOR LINDELL	X		
COUNCILOR MAESTAS	X		
CHAIRPERSON DOMINGUEZ			

**ACTION SHEET
ITEM FROM THE
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING
OF
MONDAY, JANUARY 12, 2015**

ITEM 11

REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO YOUTH LEAGUE FEES FOR USE OF CITY SPORTS FIELDS; AMENDING SUBSECTION 23-4.13 TO REQUIRE YOUTH LEAGUE REPRESENTATIVES TO PARTICIPATE IN THE KEEP SANTA FE BEAUTIFUL CLEANUP EVENTS IN EXCHANGE FOR THE REDUCED YOUTH LEAGUE FEES THE CITY OFFERS AND MAKING SUCH OTHER GRAMMATICAL AND TYPOGRAPHICAL CHANGES AS ARE NECESSARY (COUNCILORS DOMINGUEZ AND DIMAS) (RICHARD THOMPSON)

PUBLIC WORKS COMMITTEE ACTION: APPROVED

FUNDING SOURCE:

SPECIAL CONDITIONS / AMENDMENTS / STAFF FOLLOW UP:

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON TRUJILLO			
COUNCILOR BUSHEE	X		
COUNCILOR DIMAS	X		
COUNCILOR DOMINGUEZ	EXCUSED		
COUNCILOR RIVERA	X		

City of Santa Fe, New Mexico

LEGISLATIVE SUMMARY

BILL NO. 2015-5

Youth League – Keep Santa Fe Beautiful Events

SPONSOR(S): Councilors Dominguez and Dimas

SUMMARY: The attached substitute bill relates to youth league fees for use of City sports fields and proposes to amend Subsections 23-4.13 and 23-7.5 SFCC 1987 to require youth league representatives to participate in the Keep Santa Fe Beautiful (KSFB) cleanup events in exchange for the reduced youth league fees the city offers.

At the January 12, 2015 Public Works Committee, the Committee had concerns about the language regarding “league representatives” attending the events and what that meant. In an effort to clarify the language, staff is recommending the following amendments:

- Require “adult” representatives from each league to attend the KSFB events; and
- Require the leagues to encourage youth participants to attend the KSFB events.

An additional amendment to the bill includes the same amendment to Subsection 23-7.5 which regulates the use of sports fields at the Municipal Recreation Complex. Legislative staff inadvertently left this out of the original bill.

Staff has prepared the attached substitute bill which reflects the above.

PREPARED BY: Melissa Byers, Legislative Liaison

DATE: January 26, 2015

ATTACHMENTS: Substitute Bill
FIR

CITY OF SANTA FE, NEW MEXICO

BILL NO. 2015-5

INTRODUCED BY:

Councilor Carmichael Dominguez

Councilor Bill Dimas

AN ORDINANCE

RELATING TO YOUTH LEAGUE FEES FOR USE OF CITY SPORTS FIELDS;
AMENDING SUBSECTIONS 23-4.13 AND 23-7.5 SFCC 1987 TO REQUIRE YOUTH
LEAGUE REPRESENTATIVES TO PARTICIPATE IN THE KEEP SANTA FE
BEAUTIFUL CLEANUP EVENTS IN EXCHANGE FOR THE REDUCED YOUTH LEAGUE
FEES THE CITY OFFERS AND MAKING SUCH OTHER GRAMMATICAL AND
TYPOGRAPHICAL CHANGES AS ARE NECESSARY.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SANTA FE:

Section 1. Subsection 23-4.13 SFCC 1987 (being Ord. #2013-26 §6) is amended to
read:

23-4.13 City Sports Fields; League and School Fees; Requirements.

A. *Applicability.* This section shall apply to the following City of Santa Fe sports fields:

- (1) Alto Park;
- (2) Ashbaugh Park;
- (3) Fort Marcy Park (ball field);

- 1 (4) Franklin Miles Park;
- 2 (5) Herb Martinez Park;
- 3 (6) Larragoite Park;
- 4 (7) Magers Field;
- 5 (8) Monica Lucero Park;
- 6 (9) Patrick Smith Park;
- 7 (10) Ragle Park;
- 8 (11) Salvador Perez Park;
- 9 (12) Sweeney School (soccer field);
- 10 (13) Villa Linda Park; and
- 11 (14) Wood Gormley School (soccer field).

12 B. *League Fees.* For use of the city of Santa Fe sports fields identified in paragraph A.,
13 above:

14 (1) Youth league, including a school, means a non-profit entity that organizes
15 and runs programs for youth, up to the age of eighteen (18), for any sport or recreation
16 activity.

17 (a) Each youth league and school shall be assessed a one hundred dollar
18 (\$100.00) permit fee per season, per sport or recreation activity.

19 (b) Each youth league and school shall provide adult representatives
20 from their respective league and school to participate in [~~an annual sports field clean-~~
21 ~~up day(s) organized by the City of Santa Fe. The details of the sports field clean-up~~
22 ~~day(s), including the dates, location and manner of tracking participation by the~~
23 ~~leagues and schools shall be adopted by separate resolution of the governing body]~~
24 the Great American Spring Cleanup and the Toss No Mas Fall Cleanup events hosted
25 by Keep Santa Fe Beautiful. Each league shall encourage youth participants to attend

1 the Keep Santa Fe Beautiful events.

2 (2) Adult league means a non-profit entity that organizes and runs programs for
3 adults, over the age of eighteen (18), for a season, for any sport or recreation activity. Each
4 adult league shall be assessed the following fees, per season, and such fees are inclusive of
5 one end of season tournament:

6 (a) Twenty-five dollar (\$25.00) fee per player, necessary to field a team
7 according to each individual league; and

8 (b) Twenty-five dollar (\$25.00) fee for one (1) alternate player per team.

9 (3) League fees collected pursuant to this section shall be deposited into a
10 dedicated sports field maintenance fund to be used in conjunction with annual budgeted
11 sports field maintenance amounts from the general fund.

12 C. *Tournament Fees.* The city shall assess a tournament fee of twenty-five dollars
13 (\$25.00) per team, per tournament, for the use of city of Santa Fe sports fields. This paragraph does
14 not apply to season adult league tournaments specified in paragraph B., above.

15 D. *Requirements.*

16 (1) On an annual basis, beginning in January, each league and school shall
17 submit a letter of request to the city that specifies the:

18 (a) Type of sport;

19 (b) Number of participants and age groups being served;

20 (c) Estimated number of days and hours needed for field use for the
21 season;

22 (d) Mission and goals of the league or school; and

23 ([f]e) General yearly budget that includes a general statement of financial
24 condition of the league.

25 ([g]f) If applicable, the number of scholarships distributed for sports

1 registration fees for the year before, and the estimated number of scholarships for
2 sports registration fees available for the current year.

3 (2) Each league and school shall include with the letter of request, the following
4 documents:

5 (a) Statement that reflects the general financial standing of the league or
6 school that is applicable to the sports league from:

7 (i) A certified public accountant; or

8 (ii) The national organization which the league or school
9 belongs to; or

10 (iii) The tax returns of the league or school;

11 (b) Code of conduct; and

12 (c) Bylaws or other document demonstrating how the league or school
13 was organized and operates.

14 (3) Each youth league shall provide the parent(s) or guardian(s) of the participant
15 the following documents:

16 (a) Copy of the league or school's letter of request to the city, with
17 supporting documents;

18 (b) Summary of the city's costs to maintain each sports field, which
19 shall be provided by the city to each league and school; and

20 (c) Copy of educational material provided by the city related to the
21 disposal of solid waste and recycling which outlines the leagues and schools
22 responsibility to dispose of solid waste and promote recycling.

23 (4) All leagues and schools shall be responsible, on an as-used basis, for clean-
24 up of trash and litter directly related to their use of a sports field. The clean-up shall include
25 proper separation of recyclables from trash.

1 E. *Noncompliance.* A league or school that does not comply with the requirements of
2 Section [23-4.12] 23-4.13 SFCC 1987 shall not be granted a permit to use city sports fields or the
3 league or school permit may be suspended.

4 F. *Priority of Use of City Sports Fields, Other Than the MRC Sports Fields.* City sports
5 fields shall be prioritized for youth league and school use.

6 **Section 2. Subsection 23-7.5 SFCC 1987 (being Ord. #2013-26, as amended) is**
7 **amended to read:**

8 **23-7.5 MRC Sports Fields; Fees; Requirements; Priority for Use.**

9 A. *Youth League Fees.* Youth league, including a school, means a non-profit entity that
10 organizes and runs programs for youth, up to the age of eighteen (18), for any sport or recreation
11 activity.

12 (1) Each youth league and school shall be assessed a one hundred dollar
13 (\$100.00) permit fee per season, per sport or recreation activity.

14 (2) Each youth league and school shall provide adult representatives from their
15 respective league and school to participate in ~~[an annual sports field clean up day(s)~~
16 ~~organized by the City of Santa Fe. The details of the sports field clean up day(s), including~~
17 ~~the dates, location and manner of tracking participation by the leagues and schools shall be~~
18 ~~adopted by separate resolution of the governing body]~~ the Great American Spring Cleanup
19 and the Toss No Mas Fall Cleanup events hosted by Keep Santa Fe Beautiful. Each league
20 shall encourage youth participants to attend the Keep Santa Fe Beautiful events.

21 B. *Adult League Fees.* Adult league means a non-profit entity that organizes and runs
22 programs for adults over the age of eighteen (18) years old for a season, for any sport or recreation
23 activity. Each adult league shall be assessed the following fees, per season, and such fees are
24 inclusive of one end of season tournament:

25 (1) Twenty-five dollar (\$25.00) fee per player, necessary to field a team

1 according to each individual league; and

2 (2) Twenty-five dollar (\$25.00) fee for one (1) alternate player per team.

3 C. *Tournament Fees.* The city shall assess a tournament fee of twenty-five dollars
4 (\$25.00) per team, per tournament, for the use of City of Santa Fe sports fields at the MRC. This
5 paragraph does not apply to season adult league tournaments specified in paragraph B., above.

6 D. *League Requirements.*

7 (1) On an annual basis, beginning in January, each league and school shall
8 submit a letter of request to the city that specifies the:

9 (a) Type of sport;

10 (b) Number of participants and age groups being served;

11 (c) Estimated number of days and hours needed for field use for the
12 season;

13 (d) Mission and goals of the league or school; and

14 (f) General yearly budget that includes a general statement of financial
15 condition of the league.

16 (g) If applicable, the number of scholarships distributed for sports
17 registration fees for the year before, and the estimated number of scholarships for
18 sports registration fees available for the current year.

19 (2) Each league and school shall include with the letter of request, the following
20 documents:

21 (a) Statement that reflects the general financial standing of the league or
22 school from:

23 (i) A certified public accountant; or

24 (ii) The national organization which the league or school
25 belongs to; or

1 (iii) The tax returns of the league or school;

2 (b) Code of conduct; and

3 (c) Bylaws or other document demonstrating how the league or school
4 was organized and operates.

5 (3) Each youth league shall provide the parent(s) or guardian(s) of the participant
6 the following documents:

7 (a) Copy of the league or school's letter of request to the city, with
8 supporting documents;

9 (b) Summary of the city's costs to maintain each sports field, which
10 shall be provided by the city to each league and school; and

11 (c) Copy of educational material provided by the city related to the
12 disposal of solid waste and recycling which outlines the leagues and schools
13 responsibility to dispose of solid waste and promote recycling.

14 (4) All leagues and schools shall be responsible, on an as-used basis, for clean-
15 up of trash and litter directly related to their use of a sports field. The clean-up shall include
16 proper separation of recyclables from trash.

17 E. *Priority of Use of MRC Sports Fields.*

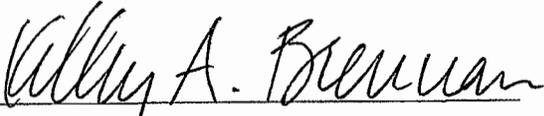
18 (1) MRC sports fields shall be prioritized for adult leagues with youth league use
19 scheduled pursuant to paragraph (2) below.

20 (2) When other city sports fields are unavailable to accommodate youth leagues
21 or youth tournaments, on a particular day, weekend or week, and the MRC fields are not
22 scheduled for use for that particular day, weekend or week, then the MRC fields may be
23 made available to provide a field for such event at a pro-rated MRC fee.

24 F. *Noncompliance.* A league or school that does not comply with the requirements of
25 Section 23-7 SFCC 1987 shall not be granted a permit to use sports fields at the MRC or the league or

1 school permit may be suspended.

2 APPROVED AS TO FORM:

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4 KELLEY A. BRENNAN, CITY ATTORNEY

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25 *M/Legislation/Bills 2014/Youth League_SFB Volunteer*

**City of Santa Fe
Fiscal Impact Report (FIR)**

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

Section A. General Information

(Check) Bill: X Resolution: _____

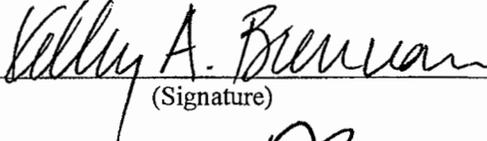
(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **AN ORDINANCE RELATING TO YOUTH LEAGUE FEES FOR USE OF CITY SPORTS FIELDS; AMENDING SUBSECTIONS 23-4.13 AND 23-7.5 SFCC 1987 TO REQUIRE YOUTH LEAGUE REPRESENTATIVES TO PARTICIPATE IN THE KEEP SANTA FE BEAUTIFUL CLEANUP EVENTS IN EXCHANGE FOR THE REDUCED YOUTH LEAGUE FEES THE CITY OFFERS AND MAKING SUCH OTHER GRAMMATICAL AND TYPOGRAPHICAL CHANGES AS ARE NECESSARY.**

Sponsor(s): Councilors Dominguez and Dimas

Reviewing Department(s): City Attorney's Office / Parks Division

Persons Completing FIR: Rebecca Seligman / Richard Thompson Date: 1/26/15 Phone: 955- 6501 / 955-2105

Reviewed by City Attorney:  Date: 1/26/15
(Signature)

Reviewed by Finance Director:  Date: 1-27-2015
(Signature)

Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution:
The purpose of the bill regards use of city sports fields; amending Subsection 23-4.13 and 23-7.5 to require youth league representatives to participate in the Keep Santa Fe Beautiful Cleanup events in exchange for the reduced youth league fees the City offers and to make such other grammatical and typographical changes as are necessary.

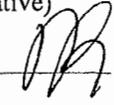
Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)*

1. Projected Expenditures:

- a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
- b. Indicate: "A" if current budget and level of staffing will absorb the costs
"N" if new, additional, or increased budget or staffing will be required
- c. Indicate: "R" – if recurring annual costs
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
- d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
- e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

Finance Director: 

X Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
Expenditure Classification	FY 2015	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected	

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____
Total:	\$ _____			\$ _____			

* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. **For fringe benefits contact the Finance Dept.

2. Revenue Sources:

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring		

_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____	_____
Total:	\$ _____		\$ _____			

3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

None

Section-D. General Narrative

1. Conflicts: Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

No

2. Consequences of Not Enacting This Bill/Resolution:

Are there consequences of not enacting this bill/resolution? If so, describe.

Amendments to Subsection 23-4.13 and 23-7.5 would not be made, therefore, participation in the Keep Santa Fe Beautiful Cleanup events in exchange for the reduced youth league fees the City offers would not be available and other grammatical and typographical changes necessary would not be made to the ordinance.

3. Technical Issues:

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

No

4. Community Impact:

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, children and youth, social service providers and other institutions such as schools, churches, etc.

By adopting the bill, amendments could be made to Subsection 23-4.13 and 23-7.5 to require youth league representatives to participate in the Keep Santa Fe Beautiful Cleanup events in exchange for the reduced youth league fees the City offers, which in turn, would be good for the community and youth leagues alike.

Form adopted: 01/12/05; revised 8/24/05; revised 4/17/08